



CITY FLAG
DESIGNED BY
FREDERICK L. LANGE
JULY 6, 1964

**CITY COUNCIL AGENDA
CITY OF BELLEVILLE, IL
JANUARY 16, 2018
AT 7:00 P.M.**

1. CALL TO ORDER BY MAYOR AND EXPLANATION OF DISASTER PROCEDURES

REMINDER: SINCE THE MEETINGS ARE BEING VIDEOTAPED IT IS IMPORTANT THAT EVERYONE SPEAK DIRECTLY INTO A MICROPHONE WHEN SPEAKING.

2. ROLL CALL ALDERMEN

3. ROLL CALL DEPARTMENT HEADS

4. PLEDGE OF ALLEGIANCE

5. PUBLIC HEARING

6. PUBLIC PARTICIPATION (2-3 MINUTES PER PERSON) - See back page for rules.

7. PRESENTATIONS, RECOGNITIONS & APPOINTMENTS

7-A. Carol Bartle & Laura Grandy with the Shriners Parade 5K Committee will present a check to the Belleville Parks & Recreation Dept with proceeds from the Friday, June 2, 2017 5k event. All of the proceeds are split (50/50) to benefit the Shriners Hospital and the Belleville Parks Children's Summer Programs.

8. APPROVAL OF MINUTES

8-A. City Council Meeting - January 2, 2018.

8-B. Executive Session Minutes - January 2, 2018.

9. CLAIMS, PAYROLL AND DISBURSEMENTS

9-A. Motion to approve claims and disbursements in the amount of \$1,337,548.25 payroll in the amount of \$844,822.77.

10. REPORTS

11. ORAL REPORTS FROM STANDING COMMITTEES, SPECIAL COMMITTEES AND ANY OTHER ORAL REPORTS FROM THE ELECTED OFFICIALS OR STAFF

11-A. MOTION FROM GENERAL AND COMMUNITY ASSISTANCE :

11-A(1). Motion to approve a \$10,000 grant from the City of Belleville General and Community Assistance Program to Catholic Urban Programs for vouchers during extreme weather.

11-B. MOTION FROM MASTER SEWER COMMITTEE:

11-B(1). Motion to approve low bidder, Haier Plumbing and Heating Construction, in the amount of \$99,399.00 for the Sheridan and Cranbrook Sanitary Sewer Replacement.

11-C. MOTION FROM ADMINISTRATION:

11-C(1). Motion to promote Jeffrey D. Heidorn to Building Commissioner/Assistant Director of Health, Housing & Building and increase his current salary to the level of an Assistant Director's position.

11-D. MOTION FROM STREETS & GRADES COMMITTEE:

11-D(1). Motion to approve design proposal from Keel Engineering for Union Avenue Improvements in the amount of \$37,000.00. (CDBG and TIF 3)

11-E. MOTIONS FROM **ORDINANCE & LEGAL REVIEW COMMITTEE:**

11-E(1). Motion to approve amending Chapter 31 (Officials and Employees) Sections 31.009 (Appointment of Employees) and 31.031 (City Officers).

11-E(2). Motion to approve amending Chapter 121 (Special Sales; Personal Sales), Section 113.008 (Tobacco Retail Stores).

12. COMMUNICATIONS

12-A. **St. Patrick's Day Parade - Saturday, 3/17/2018**

Request from the Ancient Order of Hibernians to hold the Annual St. Patrick's Day Parade on Saturday, March 17, 2018 from 11AM until 1PM. City services requested: trash toters at parade line-up, barricades as necessary for street closures, "no parking" signs along parade route and Belleville Police Department personnel for traffic control.

12-B. **September 11 Moment of Remembrance - Tuesday, 9/11/2018**

Request from the September 11 Memorial Walkway of Southern Illinois Committee to hold a 9/11 Moment of Remembrance Ceremony Tuesday, September 11, 2018 from 11:30AM until 12PM at Firehouse #4, 1125 South Illinois Street.

12-C. **September 11 Memorial 5K - Sunday 9/9/2018**

Request from the September 11 Memorial Walkway of Southern Illinois Committee to host their Annual 5K Run on Sunday, September 9, 2018 with a start time of 9:11AM and ending time of 11:30AM. The start and finish area is at Hough Park. North 3rd Street between West "C" Street and West "F" Street are on a rolling closure during the event. City services requested: barricades as necessary for street closures, cones, chalk, "no parking" signs, trash toters and Belleville Police Department personnel for traffic control.

12-D. **Halloween Trick-or-Treat – Friday, 10/26/18**

Request to approve the closing of East Main Street on Friday, October 26, 2018 from 4:00PM – 9:00PM from the east side of High Street to the west side of Charles Street and the first blocks of North and South

Jackson Streets to alley only and North and South Church Streets to alley only for the City's Annual Downtown Halloween Trick-or-Treat event to be held from 5:30PM – 7:30PM. City services requested: barricades for street closures, "no parking" signs, trash toters, picnic tables and Police Department personnel.

12-E. **Veterans Day Ceremony – Sunday, 11/11/18**

Request to approve the closing of State Route 159 from 'A' Street to Washington Street and the first blocks of East Main Street and West Main Street from 8:00AM - 1:00PM on Sunday, November 11, 2018, for the City's Annual Veterans Day Ceremony to be held at 11:00AM at the Belleville Public Square. Request includes approval to allow ceremony to take place inside the lobby of City Hall in case of inclement weather. City services requested: barricades as necessary for street closures, picnic tables and trash toters.

12-F. **Gingerbread Cookie Day – Saturday, 12/08/2018**

Request to approve the opening of the City Hall Lobby on Saturday, December 08, 2018 from 8:30AM – 3:00PM for the Annual Gingerbread Cookie Day. The event is hosted by the Belleville Gingerbread Committee and sponsored by Belleville Main Street. City Hall will be one of the cookie pick-up locations.

12-G. **Ringing of the Bells – Tuesday, 1/01/19**

Request to hold the 6th Annual Ringing of the Bells Ceremony on the northeast quadrant of the Public Square near Curt's Clock at Noon on Tuesday, January 1, 2019. This ceremony requires no street closures.

13. PETITIONS

14. RESOLUTIONS

14-A. **RESOLUTION 3319**

A Resolution requesting permission from IDOT to close Route 159 for the St. Patrick's Day Parade on Saturday, March 17, 2018 from 11:00a.m. until 1:00 p.m.

14-B. **RESOLUTION 3320**

A Resolution requesting permission from IDOT to close Route 159 for the Veterans Day Parade on Saturday, November 11, 2018 from 8:00a.m. until 1:00 p.m.

15. ORDINANCES

15-A **ORDINANCE 8159-2018**

An Ordinance amending Chapter 31 (Officials and Employees), Sections 31.009 (Appointment of Employees) and 31.031 (City Officers) of the Revised Code of Ordinances of Belleville, IL.

15-B. **ORDINANCE 8160-2018**

An Ordinance amending Chapter 121 (Special Sales; Personal Sales), Section 113.008 (Tobacco Retail Stores), of the Revised Code of Ordinances of Belleville, IL.

16. MISCELLANEOUS & NEW BUSINESS

17-A. Motor Fuel Claims in the Amount of **\$8,487.19**.

17. EXECUTIVE SESSION

18-A. The City Council may go into executive session to discuss personnel, litigation, workers' compensation, property acquisition, transfer of property.

18. ADJOURNMENT (ALL QUESTIONS RELATING TO THE PRIORITY OF BUSINESS SHALL BE DECIDED BY THE CHAIR WITHOUT DEBATE, SUBJECT TO APPEAL)

PUBLIC PARTICIPATION (2-3 MINUTES PER PERSON)

- (a) Members of the public may address the City Council in accordance with Section 2.06(g) of the Illinois Open Meetings Act (5 ILCS 120/2.06(g));
- (b) Public comments are limited to three (3) minutes per speaker;
- (c) The subject of public comments shall be reasonably related to matters(s) identified on the meeting agenda and/or other city business;
- (d) Repetitive public comments should be avoided, to the extent practical, through adoption of prior public comment (e.g. agreeing with prior speaker);
- (e) The following conduct is prohibited during public participation:
 - Acting or appearing in a lewd or disgraceful manner;
 - Using disparaging, obscene or insulting language;
 - Personal attacks impugning character and/or integrity;
 - Intimidation;
 - Disorderly conduct as defined in Section 130.02 of this revised code of ordinances.
- (f) Any speaker who engages in such prohibited conduct during public participation shall be called to order by the chair or ruling by the chair if a point of order is made by a sitting alderman.

**CITY OF BELLEVILLE, ILLINOIS
REGULAR CITY COUNCIL MEETING MINUTES
COUNCIL CHAMBERS – CITY HALL
JANUARY 2, 2018 – 7:00 PM**

Mayor Mark Eckert called this meeting to order.

Mayor Eckert explained the disaster procedures. Mayor Eckert reminded anyone speaking this evening to step up to a microphone because the meetings are being taped and posted the next day on the website.

Mayor Eckert requested City Clerk Jennifer Gain Meyer to call roll. Members present on roll call: Alderman Hazel, Alderman Kinsella, Alderwoman Pusa, Alderman Buettner, Alderman Randle, Alderman Tyler, Alderman Ovian, Alderwoman Schaefer, Alderman Dintelman, Alderman Gaa, Alderman Elmore, Alderman Weygandt, Alderman Wigginton and Alderman Barfield.

Members excused on roll call: Alderman Anthony and Alderwoman Stiehl.

ROLL CALL DEPARTMENT HEADS

Roll Call Department Heads: City Clerk, Jennifer Gain Meyer, City Treasurer Hardt and City Attorney Hoerner. Fire Chief Tom Pour; Finance Director, Jamie Maitret; City Engineer, Tim Gregowicz; Director of Maintenance, Ken Vaughn; Human Resource Director, Sherry Favre; Director of Parks and Recreation, Debbie Belleville; Health and Housing Director, Bob Sabo; Director of Public Works, Jason Poole; Director of Wastewater, Royce Carlisle, Director of Economic Development, Annissa McCaskill and Director of Library, Leander Spearman.

Police Chief, Bill Clay excused.

PLEDGE

Mayor Eckert led the Pledge of Allegiance.

PUBLIC HEARING

None.

PUBLIC PARTICIPATION

None.

PRESENTATIONS, RECOGNITIONS & APPOINTMENTS

Mayor Eckert announced Stan Erlinger passed away on Christmas Eve. Stan worked for the city since September 2004. Stan volunteered, had a business and was a friend to anyone that knew him. Stan was a long time member of the Northwest Volunteer Fire Department. Mayor Eckert called for a moment of silence in honor of Stan.

Mayor Eckert recognized the character word of the month “INTEGRITY”; doing what is right even if it’s difficult.

APPROVAL OF MINUTES

Alderman Wigginton made a motion seconded by Alderman Dintelman to accept and file the minutes of City Council December 18, 2017 with corrections.

All members voted aye.

Alderman Dintelman made a motion seconded by Alderwoman Schaefer to approve executive session minutes of City Council December 18, 2017.

All members voted aye.

CLAIMS, PAYROLL, AND DISBURSEMENTS

Alderman Kinsella made a motion seconded by Alderwoman Pusa to approve claims and disbursements in the amount of **\$1,100,506.61** and payroll in the amount of **\$835,983.83**.

Members voting aye on roll call: Hazel, Kinsella, Pusa, Buettner, Randle, Tyler, Ovian, Schaefer, Dintelman, Gaa, Weygandt, Elmore, Wigginton and Barfield. (14)

REPORTS

None.

ORAL REPORTS

ORDINANCE AND LEGAL

Alderman Wigginton made a motion seconded by Alderwoman Pusa to approve Administrative Procedure for Assessing and Determining Claims under Public Safety Employee Benefits Act (PSEBA).

Members voting aye on roll call: Hazel, Kinsella, Pusa, Buettner, Randle, Ovian, Schaefer, Dintelman, Gaa, Weygandt, Elmore, Wigginton and Barfield. (13)

Member abstaining on roll call: Tyler. (1)

ADMINISTRATION

Alderman Hazel made a motion seconded by Alderman Gaa to approve distribution of \$10,000 from the General & Community Assistance Town Fund for the area food pantries.

Members voting aye on roll call: Hazel, Kinsella, Pusa, Buettner, Randle, Tyler, Ovian, Schaefer, Dintelman, Gaa, Stiehl and Barfield. (14)

ZONING BOARD OF APPEALS

Alderwoman Pusa made a motion seconded by Alderman Gaa to approve the following cases:

67-DEC17-MER Signs (Collector's Corner) - A request for a Sign Installation Permit in the Area of Special Control for signage at 125 East Main Street (Parcel: 08-22.0-333-033) located in a "C-2" Heavy Commercial District. (Applicable sections of the Zoning Code: 155.052, 155.053) Ward 2 **Zoning Board recommended approval 6-0.**

68-DEC17-Willie and Shirley Vaughn - A request to Rezone the property at 9454 West Main Street (Parcel: 02-35.0-421-034) from "C-1" Light Commercial District to "C-2" Heavy Commercial District and to allow the new "C-2" District to maintain an area below 10 acres. (Applicable sections of the Zoning Code: 162.020, 162.230 through 162.233, 162.245 through 162.248, 162.590) Ward 8 **Zoning Board recommended approval 6-0.**

69-DEC17-Willie and Shirley Vaughn - A request for a Special Use Permit to establish multi-family dwellings at 9454 West Main Street (Parcel: 02-35.0-421-034) currently located in a "C-1" Light Commercial District. Note: a Special Use Permit for multi-family dwellings at this parcel is contingent on rezoning to "C-2" Heavy Commercial District. (Applicable sections of the Zoning Code: 162.232, 162.248, 162.245 through 162.248, 162.515) Ward 8 **Zoning Board recommended approval 6-0.**

70-DEC17-Zachary Bair and Jeffrey Bair (Grimm & Gorly/Pour/Cupcakes Too) - A request for a Sign Installation Permit in the Area of Special Control for signage at 322 East Main Street (Parcel: 08-22.0-340-008) and 324 East Main Street (Parcel: 08-22.0-340-024) located in a "C-2" Heavy Commercial District. (Applicable sections of the Zoning Code: 155.052, 155.053) Ward 6 **Zoning Board recommended approval 6-0.**

All members voted aye.

Alderman Tyler made a motion seconded by Alderman Gaa to approve **71-DEC17-David McIlravy (Stoney's)** - A request for a Use Variance for a liquor license for Stoney's Sports Pub, a legally non-conforming use, at 3001 West Main Street (Parcel: 08-17.0-327-007) located in a "C-1" Light Commercial District. (Applicable sections of the Zoning Code: 162.570,162.470, 162.474) Ward 3 **Zoning Board recommended approval 6-0 with the following stipulations: (1.) In the name of the applicant only (2.) No outdoor speakers allowed.**

All members voted aye.

Alderman Gaa made a motion seconded by Alderwoman Schaefer to approve the following cases:

73-DEC17-Mike Thouvenot (Crafty Sugar Co.) - A request for a Sign Installation Permit in the Area of Special Control for signage at 104 East Main Street (Parcel: 08-22.0-338-006) located in a "C-2" Heavy Commercial District (Applicable sections of the Zoning Code: 155.052, 155.053) Ward 6 **Zoning Board recommended approval 6-0.**

74-DEC17-Mike Thouvenot (Crafty Sugar Co.) - A request for a Special Use permit for outdoor dining at 104 East Main Street (Parcel: 08-22.0-338-006) located in a "C-2" Heavy Commercial District. (Applicable sections of the Zoning Code: 162.248, 162.515) Ward 6 **Zoning Board recommended approval 6-0.**

All members voted aye.

Alderman Kinsella made a motion seconded by Alderman Hazel to approve **75-DEC17-Richard Vernier** - A request for a Special Use permit to operate a storage building at 1609 North Belt East (Parcel: 08-23.0-109-024) located in a "C-2" Heavy Commercial District. (Applicable sections of the Zoning Code: 162.248, 162.515) Ward 1 **Zoning Board recommended approval 6-0.**

All members voted aye.

COMMUNICATIONS

Alderman Dintelman made a motion seconded by Alderman Wigginton to approve communication from Belleville Fire Department to hold their 5th Annual open house at Firehouse No. 4 on April 7, 2018 from 10:00 a.m. – 2:00 p.m.

All members voted aye.

PETITIONS

None.

RESOLUTIONS

None.

ORDINANCES

Alderman Kinsella made a motion seconded by Alderman Hazel to read by title only 8107-2017.

All members voted aye.

