



CITY FLAG  
DESIGNED BY  
FREDERICK L. LANGE  
JULY 6, 1964

**CITY COUNCIL AGENDA  
CITY OF BELLEVILLE, IL  
DECEMBER 18, 2017  
AT 7:00 P.M.**

**1. CALL TO ORDER BY MAYOR AND EXPLANATION OF DISASTER PROCEDURES**

**REMINDER: SINCE THE MEETINGS ARE BEING VIDEOTAPED IT IS IMPORTANT THAT EVERYONE SPEAK DIRECTLY INTO A MICROPHONE WHEN SPEAKING.**

**2. ROLL CALL ALDERMEN**

**3. ROLL CALL DEPARTMENT HEADS**

**4. PLEDGE OF ALLEGIANCE**

**5. PUBLIC HEARING**

**6. PUBLIC PARTICIPATION (2-3 MINUTES PER PERSON) - See back page for rules.**

**7. PRESENTATIONS, RECOGNITIONS & APPOINTMENTS**

7-A. Mayor Eckert will read a proclamation for Charlie Woodford in recognition of his dedicated service to our community.

7-B. Mayor Eckert will read a proclamation for Bob Goalby in recognition of his dedicated service to our community.

**8. APPROVAL OF MINUTES**

8-A. City Council Meeting - December 4, 2017 and December 11, 2017.

**9. CLAIMS, PAYROLL AND DISBURSEMENTS**

- 9-A. Motion to approve claims and disbursements in the amount of **\$1,306,705.96** payroll in the amount of **\$881,216.12**.

**10. REPORTS**

**11. ORAL REPORTS FROM STANDING COMMITTEES, SPECIAL COMMITTEES AND ANY OTHER ORAL REPORTS FROM THE ELECTED OFFICIALS OR STAFF**

11-A. MOTIONS FROM **FINANCE COMMITTEE**:

- 11-A(1). Motion to approve Change Order No.6 with Impact Strategies for the City Hall Project.
- 11-A(2). Motion to approve the 2017 Tax Levy.
- 11-A(3). Motion to approve the budget amendments as recommended by the Finance Director.

11-B. MOTIONS FROM **ADMINISTRATION**:

- 11-B(1). Motion to adopt a policy prohibiting sexual harassment.
- 11-B(2). Motion to approve scrapping a 1997 Ford F 150 due to blown engine (VIN # 1FTDF1726VNC01702 ) from the Street Department.
- 11-B(3). Motion to approve scrapping Truck #33 2001 Mack 600 LE Garbage Truck (VIN #1M2AC07C11M003846 ) from the Sanitation Department.
- 11-B(4). Motion to approve scrapping Truck #34 2000 Mack 600 LE Garbage Truck (VIN #1M2AC07C9YM003751) from the Sanitation Department.

11-B(5). Motion to approve scrapping Truck #35 2001 Mack 600 LE Garbage Truck (VIN #1M2AC07CX1M003845 ) from the Sanitation Department.

11-B(6). Motion to approve scrapping Truck #40 1997 International Garbage Truck 4900 (VIN #1HTSDADR1VH480234 ) from the Sanitation Department.

11-B(7). Motion to approve scrapping Truck #41 1997 International Garbage Truck 4900 (VIN #1HTSDADR1VH480235) from the Sanitation Department.

11-C. MOTION FROM **PLANNING COMMISSION**:

11-C(1). Motion to approve Marco Plaza Plat I Final Plat/Glenwood Equities.

11-D. MOTIONS FROM **BOARD OF FIRE AND POLICE COMMISSION**:

11-D(1). Motion to promote Police Officer Mark Kroenig to sergeant effective December 19, 2017 at 12:01 AM.

11-D(2). Motion to promote Police Master Sergeant Gary Becker to Lieutenant effective January 11, 2018 at 12:01 AM.

11-E. MOTION **ZONING BOARD**:

11-E(1). Motion to approve **66-Nov17-Phillips Investments, LLC (Villas of Holly Brook)** - A request for a Use Variance to permit homes for the aged in the form of assisted living and memory care facilities at 2956 Gina Marie Lane & various adjacent properties located in an "A-1" Single Family Residence District. Applicable Section of the Zoning Code: 162.093, 162.570) Ward 8 (Parcels: 08-30.0-102-001, 08-30.0-102-024, 08-30.0-102-023, 08-30.0-102-022, 08-30.0-102-021, 08-30.0-

102-020, 08-30.0-102-019, 08-30.0-102-018, 08-30.0-102-017, 08-30.0-102-016, 08-30.0-102-015, 08-30.0-102-014, 08-30.0-102-013, 08-30.0-102-012, 08-30.0-102-011, 08-30.0-102-010, 08-30.0-102-009, 08-30.0-103-001, 08-30.0-103-002, 08-30.0-103-003, 08-30.0-103-004, 08-30.0-103-005, 08-30.0-103-006, 08-30.0-103-007, 08-30.0-103-014, 08-30.0-103-013, 08-30.0-103-012, 08-30.0-103-011, 08-30.0-103-010, 08-30.0-103-009, 08-30.0-103-008, 08-30.0-104-002, 08-30.0-104-003, 08-30.0-104-004, 08-30.0-104-005, 08-30.0-104-006, 08-30.0-104-007, 08-30.0-104-008, 08-30.0-104-009).

Approved by a unanimous vote of all members present.

## 12. COMMUNICATIONS

- 12-A. Communication from Belleville School District 118 requesting to hold a 5K followed by a 1 mile fun run/walk on Saturday, October 27, 2018 starting at 8:30 AM ending at 11:30 AM through Reunion and Westhaven Subdivision.
- 12-B. Communication from Trail Life USA Troop IL-0076 requesting to hold their Legacy Memorial Day 5K on Monday, May 29, 2018. Event will start at 9:00 AM from Laderman Park and end at 10:00 AM. Street closure at West Main between 2nd and 4th Streets, one lane minimum.
- 12-C. Communication from Belleville Main Street requesting approval for Ladies Night Out 2018. The dates of the event will be the third Thursday of the month from March through December starting at 5:00 PM ending at 8:00 PM. On June 21, 2018 and August 16, 2018 requesting the closure of the 1st block of North Church from East Main Street to the alley, use of Gaslight Park, electricity from the BASIC Building for music and trash toters and barricades as requested.

- 12-D. Communication from Belleville Main Street requesting approval for Sparkles, Suds & Sweets Walk on Friday, February 16, 2018. Event will start at 4:30 PM ending at 8:30 PM. No street closures or city services requested.
- 12-E. Communication from Belleville Main Street requesting approval for the Leprechaun 5K on Saturday, March 17, 2018. Event will start at 9:00 AM ending at 10:30 AM. There will be rolling street closures for this event beginning at 9:00am to 10:30am as required for the participants. Police Officers, barricades and no parking signs as requested.
- 12-F. Communication from Belleville Main Street requesting approval for the St. Pat's Block Party on Saturday, March 17, 2018. Event will start at 12:00 PM ending at 7:00 PM. Street closures begin at 12:00 PM (following the parade) ending at 8:00PM. Requested street closures are East Main Street between Jackson and Charles; East Main Street between IL/159 and High Street; and 1st block of South High Street between East Main Street and East Washington Street. Police officers, barricades, posting of no parking signs, 3 sewing machine drop-off only signs in city parking located at the NE corner of South High Street and East Washington, electrical panels and trash toters as requested.
- 12-G. Communication from Belleville Main Street requesting approval for the Home Brew & Music Walk 2018 on Saturday, April 28, 2018. Event will start at 4:00 PM ending at 9:00 PM. No street closures or city services requested.
- 12-H. Communication from Belleville Main Street requesting approval for the Old Town Market 2018. Event will be every Saturday from May 5, 2018 through November 3, 2018 starting at 7:30 AM ending at noon. Street closure request is for first block of South Charles between East Main and East Washington. Street closure begins at 6:30 AM and reopens at 1:00 PM. Request use of city owned parking lots on the NW and NE corners of S Charles St and E Washington St for vendors, as necessary. The Saturdays of Art on the Square, Oktoberfest and Chili Cook-Off, S Charles St will be a detour route for traffic. Vendors will occupy the city owned parking lot on the NW corner of S Charles St and E Washington St during those events. Request further asks to

provide a "pop-up" vendor the first Saturday of January, February and March on the city owned parking lot on the NE corner of S Charles St and E Washington St. Barricades, trash toters and port-a-potty as requested.

- 12-I. Communication from Belleville Main Street requesting approval for the Spring Progressive Dinner 2018 on Thursday, May 10, 2018. Event will start at 5:00 pm ending at 9:00 PM. No street closures or city services requested.
- 12-J. Communication from Belleville Main Street requesting approval for the Craft Beer Walk 2018 on Saturday, June 16, 2018. Event begins at 4:00PM ending at 9:00 PM. No street closures or city services requested.
- 12-K. Communication from Belleville Main Street requesting approval for the Downtown Sidewalk Sale 2018 Friday, July 27 and Saturday, 28, 2018. Event will start at 9:00 AM ending at 7:00 PM. No street closures or city services requested.
- 12-L. Communication from Belleville Main Street requesting approval for the Fall Progressive Dinner 2018 on Thursday, September 28, 2018. Event will start at 5:00PM ending at 9:00PM. No street closures or city services requested.
- 12-M. Communication from Belleville Main Street requesting approval for the Art & Wine Walk 2018 on Saturday, November 3, 2018. Event will start at 4:00PM ending at 8:00PM. No street closures or city services requested.

### **13. PETITIONS**

### **14. RESOLUTIONS**

#### **14-A. RESOLUTION 3317**

A Resolution amending the annual budget of the City of Belleville, Illinois for the fiscal year beginning on the first day of May 2017 and ending on the 30th day of April, 2018.

14-B. **RESOLUTION 3318**

A Resolution amending the annual budget of the City of Belleville, Illinois for the fiscal year beginning on the first day of May 2017 and ending on the 30th day of April, 2018.

**15. ORDINANCES**

15-A. **ORDINANCE 8140-2017**

An ordinance providing for the Annual Tax Levy upon real estate situated within the corporate limits of the City of Belleville, in the County of St. Clair and the State of Illinois, subject to taxation, for the fiscal year commencing on the 1st day of May, 2017 and ending on the 30th day of April, 2018.

15-B. **ORDINANCE 8141-2017**

An Ordinance adopting a policy prohibiting sexual harassment.

15-C. **ORDINANCE 8142-2017**

Ordinance authorizing sale/conversion of personal property (1997 Ford F-150 - Street Department Vehicle).

15-D. **ORDINANCE 8143-2017**

Ordinance authorizing sale/conversion of personal property (Truck 33 - 2001 Mack 600 LE Garbage Truck - Sanitation Department Vehicle).

15-E. **ORDINANCE 8144-2017**

Ordinance authorizing sale/conversion of personal property (Truck 34 - 2000 Mack 600 LE Garbage Truck - Sanitation Department Vehicle).

15-F. **ORDINANCE 8145-2017**

Ordinance authorizing sale/conversion of personal property (Truck 35 - 2001 Mack 600 LE Garbage Truck - Sanitation Department Vehicle).

15-G. **ORDINANCE 8146-2017**

Ordinance authorizing sale/conversion of personal property (Truck 40 - 1997 International Garbage Truck 4900 - Sanitation Department

Vehicle).

15-H. **ORDINANCE 8147-2017**

Ordinance authorizing sale/conversion of personal property (Truck 41 - 1997 International Garbage Truck 4900 - Sanitation Department Vehicle).

15-I. **ORDINANCE 8148-2017**

A ZONING ORDINANCE IN RE CASE #66NOV17 Phillips Investments, LLC (Villas of Holly Brook).

15-J. **ORDINANCE 8149-2017**

An Ordinance approving the final plat of Marco Plaza plat I/Glenwood Equities.

15-K. **ORDINANCE 8150-2017**

An Ordinance abating all taxes hereto levied for the year 2017 to pay the principal of the interest of general obligation bonds of the City of Belleville, Illinois.

**16. UNFINISHED BUSINESS**

**17. MISCELLANEOUS & NEW BUSINESS**

17-A. Motor Fuel Claims in the Amount of **\$26,778.91**.

**18. EXECUTIVE SESSION**

18-A. The City Council may go into executive session to discuss personnel, litigation, workers' compensation, property acquisition, transfer of property, review of executive session minutes (5 ILCS 120/2(c)(21)).

18-A(1). Possible motion to release executive session minutes.

**19. ADJOURNMENT (ALL QUESTIONS RELATING TO THE PRIORITY OF BUSINESS SHALL BE DECIDED BY THE CHAIR WITHOUT DEBATE, SUBJECT TO APPEAL)**

**PUBLIC PARTICIPATION (2-3 MINUTES PER PERSON)**

- (a) Members of the public may address the City Council in accordance with Section 2.06(g) of the Illinois Open Meetings Act (5 ILCS 120/2.06(g));
- (b) Public comments are limited to three (3) minutes per speaker;
- (c) The subject of public comments shall be reasonably related to matters(s) identified on the meeting agenda and/or other city business;
- (d) Repetitive public comments should be avoided, to the extent practical, through adoption of prior public comment (e.g. agreeing with prior speaker);
- (e) The following conduct is prohibited during public participation:
  - Acting or appearing in a lewd or disgraceful manner;
  - Using disparaging, obscene or insulting language;
  - Personal attacks impugning character and/or integrity;
  - Intimidation;
  - Disorderly conduct as defined in Section 130.02 of this revised code of ordinances.
- (f) Any speaker who engages in such prohibited conduct during public participation shall be called to order by the chair or ruling by the chair if a point of order is made by a sitting alderman.



# Proclamation

**WHEREAS**, the City of Belleville, in striving to be a Community of Character, recognizes and greatly appreciates those individuals who exceed the highest level of commitment to our community; and

**WHEREAS**, the City of Belleville recognizes the devotion of **Charles 'Charlie' A. Woodford** and his many contributions to the City of Belleville and to our country; and

**WHEREAS**, Charlie Woodford is a proud veteran of the United States Army Air Corps and served his country during World War II, earning two purple hearts; and

**WHEREAS**, in 1966, Charlie Woodford began his involvement with Belleville East High School; and

**WHEREAS**, in 1973, Charlie Woodford was elected the first president of the Lancer Booster Club and has remained active to this day; and

**WHEREAS**, since 1975, Charlie Woodford has remained active in the selection and presentation of the Lancer Booster Club All Tournament Team and Most Valuable Player awards; and

**WHEREAS**, in 1985, Charlie Woodford and his late wife, Phyllis Woodford, started an official boys basketball program that is still active today, generating needed funds for Lancer athletics; and

**WHEREAS**, in 1994, a scholarship in Charlie Woodford's name was established for a graduating young man and woman; and

**WHEREAS**, in 2002, Charlie Woodford was honored by the Illinois Athletic Director's Association with a plaque as a being a friend of athletics; and

**WHEREAS**, in 2004, Charlie Woodford and his late wife, Phyllis Woodford, were inducted into the Belleville East Wall of Fame, recognizing individuals who through leadership and character have made exceptional contributions to the honor and prestige of Belleville East High School through outstanding achievement in the community and our society; and

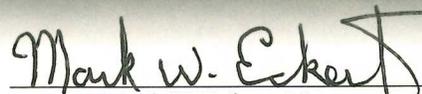
**WHEREAS**, Charlie Woodford has attended Lancer football games for over 50 years, missing only three games; and

**WHEREAS**, officially, the Belleville East High School football field is named "Charlie Woodford Field"; and

**WHEREAS**, the City of Belleville recognizes that our community is blessed with many outstanding citizens such as Charlie Woodford who go above and beyond all expectations in serving, strengthening and building Belleville, Illinois as a great Community of Character.

**NOW, THEREFORE**, I, Mark W. Eckert, Mayor of the City of Belleville, Illinois, do hereby recognize **Charles 'Charlie' A. Woodford** for his dedicated service to our community.

**IN WITNESS WHEREOF**, I have hereunto set my hand and cause the seal of the City of Belleville to be affixed, this 18<sup>th</sup> day of December, 2017.

  
Mark W. Eckert, Mayor



## Proclamation

**WHEREAS**, the City of Belleville, in striving to be a Community of Character, recognizes and greatly appreciates those individuals who exceed the highest level of commitment to our community; and

**WHEREAS**, the City of Belleville recognizes the devotion of **Robert 'Bob' G. Goalby** and his many contributions to the City of Belleville and to our country; and

**WHEREAS**, in 1947, Bob Goalby graduated Belleville Township High School, earning a total of eleven letters while playing multiple sports during his high school career; and

**WHEREAS**, Bob Goalby is a proud veteran of the United States Army; and

**WHEREAS**, in 1963, Bob Goalby was chosen to play on the US Ryder Cup Team; and

**WHEREAS**, in 1968, Bob Goalby won the Master Tournament, among 11 Professional Golfer's Association (PGA) Tour wins achieved between 1958 and 1971; and

**WHEREAS**, in 1979, Bob Goalby was instrumental in forming the Senior PGA Tour, now known as the Champions Tour, and won two senior tournaments; and

**WHEREAS**, in 2000, Bob Goalby was inducted into the Gateway PGA Hall of Fame; and

**WHEREAS**, in 2004, Bob Goalby was inducted into the Belleville West Wall of Fame, honoring select alumni who have earned recognition for their achievements and contributions in their fields of endeavor; and

**WHEREAS**, in 2014, Bob Goalby was inducted into the Belleville Walk of Fame, honoring individuals who have made significant contributions to the history of the City of Belleville; and

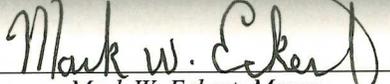
**WHEREAS**, Bob Goalby remains involved in many charitable events throughout our community, including "Turf for the Teams" a project started several years ago to help raise money for the synthetic turf football fields at Belleville East High School and Belleville West High School; and

**WHEREAS**, officially, the Belleville West High School football field is named 'Bob Goalby Field'; and

**WHEREAS**, the City of Belleville recognizes that our community is blessed with many outstanding citizens such as Bob Goalby who go above and beyond all expectations in serving, strengthening and building Belleville, Illinois as a great Community of Character.

**NOW, THEREFORE**, I, Mark W. Eckert, Mayor of the City of Belleville, Illinois, do hereby recognize **Robert 'Bob' George Goalby** for his dedicated service to our community.

**IN WITNESS WHEREOF**, I have hereunto set my hand and cause the seal of the City of Belleville to be affixed, this 18<sup>th</sup> day of December, 2017.

  
Mark W. Eckert, Mayor  
Dated this 18<sup>th</sup> day of December, 2017

**CITY OF BELLEVILLE, ILLINOIS  
REGULAR CITY COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS – CITY HALL  
DECEMBER 4, 2017 – 7:00 PM**

Mayor Mark Eckert called this meeting to order.

Mayor Eckert explained the disaster procedures. Mayor Eckert reminded anyone speaking this evening to step up to a microphone because the meetings are being taped and posted the next day on the website.

Mayor Eckert requested City Clerk Jennifer Gain Meyer to call roll. Members present on roll call: Alderman Hazel, Alderman Kinsella, Alderwoman Pusa, Alderman Buettner, Alderman Randle, Alderman Tyler, Alderman Anthony, Alderman Ovian, Alderwoman Schaefer, Alderman Dintelman, Alderman Gaa, Alderwoman Stiehl, Alderman Weygandt, Alderman Elmore, Alderman Wigginton and Alderman Barfield.

**ROLL CALL DEPARTMENT HEADS**

Roll Call Department Heads: City Clerk, Jennifer Gain Meyer, City Treasurer Hardt and City Attorney Hoerner. Police Chief, Bill Clay; Fire Chief Tom Pour; Finance Director, Jamie Maitret; City Engineer, Tim Gregowicz; Director of Maintenance, Ken Vaughn; Human Resource Director, Sherry Favre; Director of Parks and Recreation, Debbie Belleville; Director of Public Works, Jason Poole; Director of Wastewater, Royce Carlisle; Director of Economic Development, Annissa McCaskill and Director of Library, Leander Spearman.

Health and Housing Director, Bob Sabo excused.

**PLEDGE**

Mayor Eckert led the Pledge of Allegiance.

**PUBLIC HEARING**

None.

**PUBLIC PARTICIPATION**

**Clinton Tull**

Mr. Tull stated he is speaking on 11-A(2) a zoning permit to park his camper on a parcel he purchased. He is looking to store the camper; however, it did not pass zoning; therefore, he is here to evaluate. He does not have the funds to put a structure on the lot. He is looking to place a shed so he can store his camper to protect his investment. He hopes to secure a loan to build by 2019-2020.

**Stewart Lannert**

Mr. Lannert stated someone should take a look into the construction at 600 Wabash long before it got into its present state. There was not a building permit for the work.

**PRESENTATIONS, RECOGNITIONS & APPOINTMENTS**

ABMC Education "Understanding Sacrifice of Fallen Heroes" Presentation of the USS Arizona - Seaman Second Class Bruce D. Bradley presented by Katie Hoerner, teacher from Belleville East High School.

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Alicia Willis and Jalen Williams from Belleville West High School recognized the character word of the month "EMPATHY" identifying and understanding others; feelings in order to get along better.

