

**ADMINISTRATIVE REVISIONS TO THE NOTICE OF INTENT**

Revisions to the original Notice of Intent (NOI) are reflected below.

MS4 Operator Mailing Address:                      Yes    \_\_\_\_\_                      No      X  

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Persons Responsible:                                      Yes    \_\_\_\_\_                                      No      X  

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Area of Responsibility: \_\_\_\_\_

## Introduction

In 2003, St. Clair County (County), Illinois and its communities created a Co-Permittee Group to join forces in complying with the National Pollutant Discharge Elimination System (NPDES) for Municipal Separate Storm Sewer Systems (MS4) Phase II requirements. As stated in the original 2003 Notice of Intent (NOI), the County and the Co-Permittee communities were to pool resources and work together to comply with the commitments made within the NOI for the benefit of all within the County.

The Co-Permittee Group was active during this reporting period. Significant progress was made sharing Best Management Practices (BMPs) for document retention, operation procedures, and maintenance activities.

## Best Management Practice (BMP) Summary of 2011-2012 Activities

In 2003, each member of the Co-Permittee Group submitted a NOI in compliance with the first 5-year cycle. In 2008, a NOI was submitted in compliance with the next 5-year cycle, as written in the first MS4 permit. The 2009 NOI was submitted in compliance with additional requirements in the second MS4 permit. As stated in the 2003, 2008, and 2009 NOI, each Co-Permittee Member identified certain activities to comply with the Phase II requirements. Below is an abbreviated summary of the BMPs that were written in the NOI for each of the minimum control measures.

### **March 2011-February 2012:**

- 1) **A.1-** Stormwater brochures for businesses, homeowners, children, and green infrastructures were distributed by the County at the County Fair and were also available at the health department.
- 2) **A.4-** St. Clair County sponsored a booth at the County Fair and distributed the stormwater and green infrastructure brochures.
- 3) **A.5-** Co-Permittee Members distributed educational materials to schools in their communities. The amount of material distributed was to be tracked by the communities.
- 4) **B.3-** The Co-Permittee Group met four (4) times to review green infrastructure BMP's, pesticide permit updates, operations training, and to develop and submit the Annual Report.
- 5) **B.6-** St. Clair County continued to promote programs related to stormwater activities. The community tracked its participation.
- 6) **C.1-** Co-Permittee Members incorporated updated maps in their stream observations conducted annually at bridge inspections.
- 7) **C.2, 9-** Communication brochures were distributed to the community.

- 8) **C.5-** The communities should have their inlet stenciling program complete.
- 9) **D.1, E.2, D.4, E.4-** No specific milestone for this reporting year.
- 10) **D.5-** St. Clair County continued to maintain a stormwater hotline number to address public concerns related to stormwater issues. County tracked and reported the number of calls.
- 11) **D.6, E.5-** There was no Construction Inspector Training Class held last year.
- 12) **F.1-** The Co-Permittee held an Operations Training class. Topics included a review of the Best Management Practices, Good Housekeeping, and a guest speaker from the Metropolitan St. Louis Sewer District.
- 13) **F.6-** Communities reviewed operating procedures and BMPs and modified if necessary.

The following pages highlight changes made to the BMPs from the NOI, BMP status, and activities planned for the next reporting year. Additional information is also provided from the County and each Community.



# Illinois Environmental Protection Agency

Bureau of Water • 1021 N. Grand Avenue E. • P.O. Box 19276 • Springfield • Illinois • 62794-9276

## Division of Water Pollution Control ANNUAL FACILITY INSPECTION REPORT

### for NPDES Permit for Storm Water Discharges from Separate Storm Sewer Systems (MS4)

This fillable form may be completed online, a copy saved locally, printed and signed before it is submitted to the Compliance Assurance Section at the above address. Complete each section of this report.