Alderman Kinsella made a motion seconded by Alderwoman Schaefer to approve **ORDINANCE 8107-2017** An ordinance amending Chapter 33 (Public Safety; Law Enforcement) of the revised code of ordinances of the City of Belleville, Illinois by adding sections 33.101 through 33.106 establishing an administrative procedure for assessing and determining claims under the Illinois Public Safety Employees Benefits Act (820 ILCS 320/1 et seq.)

Members voting aye on roll call: Hazel, Kinsella, Pusa, Buettner, Randle, Ovian, Schaefer, Dintelman, Gaa, Weygandt, Elmore, Wigginton and Barfield. (13)

Member abstaining on roll call: Tyler. (1)

Alderman Kinsella made a motion seconded by Alderman Hazel to read by title only and as a group 8151-2018, 8152-2018, 8153-2018, 8154-2018, 8155-2018, 8156-2018, 8157-2018.

All members voted aye.

Alderwoman Schaefer made a motion seconded by Alderman Gaa to approve the following ordinances:

ORDINANCE 8151-2018 A ZONING ORDINANCE In Re: **67-DEC17-MER Signs**
(Collector's Corner).

ORDINANCE 8152-2018 A ZONING ORDINANCE In Re: **68-DEC17-Willie and Shirley**
Vaughn.

ORDINANCE 8153-2018 A ZONING ORDINANCE In Re: **69-DEC17-Willie and Shirley**
Vaughn.

ORDINANCE 8154-2018 A ZONING ORDINANCE In Re: **70-DEC17-Zachary Bair and**
Jeffrey Bair (Grimm & Gorly/Pour/Cupcakes Too).

ORDINANCE 8155-2018 A ZONING ORDINANCE In Re: **71-DEC17-David McIlravy**
(Stoney's).

ORDINANCE 8156-2018 A ZONING ORDINANCE In Re: **73-DEC17-Mike Thouvenot**
(Crafty Sugar Co.).

ORDINANCE 8157-2018 A ZONING ORDINANCE In Re: **74-DEC17-Mike Thouvenot**
(Crafty Sugar Co.).

ORDINANCE 8158-2018 A ZONING ORDINANCE In Re: **75-DEC17-Richard Vernier.**

All members voted aye.

UNFINISHED BUSINESS

None.

MISCELLANEOUS & NEW BUSINESS

Alderman Dintelman made a motion seconded by Alderwoman Schaefer to approve the Motor Fuel Claims in the Amount of **\$18,953.10**.

Members voting aye on roll call: Hazel, Kinsella, Pusa, Buettner, Randle, Tyler, Ovian, Schaefer, Dintelman, Gaa, Stiehl and Barfield. (14)

EXECUTIVE SESSION

Alderman Wigginton made a motion seconded by Alderwoman Pusa to go into executive session to discuss workers' compensation (5 ILCS 120/2(11)) and collective bargaining negotiations (5ILCS 120/2 (c) 2).

All members voted aye.

Entered executive session at 7:30 p.m.

Resumed from Executive Session at 7:50 p.m.

Alderman Wigginton made a motion seconded by Alderman Weygandt to approve the city attorney to offer a settlement up to \$775.18 for a worker's compensation settlement.

Members voting aye on roll call: Hazel, Kinsella, Pusa, Buettner, Randle, Tyler, Ovian, Schaefer, Dintelman, Gaa, Stiehl and Barfield. (14)

ADJOURNMENT

Alderman Randle made a motion seconded by Alderwoman Schaefer to adjourn at 7:52 pm.

All members voted aye.

Jennifer Gain Meyer, City Clerk

**CITY OF BELLEVILLE PAYMENT SUMMARY
COUNCIL MEETING - JANUARY 16, 2018**

GENERAL FUND

00 - Revenue	\$249,327.45
50 - Administration	\$49,407.42
51 - Police	\$74,508.92
52 - Fire	\$61,334.92
53 - Streets	\$26,956.32
54 - Parks	\$11,182.43
55 - Cemetery	\$4,642.81
56 - Hlth/Sanitation	\$36,985.52
60 - Legal	\$58.50
61 - Health & Housing	\$2,520.24
62 - Economic Planning & Dev	\$1,075.86
82 - Mayor	\$227.84
83 - Finance	\$8.17
84 - Human Resources	\$478.83
85 - Clerk	\$75.00
87 - Maintenance	\$2,327.39
88 - Engineering	\$835.14
GF TOTAL	<u>\$521,952.76</u>

SEWER OPERATIONS

75 - Collections	\$4,599.57
77 - Lines	\$12,199.01
78 - Plant	\$63,722.93
SEWER TOTAL	<u>\$80,521.51</u>

03 - Insurance Fund	\$5,590.00
04 - Library	\$3,952.26
07 - Park/Rec	\$9,697.35
12 - General & Community Assistance	\$11,816.66
13 - Motor Fuel Tax Fund	\$8,487.19
14 - Fountain Fund	\$113.53
24 - Sewer Const.	\$27,443.68
25 - Sewer Bond & Interest	\$501,316.17
30 - SSA	\$1,094.86
38 - TIF 3	\$8,426.00
44 - Belleville Illinois Tourism	\$1,089.72
57 - TIF 15 Carlyle Greenmount	\$102,440.98
72 - NARCOTICS	\$1,802.90
77 - TIF 19 Frank Scott Parkway	\$47,693.08
78 - TIF 20 Rt 15/S Green Mnt	\$4,109.60

ALL FUNDS TOTAL \$1,337,548.25

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
	ADMINISTRATION		
2102	AMEREN ILLINOIS	01-50	2,391.40
	**TOTAL ADMINISTRATION		2,391.40
	HEALTH & HOUSING		
5796	STAN ERLINGER	01-61	105.00
	**TOTAL HEALTH & HOUSING		105.00
	01 GENERAL FUND	GRAND TOTAL	2,496.40

VENDOR #	NAME	DEPT.	AMOUNT
=====			
12 GENERAL & COMMUNITY ASSISTANCE			
CI031	CITY OF BELLEVILLE	12-00	70.00
FI009	FIRST ALLIANCE REAL ESTATE	12-00	39.00
GA058	GAYATRI INVESTMENT INC	12-00	146.00
HO101	HOLCOMB, LEANNE	12-00	150.00
MC087	MCCULLOUGH III, RUSSELL	12-00	85.00
NE015	NEW DIRECTIONS LLC	12-00	53.00
	**TOTAL		----- 543.00
12 GENERAL & COMMUNITY ASSISTANCE GRAND TOTAL			543.00
GRAND TOTAL FOR ALL FUNDS:			3,039.40
TOTAL FOR REGULAR CHECKS:			3,039.40

VENDOR #	NAME	DEPT.	AMOUNT
=====			
01	GENERAL FUND		
EC007	ECKERT'S COUNTRY STORE AND FARMS	01-00	2,173.93
	**TOTAL		2,173.93
	ADMINISTRATION		
2102	AMEREN ILLINOIS	01-50	2,845.99
CO165	CONSTELLATION NEWENERGY-GAS DIVIS	01-50	4,169.69
WI097	WINDSTREAM COMMUNICATIONS	01-50	82.57
	**TOTAL ADMINISTRATION		7,098.25
	POLICE DEPARTMENT		
4902	AT & T	01-51	868.03
	**TOTAL POLICE DEPARTMENT		868.03
	PARKS DEPARTMENT		
CO165	CONSTELLATION NEWENERGY-GAS DIVIS	01-54	641.75
	**TOTAL PARKS DEPARTMENT		641.75
	01 GENERAL FUND	GRAND TOTAL	10,781.96

SYS DATE:01/05/18

CITY OF BELLEVILLE
C L A I M S H E E T
Friday January 5, 2018

SYS TIME:09:13

[NCS]

DATE: 01/05/18

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VENDOR #	NAME	DEPT.	AMOUNT
04	LIBRARY		
CO165	CONSTELLATION NEWENERGY-GAS DIVIS	04-00	94.98
	**TOTAL		94.98
	04 LIBRARY	GRAND TOTAL	94.98

VENDOR #	NAME	DEPT.	AMOUNT
=====			
07	PLAYGROUND AND RECREATION		
NI012	NICHOLS, LINDSEY	07-00	68.93
	**TOTAL		----- 68.93
	07 PLAYGROUND AND RECREATION	GRAND TOTAL	68.93

VENDOR #	NAME	DEPT.	AMOUNT
12 GENERAL & COMMUNITY ASSISTANCE			
AM059	AMEREN ILLINOIS	12-00	307.21
AM060	AMERICAN BOTTOMS	12-00	8.64
CI034	CITY OF EAST ST LOUIS / SEWER DEP	12-00	11.90
CO163	COMPREHENSIVE BEHAVIORAL HEALTH C	12-00	73.50
CO166	COMMUNITY INTERFAITH FOOD PANTRY	12-00	1,112.00
FA037	FAITH BAPTIST LAW AND GRACE MINIS	12-00	1,111.00
FI049	FIRST ASSEMBLY OF GOD	12-00	1,111.00
GE036	GEICO INSURANCE	12-00	173.35
IL088	ILLINOIS AMERICAN WATER	12-00	28.80
JR002	JRG HOLDINGS-BELLEVILLE LLC	12-00	245.00
PR065	PROGRESSIVE UNIVERSAL INSURANCE	12-00	70.00
SA073	SALVATION ARMY FOOD PANTRY	12-00	1,111.00
ST190	ST AUGUSTINE	12-00	1,111.00
ST191	ST GEORGE/ST MARK	12-00	1,111.00
ST192	ST PETER'S CATHEDRAL	12-00	1,111.00
UN011	UNION UNITED METHODIST CHURCH	12-00	1,111.00
WI138	WILLIAMSBURG APARTMENTS	12-00	245.00
ZI015	ZION LUTHERAN CHURCH	12-00	1,111.00
	**TOTAL		11,163.40
12 GENERAL & COMMUNITY ASSISTANCE GRAND TOTAL			11,163.40

VENDOR #	NAME	DEPT.	AMOUNT
21 SEWER OPERATION & MAINTENANCE			
	SEWER PLANT		
2102	AMEREN ILLINOIS	21-78	8,039.23
CO165	CONSTELLATION NEWENERGY-GAS DIVIS	21-78	809.50
	**TOTAL SEWER PLANT		8,848.73
21 SEWER OPERATION & MAINTENANCE		GRAND TOTAL	8,848.73
GRAND TOTAL FOR ALL FUNDS:			30,958.00
TOTAL FOR REGULAR CHECKS:			30,958.00

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
659	LIBRARY FUND	01-00	7,360.48
AZ002	AZAVAR AUDIT SOLUTIONS	01-00	7,196.40
EC007	ECKERT'S COUNTRY STORE AND FARMS	01-00	5,457.58
NU011	NULL, JEFFREY	01-00	50.00
OF010	O'FALLON HARDWARE, LLC, NP PROPER	01-00	1,824.52
RD004	RD RICHLAND LLC - RP1	01-00	50.00
SO050	SONOMA CAP RE FUND II, LLC	01-00	1,048.11
UM001	UMB BANK NA	01-00	224,141.43
WA090	WARD, ALLAN	01-00	25.00
**TOTAL			247,153.52
ADMINISTRATION			
1112	WATTS COPY SYSTEM, INC.	01-50	672.79
1252	LOCIS	01-50	202.00
2102	AMEREN ILLINOIS	01-50	7,960.73
3119	COMPUTYPE IT SOLUTIONS	01-50	350.00
402	EGYPTIAN WORKSPACE PARTNERS	01-50	1,372.83
4902	AT & T	01-50	43.93
551	ILLINOIS AMERICAN WATER	01-50	705.13
6122	VERIZON WIRELESS	01-50	119.80
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-50	2,214.77
759	BELLEVILLE NEWS DEMOCRAT	01-50	9,185.08
968	SNOW PRINTING COMPANY	01-50	276.00
AM039	AMALGAMATED BANK OF CHICAGO	01-50	21.14
CD003	SHRED-IT USA	01-50	156.04
CO139	CONSTELLATION NEW ENERGY, INC	01-50	6,957.83
TH048	THE BANK OF EDWARDSVILLE	01-50	74.95
UM001	UMB BANK NA	01-50	9,604.75
**TOTAL ADMINISTRATION			39,917.77
POLICE DEPARTMENT			
1112	WATTS COPY SYSTEM, INC.	01-51	623.37
159	AUFFENBERG FORD LINCOLN MERCURY	01-51	839.95
3430	FIRESTONE CAR CENTER	01-51	123.43
365	WIRELESS USA	01-51	936.00
3728	DOBBS AUTO CENTERS, INC.	01-51	281.48
385	DON'S HARDWARE, INC.	01-51	241.16
402	EGYPTIAN WORKSPACE PARTNERS	01-51	319.75
6122	VERIZON WIRELESS	01-51	2,139.14
657	LEON UNIFORM COMPANY, INC.	01-51	806.52
6838	PEAKNET, INC	01-51	110.00
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-51	48,902.38
8092	DA-COM CORPORATION	01-51	822.51
AT012	AT & T MOBILITY	01-51	3.61
BO064	BORKOWSKI, MICHAEL	01-51	15.01
CO159	CONVERGINT TECHNOLOGIES LLC	01-51	405.00
FA026	FACTORY MOTOR PARTS CO	01-51	1,281.87
HU069	HUELS OIL COMPANY	01-51	11,751.48

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
POLICE DEPARTMENT			
OF004	OFFICE DEPOT	01-51	101.98
OR001	O'REILLY AUTO PARTS	01-51	102.20
TH048	THE BANK OF EDWARDSVILLE	01-51	3,316.67
UN027	UNIFIRST CORPORATION	01-51	25.08
WA091	WATER CANNON, INC	01-51	42.30
WO016	WORD SYSTEMS INC	01-51	450.00
**TOTAL POLICE DEPARTMENT			73,640.89
FIRE DEPARTMENT			
1112	WATTS COPY SYSTEM, INC.	01-52	361.96
182	BANNER FIRE EQUIPMENT INC	01-52	4,711.35
272	BUSTER'S TIRE MART	01-52	19.00
556	ILLINOIS FIRE INSPECTORS ASSN.	01-52	325.00
6122	VERIZON WIRELESS	01-52	287.26
661	LIESE LUMBER CO., INC.	01-52	49.00
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-52	52,091.67
726	CLEAN UNIFORM COMPANY	01-52	172.80
834	QUALITY RENTAL CENTER	01-52	257.07
AD002	ADVANCE AUTO PARTS	01-52	49.96
AT013	ATLAS OUTFITTERS ATR	01-52	141.50
CH030	CHARTER COMMUNICATIONS	01-52	89.99
HO034	HOME DEPOT CREDIT SERVICES	01-52	419.76
HU069	HUELS OIL COMPANY	01-52	1,725.46
J1000	HEARTLAND AUTOMOTIVE SERVICES, IN	01-52	73.50
TH048	THE BANK OF EDWARDSVILLE	01-52	559.64
**TOTAL FIRE DEPARTMENT			61,334.92
STREETS			
1112	WATTS COPY SYSTEM, INC.	01-53	160.27
214	BELLEVILLE SUPPLY COMPANY	01-53	5.16
277	CAMPER EXCHANGE, INC.	01-53	39.95
3445	DAVE SCHMIDT TRUCK SERVICE	01-53	197.80
4178	UPCHURCH READY MIX CONCRETE CO	01-53	1,257.75
4902	AT & T	01-53	276.97
515	HOME-BRITE ACE HARDWARE	01-53	56.66
5575	PRAXAIR DISTRIBUTION, INC.	01-53	140.85
6122	VERIZON WIRELESS	01-53	481.71
661	LIESE LUMBER CO., INC.	01-53	234.90
707	MIDWESTERN PROPANE GAS CO	01-53	199.23
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-53	16,832.34
AR002	ARROW TERMINAL LLC	01-53	26.93
BR027	BRANDENBURGER, IVAN	01-53	82.89
CA024	CARTER WATERS CORPORATION	01-53	572.42
CD003	SHRED-IT USA	01-53	42.80
HA042	HARRIS, DAVID	01-53	65.00
HE089	HEARTHSIDE GRILL & FIREPLACE	01-53	24.81
HU069	HUELS OIL COMPANY	01-53	4,710.80