**APPROVAL OF MINUTES**

Alderman Elmore made a motion seconded by Alderwoman Pusa to accept and file the minutes of City Council November 20, 2017.

All members voted aye.

**CLAIMS, PAYROLL, AND DISBURSEMENTS**

Alderman Wigginton made a motion seconded by Alderwoman Schaefer to approve claims and disbursements in the amount of **\$3,880,229.06** and payroll in the amount of **\$839,413.39**.

Members voting aye on roll call: Hazel, Kinsella, Pusa, Buettner, Randle, Tyler, Anthony, Ovian, Schaefer, Dintelman, Gaa, Stiehl, Weygandt, Elmore, Wigginton and Barfield. (16)

**REPORTS**

Alderman Dintelman made a motion seconded by Alderwoman Schaefer to receive and file the Treasurer Report–October 2017 and Statement of Cash and Investments Report–October 2017.

Members voting aye on roll call: Hazel, Kinsella, Pusa, Buettner, Randle, Tyler, Anthony, Ovian, Schaefer, Dintelman, Gaa, Stiehl, Weygandt, Elmore, Wigginton and Barfield. (16)

**ORAL REPORTS****ZONING BOARD**

Alderman Pusa made a motion seconded by Alderman Buettner to approve **62-Nov17-Andrew & Erica Willis** - A request for a Special Use Permit for re-establishment of multi-family dwellings at 1005 West Main Street (Parcel: 08-21.0-328-020) located in a "C-2" Heavy Commercial District. (Applicable section of the Zoning Code: 162.248) Ward 2. - **The Board recommended approval 6-0**

*Discussion...*

Alderman Ovian asked the what the previous was at this location; Director of Economic Development stated it was a dog grooming business and multi-family above; however, it was a legal non-conformity. Basically it did not go through the zoning process. The applicant is coming forward in order to expand his barber shop and have rental space above.

All members voted aye.

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Alderman Kinsella made a motion seconded by Alderman Wigginton to deny **64-Nov17-Clinton Tull** - A two-fold request for a Use Variance to permit prolonged use of a temporary recreational vehicle at 715 Ann Street (Parcel: 08-27.0-141-018) located in an "A-1" Single-Family Residence District (Applicable sections of the zoning code: 162.027, 162.093, 162.094) and to permit use of said temporary recreational vehicle for storage. (Applicable sections of the Zoning Code: 162.093, 162.094) Ward 6 **The Board recommended denial 5-1**

*Discussion...*

Alderman Kinsella stated if the city allows this to happen on an unoccupied lot once it's started it will not stop. Alderman Hazel concurs. Alderman Buettner asks the reason the zoning board denied; Director of Economic Development, Annissa McCaskill, stated he wishes to store the camper on the empty property. In terms of why the board denied the requests are the reasons the variance might be necessary of the making of the applicant, in buying the property and putting the trailer on the empty lot created the need for the variance because the property is not zoned for that. There was discussion on building a structure to house the trailer. Alderwoman Stiehl advised the neighbors did not have a problem with the camper. Mr. Tull stated the neighbor watches the lot, his brother lives two blocks away and drives pasT every day, he is in town two to three times a week, there is a street light in front of the camper.

Members voting aye on roll call: Hazel, Kinsella, Pusa, Randle, Tyler, Anthony, Ovian, Schaefer, Dintelman, Gaa, Stiehl, Weygandt, Elmore, Wigginton and Barfield. (14)

Members voting nay on roll call: Buettner, Stiehl. (2)

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Alderswoman Stiehl made a motion seconded by Alderman Gaa to approve **65-Nov17-Amber Johnson** - A request for a Sign Installation Permit in the Area of Special Control for signage at 14 East Main Street (Parcel: 08-21.0-445-008) located in a "C-2" Heavy Commercial District. (Applicable sections of the Zoning Code: 155.052, 155.053) Ward 6  
**The Board recommended approval 6-0**

All members voted aye.

### **ADMINISTRATION**

Alderman Tyler made a motion seconded by Alderman Dintelman to approve 2018 Committee & Commissions calendar.

All members voted aye.

### **COMMUNICATIONS**

Alderman Hazel made a motion seconded by Alderswoman Pusa to approve Communication from Belle-Scott - Greater Belleville Chamber of Commerce to hold the January Belle-Scott Committee Meeting at City Hall on January 11, 2018 6:00 pm - 9:00 pm. The meeting will include updates from SAFB and the City of Belleville, introduction of new members, recognition of military leaders being reassigned, tour of City Hall, heavy Hors d'oeuvres, a bar and music.

Members voting aye on roll call: Hazel, Kinsella, Pusa, Buettner, Randle, Tyler, Anthony, Ovian, Schaefer, Dintelman, Gaa, Stiehl, Weygandt, Elmore, Wigginton and Barfield. (16)

### **PETITIONS**

None.

### **RESOLUTIONS**

None.

### **ORDINANCES**

Alderman Kinsella made a motion seconded by Alderman Tyler to read by title only and as a group 8138-2017 and 8139-2017.

All members voted aye.

Alderman Schaefer made a motion seconded by Alderman Wigginton to approve the following Ordinances:

**ORDINANCE 8138-2017** A ZONING ORDINANCE IN RE 62-Nov17-Andrew & Erica Willis.

**ORDINANCE 8139-2017** A ZONING ORDINANCE IN RE 65-Nov17-Amber Johnson.

Members voting aye on roll call: Hazel, Kinsella, Pusa, Buettner, Tyler, Anthony, Ovian, Schaefer, Dintelman, Gaa, Stiehl, Weygandt, Elmore, Wigginton and Barfield. (16)

### **UNFINISHED BUSINESS**

None.

### **MISCELLANEOUS & NEW BUSINESS**

Alderman Wigginton made a motion seconded by Alderman Schaefer to approve the Motor Fuel Claims in the Amount of **\$1,203.75**.

Members voting aye on roll call: Hazel, Kinsella, Pusa, Buettner, Tyler, Anthony, Ovian, Schaefer, Dintelman, Gaa, Stiehl, Weygandt, Elmore, Wigginton and Barfield. (16)

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Alderman Tyler asked the status of Wal-Mart; Mayor Eckert stated Wal-Mart corporate has decided to place approximately forty projects on hold.

### **EXECUTIVE SESSION**

Alderman Kinsella made a motion seconded by Alderman Hazel The City Council may go into executive session to discuss personnel, litigation, workers' compensation, property acquisition, transfer of property, review of executive session minutes (5 ILCS 120/2(c)(21)).

All members voted aye.

Entered executive session at 7:47 p.m.

Resumed from Executive Session at 7:54 p.m.

Alderman Wigginton made a motion seconded by Alderman Barfield to approve and release the following executive session minutes:

- September 25, 2013
- November 4, 2013
- November 18, 2013
- December 2, 2013
- January 21, 2014
- April 28, 2014
- September 8, 2015
- January 4, 2016
- March 7, 2016
- March 21, 2016
- April 18, 2016
- May 2, 2016

- June 2, 2014
- July 7, 2014
- September 2, 2014
- November 3, 2014
- January 20, 2015
- February 2, 2015
- March 25, 2015
- June 20, 2016
- August 15, 2016
- November 21, 2016
- May 9, 2017
- May 15, 2017
- June 5, 2017
- August 21, 2017

The following executive session minutes are confidential and will remain so because the need for confidentiality still exists.

- August 19, 2013
- January 8, 2014
- February 3, 2014
- April 4, 2014
- April 21, 2014
- May 5, 2014
- May 19, 2014
- July 21, 2014
- August 14, 2014
- October 20, 2014
- February 17, 2015
- April 6, 2015
- May 18, 2015
- June 15, 2015
- July 6, 2015
- July 20, 2015
- August 3, 2015
- August 17, 2015
- October 5, 2015
- October 19, 2015
- February 1, 2016
- April 4, 2016
- August 1, 2016
- September 6, 2016
- October 3, 2016
- January 17, 2017
- June 19, 2017
- August 7, 2017
- September 18, 2017
- October 2, 2017
- October 16, 2017
- November 6, 2017
- November 20, 2017

Members voting aye on roll call: Hazel, Kinsella, Pusa, Buettner, Tyler, Anthony, Ovian, Schaefer, Dintelman, Gaa, Stiehl, Weygandt, Elmore, Wigginton and Barfield. (16)

### **ADJOURNMENT**

Alderman Dintelman made a motion seconded by Alderman Hazel to adjourn at 7:58 pm.

All members voted aye.

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Jennifer Gain Meyer, City Clerk

**CITY OF BELLEVILLE, ILLINOIS  
SPECIAL CITY COUNCIL MEETING MINUTES  
COUNCIL CHAMBERS – CITY HALL  
DECEMBER 11, 2017 – 7:00 PM**

Mayor Mark Eckert called this meeting to order.

Mayor Eckert explained the disaster procedures. Mayor Eckert reminded anyone speaking this evening to step up to a microphone because the meetings are being taped and posted the next day on the website.

Mayor Eckert requested City Clerk Jennifer Gain Meyer to call roll. Members present on roll call: Alderman Hazel, Alderman Kinsella, Alderwoman Pusa, Alderman Buettner, Alderman Randle, Alderman Tyler, Alderman Anthony, Alderwoman Schaefer, Alderman Gaa, Alderwoman Stiehl, Alderman Weygandt, Alderman Elmore and Alderman Barfield.

Alderman Ovian, Alderman Dintelman and Alderman Wigginton excused.

**ROLL CALL DEPARTMENT HEADS**

Roll Call Department Heads: City Clerk, Jennifer Gain Meyer and City Treasurer Hardt. Finance Director, Jamie Maitret and Human Resource Director, Sherry Favre.

City Attorney Hoerner excused.

Department Heads Excused: Police Chief, Bill Clay; Fire Chief Tom Pour; City Engineer, Tim Gregowicz; Director of Maintenance, Ken Vaughn; Health and Housing Director, Bob Sabo; Director of Parks and Recreation, Debbie Belleville; Director of Public Works, Jason Poole; Director of Wastewater, Royce Carlisle; Director of Economic Development, Annissa McCaskill and Director of Library, Leander Spearman.

**PLEDGE**

Mayor Eckert led the Pledge of Allegiance.

**PUBLIC HEARING**

**Public Hearing Open: 6:32 p.m.**

Mayor Eckert read the following statement:

For tonight's hearing please be reminded that Section 18-80 of the Illinois Truth and Taxation Law pertinently provides that all hearings shall be open to the public and the corporate authority

of the taxing district shall explain the reasons for the proposed increase and shall permit persons desiring to be heard an opportunity to present testimony within a reasonable time limit as determined. (ILCS 35 200/18-80.)

Mayor Eckert stated the city is holding this hearing, this is annual; however, there have been some years it was not required by law. (increase was under 5%)

Finance Director, Jamie Maitret, stated that some may have seen in the newspaper the 2016 levy extension from the prior year was \$10,086,011. The proposed levy is \$11,294,375. This is \$1.2 million increase or approximately 12% from the prior year. The levy is going up approximately \$1 million (the fireman pension and police pension contribution). These amounts of \$3.4 million levy for each are recommended minimum contribution from their independent actuary study that is done annually by the pension board to determine what needs to be contributed. This not only funds current pensions but funds the unfunded liability that has continued to grow over the years as decades ago this city council's forefathers did not fund the pensions properly.

The fireman's pension is approximately funded at 46% and the police pension is funded at 55%. The city was approached by Standards and Poor, the rating agency, in which they downgraded the bond rating due largely in part to not funding the pensions to a higher percentage. Therefore, this has affected us in other ways that can drive up interest costs on debt, as well as, other funding sources. The city administration is proposing to fund the pensions to the level recommended by the pension actuary.

The other increase this year is under General and Community Assistance. These were line items that were previously levied under Belleville Township. The Belleville Township was dissolved and the City of Belleville assumed the services.

If the pensions are not funded the pension boards can go to the State of Illinois and the state can withhold other funding sources to the city and give them to the pensions. The pension boards will get their money regardless. The council must decide how to fund them i.e. real estate tax levy or another funding source.

Mayor Eckert stated the city's forefathers have chosen to fund the pensions through property tax. Many people over the years have said their property tax pays for police and fire. The property tax does not pay for the general fund i.e. purchasing fire trucks, paying firemen, paying policemen. The property tax has always taken care of and 60% is police and fire pension, a percentage of IMRF and now general assistance.

Alderman Weygandt asked how many years will it take to catch up; Mayor Eckert stated in 2040 it will be 100% funded. Alderman Weygandt stated if the city can pay the employee \$30,000/yr over 20 years they can retire at \$2.5 million.

Mayor Eckert stated there are five (5) proposals that have been submitted to legislation from IML regarding pension reform.

Director of Finance, Jamie Maitret, stated the police/fire pensions are dictated by the state statute.

Mayor Eckert stated the city has funded the pensions, as state mandated, since 1997. In 1997, the city increased the tax levy 32%. Unfortunately, prior to 1997, for many years, the pensions were not properly funded they were underfunded and that is why there is a deficit.

### **PUBLIC PARTICIPATION**

#### **Alicia Bradley**

Ms. Bradley addressed the Truth and Taxation Act was enacted in 1991.

What year was the total property taxes extended or abated prior to 2016?

What was the total taxes extended or abated total dollar value prior to 2016?

Is this the first time a notice was published in a newspaper for a public hearing regarding the truth taxation because the tax levy is more than 5%?

Can the city council provide the taxpayers a comparison amount that is proposed, property tax levy from 2014 to 2015 prior to the city council for approval of 50 special use permits, which in turn, allows the 50 residential properties to no longer be included on the tax rolls?

Can the city council provide the taxpayers a comparison amount of its proposed property tax levy to the amount of taxes extended for the district in the prior years of the initial onset the elected officials allow any residential property to be used for dormitory usage?

Ms. Bradley stated, in her opinion, this information will help the taxpayers understand that the truth and taxation act which was enacted as losses July 29, 1981 has been implemented appropriately by the elected officials and all citizens have been properly informed and included in the truth regarding the city taxation policies and procedures.

Mayor Eckert requested Ms. Bradley to email her questions and the city will provide the answers to her and the media.

#### **Michael Hagberg**

For every two dollars you raise the levy an additional one dollar will be collected in TIF funding. When you raise this year's levy by \$1.2 million the taxpayers of Belleville will be forced to also pay \$500,000 in additional TIF taxes. This means that the Belleville taxpayers are going to have to reach into their pockets and hand over an additional \$1.7 million to City Hall. And to note, this doesn't include the expected increases for the County and School districts.

The BND quoted the city's finance director has estimated the increase to be in the range of \$30 to \$80 for the owner of a \$100,000 home. He once again, will have to disagree with her figures. Her estimate of 30 cents per hundred EAV would mean a \$100,000 owner occupied home would

see an increase of \$82 and for a non-owner would see an increase of \$100. He will come back in April and we can see who's estimated increase is closest to the actual.

Now let's talk about the public pensions.

He's sure we're going to hear that "Oh it's not my fault, the pensions are mandated by the state". Well it is our fault. The city has known for a long time that the current pension system is broke and cannot be sustained into the future.

This city and other municipalities need to force a change in the current system, and do it soon.

Mr. Eckert, when you took office 12 years ago, the Firemen and Police Pensions liabilities were funded at 44% and 52% respectively. This year they are funded at a slight decrease of 41% and 52%.

During this time the property tax levy has more than doubled from \$5.5 million to \$11.3 million.

The current pension projections call for a payroll increase of 4% year per year. This can be accomplished by salary increases or hiring additional personnel that pay into the system. Either way, it's a pyramid scheme. The higher the salaries the higher the future liability.

It is also assumed that pension investments will earn 7% interest year over year. When this doesn't happen it's the taxpayers that are forced to fund the shortfall.

It's time for this council to discuss the possibility of converting the Fire, Police and IMRF pensions into a 401K style of pension. Much like the private sector where the employee contribute and are matched by their employer and there is no future liability beyond the current year. The employees would then be free to control their own retirement fund.

Year after year, of ever increasing property taxes, hasn't solved the pension problem. Higher taxes are forcing those living on a fixed income to sell and leave the city. Higher taxes are also discouraging home buyers from settling in Belleville.

The time is now to step up to address the problem, formulate a long term solution and get it done soon.

**Public Hearing Closed: 6:53 p.m.**

### **ADJOURNMENT**

Mayor Eckert adjourned the meeting at 6:54 pm.

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Jennifer Gain Meyer, City Clerk

**CITY OF BELLEVILLE PAYMENT SUMMARY  
COUNCIL MEETING - DECEMBER 18, 2017**

**GENERAL FUND**

00 - Revenue	\$247,143.86
50 - Administration	\$33,609.93
51 - Police	\$67,538.23
52 - Fire	\$64,727.24
53 - Streets	\$30,380.60
54 - Parks	\$11,336.74
55 - Cemetery	\$2,741.75
56 - Hlth/Sanitation	\$96,396.37
60 - Legal	\$2,023.15
61 - Health & Housing	\$2,676.97
62 - Economic Planning & Dev	\$363.62
82 - Mayor	\$95.76
83 - Finance	\$116.72
84 - Human Resources	\$1,672.14
85 - Clerk	\$405.70
87 - Maintenance	\$1,722.28
88 - Engineering	\$4,289.17
<b>GF TOTAL</b>	<u>\$567,240.23</u>

**SEWER OPERATIONS**

75 - Collections	\$18,826.00
77 - Lines	\$30,215.70
78 - Plant	\$63,057.84
<b>SEWER TOTAL</b>	<u>\$112,099.54</u>

04 - Library	\$4,257.08
07 - Park/Rec	\$8,658.94
12 - General & Community Assistance	\$2,729.68
13 - Motor Fuel Tax Fund	\$26,778.91
14 - Fountain Fund	\$127.20
24 - Sewer Const.	\$235,443.68
30 - SSA	\$11,141.64
38 - TIF 3	\$87,519.33
44 - Belleville Illinois Tourism	\$4,733.28
45 - 2015 PD Proj. Construction Fund	\$121,380.89
58 - TIF 16 Route 15 West Corridor	\$116,772.37
71 - Police Trust	\$4,000.00
72 - NARCOTICS	\$3,823.19

<b>ALL FUNDS TOTAL</b>	<u><u>\$1,306,705.96</u></u>
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VENDOR #	NAME	DEPT.	AMOUNT
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21 SEWER OPERATION & MAINTENANCE

SEWER COLLECTION

4259	CHRISTONE ENTERPRISES	21-75	408.41
5954	STRANO PROPERTY MANAGEMENT	21-75	252.94
AN024	ANDERSON, WANDA	21-75	26.54
BA095	BARNES CONSTRUCTION	21-75	29.03
BA106	BAKER, JUDY	21-75	54.51
BR059	BRYDON, PATRICK	21-75	150.71
KE058	KEATON INVESTMENTS, LLC	21-75	318.44
LI030	LIVING WATERS PROPERTIES	21-75	19.38
MA156	MARTY, MICHAEL	21-75	810.11
MO094	MOSLEY, MARCUS	21-75	58.14
SO053	SOLTYS, MARCIN	21-75	794.10

\*\*TOTAL SEWER COLLECTION 2,922.31

21 SEWER OPERATION & MAINTENANCE GRAND TOTAL 2,922.31

GRAND TOTAL FOR ALL FUNDS: 2,922.31

TOTAL FOR REGULAR CHECKS: 2,922.31

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
	ADMINISTRATION		
SC104	SCHOOLSin	01-50	838.66
	**TOTAL ADMINISTRATION		838.66
	STREETS		
CH030	CHARTER COMMUNICATIONS	01-53	143.91
	**TOTAL STREETS		143.91
	01 GENERAL FUND	GRAND TOTAL	982.57

VENDOR #	NAME	DEPT.	AMOUNT
=====			
12	GENERAL & COMMUNITY ASSISTANCE		
AM059	AMEREN ILLINOIS	12-00	100.00
CI031	CITY OF BELLEVILLE	12-00	70.00
DR012	DREA PROPERTIES	12-00	245.00
HO101	HOLCOMB, LEANNE	12-00	150.00
ME081	METRO PCS	12-00	50.00
NE015	NEW DIRECTIONS LLC	12-00	245.00
WU006	WUEBBELS, ARLEEN	12-00	245.00
	**TOTAL		----- 1,105.00
	12 GENERAL & COMMUNITY ASSISTANCE	GRAND TOTAL	1,105.00
	GRAND TOTAL FOR ALL FUNDS:		2,087.57
	TOTAL FOR REGULAR CHECKS:		2,087.57

DATE: 12/07/17

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
ADMINISTRATION			
2102	AMEREN ILLINOIS	01-50	12.56
551	ILLINOIS AMERICAN WATER	01-50	424.00
CO139	CONSTELLATION NEW ENERGY, INC	01-50	4,109.08
**TOTAL ADMINISTRATION			4,545.64
POLICE DEPARTMENT			
4902	AT & T	01-51	868.03
**TOTAL POLICE DEPARTMENT			868.03
PARKS DEPARTMENT			
551	ILLINOIS AMERICAN WATER	01-54	655.39
**TOTAL PARKS DEPARTMENT			655.39
01 GENERAL FUND		GRAND TOTAL	6,069.06