Report Period: From March, 2011 \_\_\_\_\_ To March, 2012 \_\_\_\_\_

Permit No. ILR40 0290 \_\_\_\_\_

#### MS4 OPERATOR INFORMATION: (As it appears on the current permit)

Name: CITY OF BELLEVILLE Mailing Address 1: 101 SOUTH ILLINOIS

Mailing Address 2: \_\_\_\_\_ County: St. Clair

City: BELLEVILLE State: IL Zip: 62220 Telephone: 618-233-6518 X 219

Contact Person: TIM GREGOWICZ Email Address: \_\_\_\_\_  
(Person responsible for Annual Report)

#### Name(s) of governmental entity(ies) in which MS4 is located: (As it appears on the current permit)

ILLINOIS DEPARTMENT OF TRANSPORTATION ST. CLAIR COUNTY

#### THE FOLLOWING ITEMS MUST BE ADDRESSED.

A. Changes to best management practices (check appropriate BMP change(s) and attach information regarding change(s) to BMP and measurable goals.)

- |  |                          |   |                          |
|--|--------------------------|---|--------------------------|
| 1. Public Education and Outreach             | <input type="checkbox"/> | 4. Construction Site Runoff Control       | <input type="checkbox"/> |
| 2. Public Participation/Involvement          | <input type="checkbox"/> | 5. Post-Construction Runoff Control       | <input type="checkbox"/> |
| 3. Illicit Discharge Detection & Elimination | <input type="checkbox"/> | 6. Pollution Prevention/Good Housekeeping | <input type="checkbox"/> |

B. Attach the status of compliance with permit conditions, an assessment of the appropriateness of your identified best management practices and progress towards achieving the statutory goal of reducing the discharge of pollutants to the MEP, and your identified measurable goals for each of the minimum control measures.

C. Attach results of information collected and analyzed, including monitoring data, if any during the reporting period.

D. Attach a summary of the storm water activities you plan to undertake during the next reporting cycle ( including an implementation schedule.)

E. Attach notice that you are relying on another government entity to satisfy some of your permit obligations (if applicable).

F. Attach a list of construction projects that your entity has paid for during the reporting period.

Any person who knowingly makes a false, fictitious, or fraudulent material statement, orally or in writing, to the Illinois EPA commits a Class 4 felony. A second or subsequent offense after conviction is a Class 3 felony. (415 ILCS 5/44(h))

Timothy W. Gregowicz  
Owner Signature:

Timothy W. Gregowicz  
Printed Name:

5.15.12 @ 8:45Am  
Date:

City Engineer  
Title:

EMAIL COMPLETED FORM TO: [epa.ms4annualinsp@illinois.gov](mailto:epa.ms4annualinsp@illinois.gov)

or Mail to: ILLINOIS ENVIRONMENTAL PROTECTION AGENCY  
WATER POLLUTION CONTROL  
COMPLIANCE ASSURANCE SECTION #19  
1021 NORTH GRAND AVENUE EAST  
POST OFFICE BOX 19276  
SPRINGFIELD, ILLINOIS 62794-9276

IL 532 2585  
WPC 691 Rev 6/10  
This Agency is authorized to require this information under Section 4 and Title X of the Environmental Protection Act (415 ILCS 5/4, 5/39). Failure to disclose this information may result in: a civil penalty of not to exceed \$50,000 for the violation and an additional civil penalty of not to exceed \$10,000 for each day during which the violation continues (415 ILCS 5/42) and may also prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.

IEPA Annual Report for Stormwater Discharges from MS4 Communities- Period: March 2011 through February 2012

A. Changes to Best Management- Were there any changes to the BMPs?		B. The status of compliance with the permit, the appropriateness of the BMP and progress towards achieving reduction of discharged pollutants to the MEP, and identified measurable goals for each of the minimum control measures.		C. Provide results of information collected and analyzed, including monitoring data. Information attached?		D. Summarize the stormwater activities you plan to undertake with an implementation schedule		
Comment	YES	NO		If attached information, describe.	YES	NO	Activity	Schedule
<b>BMP No. A.1- Distributed Paper Materials- Informational Brochures</b>								
Milestone For Reporting Year: The new green infrastructure brochures were distributed by the City.								
		X	The City has brochures available to residents in the City Hall.			X	The City will promote the availability of the brochures to the community.	On-going through 2012-2013 permit year.
<b>BMP No. A.4- Community Event- Sponsor annual booth at St. Clair County Fair</b>								
Milestone For Reporting Year: St. Clair County sponsored a booth at the county fair.								
		X	St. Clair County set up a booth for stormwater materials at the 2011 County Fair.			X	County is responsible for the booth and tracking the number of brochures handed out.	The 2012 St. Clair County Fair will run from August 8-12 in Belleville, IL.
<b>BMP No. A.5- Classroom Education Material</b>								
Milestone For Reporting Year: Communities distributed educational materials and tracked the number of brochures and other materials handed out to the schools.								
		X	St. Clair County posted educational newsletters on the Regional Office Website.	Review of Classroom Education Materials- See page 10.		X	The communities will continue to distribute and track educational material to schools in their area.	On-going through 2012-2013 permit year.