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
STREETS			
L0010	LOWE'S	01-53	212.30
UN027	UNIFIRST CORPORATION	01-53	269.78
WA066	WARNING LITES OF SOUTHERN ILLINOI	01-53	1,065.00
**TOTAL STREETS			26,956.32
PARKS DEPARTMENT			
1112	WATTS COPY SYSTEM, INC.	01-54	448.00
2102	AMEREN ILLINOIS	01-54	1,944.39
393	DUTCH HOLLOW JANITORIAL SUPPLIES	01-54	230.94
4902	AT & T	01-54	304.92
515	HOME-BRITE ACE HARDWARE	01-54	64.97
551	ILLINOIS AMERICAN WATER	01-54	444.19
6122	VERIZON WIRELESS	01-54	30.77
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-54	3,543.65
AM040	AMERI-CAN PORTABLES	01-54	90.00
AT010	AT & T LONG DISTANCE	01-54	1.28
AT012	AT & T MOBILITY	01-54	26.98
BA082	BAGSPOT PET WASTE SOLUTIONS	01-54	239.80
CH030	CHARTER COMMUNICATIONS	01-54	109.98
CU017	CULLIGAN/SCHAEFER WATER CENTERS	01-54	15.65
GR082	GREATAMERICA FINANCIAL SVCS.	01-54	495.95
HO034	HOME DEPOT CREDIT SERVICES	01-54	243.72
HU069	HUELS OIL COMPANY	01-54	1,555.80
OR001	O'REILLY AUTO PARTS	01-54	297.59
PL000	PLAZA AUTO PARTS	01-54	106.45
ST043	ST LOUIS COMPOSTING INC	01-54	150.00
TR035	TRACTOR SUPPLY CREDIT PLAN	01-54	76.95
UN027	UNIFIRST CORPORATION	01-54	118.70
**TOTAL PARKS DEPARTMENT			10,540.68
CEMETERY DEPARTMENT			
4902	AT & T	01-55	43.53
6122	VERIZON WIRELESS	01-55	36.63
707	MIDWESTERN PROPANE GAS CO	01-55	425.00
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-55	1,771.83
HU069	HUELS OIL COMPANY	01-55	2,111.56
LU004	LUBY EQUIPMENT SERVICES	01-55	90.22
UN027	UNIFIRST CORPORATION	01-55	164.04
**TOTAL CEMETERY DEPARTMENT			4,642.81
HEALTH & SANITATION			
1112	WATTS COPY SYSTEM, INC.	01-56	21.42
1316	DOWNING SALES & SERVICE, INC	01-56	1,880.43
3445	DAVE SCHMIDT TRUCK SERVICE	01-56	1,312.34
515	HOME-BRITE ACE HARDWARE	01-56	53.42
6122	VERIZON WIRELESS	01-56	306.76

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
HEALTH & SANITATION			
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-56	28,349.21
AR002	ARROW TERMINAL LLC	01-56	136.34
DE018	DELTA GASES, INC	01-56	263.67
G0005	GOODALL TRUCK TESTING	01-56	98.00
HU069	HUELS OIL COMPANY	01-56	4,275.07
UN027	UNIFIRST CORPORATION	01-56	288.86
**TOTAL HEALTH & SANITATION			36,985.52
LEGAL DEPARTMENT			
6617	FLYNN, GUYMON & GARAVALLIA	01-60	58.50
**TOTAL LEGAL DEPARTMENT			58.50
HEALTH & HOUSING			
1112	WATTS COPY SYSTEM, INC.	01-61	238.03
272	BUSTER'S TIRE MART	01-61	17.00
2964	EHRET, MICHAEL	01-61	161.35
5796	STAN ERLINGER	01-61	137.50
6122	VERIZON WIRELESS	01-61	501.57
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-61	265.77
7632	PATTERSON AUTOMOTIVE	01-61	184.45
7911	PROFESSIONAL TITLE INS & ESCROW C	01-61	110.00
884	ST CLAIR COUNTY RECORDER OF DEEDS	01-61	29.75
HU069	HUELS OIL COMPANY	01-61	674.82
MA147	MARXAM LLC	01-61	95.00
**TOTAL HEALTH & HOUSING			2,415.24
PLANNING & ECONOMIC DEVELOPMENT			
6122	VERIZON WIRELESS	01-62	55.57
759	BELLEVILLE NEWS DEMOCRAT	01-62	388.05
7960	SCHAUSTER, ERIC	01-62	32.24
IL030	ILLINOIS BUSINESS JOURNAL	01-62	600.00
**TOTAL PLANNING & ECONOMIC DEVELOPMENT			1,075.86
MAYOR			
6122	VERIZON WIRELESS	01-82	86.13
HU069	HUELS OIL COMPANY	01-82	57.71
SO002	SWICOM	01-82	25.00
TH048	THE BANK OF EDWARDSVILLE	01-82	59.00
**TOTAL MAYOR			227.84
FINANCE			
402	EGYPTIAN WORKSPACE PARTNERS	01-83	8.17
**TOTAL FINANCE			8.17

VENDOR #	NAME	DEPT.	AMOUNT
=====			
01	GENERAL FUND		
	FINANCE		
	HUMAN RESOURCES/COMMUNITY DEV		
1112	WATTS COPY SYSTEM, INC.	01-84	174.08
7452	MIDWEST OCCUPATIONAL MEDICINE	01-84	252.00
CD003	SHRED-IT USA	01-84	52.75
	**TOTAL HUMAN RESOURCES/COMMUNITY DEV		478.83
	CLERKS		
MU010	MUNICIPAL CLERKS OF ILLINOIS	01-85	75.00
	**TOTAL CLERKS		75.00
	MAINTENANCE		
1112	WATTS COPY SYSTEM, INC.	01-87	11.23
214	BELLEVILLE SUPPLY COMPANY	01-87	155.85
393	DUTCH HOLLOW JANITORIAL SUPPLIES	01-87	648.00
402	EGYPTIAN WORKSPACE PARTNERS	01-87	44.98
515	HOME-BRITE ACE HARDWARE	01-87	50.33
6122	VERIZON WIRELESS	01-87	278.42
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-87	620.14
726	CLEAN UNIFORM COMPANY	01-87	112.31
CI028	CINTAS FIRE 636525	01-87	163.50
HU069	HUELS OIL COMPANY	01-87	242.63
	**TOTAL MAINTENANCE		2,327.39
	ENGINEERING		
1112	WATTS COPY SYSTEM, INC.	01-88	411.54
402	EGYPTIAN WORKSPACE PARTNERS	01-88	184.84
6122	VERIZON WIRELESS	01-88	138.74
AB006	ABSOPURE WATER CO	01-88	56.25
HU069	HUELS OIL COMPANY	01-88	43.77
	**TOTAL ENGINEERING		835.14
01	GENERAL FUND	GRAND TOTAL	508,674.40

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VENDOR #	NAME	DEPT.	AMOUNT
03	INSURANCE FUND		
LD000	LDI INTEGRATED PHARMACY SERVICES	03-00	5,590.00
	**TOTAL		5,590.00
	03 INSURANCE FUND	GRAND TOTAL	5,590.00

VENDOR #	NAME	DEPT.	AMOUNT
04 LIBRARY			
2102	AMEREN ILLINOIS	04-00	176.91
4902	AT & T	04-00	43.93
7185	ILLINOIS COUNTIES RISK MGMT TRUST	04-00	2,657.74
CO139	CONSTELLATION NEW ENERGY, INC	04-00	978.70
	**TOTAL		3,857.28
04 LIBRARY		GRAND TOTAL	3,857.28

VENDOR #	NAME	DEPT.	AMOUNT
07 PLAYGROUND AND RECREATION			
1112	WATTS COPY SYSTEM, INC.	07-00	86.62
176	BARCOM SECURITY	07-00	624.00
3119	COMPUTYPE IT SOLUTIONS	07-00	30.00
7185	ILLINOIS COUNTIES RISK MGMT TRUST	07-00	1,771.83
759	BELLEVILLE NEWS DEMOCRAT	07-00	749.00
961	SOUTHWEST ILLINOIS ASSN. OF UMPIR	07-00	4,184.00
AT011	AT & T U-VERSE	07-00	75.44
CD003	SHRED-IT USA	07-00	105.50
DA028	DA-COM CORPORATION	07-00	372.31
KL012	KLAMAN HARDWOOD INC	07-00	1,500.00
OF004	OFFICE DEPOT	07-00	129.72
	**TOTAL		9,628.42
07 PLAYGROUND AND RECREATION		GRAND TOTAL	9,628.42

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VENDOR #	NAME	DEPT.	AMOUNT
12 GENERAL & COMMUNITY ASSISTANCE			
1112	WATTS COPY SYSTEM, INC.	12-00	87.92
402	EGYPTIAN WORKSPACE PARTNERS	12-00	15.34
AB006	ABSOPURE WATER CO	12-00	7.00
	**TOTAL		110.26
12 GENERAL & COMMUNITY ASSISTANCE GRAND TOTAL			110.26

VENDOR #	NAME	DEPT.	AMOUNT
13 MOTOR FUEL TAX FUND			
6563	CHRIST BROS. ASPHALT INC	13-00	1,283.40
EL001	ELECTRICO, INC.	13-00	4,670.29
FO033	FOURNIE CONTRACTING COMPANY, INC	13-00	2,533.50
	**TOTAL		8,487.19
	13 MOTOR FUEL TAX FUND	GRAND TOTAL	8,487.19

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VENDOR #	NAME	DEPT.	AMOUNT
14	FOUNTAIN FUND		
551	ILLINOIS AMERICAN WATER	14-00	113.53
	**TOTAL		113.53
	14 FOUNTAIN FUND	GRAND TOTAL	113.53

VENDOR #	NAME	DEPT.	AMOUNT
21 SEWER OPERATION & MAINTENANCE			
SEWER COLLECTION			
884	ST CLAIR COUNTY RECORDER OF DEEDS	21-75	438.75
PA076	PAYMENT SERVICE NETWORK, INC	21-75	201.75
ST013	STOOKEY TOWNSHIP	21-75	3,959.07
**TOTAL SEWER COLLECTION			4,599.57
SEWER LINES			
272	BUSTER'S TIRE MART	21-77	47.50
515	HOME-BRITE ACE HARDWARE	21-77	19.99
6122	VERIZON WIRELESS	21-77	30.77
661	LIESE LUMBER CO., INC.	21-77	376.35
7185	ILLINOIS COUNTIES RISK MGMT TRUST	21-77	6,201.39
BL035	BLUE, RUTH	21-77	1,500.00
CL019	C & L BACKHOE	21-77	3,559.00
H0034	HOME DEPOT CREDIT SERVICES	21-77	3.02
MI072	MIDWEST VAC PRODUCTS, LLC	21-77	328.61
UN027	UNIFIRST CORPORATION	21-77	132.38
**TOTAL SEWER LINES			12,199.01
SEWER PLANT			
1112	WATTS COPY SYSTEM, INC.	21-78	180.66
2102	AMEREN ILLINOIS	21-78	2,246.40
2435	GATEWAY INDUSTRIAL POWER	21-78	997.15
371	DEVAN AUTOMOTIVE SERVICE	21-78	168.53
4902	AT & T	21-78	214.63
515	HOME-BRITE ACE HARDWARE	21-78	149.93
551	ILLINOIS AMERICAN WATER	21-78	350.30
6122	VERIZON WIRELESS	21-78	634.40
6194	ILLINOIS ELECTRIC WORKS	21-78	421.58
7185	ILLINOIS COUNTIES RISK MGMT TRUST	21-78	11,516.87
8132	WASTE MANAGEMENT OF ST. LOUIS	21-78	100.00
CD003	SHRED-IT USA	21-78	42.80
CJ001	C J GOODALL TIRE CO, INC	21-78	1,966.40
CO139	CONSTELLATION NEW ENERGY, INC	21-78	28,281.34
GR075	GRAHAM, JOHN A	21-78	570.00
HA143	HAWKINS, INC	21-78	5,204.10
PL011	PLUMBERS SUPPLY	21-78	934.42
SM001	SMITH, STEPHEN	21-78	77.82
UN027	UNIFIRST CORPORATION	21-78	64.40
VA001	VANDEVANTER ENGINEERING	21-78	752.47
**TOTAL SEWER PLANT			54,874.20
21 SEWER OPERATION & MAINTENANCE		GRAND TOTAL	71,672.78

VENDOR #	NAME	DEPT.	AMOUNT
24 SEWER CONSTRUCTION FUND			
AM053	AMEREN ILLINOIS	24-00	26,931.18
CR043	CRAWFORD, MURPHY & TILLY INC	24-00	512.50
	**TOTAL		27,443.68
	24 SEWER CONSTRUCTION FUND	GRAND TOTAL	27,443.68

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VENDOR #	NAME	DEPT.	AMOUNT
25 SEWER BOND AND INTEREST FUND			
6086	ILLINOIS EPA	25-00	500,987.31
AM039	AMALGAMATED BANK OF CHICAGO	25-00	328.86
	**TOTAL		501,316.17
25 SEWER BOND AND INTEREST FUND	GRAND TOTAL		501,316.17

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VENDOR #	NAME	DEPT.	AMOUNT
30	SPECIAL SERVICE AREA		
551	ILLINOIS AMERICAN WATER	30-00	550.65
7185	ILLINOIS COUNTIES RISK MGMT TRUST	30-00	442.96
CO139	CONSTELLATION NEW ENERGY, INC	30-00	101.25
	**TOTAL		1,094.86
	30 SPECIAL SERVICE AREA	GRAND TOTAL	1,094.86

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VENDOR #	NAME	DEPT.	AMOUNT
38 TIF 3 (CITY OF BELLEVILLE)			
AL053	ALL PARTITIONS AND PARTS, LLC	38-00	5,111.00
RO002	ROEHR, ED SAFETY PRODUCTS	38-00	895.00
WA066	WARNING LITES OF SOUTHERN ILLINOI	38-00	2,420.00
	**TOTAL		8,426.00
	38 TIF 3 (CITY OF BELLEVILLE)	GRAND TOTAL	8,426.00

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VENDOR #	NAME	DEPT.	AMOUNT
44	BELLEVILLE ILLINOIS TOURISM		
3586	GREATER BELLEVILE CHAMBER OF COMM	44-00	1,089.72
	**TOTAL		1,089.72
	44 BELLEVILLE ILLINOIS TOURISM	GRAND TOTAL	1,089.72

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VENDOR #	NAME	DEPT.	AMOUNT
57	TIF 15 (CARLYLE GREENMOUNT)		
UM001	UMB BANK NA	57-00	102,440.98
	**TOTAL		102,440.98
	57 TIF 15 (CARLYLE GREENMOUNT)	GRAND TOTAL	102,440.98

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VENDOR #	NAME	DEPT.	AMOUNT
=====			
72	NARCOTICS		
TH048	THE BANK OF EDWARDSVILLE	72-00	1,157.81
Z0005	ZOTZ, DAVID	72-00	645.09
	**TOTAL		----- 1,802.90
	72 NARCOTICS	GRAND TOTAL	1,802.90

VENDOR #	NAME	DEPT.	AMOUNT
77 TIF 19 (FRANK SCOTT PARKWAY)			
UM001	UMB BANK NA	77-00	47,693.08
	**TOTAL		47,693.08
	77 TIF 19 (FRANK SCOTT PARKWAY)	GRAND TOTAL	47,693.08

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VENDOR #	NAME	DEPT.	AMOUNT
78	TIF 20 - RT. 15 / S. GREEN MT		
EC007	ECKERT'S COUNTRY STORE AND FARMS	78-00	4,109.60
	**TOTAL		4,109.60
78	TIF 20 - RT. 15 / S. GREEN MT	GRAND TOTAL	4,109.60
	GRAND TOTAL FOR ALL FUNDS:		1,303,550.85
	TOTAL FOR REGULAR CHECKS:		1,277,630.71
	TOTAL FOR DIRECT PAY VENDORS:		25,920.14

PAYROLL BREAKDOWN AS PER G/L DISTRIBUTION REPORT
 PAYROLL ENDING DATE: **January 05, 2018**
 DESCRIPTION:

01 50	ADMINISTRATION	<u>15019.96</u>
01 51	POLICE	<u>275181.00</u>
01 52	FIRE	<u>206668.92</u>
01 53	STREET	<u>44970.83</u>
01 54	PARKS	<u>10497.58</u>
01 55	CEMETERY	<u>4420.04</u>
01 56	SANITATION	<u>37195.37</u>
01 60	LEGAL	<u>6863.49</u>
01 61	HOUSING & INSPECTORS	<u>22851.67</u>
01 62	ECONOMIC DEVELOPMENT & PLANNING	<u>8587.07</u>
01 82	MAYOR	<u>6222.20</u>
01 83	FINANCE	<u>8795.97</u>
01 84	HUMAN RESOURCE	<u>5285.03</u>
01 85	CLERK	<u>7440.44</u>
01 86	TREASURER	<u>4023.90</u>
01 87	MAINTENANCE	<u>17912.05</u>
01 88	ENGINEER	<u>6932.00</u>
	TOTAL GENERAL FUND	<u>688867.52</u>
12 26	G & C ASSISTANCE	<u>2687.02</u>
	TOTAL G & C ASSISTANCE	<u>2687.02</u>
21 75	SEWER COLLECTIONS	<u>9232.97</u>
21 77	SEWER LINES	<u>14009.32</u>
21 78	SEWER PLANT	<u>54327.38</u>
	TOTAL SEWER DEPARTMENT	<u>77569.67</u>
4	LIBRARY	<u>30736.02</u>
7	RECREATION	<u>11273.43</u>
16	Employer's Portion of FICA (06-00-21500) cr	<u>33689.11</u>
	*****TOTAL PAYROLL	<u>844822.77</u>

Attachment A – Catholic Urban Programs General and Community Funds Grant 1-8-2018

Catholic Urban Programs (CUP) is requesting a \$10,000 grant from the City of Belleville General and Community Assistance Program. These funds will be used to cover the costs of motel vouchers to be used during severe and dangerous weather. These vouchers will be available for the homeless individuals and households on a first come first served basis.