SYS DATE:12/07/17

CITY OF BELLEVILLE  
C L A I M S H E E T  
Thursday December 7, 2017

SYS TIME:15:27  
[NCS]  
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DATE: 12/07/17

VENDOR #	NAME	DEPT.	AMOUNT
04	LIBRARY		
7717	BELLEVILLE MAIN STREET, INC.	04-00	126.00
	**TOTAL		126.00
04	LIBRARY	GRAND TOTAL	126.00

DATE: 12/07/17

VENDOR #	NAME	DEPT.	AMOUNT
=====			
12 GENERAL & COMMUNITY ASSISTANCE			
6838	PEAKNET, INC	12-00	8.90
AM059	AMEREN ILLINOIS	12-00	690.89
AT022	AT&T MOBILITY	12-00	52.38
BE083	BETHANY PLACE	12-00	75.00
CI031	CITY OF BELLEVILLE	12-00	119.99
CO163	COMPREHENSIVE BEHAVIORAL HEALTH	C12-00	73.50
EP001	EPL HOLDINGS, LLC	12-00	245.00
IL088	ILLINOIS AMERICAN WATER	12-00	64.25
JR002	JRG HOLDINGS-BELLEVILLE LLC	12-00	70.00
MC087	MCCULLOUGH III, RUSSELL	12-00	85.00
PR065	PROGRESSIVE UNIVERSAL INSURANCE	12-00	70.00
ST188	STATE FARM	12-00	52.77
	**TOTAL		----- 1,607.68
12 GENERAL & COMMUNITY ASSISTANCE GRAND TOTAL			1,607.68

SYS DATE:12/07/17

CITY OF BELLEVILLE  
C L A I M S H E E T  
Thursday December 7, 2017

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VENDOR #	NAME	DEPT.	AMOUNT
14	FOUNTAIN FUND		
551	ILLINOIS AMERICAN WATER	14-00	127.20
	**TOTAL		127.20
14	FOUNTAIN FUND	GRAND TOTAL	127.20

VENDOR #	NAME	DEPT.	AMOUNT
21 SEWER OPERATION & MAINTENANCE			
	SEWER PLANT		
CO139	CONSTELLATION NEW ENERGY, INC	21-78	9,393.24
	**TOTAL SEWER PLANT		9,393.24
	21 SEWER OPERATION & MAINTENANCE	GRAND TOTAL	9,393.24

SYS DATE:12/07/17

CITY OF BELLEVILLE  
C L A I M S H E E T  
Thursday December 7, 2017

SYS TIME:15:27

DATE: 12/07/17

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VENDOR #	NAME	DEPT.	AMOUNT
30	SPECIAL SERVICE AREA		
551	ILLINOIS AMERICAN WATER	30-00	589.42
	**TOTAL		589.42
	30 SPECIAL SERVICE AREA	GRAND TOTAL	589.42
	GRAND TOTAL FOR ALL FUNDS:		17,912.60
	TOTAL FOR REGULAR CHECKS:		17,912.60

VENDOR #	NAME	DEPT.	AMOUNT
=====			
01 GENERAL FUND			
659	LIBRARY FUND	01-00	1,953.34
AL027	ALPHA PLUMBING	01-00	8.00
AZ002	AZAVAR AUDIT SOLUTIONS	01-00	7,594.46
DA084	DAISY PLUMBING	01-00	48.00
DO052	DOWNS, SHAUN	01-00	25.00
EC007	ECKERT'S COUNTRY STORE AND FARMS	01-00	5,035.90
JA038	JARVIS ELECTRIC, INC	01-00	35.00
NE015	NEW DIRECTIONS LLC	01-00	25.00
OF010	O'FALLON HARDWARE, LLC, NP PROPER	01-00	1,885.91
SO050	SONOMA CAP RE FUND II, LLC	01-00	1,164.17
ST189	ST VINCENT DE PAUL SOCIETY	01-00	10.00
UM001	UMB BANK NA	01-00	229,359.08
**TOTAL			247,143.86
ADMINISTRATION			
1112	WATTS COPY SYSTEM, INC.	01-50	767.53
2102	AMEREN ILLINOIS	01-50	5,892.68
3119	COMPUTYPE IT SOLUTIONS	01-50	350.00
4902	AT & T	01-50	43.93
551	ILLINOIS AMERICAN WATER	01-50	1,185.53
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-50	2,214.77
759	BELLEVILLE NEWS DEMOCRAT	01-50	665.00
CD003	SHRED-IT USA	01-50	228.76
CO051	CONTEMPORARY LIFE SAVING TRAINING	01-50	77.85
CO139	CONSTELLATION NEW ENERGY, INC	01-50	6,872.05
CU017	CULLIGAN/SCHAEFER WATER CENTERS	01-50	22.65
OF004	OFFICE DEPOT	01-50	77.54
UM001	UMB BANK NA	01-50	9,827.34
**TOTAL ADMINISTRATION			28,225.63
POLICE DEPARTMENT			
1112	WATTS COPY SYSTEM, INC.	01-51	655.44
2244	SWITZER FOOD & SUPPLIES	01-51	99.70
309	CLEAN MACHINE	01-51	26.50
3430	FIRESTONE CAR CENTER	01-51	864.01
365	WIRELESS USA	01-51	936.00
393	DUTCH HOLLOW JANITORIAL SUPPLIES	01-51	88.57
402	EGYPTIAN WORKSPACE PARTNERS	01-51	416.00
4902	AT & T	01-51	62.78
515	HOME-BRITE ACE HARDWARE	01-51	92.86
5205	PASS SECURITY	01-51	69.00
5622	SANDY'S LICENSE SERVICE	01-51	15.00
6838	PEAKNET, INC	01-51	109.13
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-51	48,902.38
8092	DA-COM CORPORATION	01-51	215.11
926	SECRETARY OF STATE	01-51	105.00
DE006	COOPER COLOR INC	01-51	35.60
EM010	THE EMBLEM AUTHORITY	01-51	163.00

VENDOR #	NAME	DEPT.	AMOUNT
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01 GENERAL FUND

POLICE DEPARTMENT

FA026	FACTORY MOTOR PARTS CO	01-51	1,594.94
HU034	HOME DEPOT CREDIT SERVICES	01-51	11.74-
HU069	HUELS OIL COMPANY	01-51	4,731.47
IL008	TECHNOLOGY MANAGEMENT REVOLVING F	01-51	2,092.65
NO037	NORTHWESTERN UNIVERSITY	01-51	4,000.00
OF004	OFFICE DEPOT	01-51	23.50
OR001	O'REILLY AUTO PARTS	01-51	252.53
PR011	PRINT MASTER	01-51	47.00
TH048	THE BANK OF EDWARDSVILLE	01-51	722.98
UL005	ULINE	01-51	286.77
UN027	UNIFIRST CORPORATION	01-51	37.62
WE022	WEIR WHOLESALE PARTS, LLC	01-51	36.40

\*\*TOTAL POLICE DEPARTMENT 66,670.20

FIRE DEPARTMENT

1112	WATTS COPY SYSTEM, INC.	01-52	331.34
182	BANNER FIRE EQUIPMENT INC	01-52	3,468.61
2033	VERMEIREN, JON	01-52	101.70
272	BUSTER'S TIRE MART	01-52	110.00
3445	DAVE SCHMIDT TRUCK SERVICE	01-52	2,475.20
4902	AT & T	01-52	96.78
4932	SECRETARY OF STATE INDEX DEPARTME	01-52	10.00
515	HOME-BRITE ACE HARDWARE	01-52	6.45
5205	PASS SECURITY	01-52	81.00
556	ILLINOIS FIRE INSPECTORS ASSN.	01-52	95.00
657	LEON UNIFORM COMPANY, INC.	01-52	378.87
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-52	52,388.67
726	CLEAN UNIFORM COMPANY	01-52	165.07
731	MOTOROLA SOLUTIONS INC	01-52	135.00
903	W A SCHICKEDANZ AGENCY, INC.	01-52	30.00
BO060	BOBKAT PAGERS	01-52	32.00
CD003	SHRED-IT USA	01-52	52.75
CH030	CHARTER COMMUNICATIONS	01-52	89.99
CO051	CONTEMPORARY LIFE SAVING TRAINING	01-52	49.50
EL002	ELLISON, JOSEPH	01-52	594.00
FA017	FABRIZIO, JEFFREY	01-52	594.00
FI024	FIRE CAM, LLC	01-52	849.00
FR042	FREEBURG PRINTING & PUBLISHING, I	01-52	48.00
HU034	HOME DEPOT CREDIT SERVICES	01-52	348.60
HU069	HUELS OIL COMPANY	01-52	587.05
IN007	INTERNATIONAL CODE COUNCIL, INC	01-52	135.00
RI046	SIKORSKI SIGNS	01-52	1,325.00
SC138	SCHAEFER AUTOMOTIVE	01-52	83.93
TH048	THE BANK OF EDWARDSVILLE	01-52	64.73

\*\*TOTAL FIRE DEPARTMENT 64,727.24

STREETS

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
STREETS			
1112	WATTS COPY SYSTEM, INC.	01-53	159.61
2384	HOMETOWN ACE HARDWARE	01-53	3.58
267	BUILDING PRODUCTS CORP.	01-53	11.30
277	CAMPER EXCHANGE, INC.	01-53	2.88
3445	DAVE SCHMIDT TRUCK SERVICE	01-53	1,166.43
413	ERB TURF EQUIPMENT, INC.	01-53	427.77
4178	UPCHURCH READY MIX CONCRETE CO	01-53	3,688.00
4902	AT & T	01-53	276.34
515	HOME-BRITE ACE HARDWARE	01-53	29.52
523	HUDSON TREE SERVICE	01-53	1,800.00
5575	PRAXAIR DISTRIBUTION, INC.	01-53	142.06
661	LIESE LUMBER CO., INC.	01-53	73.00
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-53	16,832.34
7223	QUAD-COUNTY READY MIX	01-53	195.00
BI028	BI-COUNTY SMALL ENGINE CENTER	01-53	23.92
CD003	SHRED-IT USA	01-53	42.80
GO005	GOODALL TRUCK TESTING	01-53	99.00
HU069	HUELS OIL COMPANY	01-53	213.89
KI006	KIMBALL MIDWEST	01-53	26.80
LU004	LUBY EQUIPMENT SERVICES	01-53	418.00
MI009	MIDWEST INDUSTRIAL SUPPLIES & SER	01-53	13.56
MO004	MONROE TRUCK EQUIPMENT	01-53	1,932.88
PA034	PARKS, MICHAEL JR	01-53	150.00
PL000	PLAZA AUTO PARTS	01-53	751.62
RI046	SIKORSKI SIGNS	01-53	450.00
ST043	ST LOUIS COMPOSTING INC	01-53	65.00
UN027	UNIFIRST CORPORATION	01-53	408.87
UN037	UNIVERSITY OF ILLINOIS-PSEP	01-53	170.00
WA066	WARNING LITES OF SOUTHERN ILLINOI	01-53	662.52
**TOTAL STREETS			30,236.69

PARKS DEPARTMENT			
1112	WATTS COPY SYSTEM, INC.	01-54	396.74
2102	AMEREN ILLINOIS	01-54	801.42
277	CAMPER EXCHANGE, INC.	01-54	101.10
393	DUTCH HOLLOW JANITORIAL SUPPLIES	01-54	82.14
4902	AT & T	01-54	303.66
515	HOME-BRITE ACE HARDWARE	01-54	11.95
5205	PASS SECURITY	01-54	471.00
551	ILLINOIS AMERICAN WATER	01-54	937.96
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-54	3,543.65
AT010	AT & T LONG DISTANCE	01-54	5.07
CH030	CHARTER COMMUNICATIONS	01-54	109.98
CO139	CONSTELLATION NEW ENERGY, INC	01-54	2,620.47
GR082	GREATAMERICA FINANCIAL SVCS.	01-54	495.95
HE089	HEARTHSIDE GRILL & FIREPLACE	01-54	135.98
H0034	HOME DEPOT CREDIT SERVICES	01-54	91.52
MU029	MULLETT, SCOTT W	01-54	95.61

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
PARKS DEPARTMENT			
OR001	O'REILLY AUTO PARTS	01-54	49.71
ST043	ST LOUIS COMPOSTING INC	01-54	56.00
UN027	UNIFIRST CORPORATION	01-54	181.44
UN037	UNIVERSITY OF ILLINOIS-PSEP	01-54	190.00
**TOTAL PARKS DEPARTMENT			10,681.35
CEMETERY DEPARTMENT			
413	ERB TURF EQUIPMENT, INC.	01-55	57.33
4902	AT & T	01-55	42.90
707	MIDWESTERN PROPANE GAS CO	01-55	562.67
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-55	1,771.83
7672	FRAWLEY, CURTIS	01-55	150.00
CJ001	C J GOODALL TIRE CO, INC	01-55	15.00
NA009	NADLER, JOHN R	01-55	60.00
UN027	UNIFIRST CORPORATION	01-55	82.02
**TOTAL CEMETERY DEPARTMENT			2,741.75
HEALTH & SANITATION			
1112	WATTS COPY SYSTEM, INC.	01-56	20.24
3445	DAVE SCHMIDT TRUCK SERVICE	01-56	13,884.46
402	EGYPTIAN WORKSPACE PARTNERS	01-56	63.81
4902	AT & T	01-56	83.50
515	HOME-BRITE ACE HARDWARE	01-56	74.94
6311	MILAM RECYCLING & DISPOSAL FACILI	01-56	8,014.63
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-56	28,349.21
CD003	SHRED-IT USA	01-56	42.80
CO073	COTTONWOOD HILLS RDF	01-56	36,959.05
DE006	COOPER COLOR INC	01-56	129.98
HU069	HUELS OIL COMPANY	01-56	8,110.27
MA045	MADD TOWING INC	01-56	345.00
UN027	UNIFIRST CORPORATION	01-56	318.48
**TOTAL HEALTH & SANITATION			96,396.37
LEGAL DEPARTMENT			
6617	FLYNN, GUYMON & GARAVALLIA	01-60	139.15
759	BELLEVILLE NEWS DEMOCRAT	01-60	1,884.00
**TOTAL LEGAL DEPARTMENT			2,023.15
HEALTH & HOUSING			
1112	WATTS COPY SYSTEM, INC.	01-61	219.43
272	BUSTER'S TIRE MART	01-61	291.52
2964	EHRET, MICHAEL	01-61	221.28
402	EGYPTIAN WORKSPACE PARTNERS	01-61	37.61
5796	STAN ERLINGER	01-61	287.00
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-61	265.77

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
HEALTH & HOUSING			
884	ST CLAIR COUNTY RECORDER OF DEEDS	01-61	29.25
FR042	FREEBURG PRINTING & PUBLISHING, I	01-61	56.00
HU069	HUELS OIL COMPANY	01-61	108.99
SC112	SCHARF BUILDING SERVICES, LLC	01-61	680.24
TR035	TRACTOR SUPPLY CREDIT PLAN	01-61	479.88
**TOTAL HEALTH & HOUSING			2,676.97
PLANNING & ECONOMIC DEVELOPMENT			
402	EGYPTIAN WORKSPACE PARTNERS	01-62	40.01
759	BELLEVILLE NEWS DEMOCRAT	01-62	254.24
FR042	FREEBURG PRINTING & PUBLISHING, I	01-62	56.00
GL024	GLASSCOCK, JOEL	01-62	13.37
**TOTAL PLANNING & ECONOMIC DEVELOPMENT			363.62
MAYOR			
TH048	THE BANK OF EDWARDSVILLE	01-82	95.76
**TOTAL MAYOR			95.76
FINANCE			
402	EGYPTIAN WORKSPACE PARTNERS	01-83	116.72
**TOTAL FINANCE			116.72
HUMAN RESOURCES/COMMUNITY DEV			
1112	WATTS COPY SYSTEM, INC.	01-84	186.39
7452	MIDWEST OCCUPATIONAL MEDICINE	01-84	512.00
759	BELLEVILLE NEWS DEMOCRAT	01-84	771.00
AP006	APEX PHYSICAL THERAPY LLC	01-84	150.00
CD003	SHRED-IT USA	01-84	52.75
**TOTAL HUMAN RESOURCES/COMMUNITY DEV			1,672.14
CLERKS			
402	EGYPTIAN WORKSPACE PARTNERS	01-85	19.70
FR042	FREEBURG PRINTING & PUBLISHING, I	01-85	386.00
**TOTAL CLERKS			405.70
MAINTENANCE			
1112	WATTS COPY SYSTEM, INC.	01-87	11.29
277	CAMPER EXCHANGE, INC.	01-87	7.95
385	DON'S HARDWARE, INC.	01-87	13.02
393	DUTCH HOLLOW JANITORIAL SUPPLIES	01-87	14.47
515	HOME-BRITE ACE HARDWARE	01-87	279.37
661	LIESE LUMBER CO., INC.	01-87	183.92
7185	ILLINOIS COUNTIES RISK MGMT TRUST	01-87	620.14

VENDOR #	NAME	DEPT.	AMOUNT
01 GENERAL FUND			
MAINTENANCE			
726	CLEAN UNIFORM COMPANY	01-87	112.31
HU069	HUELS OIL COMPANY	01-87	157.16
MI078	MIDWEST ELEVATOR CO., INC	01-87	322.65
**TOTAL MAINTENANCE			1,722.28
ENGINEERING			
1112	WATTS COPY SYSTEM, INC.	01-88	399.20
HA159	HANSON PROFESSIONAL SERVICES INC	01-88	3,713.75
HU069	HUELS OIL COMPANY	01-88	46.22
UN033	UNIVERSITY OF ILLINOIS	01-88	130.00
**TOTAL ENGINEERING			4,289.17
01 GENERAL FUND	GRAND TOTAL		560,188.60

VENDOR #	NAME	DEPT.	AMOUNT
=====			
04	LIBRARY		
2102	AMEREN ILLINOIS	04-00	144.93
4902	AT & T	04-00	87.86
551	ILLINOIS AMERICAN WATER	04-00	63.80
7185	ILLINOIS COUNTIES RISK MGMT TRUST	04-00	2,657.74
CO139	CONSTELLATION NEW ENERGY, INC	04-00	1,176.75
	**TOTAL		----- 4,131.08
04	LIBRARY	GRAND TOTAL	4,131.08

VENDOR #	NAME	DEPT.	AMOUNT
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07 PLAYGROUND AND RECREATION

1112	WATTS COPY SYSTEM, INC.	07-00	89.89
201	BELLEVILLE BOWLING & SPORTS SHOP	07-00	1,400.00
2244	SWITZER FOOD & SUPPLIES	07-00	7.65
3119	COMPUTYPE IT SOLUTIONS	07-00	30.00
4902	AT & T	07-00	48.39
6155	STRUBHART, TODD	07-00	39.64
6622	FARMERS MARKET	07-00	190.00
7185	ILLINOIS COUNTIES RISK MGMT TRUST	07-00	1,771.83
759	BELLEVILLE NEWS DEMOCRAT	07-00	650.00
AM036	AMERICAN BOTTLING	07-00	57.00
AM040	AMERI-CAN PORTABLES	07-00	280.00
AT011	AT & T U-VERSE	07-00	75.44
BA090	BARNARD STAMP CO	07-00	26.25
BI047	BIG RIVER RACE MANAGEMENT, LLC	07-00	2,901.65
CD003	SHRED-IT USA	07-00	52.75
DA028	DA-COM CORPORATION	07-00	372.31
GR037	GRANT, MARY ROSE	07-00	126.00
PI023	PITNEY BOWES GLOBAL FINANCIAL SER	07-00	160.14
RI046	SIKORSKI SIGNS	07-00	275.00
VO017	VOGLER, KENYATA	07-00	105.00

-----  
 \*\*TOTAL 8,658.94

07 PLAYGROUND AND RECREATION GRAND TOTAL 8,658.94

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VENDOR #	NAME	DEPT.	AMOUNT
12 GENERAL & COMMUNITY ASSISTANCE			
AB006	ABSOPURE WATER CO	12-00	17.00
	**TOTAL		17.00
12 GENERAL & COMMUNITY ASSISTANCE		GRAND TOTAL	17.00

VENDOR #	NAME	DEPT.	AMOUNT
13 MOTOR FUEL TAX FUND			
2595	WISSEHR ELECTRIC, INC.	13-00	318.44
6563	CHRIST BROS. ASPHALT INC	13-00	3,831.91
EL001	ELECTRICO, INC.	13-00	1,394.86
RC001	RCS CONSTRUCTION, INC	13-00	21,233.70
	**TOTAL		26,778.91
13 MOTOR FUEL TAX FUND		GRAND TOTAL	26,778.91