IEPA Annual Report for Stormwater Discharges from MS4 Communities- Period: March 2011 through February 2012

A. Changes to Best Management- Were there any changes to the BMPs?			B. The status of compliance with the permit, the appropriateness of the BMP and progress towards achieving reduction of discharged pollutants to the MEP, and identified measurable goals for each of the minimum control measures.			C. Provide results of information collected and analyzed, including monitoring data. Information attached?			D. Summarize the stormwater activities you plan to undertake with an implementation schedule		
Comment	YES	NO				If attached information, describe.	YES	NO	Activity	Schedule	
<b>BMP No. B.3- Stakeholder's Meeting- Annual Press Release</b>											
Milestone For Reporting Year: No milestone was developed for the previous year.											
		X						X	No milestone developed for permitted year.		
<b>BMP No. B.3- Stakeholder's Meeting- Coordinate Meetings and Annual Reports</b>											
Milestone For Reporting Year: Co-Permittee Group met four (4) times to complete training and to develop and submit Annual Report.											
		X	Co Permittee Meetings were held on April 7th, September 21st, January 11th, and February 16th. Annual reports were provided to communities on April 23, 2011 and submitted to IEPA on May 28, 2011 for the 2010-2011 year. Meeting topics included: Annual Reporting , Green Infrastructure BMP's, Pesticide Permitting, and Operations Training. The City attended three meetings.					X	The community will continue to meet with Co-Permittee Group to share BMPs and training opportunities. The Co-Permittee Group has planned four meeting/training activities.	On-going through 2012-2013 permit year.	
<b>BMP No. B.6- Program Coordination- Participate in programs targeted at public awareness, including: Inlet Stenciling and Stormwater Hotline</b>											
Milestone for Reporting Year: St. Clair County continued to promote programs related to stormwater activities. Community tracked participation.											
		X	The City has implemented a single stream recycling program, yard waste recycling program, and the City has an Adopt-A-Highway Program.			Review of Community Events- See page 10		X	County will continue to promote programs related to stormwater activities. Multiple media outlets will be used to communicate with municipalities.	On-going through 2012-2013 permit year.	

COMMUNITY NAME: City of Belleville

PERMIT #: ILR400290

IEPA Annual Report for Stormwater Discharges from MS4 Communities- Period: March 2011 through February 2012

A. Changes to Best Management- Were there any changes to the BMPs?		B. The status of compliance with the permit, the appropriateness of the BMP and progress towards achieving reduction of discharged pollutants to the MEP, and identified measurable goals for each of the minimum control measures.		C. Provide results of information collected and analyzed, including monitoring data. Information attached?		D. Summarize the stormwater activities you plan to undertake with an implementation schedule		
Comment	YES	NO		If attached information, describe.	YES	NO	Activity	Schedule
<b>BMP No. C.1- Storm Sewer Map Preparation</b>								
Milestone for Reporting Year: Co-Permittee member communities incorporated updated maps in their stream observations conducted annually at bridge inspections.								
		X	Co-Permittee communities continued comprehensive GPS outfall mapping. St. Clair County provided access to GPS equipment for communities without such equipment. In the City, 99% of outfall mapping was completed. Stream observations were performed at eight locations along Richland Creek.			X	The communities will review map completeness and update revised or new storm sewer systems as well as perform stream observations.	On-going through 2012-2013 permit year.
<b>BMPs No. C.2, C.9- Regulatory Control Program- Ordinance language for Illicit discharge/public notification</b>								
Milestone for Reporting Year: Communication brochures were distributed to the community.								
		X	St. Clair County distributed brochures at the County Fair and have them available at the City Hall.			X	The communities will distribute communication brochures and discuss illicit discharge ordinance compliance issues at a Co-Permittee meeting.	On-going through 2012-2013 permit year.
<b>BMP No. C.5- Inlet Stenciling</b>								
Milestone for Reporting Year: The inlet stenciling program should be complete.								
		X	The City has 100% of the inlets marked.	Review of Illicit Source Removal Procedures - See page 10		X	No milestone developed for permitted year.	