All funds received by CUP will be used for vouchers. No administration funds will be allotted to CUP. Based on an average of \$48 per night motel costs, it is estimated that 200 vouchers will be made available.

City of Belleville General and Community Assistance Program

Application for Community Assistance Grant

Grant Requirements: Must be used for helping the elderly, the less fortunate, disadvantaged neighborhoods, or others in need within the City limits of Belleville, Illinois. No more than 5% of the grant may be used for administrative support expenses.

Grant Process: All applicants are requested to complete and return this application along with the requested information and documents to: Belleville Office of Human Resources and Community Development, 510 West Main Street, Belleville, IL 62221.

Organization Catholic Urban Programs Federal Tax Number 27-1442590

Contact Gerry Hasenstab Phone Number 618 398-5616

Address 7 Vieux Carre Dr. East St. Louis IL 62203

1. If a non-profit, enclose a copy of your organization's 501(c)(3) status that is requested by the IRS.
2. Enclose a copy of last year's Federal Form 990 and also the audit, if your organization conducts one.
3. On a separate sheet, describe the nature of your charitable services.
4. How many people would directly benefit from this requested grant? 200 Vouchers
5. How many people does your organization assist annually? over 7,000
6. What is the dollar amount you are requesting from this grant? \$ 10,000.00
7. On a separate sheet, describe what this grant money would be used for. What percentage of this grant would be used for hands on services?
8. What percentage of this grant would be used for organizational expense(s)? Describe those expenses.

If grant is provided, a report of how the money was used will be required within 45 days of program or use.

My signature below indicates that I have read and understand the requirements and I agree that this applicant organization is eligible for and will follow grant requirements indicated above.

Gerry Hasenstab Gerry Hasenstab Jan. 8, 2018
Signature and printed name Date

For Office Use Only:

Received by Human Resources and Community Development _____ on _____
Name Date

Notes:



CONSULTING ENGINEERING
GEOSPATIAL SERVICES

THOUVENOT, WADE & MOERCHEN, INC.

CORPORATE OFFICE
4940 OLD COLLINSVILLE ROAD
SWANSEA, IL 62226
618.624.4488
TWM-INC.COM

December 22, 2017

City of Belleville Aldermanic Sewer Committee
City of Belleville
101 South Illinois Street
Belleville, Illinois 62220

**RE: Sheridan and Cranbrook Sanitary Sewer Replacement –
Letter of Recommendation to Award Construction Contract**

Dear Aldermanic Sewer Committee,

On December 19, 2017 bids for the Sheridan and Cranbrook Sanitary Sewer Replacement Project were opened and read out load at the City Clerk's Office. The bidders and their bid prices are as follows:

Haier Plumbing and Heating:	\$99,399.00
Hank's Excavating and Landscaping:	\$107,175.00
Baxmeyer Construction:	\$123,085.00
Moniger Excavating:	\$129,362.75
Ehret Plumbing and Heating:	\$149,805.00

Our opinion of probable construction cost for this project was \$138,960.00. The low bid from Haier Plumbing and Heating Construction was \$39,561.00 below the opinion of probable cost.

Based upon the information provided herein, we hereby recommend to the sewer committee selection of Haier Plumbing and Heating for a contract agreement to construct all work associated with the Sheridan and Cranbrook Sanitary Sewer Replacement.

Respectfully,

Thouvenot, Wade & Moerchen, Inc.

Joseph "Todd" Peek, P.E.
Project Manager

CC: Mr. Royce Carlisle
Mr. Randy Smith
Mr. Jay Godt

Encl: Bid Tabulation



CONSULTING ENGINEERING
GEOSPATIAL SERVICES

Thouvenot, Wade & Moerchen, Inc.

Swansea Corporate Office

4940 Old Collinsville Road

Swansea, Illinois 62226

Tel. No. 618.624.4488

www.twm-inc.com

ILLINOIS: Swansea • Edwardsville • Waterloo

MISSOURI: St. Louis • St. Charles

Contract Bid Tabulation Analysis

Project: City of Belleville - Sheridan and Cranbrook Sanitary Sewer Replacement

Project No: E14-17-0756

Date of Bid: Tuesday, December 19, 2017

Client: City of Belleville

APPARENT LOW BIDDER

Haler Plumbing and Heating, Inc.
301 North Elkhorn Street/PO Box 400
Okanville, Illinois 62271-0400

Han's Excavating and Landscaping, Inc.
5825 West State Route 161
Belleville, Illinois 62223

Baxmeyer Construction, Inc.
1034 Floraville Road /P.O. Box 171
Waterloo, Illinois 62298

Moninger Excavating Co., Inc.
5965 State Route 140
Moro, Illinois 62057-1905

Item No.	Item Description	Quantity	Unit	Haler Plumbing and Heating, Inc.		Han's Excavating and Landscaping, Inc.			Baxmeyer Construction, Inc.			Moninger Excavating Co., Inc.			
				Unit Price	Unit	Item Price	Unit Price	Unit	Item Price	Unit Price	Unit	Item Price	Unit Price	Unit	Item Price
Group I Sheridan Drive															
1.1	8" SDR-26 PVC Sewer Replacement on Sheridan Avenue 1	301	LF	\$ 44.00	LF	\$ 13,244.00	\$ 50.00	LF	\$ 15,050.00	\$ 75.00	LF	\$ 22,575.00	\$ 101.50	LF	\$ 30,551.50
1.2	Lateral Reconnections on Sheridan Ave.	5	EA	\$ 1,000.00	EA	\$ 5,000.00	\$ 750.00	EA	\$ 3,750.00	\$ 350.00	EA	\$ 1,750.00	\$ 475.00	EA	\$ 2,375.00
1.3	Replace MH 2075 with 4' Diameter MH2	1	EA	\$ 3,800.00	EA	\$ 3,800.00	\$ 4,250.00	EA	\$ 4,250.00	\$ 4,700.00	EA	\$ 4,700.00	\$ 4,100.00	EA	\$ 4,100.00
1.4	Replace MH 2076 with 4' Diameter MH2	1	EA	\$ 3,000.00	EA	\$ 3,000.00	\$ 4,225.00	EA	\$ 4,225.00	\$ 4,000.00	EA	\$ 4,000.00	\$ 4,100.00	EA	\$ 4,100.00
1.5	Asphalt Pavement Replacement	1	LS	\$ 4,800.00	LS	\$ 4,800.00	\$ 5,800.00	LS	\$ 5,800.00	\$ 2,800.00	LS	\$ 2,800.00	\$ 2,770.00	LS	\$ 2,770.00
1.6	Concrete Pavement Replacement	1	LS	\$ 4,000.00	LS	\$ 4,000.00	\$ 4,600.00	LS	\$ 4,600.00	\$ 2,900.00	LS	\$ 2,900.00	\$ 3,875.00	LS	\$ 3,875.00
1.7	Mountable Concrete Curb Replacement	255	LF	\$ 35.00	LF	\$ 8,925.00	\$ 20.00	LF	\$ 5,100.00	\$ 42.00	LF	\$ 10,710.00	\$ 31.25	LF	\$ 7,968.75
1.8	Granular Backfill	1	LS	\$ 8,000.00	LS	\$ 8,000.00	\$ 9,100.00	LS	\$ 9,100.00	\$ 9,000.00	LS	\$ 9,000.00	\$ 7,760.00	LS	\$ 7,760.00
1.9	Final Grading, Seeding, Clean Up	1	LS	\$ 2,400.00	LS	\$ 2,400.00	\$ 2,400.00	LS	\$ 2,400.00	\$ 4,700.00	LS	\$ 4,700.00	\$ 4,300.00	LS	\$ 4,300.00
Group II Cranbrook Drive															
2.1	8" SDR-26 PVC Sewer Replacement on Cranbrook Drive 1	290	LF	\$ 42.00	LF	\$ 12,180.00	\$ 55.00	LF	\$ 15,950.00	\$ 75.00	LF	\$ 21,750.00	\$ 96.50	LF	\$ 27,985.00
2.2	Lateral Reconnections on Cranbrook Dr.	3	EA	\$ 1,000.00	EA	\$ 3,000.00	\$ 750.00	EA	\$ 2,250.00	\$ 400.00	EA	\$ 1,200.00	\$ 475.00	EA	\$ 1,425.00
2.3	Replace MH 1302 with 4' Diameter MH2	1	EA	\$ 3,800.00	EA	\$ 3,800.00	\$ 4,250.00	EA	\$ 4,250.00	\$ 3,800.00	EA	\$ 3,800.00	\$ 3,600.00	EA	\$ 3,600.00
2.4	Replace MH 1301 with 5' Diameter MH2	1	EA	\$ 3,000.00	EA	\$ 3,000.00	\$ 6,900.00	EA	\$ 6,900.00	\$ 5,400.00	EA	\$ 5,400.00	\$ 3,600.00	EA	\$ 3,600.00
2.5	Asphalt Pavement Replacement	1	LS	\$ 2,600.00	LS	\$ 2,600.00	\$ 5,600.00	LS	\$ 5,600.00	\$ 2,500.00	LS	\$ 2,500.00	\$ 2,700.00	LS	\$ 2,700.00
2.6	Concrete Pavement Replacement	1	LS	\$ 5,000.00	LS	\$ 5,000.00	\$ 4,850.00	LS	\$ 4,850.00	\$ 4,200.00	LS	\$ 4,200.00	\$ 5,600.00	LS	\$ 5,600.00
2.7	Mountable Concrete Curb Replacement	270	LF	\$ 33.00	LF	\$ 9,450.00	\$ 20.00	LF	\$ 5,400.00	\$ 40.00	LF	\$ 10,800.00	\$ 31.25	LF	\$ 8,437.50
2.8	Granular Backfill	1	LS	\$ 4,800.00	LS	\$ 4,800.00	\$ 5,300.00	LS	\$ 5,300.00	\$ 5,600.00	LS	\$ 5,600.00	\$ 5,140.00	LS	\$ 5,140.00
2.9	Final Grading, Seeding, Clean Up	1	LS	\$ 2,400.00	LS	\$ 2,400.00	\$ 2,400.00	LS	\$ 2,400.00	\$ 4,700.00	LS	\$ 4,700.00	\$ 3,075.00	LS	\$ 3,075.00
Total Base Bid						\$ 99,399.00			\$ 107,175.00			\$ 123,085.00			\$ 129,362.75



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Contract Bid Tabulation Analysis

Project: City of Belleville - Sheridan and Cranbrook Sanitary Sewer Replacement

Project No: E14-17-0756

Date of Bid: Tuesday, December 19, 2017

Client: City of Belleville

Ehret Plumbing & Heating, Inc.
111 Premier Drive
Belleville, Illinois 62220

Item No.	Item Description	Quantity	Unit	Unit Price	Unit	Item Price	Unit Price	Unit	Item Price	Unit Price	Unit	Item Price	Unit Price	Unit	Item Price
Group I															
	Sheridan Drive														
1.1	8" SDR-26 PVC Sewer Replacement on Sheridan Avenue 1	301	LF	\$ 80.00	LF	\$ 24,080.00									
1.2	Lateral Reconnections on Sheridan Ave.	5	EA	\$ 350.00	EA	\$ 1,750.00									
1.3	Replace MH 2075 with 4' Diameter MH2	1	EA	\$ 3,950.00	EA	\$ 3,950.00									
1.4	Replace MH 2076 with 4' Diameter MH2	1	EA	\$ 3,950.00	EA	\$ 3,950.00									
1.5	Asphalt Pavement Replacement	1	LS	\$ 10,450.00	LS	\$ 10,450.00									
1.6	Concrete Pavement Replacement	1	LS	\$ 7,200.00	LS	\$ 7,200.00									
1.7	Mountable Concrete Curb Replacement	255	LF	\$ 35.00	LF	\$ 8,925.00									
1.8	Granular Backfill	1	LS	\$ 11,000.00	LS	\$ 11,000.00									
1.9	Final Grading, Seeding, Clean Up	1	LS	\$ 3,500.00	LS	\$ 3,500.00									
Group II															
	Cranbrook Drive														
2.1	8" SDR-26 PVC Sewer Replacement on Cranbrook Drive 1	290	LF	\$ 80.00	LF	\$ 23,200.00									
2.2	Lateral Reconnections on Cranbrook Dr.	3	EA	\$ 350.00	EA	\$ 1,050.00									
2.3	Replace MH 1302 with 4' Diameter MH2	1	EA	\$ 3,950.00	EA	\$ 3,950.00									
2.4	Replace MH 1301 with 5' Diameter MH2	1	EA	\$ 3,950.00	EA	\$ 3,950.00									
2.5	Asphalt Pavement Replacement	1	LS	\$ 4,500.00	LS	\$ 4,500.00									
2.6	Concrete Pavement Replacement	1	LS	\$ 14,400.00	LS	\$ 14,400.00									
2.7	Mountable Concrete Curb Replacement	270	LF	\$ 35.00	LF	\$ 9,450.00									
2.8	Granular Backfill	1	LS	\$ 11,000.00	LS	\$ 11,000.00									
2.9	Final Grading, Seeding, Clean Up	1	LS	\$ 3,500.00	LS	\$ 3,500.00									
Total Base Bid						\$ 149,805.00			\$ -			\$ -			\$ -

CITY OF BELLEVILLE, ILLINOIS



MARK W. ECKERT, MAYOR
101 SOUTH ILLINOIS STREET
BELLEVILLE, ILLINOIS 62220-2105
(618) 233-6810



MEMORANDUM

TO: Aldermen, City of Belleville
City Department Heads
City Clerk Jennifer Gain Meyer
City Treasurer Dean Hardt

FROM: Mayor Mark W. Eckert *M.W.E.*

DATE: Wednesday, January 10, 2018

SUBJECT: Recommendation to promote Jeffery D. Heidorn to Building
Commissioner/Assistant Director of Health, Housing and Building

Jeffrey D. Heidorn has been our Building Commissioner since December 1, 2014. Jeff has done an outstanding job in this role for the City of Belleville.

Jeff continues to take on additional duties in the department since Roger Barfield's retirement and after the recent passing of our city inspector, Stan Erlinger. I recommend that Jeff be promoted to Building Commissioner/Assistant Director of Health, Housing and Building and that his current salary of \$55,723.41 be increased to \$67,521.19, the same level as an assistant director's position. This would be effective immediately upon City Council approval.

Thank you.

Municipality CITY OF BELLEVILLE	L O C A L A G E N C Y	 Illinois Department of Transportation Preliminary/Construction Engineering Services Agreement	C O N S U L T A N T	Name KEEL ENGINEERING, INC.
Township Belleville				Address 2815 Ridgeview Lane
County St. Clair				City Millstadt
Section				State Illinois, 62260

THIS AGREEMENT is made and entered into this _____ day of _____, _____ between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the improvement of the above SECTION. Motor Fuel Tax Funds, allotted to the LA by the State of Illinois under the general supervision of the State Department of Transportation, hereinafter called the "DEPARTMENT", will be used entirely or in part to finance ENGINEERING services as described under AGREEMENT PROVISIONS.

Section Description

Name Union Ave. Route _____ Length 1060' KM(_____ Miles)(Structure No. _____)
 Termini Union Ave. from Centreville Ave. to S. 8th St.

Description

Street and drainage improvement, includes but not limited to milling and resurfacing of pavement, pavement subgrade patch repairs including subbase granular material, earth excavation, concrete curb R & R, driveway entrance removal, driveway entrance pavement, sidewalk R & R, ADA sidewalk upgrades, adjust sanitary sewer manhole frame and cover, replace storm sewer inlet frame & grate, sing panel R & R, temporary aggregate, finish grading, seeding & pavement striping.