VENDOR #	NAME	DEPT.	AMOUNT
=====			
21 SEWER OPERATION & MAINTENANCE			
SEWER COLLECTION			
884	ST CLAIR COUNTY RECORDER OF DEEDS	21-75	438.75
AM007	AMERICAN WATER	21-75	11,963.20
PA076	PAYMENT SERVICE NETWORK, INC	21-75	243.60
ST013	STOOKEY TOWNSHIP	21-75	3,258.14
**TOTAL SEWER COLLECTION			15,903.69
SEWER LINES			
1423	EHRET PLUMBING & HEATING, INC.	21-77	12,921.19
2384	HOMETOWN ACE HARDWARE	21-77	179.99
515	HOME-BRITE ACE HARDWARE	21-77	10.78
7185	ILLINOIS COUNTIES RISK MGMT TRUST	21-77	6,201.39
AD002	ADVANCE AUTO PARTS	21-77	7.38
CL019	C & L BACKHOE	21-77	10,325.00
HO034	HOME DEPOT CREDIT SERVICES	21-77	10.00
PL000	PLAZA AUTO PARTS	21-77	19.50
SI024	EVOQUA WATER TECHNOLOGIES LLC	21-77	300.00
SU040	SUTHERLAND, DYLAN	21-77	108.09
UN027	UNIFIRST CORPORATION	21-77	132.38
**TOTAL SEWER LINES			30,215.70
SEWER PLANT			
1030	TEKLAB, INC.	21-78	585.00
1112	WATTS COPY SYSTEM, INC.	21-78	197.71
2102	AMEREN ILLINOIS	21-78	513.36
371	DEVAN AUTOMOTIVE SERVICE	21-78	208.12
402	EGYPTIAN WORKSPACE PARTNERS	21-78	22.24
422	FALLING SPRINGS QUARRY CO	21-78	72.49
4902	AT & T	21-78	301.86
515	HOME-BRITE ACE HARDWARE	21-78	103.60
5205	PASS SECURITY	21-78	480.00
551	ILLINOIS AMERICAN WATER	21-78	255.26
6328	GRAINGER INDUS. & COMMERCIAL SUPP	21-78	238.40
661	LIESE LUMBER CO., INC.	21-78	29.80
7185	ILLINOIS COUNTIES RISK MGMT TRUST	21-78	11,516.87
759	BELLEVILLE NEWS DEMOCRAT	21-78	37.17
8132	WASTE MANAGEMENT OF ST. LOUIS	21-78	100.00
AS003	ALFA LAVAL, INC	21-78	167.57
CD003	SHRED-IT USA	21-78	42.80
CH056	CHURCH OF CHRIST	21-78	100.00
CI032	CITY SIGN & DESIGNS	21-78	261.90
CO139	CONSTELLATION NEW ENERGY, INC	21-78	26,809.58
FA002	FASTENAL COMPANY	21-78	657.73
FR014	FROST ELECTRIC SUPPLY CO	21-78	370.20
GR075	GRAHAM, JOHN A	21-78	465.00
HA143	HAWKINS, INC	21-78	6,411.90
HU069	HUELS OIL COMPANY	21-78	959.76
NU001	NUSCO	21-78	1,980.00

VENDOR #	NAME	DEPT.	AMOUNT
21 SEWER OPERATION & MAINTENANCE			
	SEWER PLANT		
PL000	PLAZA AUTO PARTS	21-78	271.88
SC114	SCHREIBER PURE INGENUITY	21-78	140.00
SI024	EVOQUA WATER TECHNOLOGIES LLC	21-78	300.00
UN027	UNIFIRST CORPORATION	21-78	64.40
	**TOTAL SEWER PLANT		53,664.60
21 SEWER OPERATION & MAINTENANCE	GRAND TOTAL		99,783.99

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VENDOR #	NAME	DEPT.	AMOUNT
24 SEWER CONSTRUCTION FUND			
1547	THOUVENOT, WADE, & MOERCHEN INC	24-00	86,359.17
5545	PLOCHER CONSTRUCTION CO., INC.	24-00	145,755.05
DU030	DUKE'S ROOT CONTROL, INC	24-00	3,329.46
	**TOTAL		235,443.68
	24 SEWER CONSTRUCTION FUND	GRAND TOTAL	235,443.68

VENDOR #	NAME	DEPT.	AMOUNT
30 SPECIAL SERVICE AREA			
551	ILLINOIS AMERICAN WATER	30-00	25.50
7185	ILLINOIS COUNTIES RISK MGMT TRUST	30-00	442.96
7717	BELLEVILLE MAIN STREET, INC.	30-00	10,000.00
CO139	CONSTELLATION NEW ENERGY, INC	30-00	83.76
	**TOTAL		10,552.22
30 SPECIAL SERVICE AREA		GRAND TOTAL	10,552.22

VENDOR #	NAME	DEPT.	AMOUNT
38 TIF 3 (CITY OF BELLEVILLE)			
759	BELLEVILLE NEWS DEMOCRAT	38-00	1,422.11
7808	GAMETIME	38-00	9,447.93
KA009	KASKASKIA ENGINEERING GROUP LLC	38-00	13,939.28
ME061	METTLER DEVELOPMENT	38-00	25,325.56
NO021	NOBLESIRE CARRIAGES, INC	38-00	4,175.00
RC001	RCS CONSTRUCTION, INC	38-00	2,330.10
RO002	ROEHR, ED SAFETY PRODUCTS	38-00	1,175.11
SE036	SECURE-IDLE INC	38-00	107.28
TE032	TESSCO INCORPORATED	38-00	470.96
WR003	WRIGHT AUTOMOTIVE INC	38-00	29,126.00
	**TOTAL		87,519.33
	38 TIF 3 (CITY OF BELLEVILLE)	GRAND TOTAL	87,519.33

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VENDOR #	NAME	DEPT.	AMOUNT
44	BELLEVILLE ILLINOIS TOURISM		
3586	GREATER BELLEVILE CHAMBER OF COMM	44-00	4,733.28
	**TOTAL		4,733.28
44	BELLEVILLE ILLINOIS TOURISM	GRAND TOTAL	4,733.28

VENDOR #	NAME	DEPT.	AMOUNT
=====			
45	2015 PD PROJECT CONSTRUCTION FUN		
EY002	EYE ON DESIGN	45-00	1,936.00
IM006	IMPACT STRATEGIES INC	45-00	119,444.89
	**TOTAL		121,380.89
	45 2015 PD PROJECT CONSTRUCTION FUN	GRAND TOTAL	121,380.89

VENDOR #	NAME	DEPT.	AMOUNT
58 TIF 16 (ROUTE 15 WEST CORRIDOR)			
759	BELLEVILLE NEWS DEMOCRAT	58-00	166.38
7808	GAMETIME	58-00	111,083.49
KA009	KASKASKIA ENGINEERING GROUP LLC	58-00	5,522.50
	**TOTAL		116,772.37
58 TIF 16 (ROUTE 15 WEST CORRIDOR) GRAND TOTAL			116,772.37

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VENDOR #	NAME	DEPT.	AMOUNT
71	POLICE TRUST		
NO037	NORTHWESTERN UNIVERSITY	71-00	4,000.00
	**TOTAL		4,000.00
	71 POLICE TRUST	GRAND TOTAL	4,000.00

VENDOR #	NAME	DEPT.	AMOUNT
72 NARCOTICS			
TH048	THE BANK OF EDWARDSVILLE	72-00	3,823.19
	**TOTAL		3,823.19
72 NARCOTICS		GRAND TOTAL	3,823.19
GRAND TOTAL FOR ALL FUNDS:			1,283,783.48
TOTAL FOR REGULAR CHECKS:			1,212,643.34
TOTAL FOR DIRECT PAY VENDORS:			71,140.14

**PAYROLL BREAKDOWN AS PER G/L DISTRIBUTION REPORT**  
**PAYROLL ENDING DATE: 8-Dec-17**  
**DESCRIPTION:**

---

01 50	ADMINISTRATION	<u>15019.96</u>
01 51	POLICE	<u>310561.76</u>
01 52	FIRE	<u>199209.43</u>
01 53	STREET	<u>48975.66</u>
01 54	PARKS	<u>13899.90</u>
01 55	CEMETERY	<u>5232.66</u>
01 56	SANITATION	<u>37248.75</u>
01 60	LEGAL	<u>6863.49</u>
01 61	HOUSING & INSPECTORS	<u>23279.50</u>
01 62	ECONOMIC DEVELOPMENT & PLANNING	<u>8587.07</u>
01 82	MAYOR	<u>6222.20</u>
01 83	FINANCE	<u>8795.97</u>
01 84	HUMAN RESOURCE	<u>5285.03</u>
01 85	CLERK	<u>7440.44</u>
01 86	TREASURER	<u>4733.82</u>
01 87	MAINTENANCE	<u>17654.22</u>
01 88	ENGINEER	<u>6491.01</u>
	<b>TOTAL GENERAL FUND</b>	<b><u>725500.87</u></b>
12 26	G & C ASSISTANCE	<u>2224.49</u>
	<b>TOTAL G &amp; C ASSISTANCE</b>	<b><u>2224.49</u></b>
21 75	SEWER COLLECTIONS	<u>8523.05</u>
21 77	SEWER LINES	<u>13999.04</u>
21 78	SEWER PLANT	<u>53456.64</u>
	<b>TOTAL SEWER DEPARTMENT</b>	<b><u>75978.73</u></b>
4	LIBRARY	<u>30653.51</u>
7	RECREATION	<u>12030.30</u>
16	Employer's Portion of FICA (06-00-21500) cr	<u>34828.22</u>
	<b>*****TOTAL PAYROLL</b>	<b><u>881216.12</u></b>



**PUBLIC BUILDING IMPROVEMENTS  
PHASE II - RENOVATIONS TO 101 S. ILLINOIS STREET  
BELLEVILLE, IL**

**PROJECT CLOSE-OUT UPDATE  
December 11, 2017**

**Construction Update:**

Construction activities completed in early October, 2017 culminating with the re-dedication ceremony on 10/21/17. City has occupied the newly renovated facility since October 9, 2017. IMPACT is wrapping up close-out activities, including final training of some of the special systems of the facility.

**Final Construction Cost Update:**

Contract amount after competitive bidding \$5,039,415

- Included Mechanical Plant Equipment Replacements of \$625,000
- Included Asbestos Abatement cost of \$320,888
- Included Re-Roofing costs of \$62,350

**Change Orders #1 - #5 (Approved and Processed):**

These 5 change orders included numerous changes to the scope of the project to provide "Betterments", "Value Engineering Savings", Unknown Conditions related to remodeling a 50+ year old building, and further "Energy Savings Improvements to the project. Included in these Change Orders were:

- Replacing 50+ year old elevator jack assembly
- Value Engineering savings on final design of new HVAC system
- Remove/Replace existing deteriorated HVAC duct insulation
- Value Engineering savings related to the Council Chambers seating design
- Lead paint abatement of the radio tower
- Added Conference Room at North City Hall, second floor
- Soil remediation at East Plaza area
- Replace Atrium glazing to be insulated glazing
- Misc. Unknown Conditions related to remodeling scope

Net increase to contract amount (CO #1 - #5) \$ 15,730

- 0.3% increase in the contract amount (\$5,039,415)

Change Order #6 (FINAL Change Order) in the amount of \$85,756 includes the finalization of costs with IMPACT and their subcontractors. Change Order #6 includes both credits and additional costs associated with "Betterments" and Unknown Conditions related to remodeling a 50+ year old building.

**Project Cost Summary:**

Original Contract Amount	\$5,039,415
Total of Change Orders (#1-#5)	\$15,730
Change Order #6	\$85,756
<b>Final Project Cost</b>	<b>\$5,140,901</b>

- 2.0% increase in the original contract amount

# AIA® Document G701™ – 2001

## Change Order

<b>PROJECT (Name and address):</b> Public Building Improvements Phase II - Renovations to 101 S. Illinois Street 101 S. Illinois Street Belleville, IL	<b>CHANGE ORDER NUMBER:</b> 006 <b>DATE:</b> 11/3/17	<b>OWNER:</b> <input checked="" type="checkbox"/> <b>ARCHITECT:</b> <input checked="" type="checkbox"/> <b>CONTRACTOR:</b> <input checked="" type="checkbox"/> <b>FIELD:</b> <input type="checkbox"/> <b>OTHER:</b> <input type="checkbox"/>
<b>TO CONTRACTOR (Name and address):</b> IMPACT Strategies, Inc. 340 Office Court, Suite A Fairview Heights, IL 62208	<b>ARCHITECT'S PROJECT NUMBER:</b> <b>CONTRACT DATE:</b> April 18, 2016 <b>CONTRACT FOR:</b> General Construction	

### THE CONTRACT IS CHANGED AS FOLLOWS:

*(Include, where applicable, any undisputed amount attributable to previously executed Construction Change Directives)*

RFP #PH2-55	dated 06/30/17	Additional General Conditions	ADD	\$59,593
RFP #PH2-58	dated 08/31/17	North Gutter Modifications at Atrium	ADD	\$2,327
RFP #PH2-59	dated 08/31/17	Interior Signage Credit	DEDUCT	(\$2,145)
RFP #PH2-60	dated 08/31/17	Relocate Roof Hatch and Perform Supplemental Skylight Patching	ADD	\$2,333
RFP #PH2-61	dated 08/31/17	Tower Prep Credit	DEDUCT	(\$25,130)
RFP #PH2-62	dated 08/31/17	Paint Exterior Concrete Columns and Underside of Concrete Canopies	ADD	\$1,685
RFP #PH2-63	dated 09/01/17	Partial Rebate Associated with RFP #38	DEDUCT	(\$15,961)
RFP #PH2-64	dated 09/01/17	Lights in Basement Corridor and Elevator Machine Room	ADD	\$1,485
RFP #PH2-65	dated 09/01/17	Additional Drainage Improvements	ADD	\$1,688
RFP #PH2-66	dated 09/25/17	Change 2 Restroom Signs	ADD	\$329
RFP #PH2-67	dated 09/25/17	Various Electrical Changes	ADD	\$4,551
RFP #PH2-68	dated 09/25/17	ASI #4	ADD	\$11,458
RFP #PH2-69	dated 09/25/17	ASI #5	ADD	\$1,777
RFP #PH2-70	dated 09/25/17	Stair 3 Ledge Finish and Change from Straight Base to Cove Base	ADD	\$1,864
RFP #PH2-71	dated 09/25/17	Honeywell Control Changes	ADD	\$5,537
RFP #PH2-72	dated 09/25/17	Added Railing at Council Chambers	ADD	\$1,216
RFP #PH2-73	dated 10/19/17	Replace 5 Pieces of Glass	ADD	\$8,235
RFP #PH2-74	dated 10/30/17	Credit Flagpole Holders	DEDUCT	(\$263)
RFP #PH2-75	dated 10/30/17	Fire Glass Credit Due in Regard to RFP #40	DEDUCT	(\$3,790)
RFP #PH2-76	dated 10/30/17	Credit Pane of Glass in Atrium	DEDUCT	(\$2,091)
RFP #PH2-77	dated 10/30/17	Final Rebate Associated with RFP #38	DEDUCT	(\$3,844)
RFP #PH2-78	dated 10/30/17	Additional Abatement of Pipe Insulation	ADD	\$7,045
RFP #PH2-79	dated 10/30/17	Concrete Leveling at East Elevation	ADD	\$1,281
RFP #PH2-80	dated 10/30/17	Additional Pipe Insulation in Basement Areas	ADD	\$7,160
RFP #PH2-81	dated 10/30/17	Skirting at Tables in Council Chambers	ADD	\$516
RFP #PH2-82	dated 10/30/17	Add Media Player	ADD	\$1,611
RFP #PH2-83	dated 10/30/17	Replace Electrical Devices	ADD	\$2,175
RFP #PH2-84	dated 10/30/17	Reconstruct Information Desk	ADD	\$3,816
RFP #PH2-85	dated 10/30/17	Access Control Modifications	ADD	\$3,721
RFP #PH2-86	dated 10/30/17	Additional Prep at Atrium Ceiling	ADD	\$4,696
RFP #PH2-87	dated 10/30/17	Additional Painting	ADD	\$2,881

The Schedule of Values will be adjusted in accordance with this Change order.

With this Change Order the Substantial Completion Date is updated to October 2, 2017.

The original Guaranteed Maximum Price was	\$	715,937.00
The net change by previously authorized Change Orders	\$	4,339,208.00
The Guaranteed Maximum Price prior to this Change Order was	\$	5,055,145.00
The Guaranteed Maximum Price will be increased by this Change Order in the amount of	\$	85,756.00
The new Guaranteed Maximum Price including this Change Order will be	\$	5,140,901.00

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User Notes: (944860779)



## TAX YEAR 2017 PROPOSED LEVY

Estimated EAV 2017** 403,383,189	Fund	2016 Levy Extension	2017 Levy Request	Estimated New Rate	Estimated Old Rate	Estimated Inc/(Dec)	
	I.M.R.F.	801,119	730,000	6.46%	0.181	0.1986	-0.0176
	Social Security	657,514	655,000	5.80%	0.1624	0.1630	-0.0006
	Tort Liability	806,363	700,000	6.20%	0.1735	0.1999	-0.0264
	Health Insurance	330,371	480,000	4.25%	0.119	0.0819	0.0371
	Firemens Pension	2,912,427	3,400,000	30.10%	0.8429	0.7220	0.1209
	Police Pension	2,912,427	3,400,000	30.10%	0.8429	0.7220	0.1209
	Playground	380,390	380,000	3.36%	0.0942	0.0943	-0.0001
	GCA - General*	0	113,700	1.01%	0.0282	0.0000	0.0282
	GCA - Assistance*	0	150,675	1.33%	0.0374	0.0000	0.0374
	Library	1,285,400	1,285,000	11.38%	0.3186	0.3187	-0.0001
		<u>10,086,011</u>	<u>11,294,375</u>	100.00%	2.8001	2.5004	0.2997
	Change in levy request from PY extension		<b>11.9806%</b>				

\*In prior tax years, these lines were levied by Belleville Township. The 2016 levy extension for these was as follows:

General	113,709
Assistance	150,675

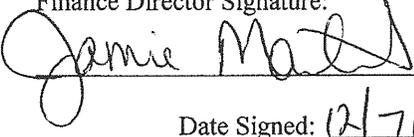
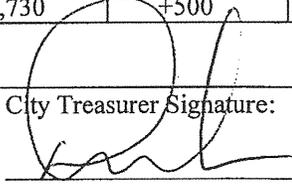
Estimated EAV 2017** 8,688,836	Special Service Area III	36,000	0.4143	0.4374	-0.0231
	Special Service Area Bonds	103,087	1.1864	1.1598	0.0266
			<u>1.6007</u>	<u>1.5972</u>	<u>0.0035</u>

\*\*Final EAV for 2017 for the City has not been determined yet by St. Clair County. For purposes of estimating the tax rates, the actual prior year EAV has been used on this worksheet. Actual rates will depend on final EAV determined by the County.

**REQUEST FOR LINE ITEM TRANSFER - BUDGET - 2017/2018**

DEPARTMENT/ DIVISION	ACCOUNT NUMBER (LINE ITEM)	LINE ITEM DESCRIPTION	ORIGINAL BUDGETED AMOUNT	AMOUNT OF TRANSFER	REVISED BUDGETED AMOUNT
Administration	01-50-51200	Maint-Service Equipment	7,500	-4,000	3,500
	01-50-91400	Property Tax	7,500	+4,000	11,500
Street	01-53-57400	Landfill Fees	9,000	-3,000	6,000
	01-53-65200	Operating Supplies	8,000	+3,000	11,000
Sanitation	01-56-42100	Salaries-Regular	884,000	-50,000	834,000
	01-56-51300	Maint-Service Vehicles	200,000	+50,000	250,000
Human Resources	01-84-83000	Equipment	250	-250	0
	01-84-65100	Office Supplies	300	+250	550
Comm/General Assistance	12-00-59400	Risk Management	2,900	-500	2,400
	12-00-65100	Office Supplies	1,730	+500	2,230

Reason for transfer: Budget Amendments are necessary due to proper allocation of expenses.

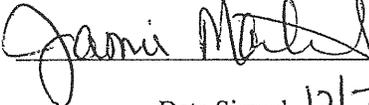
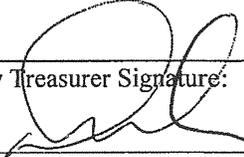
Department Head Signature: _____ Date Signed: _____	Finance Director Signature:  Date Signed: 12/7/17	City Treasurer Signature:  Date Signed: 7 Dec 17
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Completed By:	Jamie Maitret	Date Completed:	12-6-17	Entered By:		Date Entered:	
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REQUEST FOR SUPPLEMENTAL AMENDMENT - **BUDGET** - 2017-2018

DEPARTMENT/ DIVISION	ACCOUNT NUMBER (LINE ITEM)	LINE ITEM DESCRIPTION	ORIGINAL BUDGETED AMOUNT	AMOUNT OF TRANSFER	REVISED BUDGETED AMOUNT
Fountain Fund	14-00-52900	Maint-Service Other	2,000	+2,000	4,000
TIF #14 Route 15 East	56-00-89000	Other Improvements	0	+10,000	10,000
TIF #16 Route 15 West	58-00-59900	Rebates	57,000	+7,000	64,000

Reason for transfer: Amendments are based on new revenue or prior year fund balance.