IEPA Annual Report for Stormwater Discharges from MS4 Communities- Period: March 2011 through February 2012

A. Changes to Best Management- Were there any changes to the BMPs?		B. The status of compliance with the permit, the appropriateness of the BMP and progress towards achieving reduction of discharged pollutants to the MEP, and identified measurable goals for each of the minimum control measures.		C. Provide results of information collected and analyzed, including monitoring data. Information attached?		D. Summarize the stormwater activities you plan to undertake with an implementation schedule		
Comment	YES	NO		If attached information, describe.	YES	NO	Activity	Schedule
<b>BMPs No. D.1 and E.2 and D.4 and E.4- Site Plan and Pre-Construction Review Procedures</b>								
Milestone for Reporting Year: No milestone developed for permitted year.								
		X				X	No milestone developed for permitted year.	
<b>BMP No. D.5- Stormwater Hotline</b>								
Milestone for Reporting Year: County continued to maintain a stormwater hotline number to address public concerns related to stormwater issues. County tracked and reported the number of calls.								
		X	St. Clair County did not receive any hotline calls during the reporting period. City responds to complaints of residents for stormwater related issues.			X	County will continue to provide support to communities with communicating hotline requests.	On-going through 2012-2013 permit year.
<b>BMPs No. D.6 and E.5- Training for Construction Site Inspectors</b>								
Milestone for Reporting Year: There was no Construction Inspector Training Class held last year.								
		X	There was no Erosion and Sediment Control Workshop held in 2011.			X	An erosion control and pervious pavement training field day that is sponsored by St. Clair, Madison, and Monroe Counties will be held in October, 2012. Communities in and around these counties will be invited to attend.	On-going through 2012-2013 permit year.



COMMUNITY NAME: City of Belleville

PERMIT #: ILR400290

IEPA Annual Report for Stormwater Discharges from MS4 Communities- Period: March 2011 through February 2012

A. Changes to Best Management- Were there any changes to the BMPs?		B. The status of compliance with the permit, the appropriateness of the BMP and progress towards achieving reduction of discharged pollutants to the MEP, and identified measurable goals for each of the minimum control measures.		C. Provide results of information collected and analyzed, including monitoring data. Information attached?		D. Summarize the stormwater activities you plan to undertake with an implementation schedule			
Comment	YES	NO		If attached information, describe.	YES	NO	Activity	Schedule	
<b>BMP No. F.1- Employee Training Program</b>									
Milestone for Reporting Year: The Co-Permittee held an Operations Training class.									
		X		Training focused on a review of the Best Management Practices, Good Housekeeping, and a guest speaker from the Metropolitan St. Louis Sewer District. Green infrastructure ideas and practices were also discussed at this and other Co-Permittee meetings. The City sent one representative to the Operations Training.			X	The Co-Permittee Group will continue holding an Operations Training class as part of education requirements.	On-going through 2012-2013 permit year.
<b>BMP No. F.6- Other Municipal Operations Controls- Standard Operating Procedures</b>									
Milestone for Reporting Year: Communities reviewed operating procedures and BMPs and modified if necessary.									
		X		Stormwater operation procedures for the street department were reviewed and modified as necessary.			X	Operation procedures are reviewed annually. Co-Permittee meetings will include reference to review and update requirements.	On-going through 2012-2013 permit year.