Agreement Provisions

The Engineer Agrees,

1. To perform or be responsible for the performance of the following engineering services for the LA in connection with the proposed improvement hereinbefore described, and checked below:
 - a. Make such detailed surveys as are necessary for the preparation of detailed roadway plans.
 - b. Make stream and flood plain hydraulic surveys and gather high water data and flood histories for the preparation of detailed bridge plans.
 - c. Make or cause to be made such soil surveys or subsurface investigations including borings and soil profiles and analyses thereof as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations are to be made in accordance with the current requirements of the DEPARTMENT.
 - d. Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
 - e. Prepare Army Corps of Engineers Permit, Division of Water Resources Permit, Bridge waterway sketch and/or Channel Change sketch, Utility plan and locations and Railroad Crossing work agreements.
 - f. Prepare Preliminary Bridge Design and Hydraulic Report, (including economic analysis of bridge or culvert types) and high water effects on roadway overflows and bridge approaches.

Note One copy to be submitted to the City Engineer

- g. Make complete general and detailed plans, special provisions, proposals and estimates of cost and furnish the LA with one (1) copy of the plans, special provisions, proposals and estimates. Additional copies of any or all documents, if required shall be furnished to the LA by the ENGINEER at his actual cost for reproduction.
- h. Furnish the LA with survey and drafts in quadruplicate of all necessary right-of-way dedications, construction easements and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.
- i. Assist the LA in the receipt and evaluation of proposals and the awarding of the construction contract.
- j. Furnish or cause to be furnished:
- (1) Proportioning and testing of concrete mixtures in accordance with the "Manual of Instructions for Concrete Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of the DEPARTMENT and promptly submit reports on forms prepared by said Bureau.
 - (2) Proportioning and testing of bituminous mixtures (including extracting test) in accordance with the "Manual of Instructions for Bituminous Proportioning and Testing" issued by the Bureau of Materials and Physical Research, of the DEPARTMENT, and promptly submit reports on forms prepared by said Bureau.
 - (3) All compaction tests as required by the specifications and report promptly the same on forms prepared by the Bureau of Materials and Physical Research.
 - (4) Quality and sieve analyses on local aggregates to see that they comply with the specifications contained in the contract.
 - (5) Inspection of all materials when inspection is not provided at the sources by the Bureau of Materials and Physical Research, of the DEPARTMENT and submit inspection reports to the LA and the DEPARTMENT in accordance with the policies of the said DEPARTMENT.
- k. Furnish or cause to be furnished
- (1) A resident engineer, inspectors and other technical personnel to perform the following work: (The number of such inspectors and other technical personnel required shall be subject to the approval of the LA.)
 - a. Continuous observation of the work and the contractor's operations for compliance with the plans and specifications as construction proceeds, but the ENGINEER does not guarantee the performance of the contract by the contractor.
 - b. Establishment and setting of lines and grades.
 - c. Maintain a daily record of the contractor's activities throughout construction including sufficient information to permit verification of the nature and cost of changes in plans and authorized extra work.
 - d. Supervision of inspectors, proportioning engineers and other technical personnel and the taking and submitting of material samples.
 - e. Revision of contract drawings to reflect as built conditions.
 - f. Preparation and submission to the LA in the required form and number of copies, all partial and final payment estimates, change orders, records and reports required by the LA and the DEPARTMENT.
2. That all reports, plans, plats and special provisions to be furnished by the ENGINEER pursuant to this agreement will be in accordance with the current standard specifications and policies of the DEPARTMENT, it being understood that all such reports, plats, plans and drafts shall before being finally accepted, be subject to approval by the LA and the said DEPARTMENT.
 3. To attend conferences at any reasonable time when requested to do so by the LA or representatives of the DEPARTMENT.
 4. In the event plans, surveys or construction staking are found to be in error during the construction of the SECTION and revisions of the plans or survey or construction staking corrections are necessary, the ENGINEER agrees that he will perform such work without expense to the LA, even though final payment has been received by him. He shall give immediate attention to these changes so there will be a minimum delay to the contractor.
 5. The basic survey notes and sketches, charts, computations and other data prepared or obtained by the ENGINEER pursuant to this agreement will be made available upon request to the LA or the DEPARTMENT without cost and without restriction or limitations as to their use.
 6. To make such changes in working plans, including all necessary preliminary surveys and investigations, as may be required after the award of the construction contract and during the construction of the improvement

7. That all plans and other documents furnished by the ENGINEER pursuant to the AGREEMENT will be endorsed by him and will show his professional seal where such is required by law.
8. To submit, upon request by the LA or the DEPARTMENT a list of the personnel and the equipment he/she proposes to use in fulfilling the requirements of this AGREEMENT.

The LA Agrees,

1. To pay the Engineer as compensation for all services performed as stipulated in paragraphs 1a, 1g, 1i, 2, 3, 5 and 6 in accordance with one of the following methods indicated by a check mark:

ACCORDING TO THE ATTACHED COST ESTIMATE

- a A sum of money equal to \$37,000 percent of the awarded contract cost of the proposed improvement as approved by the DEPARTMENT.
- b A sum of money equal to the percentage of the awarded contract cost for the proposed improvement as approved by the DEPARTMENT based on the following schedule:

Schedule for Percentages Based on Awarded Contract Cost

Awarded Cost	Percentage Fees	
Under \$50,000	_____	(see note)
	_____	%
	_____	%
	_____	%
	_____	%
	_____	%

Note: Not necessarily a percentage. Could use per diem, cost-plus or lump sum.

2. To pay for services stipulated in paragraphs 1b, 1c, 1d, 1e, 1f, 1h, 1j and 1k of THE ENGINEER AGREES at the hourly rates stipulated below for personnel assigned to this SECTION as payment in full to the ENGINEER for the actual time spent in providing these services the hourly rates to include profit, overhead, readiness to serve, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his actual cost. Subject to the approval of the LA, the ENGINEER may sublet all or part of the services provided under paragraphs 1b, 1c, 1d, 1e, 1f, 1j and 1k of THE ENGINEER AGREES. If the ENGINEER sublets all or a part of this work, the LA will pay the cost to the ENGINEER plus a five (5) percent service charge. "Cost to ENGINEER" to be verified by furnishing the LA and the DEPARTMENT copies of invoices from the party doing the work. The classifications of the employees used in the work should be consistent with the employee classifications for the services performed. If the personnel of the firm including the Principal Engineer perform routine services that should normally be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the work performed.

Note: KE typical Hourly Rates incorporate employee wage rate x multiplier of 3.

Grade Classification of Employee	Hourly Rate
Principal Engineer	160.00
Principal Design Engineer	135.00
PE Resident Engineer w/vehicle & equipment	135.00
Chief of Party	_____
Instrument Man	_____
Rodmen	_____
Inspectors	_____
<u>2 Man Survey Crew</u>	<u>200.00</u>
<u>1 Man Survey Crew</u>	<u>160.00</u>
<u>Resident Engineer #1</u> w/vehicle & equipment	<u>115.00</u>
<u>Engr/Tech Sec./RE #2</u>	<u>90.00</u>

The hourly rates itemized above shall be effective the date the parties, hereunto entering this AGREEMENT, have affixed hands and seals and shall remain in effect until _____. In event the services of the ENGINEER extend beyond _____ the hourly rates will be adjusted yearly by addendum to this AGREEMENT to compensate for increases or decreases in the salary structure of the ENGINEER that are in effect at that time.

3. That payments due the ENGINEER for services rendered pursuant to this AGREEMENT will be made as soon as practicable after the services have been performed, in accordance with the following schedule:
 - a. Upon completion of detailed plans, special provisions, proposals and estimate of cost - being the work required by paragraphs 1a through 1g under THE ENGINEER AGREES - to the satisfaction of the LA and their approval by the DEPARTMENT, 90 percent of the total fee based on the above fee schedule and the approved estimate of cost.
 - b. Upon award of the contract for the improvement by the LA and its approval by the DEPARTMENT, 100 percent of the total fee (excluding any fees paragraphs 1j and 1k of the ENGINEER AGREES), based on the above fee schedule and the awarded contract cost, less any previous payment.
 - c. Upon completion of the construction of the improvement, 90 percent of the fee due for services stipulated in paragraphs 1j and 1k.
 - d. Upon completion of all final reports required by the LA and the DEPARTMENT and acceptance of the improvement by the DEPARTMENT, 100 percent of the total fees due under this AGREEMENT, less any amounts previously paid.

By mutual agreement, partial payments, not to exceed 90 percent of the amount earned, may be made from time to time as the work progresses.

4. That should the improvements be abandoned at any time after the ENGINEER has performed any part of the services provided for in paragraphs 1a and 1g, and prior to the completion of such services the LA shall reimburse the ENGINEER for his actual costs plus _____ percent incurred up to the time he is notified in writing of such abandonment. "actual cost" being defined as material costs plus actual payroll, insurance, social security and retirement deductions. Traveling and other out-of-pocket expenses will be reimbursed to the ENGINEER at his hourly rates plus expenses.
5. That should the LA require changes in any of the detailed plans, specifications or estimates (except for those required pursuant to paragraph 4 of THE ENGINEER AGREES) after they have been approved by the DEPARTMENT, the LA will pay the ENGINEER for such changes on the basis of actual cost plus _____ Hourly rates plus expenses. and readiness to serve - "actual cost" being defined as in paragraph 4 above. It is understood that "changes" as used in this paragraph shall in no way relieve the ENGINEER of his responsibility to prepare a complete and adequate set of plans.
6. That should the LA extend completion of the improvement beyond the time limit given in the contract, the LA will pay the ENGINEER, in addition to the fees provided herein, his actual cost incurred beyond such time limit - "actual cost" being defined as in paragraph 4 above.

It is Mutually Agreed,

1. That any difference between the ENGINEER and the LA concerning the interpretation of the provisions of this AGREEMENT shall be referred to a committee of disinterested parties consisting of one member appointed by the ENGINEER one member appointed by the LA and a third member appointed by the two other members for disposition and that the committee's decision shall be final.
2. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at his last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all drawings, specifications, partial and completed estimates and data if any from traffic studies and soil survey and subsurface investigations with the understanding that all such material becomes the property of the LA. The ENGINEER shall be paid for any services completed and any services partially completed in accordance with Section 4 of THE LA AGREES.
3. That if the contract for construction has not been awarded one year after the acceptance of the plans by the LA and their approval by the DEPARTMENT, the LA will pay the ENGINEER the balance of the engineering fee due to make 100 percent of the total fees due under the AGREEMENT, based on the estimate of cost as prepared by the ENGINEER and approved by the LA and the DEPARTMENT.

4. That the ENGINEER warrants that he/she has not employed or retained any company or person, other than a bona fide employee working solely for the ENGINEER, to solicit or secure this contract and that he/she has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the ENGINEER, any fee, commission, percentage, brokerage fee, gifts or any other consideration contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty the LA shall have the right to annul this contract without liability.
5. That Easements, if needed, will be completed as extras to this contract at a later date.
6. Construction Staking will be completed for the sum of \$7,500 and added to the contract at a later date.

IN WITNESS WHEREOF, the parties have caused this AGREEMENT to be executed in quadruplicate counterparts, each of which shall be considered as an original by their duly authorized offices.

Executed by the LA:

CITY OF BELLEVILLE of the
(Municipality/Township/County)

ATTEST:

State of Illinois, acting by and through its

By _____

Clerk

By _____

(Seal)

Title:

Executed by the ENGINEER:

KEEL ENGINEERING, INC.

2815 RIDGEVIEW LANE

ATTEST:

MILLSTADT, IL 62260

By Cynthia L Keel

Steven H. Keel

Title: PRESIDENT

12/29/17

Title: SECRETARY/TREASURER

Google Maps



LOCATION MAP

KEEL ENGINEERING, INC.

2815 Ridgeview Lane
Millstadt, IL 62260

Steven H. Keel, P.E.

Phone (618)476-9700, Cell (618) 530-4291
keelengr@htc.net

Union Ave. Improvements
600 & 700 blocks

Date: 12/29/2017

PRELIMINARY ESTIMATE OF COST

SUMMARY

Item No.	Pay Item	Unit	Quantity	Unit Price	\$ TOTAL
1	SEEDING CL 1B	ACRE	0.4	3000.00	1,200.00
2	NITROGEN FERT NUTR	POUND	40	4.00	160.00
3	POTASSIUM FERT NUTR	POUND	40	4.00	160.00
4	PHOSPHORUS FERT NUTR	POUND	40	4.00	160.00
5	MULCH METHOD 2	ACRE	0.4	2000.00	800.00
6	PAVEMENT REMOVAL	SQ YD	100	100.00	10,000.00
7	EARTH EXC SPL	CU YD	100	22.00	2,200.00
8	SUB GRAN MAT A 6"	SQ YD	100	20.00	2,000.00
9	EPOXY TIE BARS NO 5 X 24 IN	EACH	50	25.00	1,250.00
10	PCC PVT, CLASS B PATCHING	SQ YD	100	80.00	8,000.00
11	AGGREGATE FILL AT CURB	TON	330	25.00	8,250.00
12	HMA SC "C" IL 12.5 N50	TON	504	92.00	46,368.00
13	INCIDENTAL HMA SURF	TON	50	290.00	14,500.00
14	HMA SURF REM VAR DP	SQ YD	3000	6.00	18,000.00
15	AREA REF CR CON TR	SQ YD	3000	2.75	8,250.00
16	DRIVE PAVT REM	SY	240	26	6,240.00
17	PC DRIVE PAVEMENT 6	SQ YD	210	90.00	18,900.00
18	SIDEWALK REM	SQ FT	11000	2.00	22,000.00
19	PC CONC SIDEWALK 4 SPL	SQ FT	11000	8.00	88,000.00
20	DETECTABLE WARNINGS	SQ FT	240	25.00	6,000.00
21	SIDEWALK RISERS	EACH	8	325	2,600.00
22	CURB REM	FOOT	2300	8.00	18,400.00
23	CONCRETE CURB TB SPL	FOOT	2200	38.00	83,600.00
24	MAN ADJ NEW T1F CL	EACH	4	1250	5,000.00
25	INLET ADJUST	EACH	6	600	3,600.00
26	MODIFY EXISTING INLET, SPL	EACH	2	2000	4,000.00
27	REM SIN PAN ASSY TA	EACH	17	100.00	1,700.00
28	RELOC SIN PAN ASSY TA	EACH	17	200.00	3,400.00
29	THPL PVT MK LINE 6"	FOOT	100	10.00	1,000.00
30	THPL PVT MK LINE 12"	FOOT	50	20.00	1,000.00
31	AGGREGATE FOR TEMPORARY ACCESS	FOOT	200	30.00	6,000.00
32	ADJ DOWNSPOUT DRAINS, 12" OR LESS	FOOT	100	50	5,000.00
33	TRAF CONT COMP	L SUM	1	10000	10,000.00
34	TR CON SURVEILLANCE	CAL DA	10	300	3,000.00
35					0.00
36					0.00
37					0.00
38					0.00

Construction Cost

410,738.00

Estimate Provided By: Keel Engineering Inc., Steven H. Keel, P.E.

c:\Acad\SHK\Belv\Union\Preliminary Estimate 12.29.17



St Pat's Parade
Sat 3/17/18

PARADE REQUEST

Mon: 01/08/18 10AM Staff

Notification is hereby given to the City of Belleville to request a Parade Event as follows:

PLEASE ALLOW (8) WEEKS FOR PROCESSING THE REQUEST.
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): Ancient Order of Hibernians

Saturday

Date of Event: 3/17/18 Starting Time: 11:00 AM Ending Time: 1:00 pm

Street Closure Time: 11:00 AM Street Re-Open Time: 1:00 pm

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Mike Tierman	207 Summeville Ridge O'Fallon IL 62269	(618) 980-3883	
Bob Simpson	150 STAHL Smithton, IL 62285	(618) 233-0032	
Patrick Hickey	127 S. Douglas Ave Belleville, IL 62220	(618) 257-2146	N/A

Number of people (1000) animals (12) vehicles (130) expected to participate.

Describe the event in detail:

ST. PATRICK'S Day PARADE, WITH BANDS, FLOATS, CARS
People walking,

Specify event route from starting point to termination point (**a map of the event route is required**):

START: 3RD ST. @ 'A', SOUTH ON 3RD TO WEST MAIN ST. TURN EAST
ON MAIN ST. CONTINUE TO OAK ST. END OF PARADE ROUTE.

trash containers: parade line-up
barricades: parade line-up & parade route
Detour at WA & Charles: cover sign

St Pat's Parade
Sat, 3/17/18

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

Yes Per City of Belleville Police Dept See ATTACH
ATTACHMENT

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of transportation): Yes No

Does this event require any of the following?