Department Head Signature: _____ Date Signed: _____	Finance Director Signature:  Date Signed: 12/7/17	City Treasurer Signature:  Date Signed: 7 Dec 17
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Completed By:	J. Maitret	Date Completed:	12-6-17	Entered By:		Date Entered:	
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**POLICY PROHIBITING SEXUAL HARASSMENT**

*I. PROHIBITION ON SEXUAL HARASSMENT*

It is unlawful to harass a person because of that person's sex. The courts have determined that sexual harassment is a form of discrimination under Title VII of the U.S. Civil Rights Act of 1964, as amended in 1991. All persons have a right to work in an environment free from sexual harassment. Sexual harassment is unacceptable misconduct which affects individuals of all genders and sexual orientations. It is a policy of the City of Belleville, Illinois (City) to prohibit harassment of any person by any City official, agent, employee or agency or office on the basis of sex or gender. All City officials, agents, municipal employees and agencies or offices are prohibited from sexually harassing any person, regardless of any employment relationship or lack thereof.

*II. DEFINITION OF SEXUAL HARASSMENT*

This policy adopts the definition of sexual harassment as stated in the Illinois Human Rights Act, which currently defines sexual harassment as:

Any unwelcome sexual advances or requests for sexual favors or any conduct of a sexual nature when:

- (1) Submission to such conduct is made either explicitly or implicitly a term or condition of an individual's employment,
- (2) Submission to or rejection of such conduct by an individual is used as the basis for employment decisions affecting such individual, or
- (3) Such conduct has the purpose or effect of substantially interfering with an individual's work performance or creating an intimidating, hostile or offensive working environment.

Conduct which may constitute sexual harassment includes:

- Verbal: sexual innuendos, suggestive comments, insults, humor, and jokes about sex, anatomy or gender-specific traits, sexual propositions, threats, repeated requests for dates, or statements about other employees, even outside of their presence, of a sexual nature.
- Non-verbal: suggestive or insulting sounds (whistling), leering, obscene gestures, sexually suggestive bodily gestures, "catcalls", "smacking" or "kissing" noises.
- Visual: posters, signs, pin-ups or slogans of a sexual nature, viewing pornographic material or websites.
- Physical: touching, unwelcome hugging or kissing, pinching, brushing the body, any coerced sexual act or actual assault.
- Textual/Electronic: "sexting" (electronically sending messages with sexual content, including pictures and video), the use of sexually explicit language,

harassment, cyber stalking and threats via all forms of electronic communication (e-mail, text/picture/video messages, intranet/on-line postings, blogs, instant messages and social network websites like Facebook and Twitter).

The most severe and overt forms of sexual harassment are easier to determine. On the other end of the spectrum, some sexual harassment is more subtle and depends, to some extent, on individual perception and interpretation. The courts will assess sexual harassment by a standard of what would offend a “reasonable person.”

### III. *PROCEDURE FOR REPORTING AN ALLEGATION OF SEXUAL HARASSMENT*

An employee who either observes sexual harassment or believes herself/himself to be the object of sexual harassment should deal with the incident(s) as directly and firmly as possible by clearly communicating her/his position to the offending employee, and her/his immediate supervisor. It is not necessary for sexual harassment to be directed at the person making the report.

Any employee may report conduct which is believed to be sexual harassment, including the following:

- *Electronic/Direct Communication.* If there is sexual harassing behavior in the workplace, the harassed employee should directly and clearly express her/his objection that the conduct is unwelcome and request that the offending behavior stop. The initial message may be verbal. If subsequent messages are needed, they should be put in writing in a note or a memo.
- *Contact with Supervisory Personnel.* At the same time direct communication is undertaken, or in the event the employee feels threatened or intimidated by the situation, the problem must be promptly reported to the immediate supervisor of the person making the report, a department head, the director of Human Resources, an ethics officer, an administrator, or the mayor.

The employee experiencing what he or she believes to be sexual harassment must not assume that the employer is aware of the conduct. If there are no witnesses and the victim fails to notify a supervisor or other responsible officer, the City will not be presumed to have knowledge of the harassment.

- *Resolution Outside City.* The purpose of this policy is to establish prompt, thorough and effective procedures for responding to every report and incident so that problems can be identified and remedied by the City. However, all City employees have the right to contact the Illinois Department of Human Rights (IDHR) or the Equal Employment Opportunity Commission (EEOC) for information regarding filing a formal complaint with those entities. An IDHR complaint must be filed within 180 days of the alleged incident(s) unless it is a continuing offense. A complaint with the EEOC must be filed within 300 days.

Documentation of any incident may be submitted with any report (what was said or done, the date, the time and the place), including, but not limited to, written records such as letters, notes, memos and telephone messages.

All allegations, including anonymous reports, will be accepted and investigated regardless of how the matter comes to the attention of the City. However, because of the serious implications of sexual harassment charges and the difficulties associated with their investigation and the questions of credibility involved, the claimant's willing cooperation is a vital component of an effective inquiry and an appropriate outcome.

#### *IV. PROHIBITION ON RETALIATION FOR REPORTING SEXUAL HARASSMENT ALLEGATIONS*

No City official, agent, employee or agency or office shall take any retaliatory action against any City employee due to a City employee's:

1. Disclosure or threatened disclosure of any violation of this policy,
2. The provision of information related to or testimony before any public body conducting an investigation, hearing or inquiry into any violation of this policy, or
3. Assistance or participation in a proceeding to enforce the provisions of this policy.

For the purposes of this policy, retaliatory action means the reprimand, discharge, suspension, demotion, denial of promotion or transfer, or change in the terms or conditions of employment of any City employee that is taken in retaliation for a City employee's involvement in protected activity pursuant to this policy.

No individual making a report will be retaliated against even if a report made in good faith is not substantiated. In addition, any witness will be protected from retaliation.

Similar to the prohibition against retaliation contained herein, the State Officials and Employees Ethics Act (5 ILCS 430/15-10) provides whistleblower protection from retaliatory action such as reprimand, discharge, suspension, demotion, or denial of promotion or transfer that occurs in retaliation for an employee who does any of the following:

1. Discloses or threatens to disclose to a supervisor or to a public body an activity, policy, or practice of any officer, member, State agency, or other State employee that the State employee reasonably believes is in violation of a law, rule, or regulation,
2. Provides information to or testifies before any public body conducting an investigation, hearing, or inquiry into any violation of a law, rule, or regulation by any officer, member, State agency or other State employee, or
3. Assists or participates in a proceeding to enforce the provisions of the State Officials and Employees Ethics Act.

Pursuant to the Whistleblower Act (740 ILCS 174/15(a)), an employer may not retaliate against an employee who discloses information in a court, an administrative hearing, or before a

legislative commission or committee, or in any other proceeding, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. In addition, an employer may not retaliate against an employee for disclosing information to a government or law enforcement agency, where the employee has reasonable cause to believe that the information discloses a violation of a State or federal law, rule, or regulation. (740 ILCS 174/15(b)).

According to the Illinois Human Rights Act(775 ILCS 5/6-101), it is a civil rights violation for a person, or for two or more people to conspire, to retaliate against a person because he/she has opposed that which he/she reasonably and in good faith believes to be sexual harassment in employment, because he/she has made a charge, filed a complaint, testified, assisted, or participated in an investigation, proceeding, or hearing under the Illinois Human Rights Act.

An employee who is suddenly transferred to a lower paying job or passed over for a promotion after filing a complaint with IDHR or EEOC, may file a retaliation charge – due within 180 days (IDHR) or 300 days (EEOC) of the alleged retaliation.

#### V. *CONSEQUENCES OF A VIOLATION OF THE PROHIBITION ON SEXUAL HARASSMENT*

In addition to any and all other discipline that may be applicable pursuant to City policies, employment agreements, procedures, employee handbooks and/or collective bargaining agreement, any person who violates this policy or the Prohibition on Sexual Harassment contained in 5 ILCS 430/5-65, may be subject to a fine of up to \$5,000 per offense, applicable discipline or discharge by the City and any applicable fines and penalties established pursuant to local ordinance, State law or Federal law. Each violation may constitute a separate offense. Any discipline imposed by the City shall be separate and distinct from any penalty imposed by an ethics commission and any fines or penalties imposed by a court of law or a State or Federal agency.

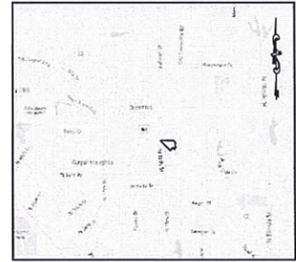
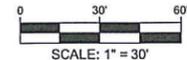
#### VI. *CONSEQUENCES FOR KNOWINGLY MAKING A FALSE REPORT*

A false report is a report of sexual harassment made by an accuser using the sexual harassment report to accomplish some end other than stopping sexual harassment or retaliation for reporting sexual harassment. A false report is not a report made in good faith which cannot be proven. Given the seriousness of the consequences for the accused, a false or frivolous report is a severe offense that can itself result in disciplinary action. Any person who intentionally makes a false report alleging a violation of any provision of this policy shall be subject to discipline or discharge pursuant to applicable City policies, employment agreements, procedures, employee handbooks and/or collective bargaining agreements.

In addition, any person who intentionally makes a false report alleging a violation of any provision of the State Officials and Employees Ethics Act to an ethics commission, an inspector general, the State Police, a State's Attorney, the Attorney General, or any other law enforcement official is guilty of a Class A misdemeanor. An ethics commission may levy an administrative fine of up to \$5,000 against any person who intentionally makes a false, frivolous or bad faith allegation.

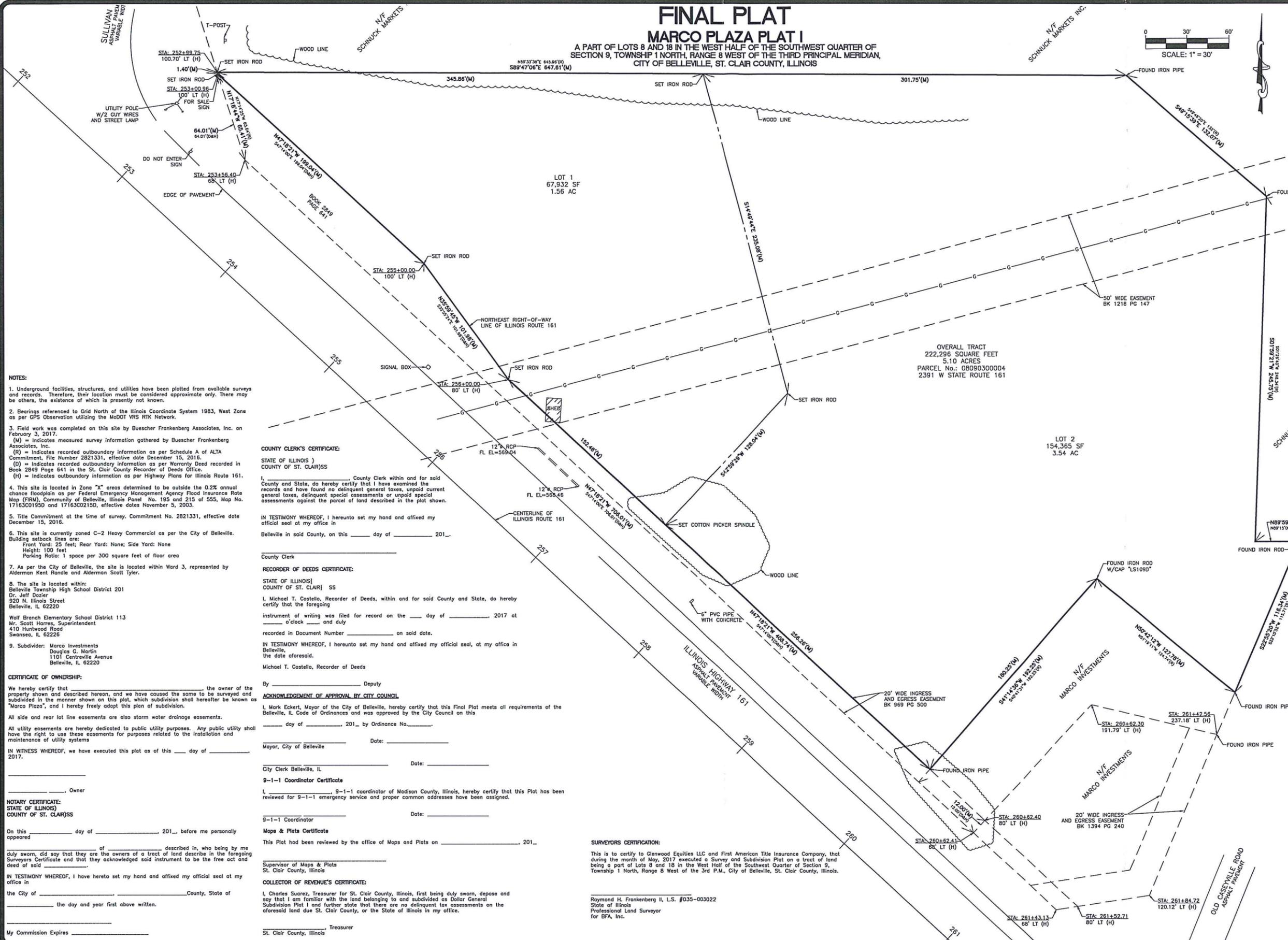
# FINAL PLAT MARCO PLAZA PLAT I

A PART OF LOTS 8 AND 18 IN THE WEST HALF OF THE SOUTHWEST QUARTER OF SECTION 9, TOWNSHIP 1 NORTH, RANGE 8 WEST OF THE THIRD PRINCIPAL MERIDIAN, CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS



AREA MAP - NOT TO SCALE

ALTA/NSPS SURVEY LEGEND	
DESCRIPTION	EXISTING
AERIAL ELECTRIC	—AE—
UNDERGROUND ELECTRIC	—UE—
GAS LINE	—G—
WATERLINE	—W—
STORM SEWER	=====
EASEMENT	—E—
PROPERTY LINE	—P—
CONTOURS	---100---
UTILITY POLE	•



- NOTES:**
- Underground facilities, structures, and utilities have been plotted from available surveys and records. Therefore, their location must be considered approximate only. There may be others, the existence of which is presently not known.
  - Bearings referenced to Grid North of the Illinois Coordinate System 1983, West Zone as per GPS Observation utilizing the MoDOT VRS RTK Network.
  - Field work was completed on this site by Buescher Frankenberg Associates, Inc. on February 3, 2017.
  - (M) = Indicates measured survey information gathered by Buescher Frankenberg Associates, Inc.
  - (R) = Indicates recorded outboundary information as per Schedule A of ALTA Commitment, File Number 2821331, effective date December 15, 2016.
  - (D) = Indicates recorded outboundary information as per Warranty Deed recorded in Book 2849 Page 641 in the St. Clair County Recorder of Deeds Office.
  - (H) = Indicates outboundary information as per Highway Plans for Illinois Route 161.
  - This site is located in Zone "X" areas determined to be outside the 0.2% annual chance floodplain as per Federal Emergency Management Agency Flood Insurance Rate Map (FIRM), Community of Belleville, Illinois Panel No. 195 and 215 of 555, Map No. 17163C01950 and 17163C02150, effective dates November 5, 2003.
  - Title Commitment at the time of survey, Commitment No. 2821331, effective date December 15, 2016.
  - This site is currently zoned C-2 Heavy Commercial as per the City of Belleville. Building setback lines are:  
Front Yard: 25 feet; Rear Yard: None; Side Yard: None  
Height: 100 feet  
Parking Ratio: 1 space per 300 square feet of floor area
  - As per the City of Belleville, the site is located within Ward 3, represented by Alderman Kent Randle and Alderman Scott Tyler.
  - The site is located within:  
Belleville Township High School District 201  
Dr. Jeff Dozier  
520 N. Illinois Street  
Belleville, IL 62220  
Wolf Branch Elementary School District 113  
Mr. Scott Harres, Superintendent  
410 Huntwood Road  
Swansea, IL 62226
  - Subdivider: Marco Investments  
Douglas G. Martin  
1101 Centreville Avenue  
Belleville, IL 62220

**COUNTY CLERK'S CERTIFICATE:**  
STATE OF ILLINOIS )  
COUNTY OF ST. CLAIR) SS  
I, \_\_\_\_\_, County Clerk within and for said County and State, do hereby certify that I have examined the records and have found no delinquent general taxes, unpaid current general taxes, delinquent special assessments or unpaid special assessments against the parcel of land described in the plat shown.

IN TESTIMONY WHEREOF, I hereunto set my hand and affixed my official seal at my office in Belleville in said County, on this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.

County Clerk  
**RECORDER OF DEEDS CERTIFICATE:**  
STATE OF ILLINOIS )  
COUNTY OF ST. CLAIR) SS  
I, Michael T. Costello, Recorder of Deeds, within and for said County and State, do hereby certify that the foregoing instrument of writing was filed for record on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 at \_\_\_\_\_ o'clock \_\_\_\_\_ and duly recorded in Document Number \_\_\_\_\_ on said date.

IN TESTIMONY WHEREOF, I hereunto set my hand and affixed my official seal, at my office in Belleville, on the date aforesaid.  
Michael T. Costello, Recorder of Deeds

By \_\_\_\_\_ Deputy  
**ACKNOWLEDGEMENT OF APPROVAL BY CITY COUNCIL**

I, Mark Eckert, Mayor of the City of Belleville, hereby certify that this Final Plat meets all requirements of the Belleville, IL Code of Ordinances and was approved by the City Council on this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_ by Ordinance No. \_\_\_\_\_.

Mayor, City of Belleville  
Date: \_\_\_\_\_  
City Clerk Belleville, IL

**9-1-1 Coordinator Certificate**  
I, \_\_\_\_\_, 9-1-1 coordinator of Madison County, Illinois, hereby certify that this Plat has been reviewed for 9-1-1 emergency service and proper common addresses have been assigned.

9-1-1 Coordinator  
**Maps & Plats Certificate**  
This Plat had been reviewed by the office of Maps and Plats on \_\_\_\_\_, 201\_\_.

Supervisor of Maps & Plats  
St. Clair County, Illinois  
**COLLECTOR OF REVENUE'S CERTIFICATE:**

I, Charles Suarez, Treasurer for St. Clair County, Illinois, first being duly sworn, depose and say that I am familiar with the land belonging to and subdivided as Dollar General Subdivision Plat I and further state that there are no delinquent tax assessments on the aforesaid land due St. Clair County, or the State of Illinois in my office.  
Treasurer  
St. Clair County, Illinois

**SURVEYORS CERTIFICATION:**  
This is to certify to Glenwood Equities LLC and First American Title Insurance Company, that during the month of May, 2017 executed a Survey and Subdivision Plat on a tract of land being a part of Lots 8 and 18 in the West Half of the Southwest Quarter of Section 9, Township 1 North, Range 8 West of the 3rd P.M., City of Belleville, St. Clair County, Illinois.  
Raymond H. Frankenberg II, L.S. #035-003022  
State of Illinois  
Professional Land Surveyor  
for BFA, Inc.

