

# City of Belleville

Jennifer Gain Meyer, City Clerk

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## STREET LIGHT BANNER APPLICATION

**PLEASE SUBMIT APPLICATION TO THE CITY CLERK'S OFFICE 45 DAYS PRIOR TO EVENT DATE**

**REFER TO BANNER SPECIFICATIONS FOR ADDITIONAL INFORMATION**

APPLICANT NAME: \_\_\_\_\_ APPLICANT PHONE: \_\_\_\_\_

APPLICANT EMAIL: \_\_\_\_\_

### **SPONSORING ORGANIZATION:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

EVENT/COMMEMORATION: \_\_\_\_\_

EVENT DATES: \_\_\_\_\_ NUMBER OF BANNERS: \_\_\_\_\_

LOCATION OF BANNERS:  West Main Street (6th to Illinois)  East Main Street (Illinois to Oak)  
 Charles/Scheel Street (East Main to Metro Station)

OTHER AREA (PLEASE DESCRIBE): \_\_\_\_\_

### **PROVIDE MAP DENOTING WHICH STREET LIGHT POLES ARE REQUESTED FOR DISPLAY**

PRINTED MESSAGE ON BANNER: \_\_\_\_\_

### **INCLUDE COPY OF ARTWORK WITH APPLICATION**

REQUEST PLACEMENT DATE: **(no more than 2 weeks prior to event date)** \_\_\_\_\_

REQUEST REMOVAL DATE: \_\_\_\_\_

By accepting this application, the applicant shall be bound by all rules, regulations and applicable ordinances as set forth in the Banner Application.

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

**DISPLAY CONTENT:** The City of Belleville reserves the right to, not display any banner if in its opinion the content is inappropriate or offensive to anyone or group. Only banners commemorating anniversaries or significant events of public institutions or like organizations shall be considered.

**THE CITY OF BELLEVILLE ASSUMES NO RESPONSIBILITY FOR ANY DAMAGE TO SAID BANNER DURING INSTALLATION, DISPLAYING OR REMOVAL PROCESS.**

#### **FOR OFFICE USE ONLY**

Date Received: \_\_\_/\_\_\_/\_\_\_ Approved by Council: \_\_\_/\_\_\_/\_\_\_

Installation Date: \_\_\_/\_\_\_/\_\_\_ Removal Date: \_\_\_/\_\_\_/\_\_\_