- Trash Containers Yes No Number Requested: 8
- Picnic Tables Yes No Number Requested: _____
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: _____

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville •IL •62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive •Collinsville •IL •62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitation which may apply to this event.

Patrick Hickey PATRICK Hickey
 Signature of Person Making Application Printed Name of Person Making Application

127 S. Douglas Ave Belleville IL 62220
 Address

(618) 257-2146 N/A
 Telephone Number E-mail Address

DATE OF APPLICATION: 1/4/18

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

St Pat's Parade
Sat 3/17/18

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate submitted after approval	Date Received by City Clerk's Office: <u>01/05/18</u> Scheduled Meeting Date: <u>01/08/18</u> Date Approved by Staff: <u>01/09/18</u> Date on Council Agenda: <u>01/16/18</u> Notification Sent to Event Representative of Council Meeting: <u>01/16/18</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied On: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: _____

APPROVED DENIED DATE: 1/8/18 INITIALS: Bud Jacobs
Fire Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Public Works: Barricades, No Parking, and trash totes will be provided as requested.

APPROVED DENIED DATE: 1/8/18 INITIALS: JTA

Maintenance Department: N/A

APPROVED DENIED DATE: 1-8-18 INITIALS: KLV

St Pat's Parade
Sat 3/17/18

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input type="checkbox"/> Application <input type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/05/18</u> Scheduled Meeting Date: <u>01/08/18</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied On: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: SAME AS PREVIOUS YEAR. 70-11 DECEMBER
~~1356 #1800 #CM #280~~

APPROVED DENIED DATE: 1/9/18 INITIALS: CM #280

Fire Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Public Works: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Maintenance Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Wednesday, January 10, 2018 9:06 AM
To: 'Jenny Meyer'
Cc: 'Chris Mattingly'; 'Tom Pour'; 'Deputy Chief Jacobs'; 'John Hartmann'; 'Jason Poole'; 'Ken Vaughn'; 'Jennifer Starnes'
Subject: St Pat's Parade
Attachments: image001.png

Sent via mail to Pat Hickey (127 S Douglas Ave, Belleville 62220)

Pat:

As a follow-up to our meeting in regards to the St. Pat's Parade on Saturday, March 17, 2018 from 11:00am to 1:00pm, on Monday, January 8, 2018, please note the following:

Street Closures: (11:00am to 1:00pm)

- North 3rd Street from "C" Street to West Main Street.
- West Main Street to 159 starting at 3rd Street.
- East Main Street from 159 to Oak Street.

Public Works:

- Barricades will be dropped off for street closures (street closures and opening to be handled by City staff).
- 8 Trash totes will be dropped off on Friday, March 16, 2018 to parade staging area as requested. Trash totes will be picked-up immediately following event.
- "No Parking" signs posted as requested.

Police Dept:

- Police personnel will be present during the event as shown on map for traffic control during parade.

Miscellaneous:

- Submit a Certificate of Liability listing the City of Belleville, 101 South Illinois Street, Belleville, IL and IL Department of Transportation, 1100 East Court Plaza Drive, Collinsville, IL as additional insured in the amount of \$1million dollars per person and \$2,000,000 aggregate.
- The Certificate of Liability is required to accompany the Resolution request to IDOT for closure of 159.

Your request will be go to City Council for final approval on Tuesday, January 16, 2018. Upon their recommendation a final letter will be sent to you.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm.

Sincerely,

Jenny

Jennifer Gain Meyer, MS, LEHP

City Clerk

City of Belleville

512 West Main Street (temporary address)

Belleville IL 62220



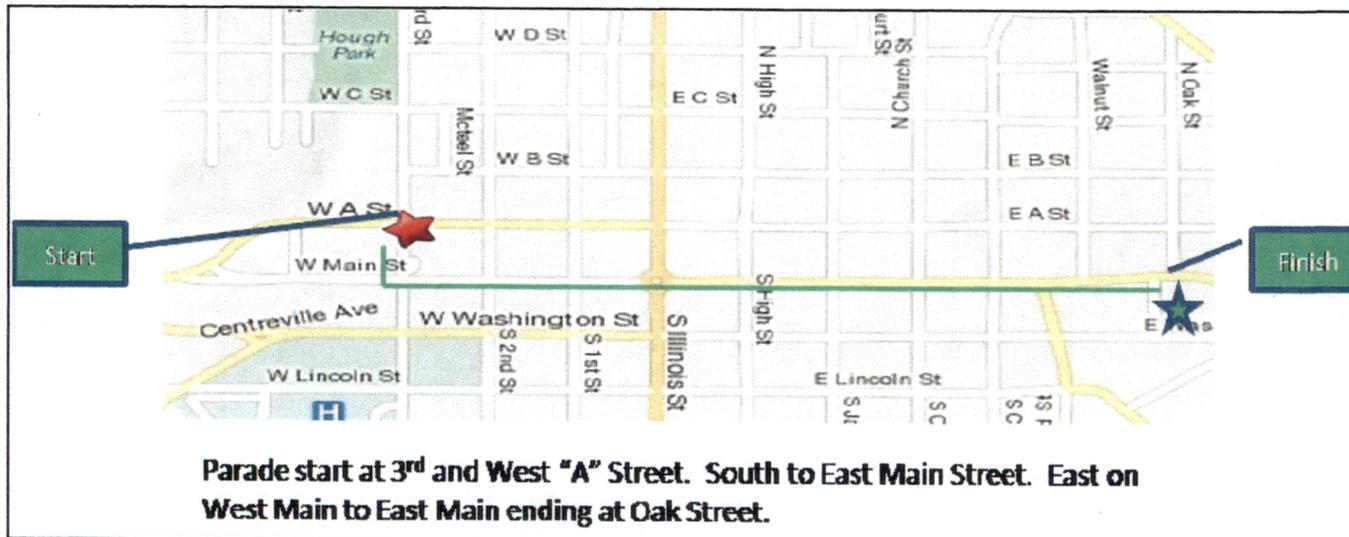
ANCIENT ORDER
OF
HIBERNIANS
IN AMERICA



MICHAEL P. KEELEY
DIVISION 1 ST. CLAIR COUNTY

<http://aohil1.org>

AOH's 14th Annual St. Patrick's Day Parade



SATURDAY - MARCH 12, 2016

PARADE STARTS AT 11:00 A.M.

"After Parade" Festivities
Continue Downtown with
Food, Drink, and Music

Parade Sponsors:

Chick Fritz Distributing
Pitcher's Sports Pub
Grey Eagle Distributing
Big Daddy's
Steamfitter's Local 439
Breakthru Beverages
Oliver C. Joseph
Sigman Heating & Cooling
Superior Mortgage
Tribout Distributors



SPECIAL EVENT REQUEST

9/11 Moment of Remembrance

Notification is hereby given to the City of Belleville to request a Special Event as follows:

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.

PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): City of Belleville & Sept. 11 Memorial Committee

Date of Event: ^{TUES} 9/11/18 Event Starting Time: 11:30 AM Event Ending Time: 12:00 Noon

Street Closure Time: N/A Street Re-Open Time: N/A

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Sharon Strausbaugh	City Hall		

Number of people (open to public 200?) animals (N/A) vehicles (N/A) expected to participate.

Describe the event in detail:

Annual Moment of Remembrance Ceremony held at Memorial Site @ 1125 So. Illinois St. Ceremony honors all who died on 9/11/2001. Takes place inside Engine House bays.

Specify event route from starting point to termination point (**a map of the event route is required**):

N/A

Firehouse #4
chairs: Sharon
Dedicate Phase III
PD: traffic control assistance
ILAWC: Sharon
Sound: Rich Peppers

9/11 Moment of Remembrance
Tues: 9/11/18

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

N/A

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation): Yes No

Does this event require any of the following?

- Trash Containers Yes No Number Requested: _____
- Picnic Tables Yes No Number Requested: _____
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: _____

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

Sharon Strausbaugh
Signature of Person Making Application

Sharon Strausbaugh
Printed Name of Person Making Application

Mailing Address

233-6810, x 1245
Phone Number

sstrausbaugh@belleville.net
E-mail

DATE OF APPLICATION: 1.3.2018

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

9/11 Moment of Remembrance
Tues 9/11/18

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/04/18</u> Scheduled Meeting Date: <u>01/08/18 IDISA</u> Date Approved by Staff: <u>01/09/18</u> Date on Council Agenda: <u>01/16/18</u> Notification Sent to Event Representative of Council Meeting: <u>01/16/18</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: _____

APPROVED DENIED DATE: 1/8/18 INITIALS: Bud Jacobs
Fire Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____
Public Works: N/A

APPROVED DENIED DATE: 1/8/18 INITIALS: JAP
Maintenance Department: N/A

APPROVED DENIED DATE: 1-8-18 INITIALS: KLV

4711 RICHMOND ST KENNESAWA
Tues 9/11/18

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/09/18</u> Scheduled Meeting Date: <u>01/08/18 10:5A</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: SAME AS PREVIOUS YEAR. TRAFFIC UNIT WILL ASSIST / CSO'S WILL ASSIST / ADDITIONAL SUPPORT CAN BE PROVIDED AS NEEDED

APPROVED DENIED DATE: 1/9/18 INITIALS: CM #280

Fire Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Public Works: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Maintenance Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Wednesday, January 10, 2018 8:52 AM
To: 'Sharon Strausbaugh'
Cc: 'Chris Mattingly'; 'Tom Pour'; 'Deputy Chief Jacobs'; 'Jason Poole'; 'John Hartmann'; 'Ken Vaughn'; 'Jennifer Starnes'
Subject: 9/11 Moment of Remembrance
Attachments: image001.png

Sharon:

As a follow-up to our meeting in regards to the 9/11 Moment of Remember on Tuesday, September 11, 2018, 11:30am to 12:00pm at Firehouse #4 on Monday, January 8, 2018, please note the following:

Police Dept:

- Traffic Unit and CSO's will assist as needed.
- Additional Officers available upon request.

Fire Dept:

- Use of their garage bays and parking lot.

Your request will be go to City Council for final approval on Tuesday, January 16, 2018. Upon their recommendation a final letter will be sent to you.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm.

Sincerely,

Jenny

Jennifer Gain Meyer, MS, LEHP

City Clerk

City of Belleville

512 West Main Street (temporary address)

Belleville IL 62220

618-233-6518 x 1227

jmeyer@belleville.net





RUN/WALK/BICYCLE REQUEST

9/11 Memorial 5K
Sunday: 9/9/18
Mtg: 01/08/18 1030A

Notification is hereby given to the City of Belleville to request an Event (Run, Walk, Bicycle) utilizing public streets, sidewalks, right-of-ways and/or city equipment as follows:

PLEASE ALLOW (8) WEEKS FOR PROCESSING THE REQUEST.
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

RUN WALK BICYCLE

Name(s) of sponsoring organization(s): 9/11 Memorial Walkway of SO IL

Sunday
Date of Event: 9.9.18 Event Starting Time: 9:11am Event Ending Time: 11:30am

Street Closure Time: 7:00am Street Re-Open Time: 12:00pm

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Dave Zahn	1425 State Street Rd	618.444.1390	dzahn@belleville.net

Number of people (200) animals (10) vehicles (0) expected to participate.

Describe the event in detail:
This event is a fundraiser to raise funds for Phase III of the 9/11 memorial walkway located in Belleville. The 5K Run/Walk course is a combination of city streets and the bike trail.

9/11 Memorial 5K
Sun 9/18

Specify event route from starting point to termination point (a map of the event route is required):

Starting Point: Hough Park
Termination Point: Hough Park

Are you requesting streets to be closed? If so, list specific street(s) below and note on map of event route:

Yes. North 3rd st between C and F streets.
Other streets are briefly restricted as the runners/walkers pass.

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation): Yes No

Does this event require any of the following?

- Trash Containers Yes No Number Requested: _____
- Picnic Tables Yes No Number Requested: _____
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: _____

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.


Signature of Person Making Application

Karen Dauphin
Printed Name of Person Making Application

1125 South Illinois St.
Mailing Address

618.234.2236
Phone Number

kdauphin@belleville.net
E-mail

DATE OF APPLICATION: 12-28-17

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

9/11 Memorial Sk
Sun 9/9/18

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will then be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/02/18</u> Scheduled Meeting Date: <u>01/08/18 1030A</u> Date Approved by Staff: <u>01/09/18</u> Date on Council Agenda: <u>01/16/18</u> Notification Sent to Event Representative of Council Meeting: <u>01/10/18</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____	
Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Fire Department: _____

APPROVED DENIED DATE: 1/08/18 INITIALS: Rud Jacobs

Public Works: Barricades, Cones, No Parking, trash totes, and chalk will be provided as requested.

APPROVED DENIED DATE: 1/8/18 INITIALS: JJP

Maintenance Department: ALA

APPROVED DENIED DATE: 1-8-18 INITIALS: KLV

9/11 Memorial 5K
Sun 9/9/18

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will then be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/02/18</u> Scheduled Meeting Date: <u>01/08/18 1030A</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: SAME AS PREVIOUS YEAR. SIX (6) OFFICERS.
Est. Cost: \$800 - \$900.

APPROVED DENIED DATE: 1/9/18 INITIALS: CM #200

Fire Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Public Works: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Maintenance Department: N/A

APPROVED DENIED DATE: 1-8-18 INITIALS: KLY

Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Wednesday, January 10, 2018 8:17 AM
To: 'dzahn@belleville.net'
Cc: 'Chris Mattingly'; 'Tom Pour'; 'Ken Vaughn'; 'Jason Poole'; 'John Hartmann'; 'Jennifer Starnes'
Subject: September 11 Memorial 5k
Attachments: image001.png

Dave:

As a follow-up to our meeting on Monday, January 8, 2018, please note the following:

Miscellaneous:

- Certificate of Liability noting the City of Belleville as an additional insured will be required for the event prior to event.
- Dave will pick up chalk from Parks.

Public Works:

- Public Works will deliver 10 barricades and 80 cones to Hough Park on Friday, September 7th to be placed near the emergency light. **The September 11th 5k Committee and volunteers will be responsible for barricade and cone set-up and tear down along the route, to include street closures.** All equipment will be returned to the drop-off location for pick-up on Monday, September 10, 2018.
- Public Works will place "No Parking Signs" on the west side of 2nd Street, from West Main to "F" Street.
- Public Works will deliver 4 trash totes to Hough Park on Friday, September 7, 2018 and will pick-up on Monday, September 10, 2018.

Police Department:

- Officer Rob Rust is verifying with Police Chief Clay for approval to use the parking lot at 720 West Main and have the gate open/unlocked accordingly.

Your request will be go to City Council for final approval on Tuesday, January 16, 2018. Upon their recommendation a final letter will be sent to you.

Thank you so much for meeting with City staff and your assistance in providing a great event for the September 11th Memorial 5k.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm.

Sincerely,

Jenny

Jennifer Gain Meyer, MS, LEHP

City Clerk

City of Belleville

512 West Main Street (temporary address)

Belleville IL 62220

618-233-6518 x 1227

jmeyer@belleville.net



SEPTEMBER 11 MEMORIAL WALKWAY OF SOUTHERN ILLINOIS

Part of the Belleville Cultural Enrichment Organization, a 501 (c)(3)

PO Box 7913

Belleville, IL 62222

www.wtcmemorial.us

December 12, 2017

To: Mayor Mark Eckert
City Clerk Jennifer Gain Meyer
Members of the Belleville City Council

On behalf of the September 11th Memorial Walkway of Southern Illinois Committee, I respectfully request permission to host our 7th Annual 5K Run in the City of Belleville. The purpose of this event is to raise funds for Phase III construction of the 9/11 Memorial Walkway located at the Belleville Fire Department Administrative Office, 1125 South Illinois Street in Belleville.

The Annual 5K run/walk will be held on Sunday, September 9, 2018, with a start time of 9:11 am. The start and finish area is North 3rd Street and West C St, between Hough Park and Franklin School. The course is a combination of city streets and the bike trail, see attached for a map of the course.

If possible we would like to have 1 or 2 police officers available for traffic control at TBD locations. We will also need street barricades and traffic cones placed in certain areas of the course.

With the City of Belleville's support, we hope this will be another successful fundraiser for the 9/11 Memorial Walkway of Southern IL.

Sincerely,

Dave Zahn

618.444.1390



SPECIAL EVENT REQUEST

Downtown Halloween Trick-or-Treat
FDI 10/26/18

Notification is hereby given to the City of Belleville to request a Special Event as follows:

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): City of Belleville

FDI
Date of Event: 10/26/18 Event Starting Time: 5:30pm Event Ending Time: 7:30pm

Street Closure Time: 4:00 pm Street Re-Open Time: 9:00 pm

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Sharon Strausbaugh	City Hall		

^{open to public}
Number of people () animals (N/A) vehicles (N/A) expected to participate.