**CERTIFICATE OF OWNERSHIP:**  
We hereby certify that \_\_\_\_\_ the owner of the property shown and described hereon, and we have caused the same to be surveyed and subdivided in the manner shown on this plat, which subdivision shall hereafter be known as "Marco Plaza", and I hereby freely adopt this plan of subdivision.  
All side and rear lot line easements are also storm water drainage easements.  
All utility easements are hereby dedicated to public utility purposes. Any public utility shall have the right to use these easements for purposes related to the installation and maintenance of utility systems.  
IN WITNESS WHEREOF, we have executed this plat as of this \_\_\_\_\_ day of \_\_\_\_\_, 2017.  
\_\_\_\_\_  
Owner  
**NOTARY CERTIFICATE:**  
STATE OF ILLINOIS )  
COUNTY OF ST. CLAIR) SS  
On this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_, before me personally appeared \_\_\_\_\_ of \_\_\_\_\_ described in, who being by me duly sworn, did say that they are the owners of a tract of land described in the foregoing Surveyors Certificate and that they acknowledged said instrument to be the free act and deed of said \_\_\_\_\_.  
IN TESTIMONY WHEREOF, I have hereto set my hand and affixed my official seal at my office in \_\_\_\_\_ County, State of \_\_\_\_\_ the day and year first above written.  
My Commission Expires \_\_\_\_\_

TELEPHONE: (636) 239-4751  
E-Mail: [me@bfaeng.com](mailto:me@bfaeng.com)  
**BFA**  
CONSULTANTS-ENGINEERS-SURVEYORS  
WASHINGTON, MISSOURI 63090  
103 ELM STREET

**GLENWOOD EQUITIES**  
City of Belleville  
St. Clair County  
Illinois, 62220

DRAWN	B.L.P., C.R.H.
CHECKED	M.R.F.
DATE	10/12/17
SCALE	1"=30'
JOB No.	4504
SHEET NAME	FINAL PLAT

# ZONING BOARD OF APPEALS, CITY OF BELLEVILLE, ILLINOIS

## ADVISORY REPORT

Application for Amendment: Phillips Investments, LLC (Villas of Holly Brook)

Application Filed: 10/27/17

**66-Nov17-Phillips Investments, LLC (Villas of Holly Brook)** - A request for a Use Variance to permit homes for the aged in the form of assisted living and memory care facilities at 2956 Gina Marie Lane & various adjacent properties located in an "A-1" Single Family Residence District. Applicable Section of the Zoning Code: 162.093, 162.570) Ward 8 (08-30.0-102-001,08-30.0-102-024,08-30.0-102-023,08-30.0-102-022,08-30.0-102-021,08-30.0-102-020,08-30.0-102-019,08-30.0-102-018,08-30.0-102-017,08-30.0-102-016,08-30.0-102-015,08-30.0-102-014,08-30.0-102-013,08-30.0-102-012,08-30.0-102-011,08-30.0-102-010,08-30.0-102-009,08-30.0-103-001,08-30.0-103-002,08-30.0-103-003,08-30.0-103-004,08-30.0-103-005,08-30.0-103-006,08-30.0-103-007,08-30.0-103-014,08-30.0-103-013,08-30.0-103-012,08-30.0-103-011,08-30.0-103-010,08-30.0-103-009,08-30.0-103-008,08-30.0-104-002,08-30.0-104-003,08-30.0-104-004,08-30.0-104-005,08-30.0-104-006,08-30.0-104-007,08-30.0-104-008,08-30.0-104-009)

Present zoning: "A-1" Single Family Residence District

Meeting Held: 11/16/17

Publication in News Democrat: 11/01/17

Supporters: Don Woodrome

Objectors: Hattie Hayes, Lance Engel, Michelle Deitz, Scott Tieman, Kim Wurtz

Additional public comments: Stacy Rubben, Robert Wurtz

Aldermen Present: Alderman Barfield, Ward 8  
Alderman Wigginton, Ward 8

*Witnesses having been sworn, evidence presented and the Board fully advised in the premises, the Board has considered the following:*

- A. *Whether the proposed variance is consistent with the general purposes of this Code and*
- B. *Whether the strict application of the district requirements would result in great practical difficulties of hardship to the applicant, and present a reasonable return on the property; and*
- C. *Whether the proposed variance is the minimum deviation from such requirements that will alleviate the difficulties/hardship, and allow a reasonable return on the property; and*
- D. *Whether the plight of the applicant is due to peculiar circumstances not of his own making; and*
- E. *Whether the peculiar circumstances engendering the variance request are applicable to other property with the district, and therefore, that a variance would be a more appropriate remedy than an amendment (rezoning); and*
- F. *Whether the variance, if granted, will alter the essential character of the area where the premises in question are located or materially frustrate implementation of this municipality comprehensive plan.*

**A motion was made by Steve Zimmerman to APPROVE the request. It was seconded by Scott Ferguson. All members present voted in the affirmative. The motion carried 6-0.**

**IT IS THEREFORE the recommendation of the Zoning Board of Appeals that the requested Use Variance be *APPROVED BY A UNANIMOUS VOTE OF ALL MEMBERS PRESENT.***

---

Director

Date



Belleville Schl Dist 118 5K

# RUN/WALK/BICYCLE REQUEST

12/11/17 email sent - hold until times confirmed

Notification is hereby given to the City of Belleville to request an Event (Run, Walk, Bicycle) utilizing public streets, sidewalks, right-of-ways and/or city equipment as follows:

PLEASE ALLOW (8) WEEKS FOR PROCESSING THE REQUEST.  
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

RUN    WALK    BICYCLE

Name(s) of sponsoring organization(s): Belleville School District 118

Date of Event: Oct 21, 2018   Event Starting Time: 8:30 AM   Event Ending Time: 11:30 AM  
*(9:30: 1M Fun Run)*  
Street Closure Time: rolling closure 8:30 AM   Street Re-Open Time: 10 AM

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Meghan Zahn		(618) 980-3083	mzahn@belleville118.org
Beth Zahn		(618) 444-4760	bzahn@belleville118.org

Number of people (500)   animals (\_\_\_\_)   vehicles (\_\_\_\_) expected to participate.

Describe the event in detail:

The event would be a 5K followed by a 1 mile fun run/walk.

Specify event route from starting point to termination point (a map of the event route is required):

See attached proposed route

Are you requesting streets to be closed? If so, list specific street(s) below and note on map of event route:

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

Does this event require any of the following?

- Trash Containers  Yes  No Number Requested: \_\_\_\_\_
- Picnic Tables  Yes  No Number Requested: \_\_\_\_\_
- Sanitation Vehicle and Manpower  Yes  No
- Electric (note on map location(s))  Yes  No Number Requested: \_\_\_\_\_

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

  
Signature of Person Making Application

Meghan Zahn  
Printed Name of Person Making Application

Mailing Address

(618) 980-3083  
Phone Number

mzahn@belleville118.org  
E-mail

DATE OF APPLICATION: \_\_\_\_\_

Return this form (via mail or email):

City of Belleville - City Clerk's Office  
101 South Illinois Street  
Belleville, Illinois 62220  
E-mail: [jmeyer@belleville.net](mailto:jmeyer@belleville.net)  
(618) 233-6810

- Dist 118 will notify neighbors
- ~ 200 runners
- ~ 20 volunteers w safety vests

Belleville School Dist 118 5K

<b>CHECKLIST</b> (FOR USE BY CITY PERSONNEL ONLY)	<b>EVENT INFORMATION</b> (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will then be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>12/04/17</u> Scheduled Meeting Date: <u>12/04/17 11:5A</u> Date Approved by Staff: <u>12/11/17</u> Date on Council Agenda: <del>12/11/17</del> <u>12/18/17</u> <i>12/11/17 won't send to Council until time provided</i> Notification Sent to Event Representative of Council Meeting: <u>12/11/17</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: \_\_\_\_\_  
*See Attachment*

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Fire Department: \_\_\_\_\_

APPROVED  DENIED DATE: 12/4/17 INITIALS: [Signature]

Public Works: N/A

APPROVED  DENIED DATE: 12/4/17 INITIALS: JRP

Maintenance Department: N/A

APPROVED  DENIED DATE: 12-4-17 INITIALS: KLV

Dist 118 SK

<b>CHECKLIST</b> (FOR USE BY CITY PERSONNEL ONLY)	<b>EVENT INFORMATION</b> (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will then be scheduled with all city staff and a representative of the event.
<input type="checkbox"/> Application <input type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: _____ Scheduled Meeting Date: _____ Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: No Police Officer required unless the Organizer Feels they Need One

APPROVED  DENIED DATE: 12/5/17 INITIALS: CM # 20

Fire Department: \_\_\_\_\_

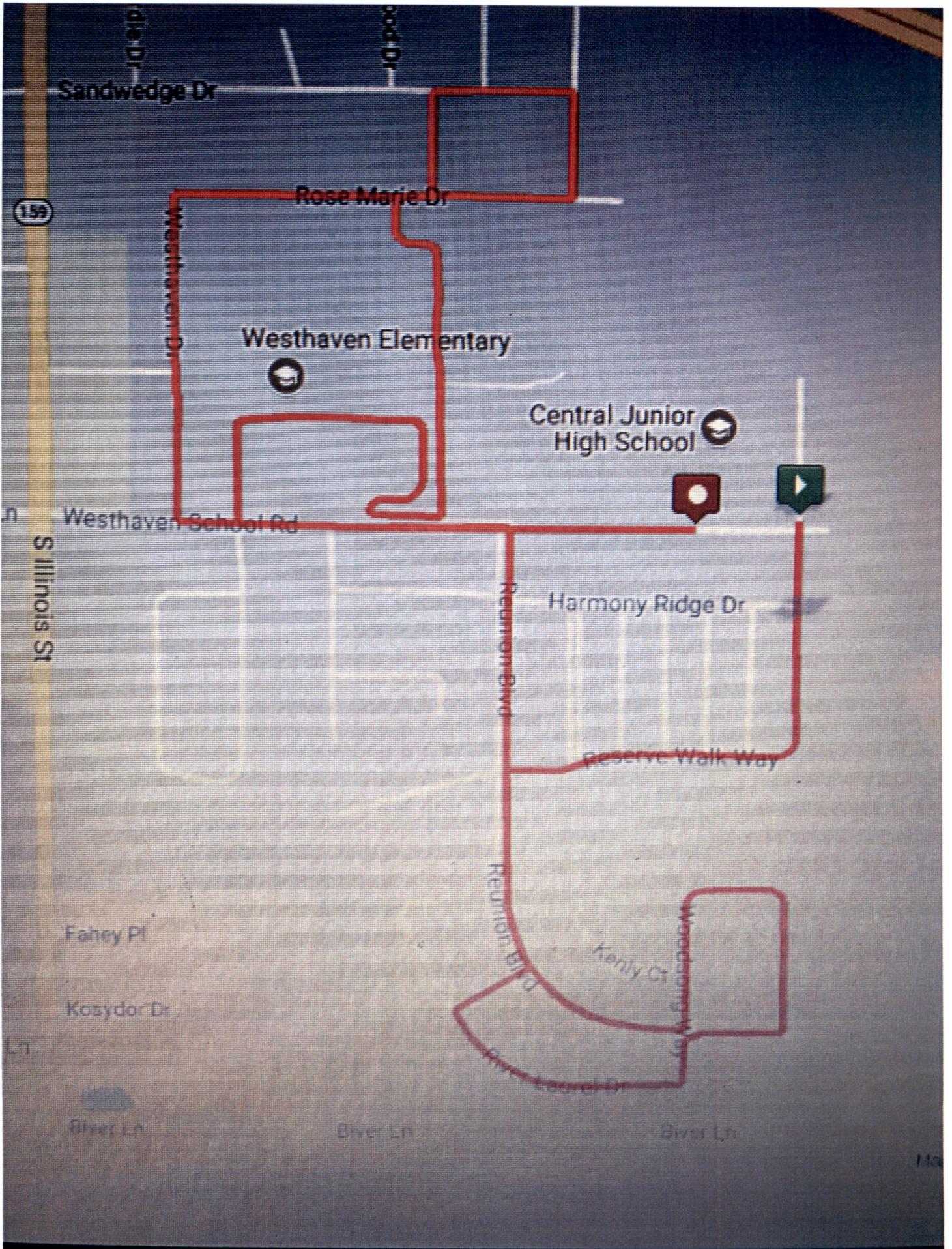
APPROVED  DENIED DATE: 12/4/17 INITIALS: JRP

Public Works: N/A

APPROVED  DENIED DATE: 12/4/17 INITIALS: JRP

Maintenance Department: N/A

APPROVED  DENIED DATE: 12-4-17 INITIALS: KLV



Sandwedge Dr

159

Rose Marie Dr

Westhaven Dr

Westhaven Elementary

Central Junior High School

Westhaven School Rd

S Illinois St

Harmony Ridge Dr

Reunion Blvd

Reserve Walk Way

Fahy Pl

Kosydor Dr

Reunion Blvd

Kenly Ct

Woodson Ln

Bever Ln

Bever Ln

Bever Ln

Ma

## Jenny Meyer

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**From:** Meghan Zahn [mzahn@belleville118.org]  
**Sent:** Monday, December 11, 2017 1:27 PM  
**To:** Jenny Meyer  
**Cc:** Beth Zahn; Matt Klosterman; Chris Mattingly; Ken Vaughn; John Hartmann; Jason Poole; Tom Pour; Jennifer Starnes  
**Subject:** Re: Belleville School District 118  
**Attachments:** image001.png

Hi Jenny!

Our start time for the 5k race would be 8:30am. We would do the 1 mile fun run at 9:30am followed by awards. The event would be over by 11:30am.

We would, most likely, request to have 1 police officer but I will confirm this with our committee and follow up by contacting the Clerk's Office.

Thank you!  
Meghan

On Mon, Dec 11, 2017 at 11:08 AM, Jenny Meyer <[jmeyer@belleville.net](mailto:jmeyer@belleville.net)> wrote:

Beth & Megan:

On Monday, December 4, 2017 we met with Matt Klosterman in regards to the Run/Walk/Bicycle Request for **Saturday, October 27, 2018**.

The necessary city departments have signed-off on the event request with the following comments (items for follow-up are in **bold**):

### Public Works

- Approved
- No Comments

### Fire Department

- Approved
- No Comments

### Maintenance Department

- Approved
- No Comments

**Police Department:**

- Approved
- **After review of the route, no Police Officer required unless the organizer prefers. If Officer is requested, applicable fees will apply for their assigned time**
- **Contact the Clerk's Office if the organizers wish to hire a Police Officer**

**Clerk's Office:**

- **Please provide times for 5k; upon receipt this will then be scheduled for the next regular Council meeting for approval (email with Council meeting date/time will be provided)**
- **Upon approval of Council and prior to event submit a Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1million per person and \$2,000,000 aggregate**

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm via email or phone at (618) 233-6810 ext. 1227.

Thanks,

Jenny

*Jennifer Gain Meyer, MS, LEHP*

**City Clerk**

**City of Belleville**

101 South Illinois Street

Belleville IL 62220

618-233-6518 x 1227

12/04/17 10:50am



# RUN/WALK/BICYCLE REQUEST

Legacy Memorial Day 5K

3rd Year

Notification is hereby given to the City of Belleville to request an Event (Run, Walk, Bicycle) utilizing public streets, sidewalks, right-of-ways and/or city equipment as follows:

**PLEASE ALLOW (8) WEEKS FOR PROCESSING THE REQUEST.**  
**PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.**

RUN    WALK    BICYCLE

Barricades  
30+ volunteers  
200 runners  
Safety vests (50)

Name(s) of sponsoring organization(s): Trail Life USA Troop IL-0076

Date of Event: Monday May 28, 2018 Event Starting Time: 09:00am Event Ending Time: 10:00am

Street Closure Time: 08:45am Street Re-Open Time: 10:15am

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Richard Snyder	2235 Hartford Dr., Belleville	618-242-2873	richard.snyder@live.com
Todd Newirth	225 S. Pennsylvania Ave Belleville	618-304-9486	todd.newirth@gmail.com

Number of people (200) animals (0) vehicles (1) expected to participate.

Describe the event in detail:

5K run/walk starting and ending in Laderman Park. Traverses the Memorial Day parade route going north on Mascoutah Ave, turning west on E. Main continuing on W. Main to between 3rd and 4th streets, then reversing course. Registration will start at 7:30. Race starts at 9:00am with everyone off the course around 10:00am. Awards ceremony directly after and finished by 10:30 so racers can watch parade and/or participate in the Memorial Day remembrance in Walnut Hill Cemetery.

# Legacy Memorial Day 5K

Specify event route from starting point to termination point (**a map of the event route is required**):

start in Laderman Park, left turn onto Mascoutah Ave, north on Mascoutah Ave to E. Main, left turn on E. Main continuing into W. Main with turn around between 3<sup>rd</sup> & 4<sup>th</sup> streets, and following the reverse path back to Laderman Park.

Are you requesting streets to be closed? If so, list specific street(s) below and note on map of event route:

W. Main between 2<sup>nd</sup> & 4<sup>th</sup> streets, one lane minimum. The rest of the course should already be blocked for the parade.

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

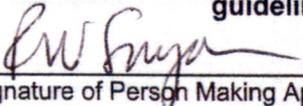
Does this event require any of the following?

- Trash Containers  Yes  No Number Requested: 4 Parks Containers at Park
- Picnic Tables  Yes  No Number Requested: \_\_\_\_\_
- Sanitation Vehicle and Manpower  Yes  No
- Electric (note on map location(s))  Yes  No Number Requested: \_\_\_\_\_ Ever & Anon. Parks
- Water  Yes  No 1 faucet @ E. Main & Mascoutah

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

  
Signature of Person Making Application

Richard Snyder  
Printed Name of Person Making Application

2235 Haverford Dr, Belleville IL 62221  
Mailing Address

618-292-2873  
Phone Number

richard.snyder@live.com  
E-mail

DATE OF APPLICATION: 11/20/2017

Return this form (via mail or email):

City of Belleville - City Clerk's Office  
101 South Illinois Street  
Belleville, Illinois 62220  
E-mail: [jmeyer@belleville.net](mailto:jmeyer@belleville.net)  
(618) 233-6810

Memorial Day SK

<b>CHECKLIST</b> <small>(FOR USE BY CITY PERSONNEL ONLY)</small>	<b>EVENT INFORMATION</b> <small>(FOR USE BY CITY PERSONNEL ONLY)</small> Completed application/documentation to be sent to city staff prior to meeting. Meeting will then be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input checked="" type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/20/17</u> Scheduled Meeting Date: <u>12/04/17 10:15AM</u> Date Approved by Staff: <u>12/04/17 &amp; 12/11/17</u> Date on Council Agenda: <u>12/18/17 7PM</u> Notification Sent to Event Representative of Council Meeting: <u>12/13/17</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

**STAFF REVIEW SECTION**

Police Department: \_\_\_\_\_

See Attached

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Fire Department: \_\_\_\_\_

\_\_\_\_\_

APPROVED  DENIED DATE: 12/4/17 INITIALS: [Signature]

Public Works: \_\_\_\_\_

See Attached

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

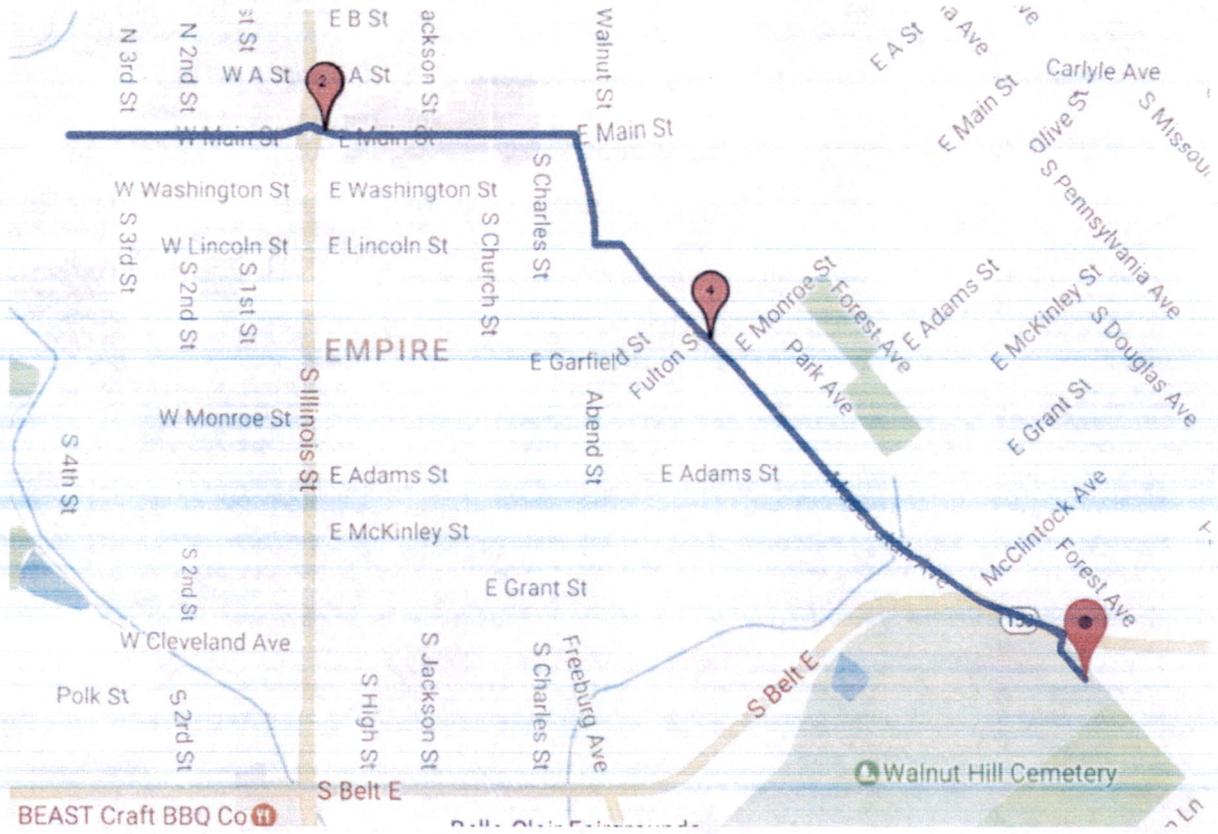
Maintenance Department: \_\_\_\_\_

\_\_\_\_\_

APPROVED  DENIED DATE: 12-4-17 INITIALS: KLV

# Legacy Memorial Day 5K

Honoring the Legacy 5K Run/Walk Map



Memorial Day 5K

<b>CHECKLIST</b> (FOR USE BY CITY PERSONNEL ONLY)	<b>EVENT INFORMATION</b> (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will then be scheduled with all city staff and a representative of the event.
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<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: If the 5K run is the same route as last year, then there will only be a need for approximately 2-3 officers in addition to those that are on post for the parade. The approximate cost for the additional officers will be between \$271.32 - \$406.80.