**ADDITIONAL INFORMATION**

<p><b>BMP A.5</b></p>	<p><b><u>Classroom Educational Materials</u></b></p> <p>The County has taken steps to educate school children on the severity of stormwater pollution. The St. Clair County Health Department issues a newsletter each month and it is posted on the Regional Office of Education's website. The newsletter consists of articles for students with a wide range of pollution topics, including stormwater. The newsletter also lists upcoming recycling events and schools that have won past recycling contests. The St. Clair, Madison, and Monroe County Soil and Water Districts sponsored an "Envirothon," composed of teams from area high schools. This is an environmental field competition that tests students in six areas of natural resource management. Two schools from Land Use Council 12, which includes St. Clair County, competed in the competition.</p>
<p><b>BMP B.6</b></p>	<p><b><u>Community Events - Recycling Programs</u></b></p> <p>Throughout the year, St. Clair County sponsored community events that potentially could positively impact stormwater quality. These activities include Christmas tree collection, paper, tire, phone book, and medicine collection. The County recycled 1420 Christmas Trees, 5,663,540 pounds of paper, 490.67 tons of tires, 57,000 pounds of phone books, and 450 pounds of medicine. The county also has programs for recycling florescent light blubs, plastic, telephone books, and batteries. As of January 2012, it is illegal to dispose of electronics in normal household waste. There are multiple places to recycle electronics and those places are listed on the County's website, including SAVE Inc., which was awarded a \$24,500 grant to remodel their building to handle the electronics recycling program.</p> <p>Twenty four workshops and presentations were supported by the County in an effort to reduce all types of pollution, including stormwater. In 2011, 2,750 consultations and outreach activities were prepared to support Best Management Practices related to waste disposal and other health related activities. During these activities, 7,814 stormwater pollution related materials were distributed. St. Clair County exceeded the State of Illinois mandated recycling program quota of 25% waste recycled with a current 28.0% rate. These sponsored events encourage public participation to prevent pollutants in the storm sewer system.</p>
<p><b>BMP B.6</b></p>	<p><b><u>Community Events - Household Hazardous Recycling</u></b></p> <p>The county has applied for a Household Hazardous Waste (HHW) collection grant for 2012. The County has offered up to \$6,000 to co-sponsor a HHW collection in conjunction with the IEPA.</p>
<p><b>BMP C.5</b></p>	<p><b><u>Illicit Source Removal Procedures</u></b></p> <p>The St. Clair County Highway Department sponsors an Adopt-a-Highway Program throughout the County. Seventy five miles of roads in the County were adopted and cleaned at least four times a year. By sponsoring this program, St. Clair County is eliminating a significant source of stormwater pollution by keeping trash out of streams and keeping road ditches clear of debris for storm events.</p>

## ADDITIONAL COMMUNITY ACTIVITIES

(Make additional copies of form, as necessary)

Community Name: City of Belleville

Permit #: ILR400290

List any additional community-sponsored activities performed between March 2011 and March 2012 not listed in *Notice of Intent (NOI)* submittal, but which addresses one of the six minimum control measures:

Single-stream recycling is available to City residents. Approximately 899,000 pounds of recyclables were picked up.

The City offered a yard waste collection to residents. 7,623 cubic yards of grass clippings, leaves and other material was picked up in 2011.

Christmas tree recycling is also available to residents.

A large item pickup is offered to residents. The City picked up over 410 items in 2011.

Thirty trees were planted in parks around the City.

Ditches were graded along the following roads and areas: Rosewood Dr., Ruth St., W Belle St., N Charles St., N Belt E, E. C. St., Brookmont Dr., Southwind Dr., and a Sanitation Ditch. Riprap straw mats, and seed and mulch were applied for erosion control. 9 truckloads of limbs were also removed.

Five dumpsters, each 2 cubic yards, are used by the City for trash picked up out of road ditches and waterways. All dumpsters are emptied once a week.

Street sweeping was performed on 51 miles of roads during the permit year. 13 pounds of material was removed during 151 hours of operation.

69 catch basins were cleaned by the City during the permit year.

Circle which minimum control measure addressed:

- |   |  |
|---|--|
| 1. Public Education and Outreach  | <input checked="" type="radio"/> 4. Construction Site Runoff Control       |
| <input checked="" type="radio"/> 2. Public Participation/Involvement          | <input checked="" type="radio"/> 5. Post-Construction Runoff Control       |
| <input checked="" type="radio"/> 3. Illicit Discharge Detection & Elimination | <input checked="" type="radio"/> 6. Pollution Prevention/Good Housekeeping |

## **E. Reliance on Government Entities for Permit Obligations**

Co-Permittee cooperation with County

## **F. List of Construction Projects during 2011-2012 Reporting Year**

ILR10M724: Wastewater Treatment Facility

ILR10M348: 17<sup>th</sup> Street Reconstruction

ILR10P479: 17<sup>th</sup> Street Extension