Describe the event in detail:

Annual Halloween Trick-or-Treat Event. Children 12yrs of age and younger invited through communications with Belleville gradeschools- public, private and parochial.

Specify event route from starting point to termination point (**a map of the event route is required**):

See attached map.

See Attached Sheet for Staff Responsibility

Downtown Trick-or-Treat
Fri 10/26/18

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

yes.
East Main - from East Side of High Street to West Side of Charles Street
First blocks of North & South Jackson Streets - 1/2 way down
First blocks of North & South Church Streets - access only allowed
for Eckert's Tractor and Wagon

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation): Yes No

Does this event require any of the following?

- Trash Containers
- Picnic Tables
- Sanitation Vehicle and Manpower
- Electric (note on map location(s))

See 2018 checklist @ highlights attached
 Yes No Number Requested: _____
 Yes No Number Requested: _____
 Yes No Number Requested: _____
 Yes No Number Requested: _____

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

Shawn Strausbaugh
Signature of Person Making Application

Shawn Strausbaugh
Printed Name of Person Making Application

Mailing Address

233-6810, X1245
Phone Number

ssstrausbaugh@belleville.net
E-mail

DATE OF APPLICATION: 1.3.2018

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

DWNTOWN TRICK TREAT
FRI 10/26/18

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/04/18</u> Scheduled Meeting Date: <u>01/08/18 10:5A</u> Date Approved by Staff: <u>01/09/18</u> Date on Council Agenda: <u>01/16/18</u> Notification Sent to Event Representative of Council Meeting: <u>01/16/18</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Fire Department: _____

APPROVED DENIED DATE: 1/8/18 INITIALS: Bob Jacobs
Public Works: Barricades, No Parking, Trash totes, picnic tables
will be provided as requested

APPROVED DENIED DATE: 1/8/18 INITIALS: JJP
Maintenance Department: OK

APPROVED DENIED DATE: 1-8-18 INITIALS: OKV

DWIGHT TRICK TREAT
FRI 10/26/18

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/04/18</u> Scheduled Meeting Date: <u>01/08/18 10:15A</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: SAME AS PREVIOUS YEAR. 10 OFFICERS
PRESENT THROUGHOUT THE EVENING. (5 groups of 2)

APPROVED DENIED DATE: 1/9/18 INITIALS: CM #250

Fire Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Public Works: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Maintenance Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Wednesday, January 10, 2018 8:50 AM
To: 'Sharon Strausbaugh'
Cc: 'Jason Poole'; 'John Hartmann'; 'Chris Mattingly'; 'Tom Pour'; 'Deputy Chief Jacobs'; 'Ken Vaughn'; 'Jennifer Starnes'
Subject: Downtown Halloween Trick or Treat
Attachments: image001.png

Sharon:

As a follow-up to our meeting in regards to the Downtown Halloween Trick or Treat on Friday, October 26, 2018 from 5:30pm to 7:30pm, on Monday, January 8, 2018, please note the following:

Street Closures:

- East of High Street to West side of Charles Street.
- 1st block of North and South Jackson Street to the alley only.
- 1st block of North and South Church Street to the alley only.

Public Works:

- 20 picnic tables will be delivered on Friday, October 26, 2018 as requested. Picnic tables to be picked-up immediately following event.
- Barricades will be dropped off for street closures (street closures and opening to be handled by City staff).
- Tash toters will be dropped off on Friday, October 26, 2018 as requested. Trash toters will be picked-up immediately following event.
- "No Parking" signs posted as requested.

Police Dept:

- Police personnel will be present during the event (10 Officers - 5 groups of 2).

Your request will be go to City Council for final approval on Tuesday, January 16, 2018. Upon their recommendation a final letter will be sent to you.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm.

Sincerely,

Jenny

Jennifer Gain Meyer, MS, LEHP

City Clerk

City of Belleville

512 West Main Street (temporary address)

Belleville IL 62220

618-233-6518 x 1227

jmeyer@belleville.net

Annual Downtown Halloween Trick-or-Treat Event

Google Maps

— Street Closures —



10/26/18

City of Belleville, IL
Downtown Belleville Halloween Trick-or-Treat
Friday, October 26, 2018, 5:30 – 7:30 PM

Maintenance Dept (Ken)

- Transport BBQ grill to East Main St. in front of Regions Bank building before noon the day of the event
- Provide electric panels to organizations needing electric, as indicated on list that Sharon will provide
- Provide folding tables to City volunteers, as indicated on participant list from Sharon

Parks & Rec Dept (Debbie/Jason)

- Provide 20 picnic tables to downtown – Distribute some in each block of E. Main Street
- Pick up tables immediately following event
- Arrange for 3 Porta Potties – 2 (regular) in first block of S. Jackson St. and 1 (ADA approved) at 227 E. Main patio

Police Dept (Chris)

- Provide officers to work perimeter and help in monitoring Eckert's apple wagon
- Provide officer at High St. where auto and foot traffic is heavy
- Watch area around DJ at E. Main and North Jackson St. (changing locations this year)

Sanitation Dept (Jason/John)

- Provide trash and recycling containers downtown

Street Dept (Jason/John)

- Begin grilling hot dogs by 1:00pm and keep warm in aluminum pans on grill
- Street clean up after the event
- Provide barricades for street closures and for surrounding the DJ's stand at So. Jackson St
- Additional TYPE 3 heavy barricades at High and Main
- Mark off area behind Quizno's for Eckert's wagons to park before the event starts
- Post signs regarding 'No Dogs', 'No Bicycles' and 'No Skateboarding' in downtown Trick-or-Treat area.
- Post all necessary 'No Parking after 3pm' signs on E. Main St. between High and Charles on the morning of the event.

No parking signs need to be posted on both sides of the following blocks: North and South Church St. and North and South Charles Street for the Eckert's wagons to maneuver safely.

NOTES FROM 2017 EVENT for 2018 EVENT:

Logistics:

- Continue to limit the Trick-or-Treat area to **inside the closed streets.**

Candy:

- Several groups/organizations ran out of candy. The City gave bags to these groups to keep them going since the City had excess.

Hot Dogs:

- Due to the chilly, windy weather, we had an excess of candy and hot dogs. Watch the weather forecast the morning of the event, and adjust purchases and cooking accordingly. Three trays of cooked/wrapped hot dogs were given to Violence Prevention Center.

Photo set-up:

- If Optimists bring photographer, have the line run down E. Main, not across E. Main.

Downtown Trick or Treat
Fri 10/26/18

City of Belleville, IL
Downtown Belleville Halloween Trick-or-Treat
Friday, October 26, 2018, 5:30 – 7:30 PM

To Do's/Follow-ups:

Sharon Strausbaugh

- Ask City Council to approve the closing of East Main Street from 4:00pm – 9:00pm from the East side of High St. to the West side of Charles St. and one block (North and South) on Jackson and Church Streets
- Schedule meeting with city staff to discuss event
- Contact Chamber / BMS about sponsorships/donations
- Contact Chris McMahon about DJ Services
- Contact Eckert's Orchards about providing Wagon Rides
- Finalize flier, etc. with Amanda Morgan
- Create flier and have it approved by Mayor
- Include an article in the October 2017 City Newsletter
- E-mail the list of prior year participants and new participants to all potential participants.
Ask them to review the list and confirm their participation
- Post event and flier on city website 'Calendar' (not Facebook)
- Email flier to local grade schools for distribution
- Organize volunteers for grilling hot dogs
- Organize volunteers for wrapping and serving hot dogs

One Week before the event:

- Send reminder to non-merchant participants about their set-up locations

Week of the event:

- Send reminder to non-merchant participants to put their tables in the street

After the event:

- Follow-up with Email thank you

Mayor's office (Mayor/Erin)

- Order/Purchase hot dogs, buns, condiments, wrappers, etc.
Bring charcoal/wood, roasters, tongs, hot pads, aluminum foil, Bic lighter, gloves, wrappers, spot lights, roaster pans, cooler, cleaning/sanitation supplies, etc.
Begin grilling hot dogs by 1:00pm and keep warm in aluminum pans on grill
- Purchase candy
- Send Thank You's to candy/cash donors

Belleville Main Street Org (Alicia)

- Send flier to BMS Manager

Fire Dept (Tom)

- Advertise event on all fire house marquis
- Survive Alive House and Pluggie at the event



SPECIAL EVENT REQUEST

20th Annual Veterans Day Ceremony
Sunday 11/11/18

Notification is hereby given to the City of Belleville to request a Special Event as follows:

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): City of Belleville

Sunday
Date of Event: 11/11/18 Event Starting Time: 11:00 AM Event Ending Time: 12:00 Noon

Street Closure Time: 8AM Street Re-Open Time: 1:00 PM

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Sharon Strausbaugh	City Hall		

OPEN TO PUBLIC

Number of people (?) animals (N/A) vehicles (N/A) expected to participate.

Describe the event in detail:

Annual ceremony to honor all Veterans of all wars.

Specify event route from starting point to termination point (**a map of the event route is required**):

Public Square

Staff barricades at S IL (Meredith Home)
Picnic Tables
fire Truck w/ Flag
2 Trash Toters

Veteran's Day Ceremony
Sun 11/11/18

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

Yes - 1st Blocks of North and South Illinois Streets and
1st Blocks of East and West Main Streets

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation): Yes No

Does this event require any of the following?

- Trash Containers Yes No Number Requested: _____
- Picnic Tables Yes No Number Requested: 20
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: _____

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

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Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

Sharon Strausbaugh
Signature of Person Making Application

Sharon Strausbaugh
Printed Name of Person Making Application

Mailing Address

233-6810, X 1245
Phone Number

sstrausbaugh@belleville.net
E-mail

DATE OF APPLICATION: 1.3.2018

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

Veteran's Day Ceremony
Sun 11/11/18

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/04/18</u> Scheduled Meeting Date: <u>01/08/18 10:5A</u> Date Approved by Staff: <u>01/09/18</u> Date on Council Agenda: <u>01/16/18</u> Notification Sent to Event Representative of Council Meeting: <u>01/10/18</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Fire Department: _____

APPROVED DENIED DATE: 1/8/18 INITIALS: BO Jacobs

Public Works: Barricades will be provided as well as picnic tables and two trash totes.

APPROVED DENIED DATE: 1/8/18 INITIALS: JJP

Maintenance Department: OK

APPROVED DENIED DATE: 1-8-18 INITIALS: RLV

Veteran's Day Ceremony
Sun 11/11/18

CHECKLIST <small>(FOR USE BY CITY PERSONNEL ONLY)</small>	EVENT INFORMATION <small>(FOR USE BY CITY PERSONNEL ONLY)</small> Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/08/18</u> Scheduled Meeting Date: <u>11/08/18 10:15A</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: TASKER UNIT TO ASSIST AS NEEDED
ADDITIONAL OFFICERS ARE AVAILABLE UPON REQUEST.

APPROVED DENIED DATE: 1/9/18 INITIALS: cm # 280

Fire Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Public Works: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Maintenance Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Wednesday, January 10, 2018 8:28 AM
To: 'Sharon Strausbaugh'
Cc: 'Chris Mattingly'; 'Jason Poole'; 'John Hartmann'; 'Tom Pour'; 'Deputy Chief Jacobs'; 'Ken Vaughn'; 'Jennifer Starnes'
Subject: Veteran's Day Ceremony
Attachments: image001.png

Sharon:

As a follow-up to our meeting on Monday, January 8, 2018, please note the following:

Public Works:

- 20 picnic tables will be delivered on Friday, November 9, 2018 as requested. Please return the picnic tables to their drop-off location for pick-up.
- Barricades will be dropped off for street closures (street closures to be handled by City staff).
- 2 trash toters will be dropped off on Friday, November 9, 2018 as requested. Please return the trash toters to their drop-off location for pick-up.

Police Dept:

- Traffic Unit will assist as needed.
- Additional Officers available upon request.

Fire Dept:

- Fire truck with flag will be present

Miscellaneous:

- Staff will be present to assist with parking in Meredith Home.
- Staff will be present to assist with set-up and break-down as necessary.

Your request will be go to City Council for final approval on Tuesday, January 16, 2018. Upon their recommendation a final letter will be sent to you.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm.

Sincerely,

Jenny

Jennifer Gain Meyer, MS, LEHP

City Clerk

City of Belleville

512 West Main Street (temporary address)

Belleville IL 62220

618-233-6518 x 1227

jmeyer@belleville.net



Gingerbread Cookie Walk
Sat 12/8/18

SPECIAL EVENT REQUEST

Gingerbread Cookie Day

Notification is hereby given to the City of Belleville to request a Special Event as follows:

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): Parkes & Recreation GB Committee, BMS

Date of Event: Sat 12/8/18 Event Starting Time: _____ Event Ending Time: _____

Street Closure Time: _____ Street Re-Open Time: _____

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Sharn Strausbaugh	City Hall		

Number of people (____) animals (____) vehicles (____) expected to participate.

Describe the event in detail:

Requesting permission to open the City Hall lobby and participate as a stopping point for walkers.

Specify event route from starting point to termination point (**a map of the event route is required**):

Gingerbread Cookie Walk
Sat 12/8/18

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

N/A

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation): Yes No

Does this event require any of the following?

- Trash Containers Yes No Number Requested: _____
- Picnic Tables Yes No Number Requested: _____
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: _____

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

Shawn Strausbaugh
Signature of Person Making Application

Printed Name of Person Making Application

Mailing Address
618.233.6810, x1245
Phone Number

sstrausbaugh@belleville.net
E-mail

DATE OF APPLICATION: 1.3.2018

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

Gingerbread Cookie Walk
Sat 12/08/18

CHECKLIST <small>(FOR USE BY CITY PERSONNEL ONLY)</small>	EVENT INFORMATION <small>(FOR USE BY CITY PERSONNEL ONLY)</small> Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/04/18</u> Scheduled Meeting Date: <u>01/08/18 10:5A</u> Date Approved by Staff: <u>01/09/18</u> Date on Council Agenda: <u>01/16/18</u> Notification Sent to Event Representative of Council Meeting: <u>01/10/18</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Fire Department: _____

APPROVED DENIED DATE: 1/8/18 INITIALS: Beel Jacobs

Public Works: N/A

APPROVED DENIED DATE: 1/8/18 INITIALS: JP

Maintenance Department: OK

APPROVED DENIED DATE: 1-8-18 INITIALS: KLV

BINDER/BOOKEND LUNCH/TEA WORK
Sat 12/08/18

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/04/18</u> Scheduled Meeting Date: <u>01/08/18 10:5A</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: SAME AS PREVIOUS YEAR. 9-10 OFFICERS.
NO PD NEEDED FOR USE OF CITY HALL
FOR COOKIE PICK-UP

APPROVED DENIED DATE: 1/9/18 INITIALS: CM 4280

Fire Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Public Works: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Maintenance Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Wednesday, January 10, 2018 8:23 AM
To: 'Sharon Strausbaugh'
Cc: 'Chris Mattingly'; 'Jason Poole'; 'John Hartmann'; 'Tom Pour'; 'Deputy Chief Jacobs'; 'Ken Vaughn'
Subject: Gingerbread Cookie Walk
Attachments: image001.png

Sharon:

As a follow-up to our meeting on Monday, January 8, 2018, please note the following:

- **No City Services Requested other than to use City Hall from 8:30am until 1:00pm on Saturday, December 8, 2018.**

Your request will be go to City Council for final approval on Tuesday, January 16, 2018. Upon their recommendation a final letter will be sent to you.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm.

Sincerely,

Jenny

Jennifer Gain Meyer, MS, LEHP

City Clerk

City of Belleville

512 West Main Street (temporary address)

Belleville IL 62220

618-233-6518 x 1227

jmeyer@belleville.net





Ringing of the Bells
TUES 11/11/19

SPECIAL EVENT REQUEST

6th Annual Ringing of the Bells

Notification is hereby given to the City of Belleville to request a Special Event as follows:

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): City of Belleville

Date of Event: 11/1/2019 Event Starting Time: 12:00 NOON Event Ending Time: 12:30 PM

Street Closure Time: N/A Street Re-Open Time: N/A

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Sharon Strausbaugh	City Hall		

Number of people (OPEN TO PUBLIC) animals (N/A) vehicles (N/A) expected to participate.

Describe the event in detail:

Invitation to residents, businesses, etc. to bring bells and ring in the New Year.