APPROVED  DENIED DATE: 12-11-2017 INITIALS: CM #280

Fire Department: \_\_\_\_\_

APPROVED  DENIED DATE: 12/4/17 INITIALS: [Signature]

Public Works: \_\_\_\_\_

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Maintenance Department: \_\_\_\_\_

APPROVED  DENIED DATE: 12-4-17 INITIALS: KLV

Memorial Day SK

<b>CHECKLIST</b> (FOR USE BY CITY PERSONNEL ONLY)	<b>EVENT INFORMATION</b> (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will then be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input checked="" type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/20/17</u> Scheduled Meeting Date: <u>12/04/17 10:15AM</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: \_\_\_\_\_  
\_\_\_\_\_

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Fire Department: \_\_\_\_\_  
\_\_\_\_\_

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Public Works: Parks Dept will provide 4 trash cans @ Laderman Park. The hydrant will be unlocked and available for use at Ever + Anon Park (Mascota & E. Main).

APPROVED  DENIED DATE: 12/4/17 INITIALS: JRP

Maintenance Department: \_\_\_\_\_  
\_\_\_\_\_

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Legacy Memorial 5K



**CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY)  
1/16/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Arthur J. Gallagher Risk Management Services, Inc. 1 W. 4th Street, Suite 1300 Cincinnati OH 45202	<b>CONTACT NAME:</b> Tim Mollman
	<b>PHONE (A/C, No., Ext):</b> 513 977 3146 <b>FAX (A/C, No.):</b>
<b>E-MAIL ADDRESS:</b> tim_mollman@ajg.com	
<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURER A:</b> Great American Assurance Company	<b>NAIC #</b> 26344
<b>INSURER B:</b> State Auto P&C Ins. Co.	25127
<b>INSURER C:</b> Great American Insurance Company	16691
<b>INSURER D:</b>	
<b>INSURER E:</b>	
<b>INSURER F:</b>	

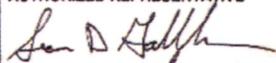
**INSURED** TRAILIF-01  
 Youth Adventure Programs Inc. dba Trail Life  
 4853 South Orange Ave STE C  
 Orlando, FL 32806

**COVERAGES**      **CERTIFICATE NUMBER:** 52108672      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		PAC 0646212	11/20/2016	11/20/2017	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$750,000 MED EXP (Any one person) \$5,000 PERSONAL & ADV INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000 Sexual Abuse \$1,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> AUTOS ONLY			CAP 4002948	11/20/2016	11/20/2017	COMBINED SINGLE LIMIT (Ea accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$			UMB 0660948	11/20/2016	11/20/2017	EACH OCCURRENCE \$5,000,000 AGGREGATE \$5,000,000 \$
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WCP 2244487	11/18/2016	11/18/2017	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
C	Cyber Liability			NET 0660949	1/1/2017	1/1/2018	Each Occurrence \$1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES** (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
 Trail Life USA Charter Organizations, its troops and members are included as insureds  
 RE: Summer Adventure - Lake Sallateeska - 11-16 June 2017  
 Baptist State Association is included as Additional Insured as respects General Liability policy, pursuant to and subject to the policy's terms, definitions, conditions and exclusions.

<b>CERTIFICATE HOLDER</b>  Trail Life USA Troop IL-0078 Illinois Baptist State Association Attn: Richard Snyder 2235 Haverford Dr. Shiloh IL 62221	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE 
--	--

## Jenny Meyer

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**From:** Jenny Meyer [jmeyer@belleville.net]  
**Sent:** Wednesday, December 13, 2017 7:51 AM  
**To:** 'Richard Snyder'; 'todd.neuvert@gmail.com'  
**Cc:** 'Chris Mattingly'; 'Ken Vaughn'; 'John Hartmann'; 'Jason Poole'; 'Tom Pour'; 'Jennifer Starnes'  
**Subject:** Trail Life USA Troop Legacy Memorial Day 5k  
**Attachments:** image001.png

Dear Rich:

Thanks for meeting with staff on Monday, December 4, 2017 in regards to the Run/Walk/Bicycle Request for **Monday, May 28, 2018. Race begins at 9:00am until 10:00am (rolling street closures along route beginning at 8:45am until 10:15am).**

The necessary city departments have signed-off on the event request with the following comments (items for follow-up are in **bold**):

### Public Works

- Approved
- **Parks Department will provide 4 trash containers at Laderman Park.**
- **Parks Department will have the water hydrant located at Ever & Anon Park unlocked for use.**
- **50 safety vests will be available for pick-up from the Parks & Recreation Department (510 West Main Street)**
- **Barricades will be placed along as necessary (these will be used for the parade following 5k)**
- **Jason Poole, Director of Public Works, is point of contact for the Event Organizers (phone numbers previously exchanged)**
- **Signage will be posted at the North Illinois Street entrance within the City greenspace**

### Fire Department

- Approved
- No Comments

### Maintenance Department

- Approved
- No Comments

### Police Department:

- Approved
- **Police Department will provide 2 - 3 officers for 5k in addition to those on post for the parade.**
- **Approximate cost for the 2 - 3 officers will be between \$271.32 to \$406.80.**

### Clerk's Office:

- **Upon approval of Council and prior to event submit an updated Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1million per person and \$2,000,000 aggregate**

### Additional Comments:

- **Expected participation 200 runners**
- **30+ volunteers will be working route**
- **Volunteers responsible for placement of barricades and traffic control along route (except in locations where Police Officers are stationed)**

**This request will be placed on the City Council agenda for final approval on Monday, December 18, 2017, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL.** Upon approval or denial by the City Council, a letter will be sent to the event organizers.

Ladies Nights Oct 2018



# SPECIAL EVENT REQUEST

12/04/17 1030A

Notification is hereby given to the City of Belleville to request a Special Event as follows:

Street closures: 06/21/18 & 08/16/18

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.  
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Gas Light Park & 1st Block of N Church  
CITY NEEDS: TDASH, PICNIC TABLES, EL BARRICADES  
BASIC UTILITY

Name(s) of sponsoring organization(s): Ladies Night Out  
*Third Thursday of Month*

Date of Event: March - Dec Event Starting Time: 5pm Event Ending Time: 8pm

Street Closure Time: June - August 4pm Street Re-Open Time: June - August 9pm

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Alicia Chileni Stocomb	216 E. Ast	C 520-0814	<del>xxxx</del> brms@BellevilleChamber.org

Number of people (100) animals (0) vehicles (0) expected to participate.

Describe the event in detail:

Ladies Night out occurs the third Thursday of the month, March - Dec. Approx 100 ladies shop, sip & support while strolling downtown Belleville.

Specify event route from starting point to termination point (a map of the event route is required):

3rd Block of West main and Charles  
2nd East main

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

On June 21st & August 16th we  
request the use of the 1st Block  
of N. Church & Gaslight Square, and  
use of electricity from the Basic  
Building for music.

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

Does this event require any of the following?

- Trash Containers
- Picnic Tables
- Sanitation Vehicle and Manpower
- Electric (note on map location(s))

In June!  August

Yes  No Number Requested: 2

Yes  No Number Requested: 8

Yes  No

Yes  No Number Requested: use of  
Basic at Oct

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

[Signature]  
Signature of Person Making Application

Alicia Ch. Kern Stoenb  
Printed Name of Person Making Application

216 E. A St C 2220  
Mailing Address

618-520-0814  
Phone Number

bms @ Belleville Ch. Serv. org  
E-mail

DATE OF APPLICATION: 11/13/17

Return this form (via mail or email):

City of Belleville - City Clerk's Office  
101 South Illinois Street  
Belleville, Illinois 62220  
E-mail: [jmeyer@belleville.net](mailto:jmeyer@belleville.net)  
(618) 233-6810

<b>CHECKLIST</b> (FOR USE BY CITY PERSONNEL ONLY)	<b>EVENT INFORMATION</b> (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/13/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: <u>12/04/17</u> <u>12/13/17</u> Date on Council Agenda: <u>12/18/17</u> Notification Sent to Event Representative of Council Meeting: <u>12/13/17</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

**STAFF REVIEW SECTION**

Police Department: See Attached

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Fire Department: \_\_\_\_\_

APPROVED  DENIED DATE: 12/4/17 INITIALS: [Signature]

Public Works: See Attached

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Maintenance Department: \_\_\_\_\_

APPROVED  DENIED DATE: 12-4-17 INITIALS: KLV



LADIES NIGHT ON ~~2018~~ 2018

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documents to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: Per phone conversation - approved

APPROVED  DENIED DATE: 12/13/17 INITIALS: CM #280/bm

Fire Department: \_\_\_\_\_

APPROVED  DENIED DATE: 12/4/17 INITIALS: [Signature]

Public Works: N/A

APPROVED  DENIED DATE: 12/4/17 INITIALS: JRP

Maintenance Department: N/A

APPROVED  DENIED DATE: 12-4-17 INITIALS: KLV

<b>CHECKLIST</b> (FOR USE BY CITY PERSONNEL ONLY)	<b>EVENT INFORMATION</b> (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/13/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

**STAFF REVIEW SECTION**

Police Department: \_\_\_\_\_

\_\_\_\_\_

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Fire Department: \_\_\_\_\_

\_\_\_\_\_

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Public Works: Barricades, picnic tables, and trash cans will be provided accordingly

\_\_\_\_\_

APPROVED  DENIED DATE: 12/4/17 INITIALS: JRP

Maintenance Department: \_\_\_\_\_

\_\_\_\_\_

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

## Jenny Meyer

---

**From:** Jenny Meyer [jmeyer@belleville.net]  
**Sent:** Wednesday, December 13, 2017 8:58 AM  
**To:** 'bms'  
**Cc:** 'Chris Mattingly'; 'Ken Vaughn'; 'John Hartmann'; 'Jason Poole'; 'Tom Pour'; 'Jennifer Starnes'  
**Subject:** Ladies Night Out 2018  
**Attachments:** image001.png

Dear Alicia

Thanks for meeting with staff on Monday, December 4, 2017 in regards to **Ladies Night Out 2018 sponsored by Belleville Main Street starting March through December 2018 (3rd Thursday). Events start at 5:00pm until 8:00pm.**

**Street closures and city services requested for the following nights: Thursday, June 21, 2018 and Thursday, August 16, 2018. Street closure will be the 1st block of North Church from East Main to the alley and include Gas Light Park. Street closures will begin at 4:00pm and open by 9:00pm.**

The necessary city departments have signed-off on the event request with the following comments (items for follow-up are in **bold**):

### Public Works

- Approved
- **Sanitation will deliver 2 trash toters to Gas Light Park for the June and August Ladies Night Out 2018. Please return toters to same location after event for collection.**
- **Parks Department will deliver 8 picnic tables to Gas Light Park for the June and August Ladies Night Out 2018. Please return picnic table to same location after event for collection.**
- **Street Department will deliver barricades for street closure to Gas Light Park for the June and August Ladies Night Out. Event organizers are responsible to close the street the street at 4:00pm with the proper barricades and re-open the street by 9:00pm. Please return all barricades to same location after event for collection.**
- **Parks Department will ensure the BASIC electric outlet is available for use at the June and August Ladies Night Out.**

### Fire Department

- Approved
- No Comments

### Maintenance Department

- Approved
- No Comments

### Police Department:

- Approved
- No Comments

### Clerk's Office:

- **Upon approval of Council and prior to event submit an updated Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1million per person and \$2,000,000 aggregate**

**This request will be placed on the City Council agenda for final approval on Monday, December 18, 2017, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL. Upon approval or denial by the City Council, a letter will be sent to the event organizers.**

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm via email or phone at (618) 233-6810 ext. 1227.

Sparkles, Suds & Sweets Walk  
2018



**SPECIAL EVENT REQUEST**

12/04/17 1030A

Notification is hereby given to the City of Belleville to request a Special Event as follows: no street closures

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED. NO CITY SERVICES  
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): Belleville Main Street

Date of Event: 2/16/18 (Fri) Event Starting Time: 4:30 Event Ending Time: 8:30

Street Closure Time: N/A Street Re-Open Time: N/A

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Alicia Stocomb	216 E. A Street 62220	(618)-520-0814	bms@bellevillechamber.org

Number of people (400) animals (0) vehicles (0) expected to participate.

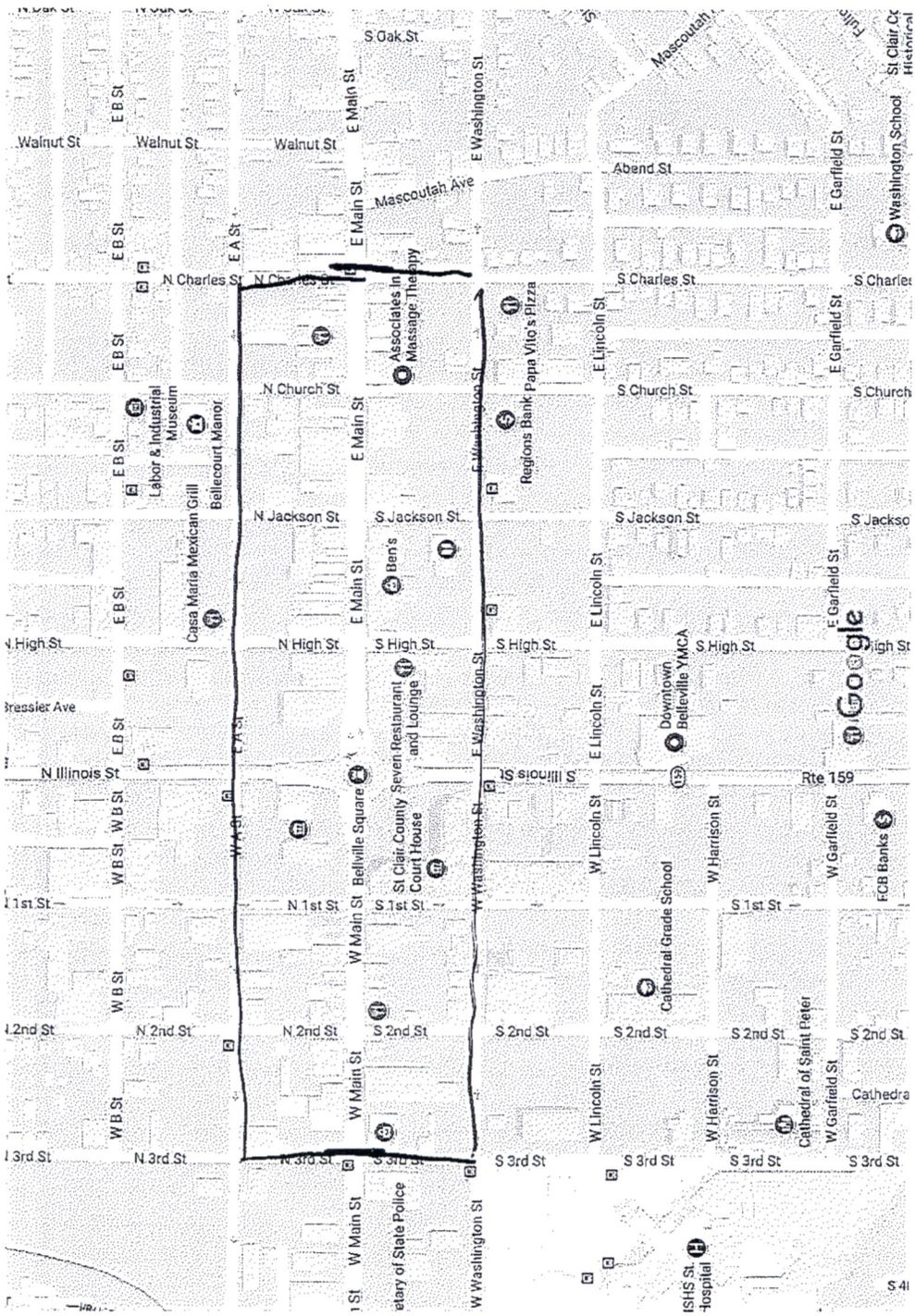
Describe the event in detail:

Approximately 20 local retailers will host a sparkling wine and a beer for sampling according to Illinois State Law. Sweets will be available for sampling as well - hence "Sparkles, suds & sweets walk"

Specify event route from starting point to termination point (a map of the event route is required):

20 Belleville Main Street businesses located between 3rd St. and West Main and Charles and East Main.  
MAP ATTACHED

Google Maps



Sparkles, Subs, Sweets Walk  
 20 Belleville Main Street businesses  
 located between 3rd St and West Main  
 and Charles and East Main.

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

N/A  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

Does this event require any of the following?

- Trash Containers  Yes  No Number Requested: \_\_\_\_\_
- Picnic Tables  Yes  No Number Requested: \_\_\_\_\_
- Sanitation Vehicle and Manpower  Yes  No
- Electric (note on map location(s))  Yes  No Number Requested: \_\_\_\_\_

**A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)**

**IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)**

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

[Signature]  
Signature of Person Making Application

Alicia Chillemi Stocomb  
Printed Name of Person Making Application

216 E. A St, 62220  
Mailing Address

618 520 0814  
Phone Number

bms@bellevillechamber.org  
E-mail

DATE OF APPLICATION: 11/13/17

Return this form (via mail or email):

City of Belleville - City Clerk's Office  
101 South Illinois Street  
Belleville, Illinois 62220  
E-mail: [jmeyer@belleville.net](mailto:jmeyer@belleville.net)  
(618) 233-6810

# Sparkles Suds Sweets Walk 2018

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input checked="" type="checkbox"/> Insurance Certificate <div style="margin-left: 40px; color: red;">N/A</div>	<p>Date Received by City Clerk's Office: <u>11/13/17</u></p> <p>Scheduled Meeting Date: <u>12/04/17</u></p> <p>Date Approved by Staff: <u>12/04/17</u> <u>12/11/17</u></p> <p>Date on Council Agenda: <u>12/18/17</u></p> <p>Notification Sent to Event Representative of Council Meeting: <u>12/13/17</u></p>
<p><input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____</p> <p>Notification Sent to Event Representative of Council Approval/Denial on: _____</p>	

### STAFF REVIEW SECTION

Police Department: \_\_\_\_\_

See Attached

APPROVED    DENIED   DATE: \_\_\_\_\_   INITIALS: \_\_\_\_\_

Fire Department: \_\_\_\_\_

APPROVED    DENIED   DATE: 12/4/17   INITIALS: [Signature]

Public Works: N/A

APPROVED    DENIED   DATE: 12/4/17   INITIALS: [Signature]

Maintenance Department: \_\_\_\_\_

APPROVED    DENIED   DATE: 12-4-17   INITIALS: [Signature]

# Sparkles Socks Sweets Walk 2018

CHECKLIST <small>(FOR USE BY CITY PERSONNEL ONLY)</small>	EVENT INFORMATION <small>(FOR USE BY CITY PERSONNEL ONLY)</small> <small>Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.</small>
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input checked="" type="checkbox"/> Insurance Certificate <div style="margin-left: 40px;">N/A</div>	<p>Date Received by City Clerk's Office: <u>11/13/17</u></p> <p>Scheduled Meeting Date: <u>12/04/17</u></p> <p>Date Approved by Staff: _____</p> <p>Date on Council Agenda: _____</p> <p>Notification Sent to Event Representative of Council Meeting: _____</p>
<p><input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____</p> <p>Notification Sent to Event Representative of Council Approval/Denial on: _____</p>	

### STAFF REVIEW SECTION

Police Department: N/A

APPROVED    DENIED   DATE: 12-11-2017   INITIALS: CM #280

Fire Department: \_\_\_\_\_

APPROVED    DENIED   DATE: 12/4/17   INITIALS: JL

Public Works: N/A

APPROVED    DENIED   DATE: 12/4/17   INITIALS: JL

Maintenance Department: \_\_\_\_\_

APPROVED    DENIED   DATE: 12-4-17   INITIALS: KLV

## Jenny Meyer

---

**From:** Jenny Meyer [jmeyer@belleville.net]  
**Sent:** Wednesday, December 13, 2017 9:15 AM  
**To:** 'bms'  
**Cc:** 'Chris Mattingly'; 'Ken Vaughn'; 'John Hartmann'; 'Jason Poole'; 'Tom Pour'; 'Jennifer Starnes'  
**Subject:** Sparkles, Suds & Sweets Walk  
**Attachments:** image001.png

Dear Alicia

Thanks for meeting with staff on Monday, December 4, 2017 in regards to **Sparkles, Suds & Sweets Walk sponsored by Belleville Main Street. Event is on Friday, February 16, 2018 from 4:30pm to 8:30pm. No street closures or city services requested for event.**

The necessary city departments have signed-off on the event request with the following comments (items for follow-up are in **bold**):

### Public Works

- Approved
- No Comments

### Fire Department

- Approved
- No Comments

### Maintenance Department

- Approved
- No Comments

### Police Department:

- Approved
- No Comments

### Clerk's Office:

- **Upon approval of Council and prior to event submit an updated Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1million per person and \$2,000,000 aggregate**

**This request will be placed on the City Council agenda for final approval on Monday, December 18, 2017, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL. Upon approval or denial by the City Council, a letter will be sent to the event organizers.**

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm via email or phone at (618) 233-6810 ext. 1227.