Specify event route from starting point to termination point (**a map of the event route is required**):

On Northeast Quad of Public Square by Curt's Clock.

Ringling of the Bells
Tues 1/10/19

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

No

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation): Yes No

Does this event require any of the following?

- Trash Containers Yes No Number Requested: _____
- Picnic Tables Yes No Number Requested: _____
- Sanitation Vehicle and Manpower Yes No
- Electric (note on map location(s)) Yes No Number Requested: _____

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Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

Shawn Strausbaugh
Signature of Person Making Application

Printed Name of Person Making Application

Mailing Address
233-6810, X1245
Phone Number

sstrausbaugh@belleville.net
E-mail

DATE OF APPLICATION: 1.3.2018

Return this form (via mail or email):

City of Belleville - City Clerk's Office
101 South Illinois Street
Belleville, Illinois 62220
E-mail: jmeyer@belleville.net
(618) 233-6810

Ringling of the Bells
Tues 01/04/19

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>01/04/18</u> Scheduled Meeting Date: <u>01/08/18 10:5A</u> Date Approved by Staff: <u>01/10/18</u> Date on Council Agenda: <u>01/16/18</u> Notification Sent to Event Representative of Council Meeting: <u>01/10/18</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Fire Department: _____

APPROVED DENIED DATE: 1/8/18 INITIALS: Red Jacobs

Public Works: N/A

APPROVED DENIED DATE: 1/8/18 INITIALS: JAP

Maintenance Department: N/A

APPROVED DENIED DATE: 1-8-18 INITIALS: KLV

KLINGING OF THE BELLS
TUES 01/01/19

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
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<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: No Resources Required, Departmental Awareness

APPROVED DENIED DATE: 1/10/18 INITIALS: cm #250

Fire Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Public Works: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Maintenance Department: _____

APPROVED DENIED DATE: _____ INITIALS: _____

Jenny Meyer

From: Jenny Meyer [jmeyer@belleville.net]
Sent: Wednesday, January 10, 2018 9:09 AM
To: 'Sharon Strausbaugh'
Cc: 'Tom Pour'; 'Deputy Chief Jacobs'; 'Chris Mattingly'; 'Jason Poole'; 'John Hartmann'; 'Ken Vaughn'; 'Jennifer Starnes'
Subject: Ringing of the Bells 2019
Attachments: image001.png

Sharon:

As a follow-up to our meeting in regards to the Ringing of the Bells on Tuesday, January 1, 2019 at 12:00pm on Monday, January 8, 2018, please note the following:

- **No City Services Requested.**

Your request will be go to City Council for final approval on Tuesday, January 16, 2018. Upon their recommendation a final letter will be sent to you.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm.

Sincerely,

Jenny

Jennifer Gain Meyer, MS, LEHP

City Clerk

City of Belleville

512 West Main Street (temporary address)

Belleville IL 62220

618-233-6518 x 1227

jmeyer@belleville.net



RESOLUTION 3319

Illinois Department of Transportation
PARADE OR EVENT RESOLUTION
Effective January 1, 2017

WHEREAS, the **City of Belleville** is sponsoring a **St. Patrick's Day Parade** in the City of Belleville which constitutes a public purpose;

WHEREAS, this **St. Patrick's Day Parade** will require the temporary closure of **IL 159 at Public Square**, a State Highway in the City of Belleville on **March 17, 2018 from 11:00 AM to 1:00 PM**;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Belleville that permission to close off **IL 159 at Public Square** on **March 17, 2018 and from 11:00 AM to 1:00 PM** as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **11:00 AM to 1:00 PM on March 17, 2018**.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)* The detour route shall be as follows:

No detour route necessary - the parade will break to let traffic through.

BE IT FURTHER RESOLVED, that the **City of Belleville** assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall at the expense of the **City of Belleville** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the **City of Belleville** prior to reopening the State highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the **City of Belleville** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Belleville**.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when no detour is required.)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **City of Belleville** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **City of Belleville** regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED, that the **City of Belleville** shall provide a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of **\$1,000,000 per person and \$2,000,000 aggregate** which has the Illinois Department of Transportation, its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Illinois Department of Transportation, District 8, to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

ADOPTED by the City Council of the City of Belleville this 16th day of January, 2018 A.D.

MUNICIPAL CLERK

APPROVED by the Mayor of the City of Belleville this 17th day of January, 2018, A.D.

ATTEST:

MUNICIPAL CLERK

MAYOR

RESOLUTION 3320

Illinois Department of Transportation
PARADE OR EVENT RESOLUTION
Effective January 1, 2017

WHEREAS, the **City of Belleville** is sponsoring a **Veterans Day Ceremony** in the City of Belleville which constitutes a public purpose;

WHEREAS, this **Veterans Day Ceremony** will require the temporary closure of **IL 159 at Public Square**, a State Highway in the City of Belleville on **November 11, 2018 from 8:00 AM to 1:00 PM**;

WHEREAS, Section 4-408 of the Illinois Highway Code authorizes the Department of Transportation to issue permits to local authorities to temporarily close portions of State Highways for such public purposes.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Belleville that permission to close off **IL 159 at Public Square** on **November 11, 2018 and from 8:00 AM to 1:00 PM** as above designated, be requested of the Department of Transportation.

BE IT FURTHER RESOLVED that this closure shall occur during the approximate time period between **8:00 AM to 1:00 PM on November 11, 2018**.

BE IT FURTHER RESOLVED that traffic from that closed portion of highway shall be detoured over routes with an all-weather surface that can accept the anticipated traffic, which will be maintained to the satisfaction of the Department and which is conspicuously marked for the benefit of traffic diverted from the State highway. (The parking of vehicles shall be prohibited on the detour routes to allow an uninterrupted flow of two-way traffic.)* The detour route shall be as follows:

* To be used when appropriate.

BE IT FURTHER RESOLVED, that the **City of Belleville** assumes full responsibility for the direction, protection, and regulation of the traffic during the time the detour is in effect.

BE IT FURTHER RESOLVED, that police officers or authorized flaggers shall at the expense of the **City of Belleville** be positioned at each end of the closed section and at other points (such as intersections) as may be necessary to assist in directing traffic through the detour.

BE IT FURTHER RESOLVED, that police officers, flaggers, and officials shall permit emergency vehicles in emergency situations to pass through the closed area as swiftly as is safe for all concerned.

BE IT FURTHER RESOLVED, that all debris shall be removed by the **City of Belleville** prior to reopening the State highway.

BE IT FURTHER RESOLVED, that such signs, flags, barricades, etc., shall be used by the **City of Belleville** as may be approved by the Illinois Department of Transportation. These items shall be provided by the **City of Belleville**.

BE IT FURTHER RESOLVED, that the closure and detour shall be marked according to the Illinois Manual on Uniform Traffic Control Devices.

BE IT FURTHER RESOLVED, that an occasional break shall be made in the procession so that traffic may pass through. In any event, adequate provisions will be made for traffic on intersecting highways pursuant to conditions noted above. (Note: This paragraph is applicable when the Resolution pertains to a Parade or when no detour is required.)

BE IT FURTHER RESOLVED, that to the fullest extent permitted by law, the **City of Belleville** shall be responsible for any and all injuries to persons or damages to property, and shall indemnify and hold harmless the Illinois Department of Transportation, its officers, employees and agents from any and all claims, lawsuits, actions, costs and fees (including reasonable attorneys' fees and expenses) of every nature or description, arising out of, resulting from or connected with the exercise of authority granted by the Department which is the subject of this resolution. The obligation is binding upon the **City of Belleville** regardless of whether or not such claim, damage, loss or expense is caused in part by the act, omission or negligence of the Department or its officers, employees or agents.

BE IT FURTHER RESOLVED, that the **City of Belleville** shall provide a comprehensive general liability policy or an additional named insured endorsement in the minimum amount of **\$1,000,000 per person and \$2,000,000 aggregate** which has the Illinois Department of Transportation, its officials, employees and agents as insureds and which protects them from all claims arising from the requested road closing. A copy of said policy or endorsement will be provided to the Department before the road is closed.

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Illinois Department of Transportation, District 8, to serve as a formal request for the permission sought in this resolution and to operate as part of the conditions of said permission.

ADOPTED by the City Council of the City of Belleville this 16th day of January, 2018, A.D.

MUNICIPAL CLERK

APPROVED by the Mayor of the City of Belleville this 17th day of January, 2018, A.D.

ATTEST:

MUNICIPAL CLERK

MAYOR

ORDINANCE NO. 8159-2018

**AN ORDINANCE AMENDING CHAPTER 31 (OFFICIALS AND EMPLOYEES),
SECTIONS 31.009 (APPOINTMENT OF EMPLOYEES) AND 31.031 (CITY OFFICERS)
OF THE REVISED CODE OF ORDINANCES OF BELLEVILLE, ILLINOIS,
AS AMENDED, BY AMENDING PORTIONS OF SECTIONS THEREOF**

THE CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS (THE "CITY"), IS A DULY ORGANIZED AND EXISTING MUNICIPALITY CREATED UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF ILLINOIS.

THE CITY OF BELLEVILLE IS NOW OPERATING UNDER THE PROVISIONS OF THE ILLINOIS MUNICIPAL CODE, AS SUPPLEMENTED AND AMENDED AND AS A HOME RULE MUNICIPALITY PURSUANT TO ARTICLE VII OF THE ILLINOIS CONSTITUTION OF 1970; AND IN THE EXERCISE OF ITS HOME RULE POWERS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS:

Section 1. That **Section 31.009(C)** and **Section 31.009(D)** are hereby repealed in entirety.

Section 2. That **Section 31.031(A)** is hereby amended by repealing **Section 31.031(A)** in its entirety, and substituting in lieu thereof the following:

(A) *Appointment.* On the first Monday of May in each year, or as soon thereafter as possible, there shall be appointed by the Mayor, with the approval of the City Council, all appointive city officers, who shall hold their several offices for the term of one year and until their successors are appointed and qualified. A City Officers shall become a resident of the City within 15 months from the date of his or her initial appointment and his or her continuing residency from that date forward shall be a condition of his or her employment. Notwithstanding the foregoing, consistent with Section 3.1-10-6 of the Illinois Municipal Code (65 ILCS 5/3.1-10-6), such City residency requirement does not apply to the City Engineer, City Attorney or any other City Officer who requires technical training or knowledge as determined by the City Council; provided, however, that a City Officer who is exempt from the City residency requirement must still reside within ten miles of the City limits.

Section 2. That conflicting Ordinances or pertinent portions thereof in force the time this takes effect are hereby repealed.

Section 3. Should any portion of this Ordinance be declared void or unenforceable by any court of competent jurisdiction, such ruling shall not affect the validity of the surviving portions of this section.

Section 4 This Ordinance shall be in full force and effect ten (10) days from and after its passage, approval and publication, in pamphlet form, as provided by law.

PASSED by the City Council of the City of Belleville, Illinois, on this 15th day of January, 2018 on the following roll call vote:

	<u>AYE</u>	<u>NAY</u>
Joseph Hazel	_____	_____
Ken Kinsella	_____	_____
Jane Pusa	_____	_____
Michael Buettner	_____	_____
Kent Randle	_____	_____
Scott Tyler	_____	_____
Johnnie Anthony	_____	_____
Raffi Ovian	_____	_____
Edward Dintelman	_____	_____
Michelle Schaefer	_____	_____
Andrew Gaa	_____	_____
Mary Stiehl	_____	_____
Philip Elmore	_____	_____
Dennis Weygandt	_____	_____
Roger Wigginton	_____	_____
Roger Barfield	_____	_____

APPROVED by the Mayor of the City of Belleville, Illinois this 16th day of January, 2018.

MARK W. ECKERT, MAYOR

ATTEST:

JENNIFER GAIN MEYER, CITY CLERK

ORDINANCE NO. 8160-2018

**AN ORDINANCE AMENDING CHAPTER 121 (SPECIAL SALES;
PERSONAL SALES), SECTION 113.008 (TOBACCO RETAIL STORES),
OF THE REVISED CODE OF ORDINANCES OF BELLEVILLE, ILLINOIS,
AS AMENDED, BY AMENDING PORTIONS OF SECTIONS THEREOF**

THE CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS (THE "CITY"), IS A DULY ORGANIZED AND EXISTING MUNICIPALITY CREATED UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF ILLINOIS.

THE CITY OF BELLEVILLE IS NOW OPERATING UNDER THE PROVISIONS OF THE ILLINOIS MUNICIPAL CODE, AS SUPPLEMENTED AND AMENDED AND AS A HOME RULE MUNICIPALITY PURSUANT TO ARTICLE VII OF THE ILLINOIS CONSTITUTION OF 1970; AND IN THE EXERCISE OF ITS HOME RULE POWERS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS:

Section 1. That **Section 113.008** is hereby added as follows:

§ 113.008 RETAIL TOBACCO STORES.

(A) *Definitions.* For the purpose of this Section, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

OPERATOR. "Operator" means the owner of a retail establishment, or the owner's agent, who is licensed by the City to operate and maintain retail tobacco store.

RETAIL TOBACCO STORE. "Retail tobacco store" means any retail establishment that derives more than 80% of its gross revenue from the sale of loose tobacco, plants, or herbs and cigars, cigarettes, pipes, and other smoking devices for burning tobacco and related smoking accessories and in which the sale of other products is merely incidental. "Retail tobacco store" includes an enclosed workplace that manufactures, imports, or distributes tobacco or tobacco products, when, as a necessary and integral part of the process of making, manufacturing, importing, or distributing a tobacco product for the eventual retail sale of that tobacco or tobacco product, tobacco is heated, burned, or smoked, or a lighted tobacco product is tested, provided that the involved business entity: (1) maintains a specially designated area or areas within the workplace for the purpose of the heating, burning, smoking, or lighting activities, and does not create a facility that permits smoking throughout; (2) satisfies the 80% requirement related to gross sales; and (3) delivers tobacco products to consumers, retail establishments, or other wholesale establishments as part of its business. "Retail tobacco store" does not

include a tobacco department or section of a larger commercial establishment or any establishment with any type of liquor, food, or restaurant license.

(B) *Location.* Retail tobacco stores shall be permitted in all commercial zoning districts as a “special use permit” subject to approval by the City Council, and shall only be located in a freestanding structure occupied solely by the business and smoke from the business does not migrate into an enclosed area where smoking is prohibited by the Smoke Free Illinois Act (410 ILCS 82/1 *et seq.*).

(C) *License required.* No person, firm or corporation shall operate a retail tobacco store within the city without having first obtained a license. The license fee shall be \$25 per year. At any time during the license period or prior to the renewal of a license, the Mayor may order the licensee to produce his or her accounting records to determine if the licensee is qualified to hold a license for a retail tobacco store. The failure of the licensee to produce said records for the Mayor upon request, shall result in the automatic revocation of the license.

(D) *Regulations/requirements.* The operator of a retail tobacco store must comply with all applicable State and Federal laws, and City Ordinances.

Section 2. That conflicting Ordinances or pertinent portions thereof in force the time this takes effect are hereby repealed.

Section 3. Should any portion of this Ordinance be declared void or unenforceable by any court of competent jurisdiction, such ruling shall not affect the validity of the surviving portions of this section.

Section 4. This Ordinance shall be in full force and effect ten (10) days from and after its passage, approval and publication, in pamphlet form, as provided by law.

PASSED by the City Council of the City of Belleville, Illinois, on this 15th day of January, 2018 on the following roll call vote:

	<u>AYE</u>	<u>NAY</u>
Joseph Hazel	_____	_____
Ken Kinsella	_____	_____
Jane Pusa	_____	_____
Michael Buettner	_____	_____
Kent Randle	_____	_____
Scott Tyler	_____	_____
Johnnie Anthony	_____	_____
Raffi Ovian	_____	_____
Edward Dintelman	_____	_____
Michelle Schaefer	_____	_____
Andrew Gaa	_____	_____

Mary Stiehl _____
Philip Elmore _____
Dennis Weygandt _____
Roger Wigginton _____
Roger Barfield _____

APPROVED by the Mayor of the City of Belleville, Illinois this 16th day of January, 2018.

MARK W. ECKERT, MAYOR

ATTEST:

JENNIFER GAIN MEYER, CITY CLERK

DRAFT

VENDOR #	NAME	DEPT.	AMOUNT
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13 MOTOR FUEL TAX FUND

6563	CHRIST BROS. ASPHALT INC	13-00	1,283.40
EL001	ELECTRICO, INC.	13-00	4,670.29
FO033	FOURNIE CONTRACTING COMPANY, INC	13-00	2,533.50

	**TOTAL		8,487.19
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13 MOTOR FUEL TAX FUND	GRAND TOTAL	8,487.19
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