Thanks,

Jenny

*Jennifer Gain Meyer, MS, LEHP*

**City Clerk**

**City of Belleville**

101 South Illinois Street

Belleville IL 62220

Leprechaun 5K 2018



# RUN/WALK/BICYCLE REQUEST

12/04/17 1030A

ST CLOSURES W POLICE (8)

Notification is hereby given to the City of Belleville to request an Event (Run, Walk, Bicycle) utilizing public streets, sidewalks, right-of-ways and/or city equipment as follows:

CITY SERVICES:

POLICE  
FIRE

PLEASE ALLOW (8) WEEKS FOR PROCESSING THE REQUEST.

PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

RUN  WALK  BICYCLE

Same Route as Last Yr

10+ volunteers  
(gold white girls)

Name(s) of sponsoring organization(s): Belleville Main Street

Date of Event: 5<sup>th</sup> 3/17/18 Event Starting Time: 9<sup>00</sup> AM Event Ending Time: 10<sup>30</sup> AM

Rolling Street Closure Time: 9<sup>00</sup> AM

Street Re-Open Time: Rolling thereafter till 10<sup>30</sup> AM

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Alicia Slocumb	216 E. A St 62220	6520 0814	bms@ bellevillechamber.org

Number of people (250) animals (10) vehicles (0) expected to participate.

Describe the event in detail:  
3<sup>rd</sup> Annual Lucky Leprechaun 5K Run/Walk  
to benefit Belleville Main Street.

Specify event route from starting point to termination point (a map of the event route is required):

Please see attached map developed with Belleville PD in 2017. This would involve 8 Police officers - 2 at the start who would relocate to East B Jackson and East C and Jackson after the start, 4 other stationary officers, and 2 lead and 2 chase officers.

Are you requesting streets to be closed? If so, list specific street(s) below and note on map of event route:

Yes, there will be rolling street closures per the attached map

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

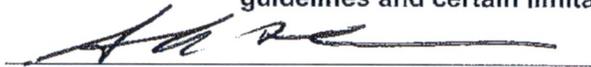
Does this event require any of the following?

- Trash Containers  Yes  No Number Requested: \_\_\_\_\_
- Picnic Tables  Yes  No Number Requested: \_\_\_\_\_
- Sanitation Vehicle and Manpower  Yes  No
- Electric (note on map location(s))  Yes  No Number Requested: \_\_\_\_\_

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

  
Signature of Person Making Application

Alicia Chillum Stoenb  
Printed Name of Person Making Application

216 E. A St 62220  
Mailing Address

C 520-0814  
Phone Number

bms@bellevillechamber.org  
E-mail

DATE OF APPLICATION: 11/13/17

Return this form (via mail or email):

City of Belleville - City Clerk's Office  
101 South Illinois Street  
Belleville, Illinois 62220  
E-mail: [jmeyer@belleville.net](mailto:jmeyer@belleville.net)  
(618) 233-6810

Leprechaun 5K 2018

<b>CHECKLIST</b> (FOR USE BY CITY PERSONNEL ONLY)	<b>EVENT INFORMATION</b> (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will then be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/13/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: <u>12/04/17 12/11/17</u> Date on Council Agenda: <u>12/18/17</u> Notification Sent to Event Representative of Council Meeting: <u>12/13/17</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____	
Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: See Attached

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Fire Department: \_\_\_\_\_

APPROVED  DENIED DATE: 12/4/17 INITIALS: RP

Public Works: Cones will be provided for one block between of Jackson between A & B. No Parking will be posted on East side of Jackson between A & B

APPROVED  DENIED DATE: 12/4/17 INITIALS: JF

Maintenance Department: N/A

APPROVED  DENIED DATE: 12-4-17 INITIALS: KLV



Leprechaun 5K 2018

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will then be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/13/17</u> Scheduled Meeting Date: <u>12/10/17</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____	
Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: If this 5K is a repeat of 2017, then we will require the same staffing levels at the same locations along the 5K route. This will equate to approximately ten (10) officers for an approximate cost of \$1356 - \$1500.

APPROVED  DENIED DATE: 12-11-2017 INITIALS: CM #280

Fire Department: \_\_\_\_\_

APPROVED  DENIED DATE: 12/4/17 INITIALS: [Signature]

Public Works: Cones will be provided for one block between of Jackson between A & B. No Parking will be posted on East side of Jackson between A & B

APPROVED  DENIED DATE: 12/4/17 INITIALS: [Signature]

Maintenance Department: N/A

APPROVED  DENIED DATE: 12-4-17 INITIALS: KLV

## Jenny Meyer

---

**From:** Jenny Meyer [jmeyer@belleville.net]  
**Sent:** Wednesday, December 13, 2017 9:31 AM  
**To:** 'bms'  
**Cc:** 'Chris Mattingly'; 'Ken Vaughn'; 'John Hartmann'; 'Jason Poole'; 'Tom Pour'; 'Jennifer Starnes'  
**Subject:** Leprechaun 5k 2018  
**Attachments:** image001.png

Dear Alicia

Thanks for meeting with staff on Monday, December 4, 2017 in regards to **Leprechaun 5k sponsored by Belleville Main Street. Event is on Saturday, March 17, 2018 from 9:00am to 10:30am. Rolling street closures will begin at 9:00am and will be completed no later than 10:30am for event. Event begins and ends at the Union United Methodist Church, 721 East Main St.**

The necessary city departments have signed-off on the event request with the following comments (items for follow-up are in **bold**):

### Public Works

- Approved
- Street Department will place cones for one block of North Jackson between East "A" Street and East "B" Street.
- No parking signs will be posted on the East side of North Jackson between East "A" Street and East "B" Street.
- Street Department will provide barricades along parade route for use during 5k as necessary.

### Fire Department

- Approved
- No Comments

### Maintenance Department

- Approved
- No Comments

### Police Department:

- Approved
- **10 Police Officers will be on-site for the 5k (noted on map as blue people) with an approximate cost of \$1356.00 to \$1500.00.**

### Clerk's Office:

- Upon approval of Council and prior to event submit an updated Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1million per person and \$2,000,000 aggregate

### Additional Comments:

- Same route as 2017
- Approximately 250 participants
- 10+ volunteers placed throughout the parade route at intersections for traffic control (noted on map as gold/white people)

**This request will be placed on the City Council agenda for final approval on Monday, December 18, 2017, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL. Upon approval or denial by the City Council, a letter will be sent to the event organizers.**

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm via email or phone at (618) 233-6810 ext. 1227.

Thanks,

# St Pat's Block Party 2018



## SPECIAL EVENT REQUEST

12/04/17 1030AM

Notification is hereby given to the City of Belleville to request a Special Event as follows: **ST CLOSURES**

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.  
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

E MAIN BIT JACKSON and CHARLES

E MAIN BIT 159/HIGH 1ST BLOCK OF S HIGH

Name(s) of sponsoring organization(s): Belleville Main Street

Date of Event: 3/17/18 Event Starting Time: 12pm Event Ending Time: 7pm

Street Closure Time: 12pm *following parade* Street Re-Open Time: 8pm

Name(s) of person(s) responsible for organizing and conducting event: **CITY SERVICES: BARRICADES, TRASH; EL**

Name	Address	Phone	Email
Alicia Stocomb	216 E A St	C 520 0814	BMS@Belleville.org

3 reserved spots in parking lot for sewing machine drop-off only  
BMS will get Special Event: LIQUOR Sales

Number of people 750 animals (0) vehicles (0) expected to participate.

Describe the event in detail:  
St. Patrick's Day Block Party - Public Block party following the parade

Specify event route from starting point to termination point (a map of the event route is required):  
Pls see attached

# St Pat's Block Party 2018

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

Pls see attached

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Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

Does this event require any of the following?

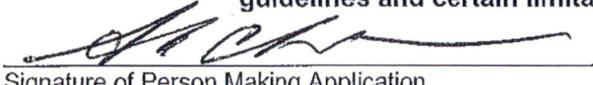
- Trash Containers  Yes  No Number Requested: 15
- Picnic Tables  Yes  No Number Requested: \_\_\_\_\_
- Sanitation Vehicle and Manpower  Yes  No
- Electric (note on map location(s))  Yes  No Number Requested: 1 - outside Big  
1 - outside Big  
1 - outside Big

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

E MAIN

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.



Alicia Chilton Meade  
Printed Name of Person Making Application

216 E A St 62220  
Mailing Address

C 520-0814  
Phone Number

bms@belleville  
E-mail  
chilton.aj

DATE OF APPLICATION: 11/27/17

Return this form (via mail or email):

City of Belleville - City Clerk's Office  
101 South Illinois Street  
Belleville, Illinois 62220  
E-mail: [jmeyer@belleville.net](mailto:jmeyer@belleville.net)  
(618) 233-6810

# ST PAT'S BLOCK PARTY 2018

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) <small>Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.</small>
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: <u>12/4/17; 12/06/17; 12/11/17</u> Date on Council Agenda: <u>12/18/17</u> Notification Sent to Event Representative of Council Meeting: <u>12/13/17</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____	
Notification Sent to Event Representative of Council Approval/Denial on: _____	

### STAFF REVIEW SECTION

Police Department: \_\_\_\_\_

Attached

APPROVED    DENIED   DATE: \_\_\_\_\_   INITIALS: \_\_\_\_\_

Fire Department: \_\_\_\_\_

APPROVED    DENIED   DATE: 12/4/17   INITIALS: [Signature]

Public Works: \_\_\_\_\_

Attached

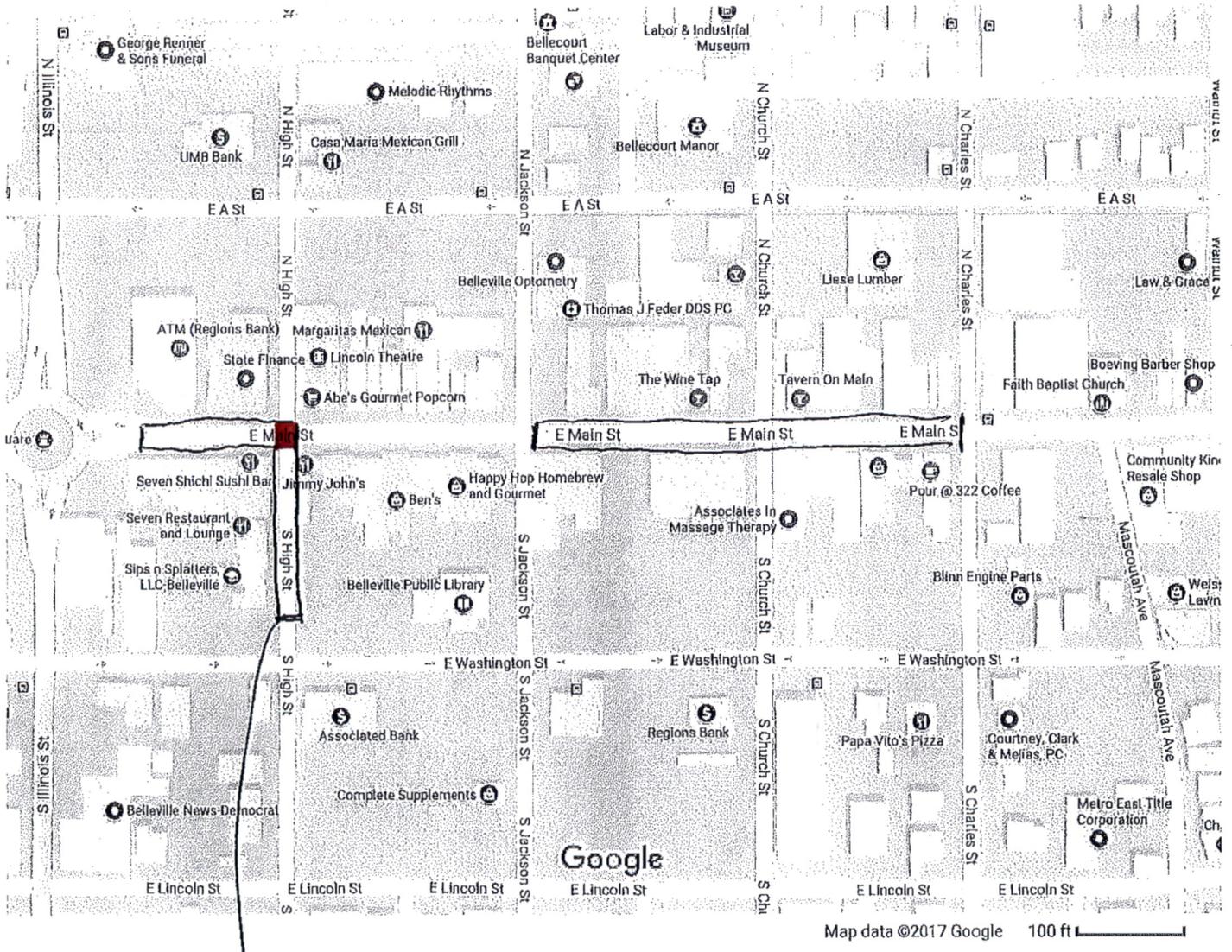
APPROVED    DENIED   DATE: \_\_\_\_\_   INITIALS: \_\_\_\_\_

Maintenance Department: NO ELEC. ON S. HIGH. POWER ON E. MAIN by Kial's

APPROVED    DENIED   DATE: 12-4-17   INITIALS: KLV

# ST PAT'S BLOCK PARTY 2018

Google Maps



Map data ©2017 Google 100 ft

■ intersection at E Main & High will be open to allow for traffic flow North & East (since Jackson & N High are open to traffic for E Main)

# ST PAT'S BLOCK PARTY 2018

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) <small>Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.</small>
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

### STAFF REVIEW SECTION

Police Department: \_\_\_\_\_

\_\_\_\_\_

APPROVED     DENIED    DATE: \_\_\_\_\_    INITIALS: \_\_\_\_\_

Fire Department: \_\_\_\_\_

\_\_\_\_\_

APPROVED     DENIED    DATE: \_\_\_\_\_    INITIALS: \_\_\_\_\_

Public Works: Barricades and No Parking will be provided.  
Clean up of event will be done at an approximate  
cost of \$1200.

APPROVED     DENIED    DATE: 12/6/17    INITIALS: JJP

Maintenance Department: \_\_\_\_\_

\_\_\_\_\_

APPROVED     DENIED    DATE: \_\_\_\_\_    INITIALS: \_\_\_\_\_

# ST PAT'S BLOCK PARTY 2018

CHECKLIST <small>(FOR USE BY CITY PERSONNEL ONLY)</small>	EVENT INFORMATION <small>(FOR USE BY CITY PERSONNEL ONLY)</small> <small>Completed application/documentation to be sent to city staff for a meeting. Meeting will be scheduled with all city staff and a representative of the event.</small>
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____	
Notification Sent to Event Representative of Council Approval/Denial on: _____	

### STAFF REVIEW SECTION

Police Department: If the event has no changes from the 2017 version, then the Police Department will not deviate from our staffing levels. We will again look to staff approximately 12 officers (subject to change) throughout the afternoon and evening. The approximate cost will fall between \$2400 - \$2500.

APPROVED     DENIED    DATE: 12-11-2017    INITIALS: CM #280

Fire Department: \_\_\_\_\_  
 \_\_\_\_\_

APPROVED     DENIED    DATE: 12/11/17    INITIALS: [Signature]

Public Works: \_\_\_\_\_  
 \_\_\_\_\_

APPROVED     DENIED    DATE: \_\_\_\_\_    INITIALS: \_\_\_\_\_

Maintenance Department: NO ELEC. ON S. HIGH. POWER ON E. MAIN by Kral's

APPROVED     DENIED    DATE: 12-4-17    INITIALS: KLV

## Jenny Meyer

---

**From:** Jenny Meyer [jmeyer@belleville.net]  
**Sent:** Wednesday, December 13, 2017 11:46 AM  
**To:** 'bms'  
**Cc:** 'Chris Mattingly'; 'Ken Vaughn'; 'John Hartmann'; 'Jason Poole'; 'Tom Pour'; 'Jennifer Starnes'; 'Erin Clifford'  
**Subject:** St. Pat's Block Party 2018  
**Attachments:** image001.png; doc05611720171213123129.pdf

Dear Alicia

Thanks for meeting with staff on Monday, December 4, 2017 in regards to the **St. Pat's Block Party sponsored by Belleville Main Street. Event is on Saturday, March 17, 2018 from 12:00pm to 7:00pm. The following street closures are requested with applicable times:**

- **East Main Street between Jackson and Charles (2 blocks), 12:00pm to 8:00pm**
- **East Main Street between Illinois Street (1 block), 12:00pm to 8:00pm**
- **South High Street between East Main and East Washington Street (1 block), 12:00pm to 8:00pm**
- **Note that High Street and East Main intersection will be open to allow traffic to flow North and East (map attached)**

The necessary city departments have signed-off on the event request with the following comments (items for follow-up are in **bold**):

### Public Works

- Approved
- **Street Department will place the appropriate barricades for the street closures during parade, before block party and removal after block party.**
- **Street Department will place the appropriate "No Parking Signs" along the parade route and in the areas of the block party.**
- **Clean-up of the noted street closures for the block party will be conducted by Public Works after 7:00pm with an estimated cost of \$1200.00.**
- **Sanitation will deliver 15 trash toters to be split between Big Daddy's and Seven. Event organizers will be responsible to distribute toters accordingly and return to place of drop-off for pick-up.**
- **Street Department will note 3 Reserved Parking Spots in the city lot located on the NE corner of South High and East Washington. These spots will specifically note "Sewing Machine Drop-Off Only". BMS is to notify the Clerk's Office of any wording change requested, as well as which 3 spots are requested for the signage at least one(1) week prior to event.**

### Fire Department

- Approved
- No Comments

### Maintenance Department

- Approved
- **No electric available from the City on South High Street.**
- **Electric available within the 1st block of East Main - closer to event verify with Clerk's Office how many and where electrical panels are requested along the 1st block of East Main.**
- **Electrical panel will be available in front of Big Daddy's on East Main Street.**

### Police Department:

- Approved

- Approximately 12 Police Officers (subject to change as necessary) will staff block party throughout the afternoon and evening. Approximate cost of personnel will be between \$2400.00 and \$2500.00.

Clerk's Office:

- Upon approval of Council and prior to event submit an updated Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1million per person and \$2,000,000 aggregate
- BMS is responsible to obtain a Special Events Liquor License through the City and State of Illinois.
- Any downtown restaurants wanting to serve alcohol OFF their property, must also obtain a Special Events Liquor License through the City and State of Illinois.

**This request will be placed on the City Council agenda for final approval on Monday, December 18, 2017, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL. Upon approval or denial by the City Council, a letter will be sent to the event organizers.**

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm via email or phone at (618) 233-6810 ext. 1227.

Thanks,

Jenny

*Jennifer Gain Meyer, MS, LEHP*

**City Clerk**

**City of Belleville**

101 South Illinois Street

Belleville IL 62220

618-233-6518 x 1227

[jmeyer@belleville.net](mailto:jmeyer@belleville.net)



# HOME BREW & MUSIC WALK 2018



## SPECIAL EVENT REQUEST

12/04/17 1030A

Notification is hereby given to the City of Belleville to request a Special Event as follows: NO ST CLOSURES

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.  
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): Belleville Main Street NO CITY SERVICES  
Saturday 4/28/18 Event Starting Time: 4 pm Event Ending Time: 9 pm MUSIC AT BUMP-OUTS  
Street Closure Time: N/A Street Re-Open Time: N/A

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Alicia Chilemi Sloan	216 E. A St	C 520-0814	ams@bellevillechamber.org

Number of people (200) animals (0) vehicles (0) expected to participate.

Describe the event in detail:

see attached - Home Brew & Music Walk

Specify event route from starting point to termination point (a map of the event route is required):

see attached

Belleville Main Street – Home Brew and Music Walk - April 28, 2018

Description of the Event:

A Maximum of 200 people will be able to sample up to 10 - 2 oz samples of home brewed beer from 4 – 7 pm. These beers will be located at 10 different stores in downtown Belleville; none will be located where alcohol is sold on premises. Music will be at various locations on Belleville Main Street, ideally outside at the “bump outs” from 4 – 9 pm. In case of inclement weather, the music will be inside businesses.

Consultation for this event has occurred with the Belleville City Attorney and the Attorney for the Illinois Liquor Commission.

Event Route:

Locations will be from 3<sup>rd</sup> Street and West Main to S. Charles and East Main.

Street Closures:

No Street Closures are necessary for this event.



# HOME BREW & MUSIC WALK 2018

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

N/A

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Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

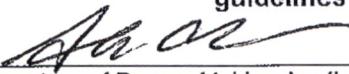
Does this event require any of the following?

- Trash Containers  Yes  No Number Requested: \_\_\_\_\_
- Picnic Tables  Yes  No Number Requested: \_\_\_\_\_
- Sanitation Vehicle and Manpower  Yes  No
- Electric (note on map location(s))  Yes  No Number Requested: \_\_\_\_\_

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

  
Signature of Person Making Application

Alicia Ch. Henri Stoenb  
Printed Name of Person Making Application

216 E. A St 62220  
Mailing Address

C 520 0814  
Phone Number

BMS@BellevilleChamber.org  
E-mail

DATE OF APPLICATION: 11/27/17

Return this form (via mail or email):

City of Belleville - City Clerk's Office  
101 South Illinois Street  
Belleville, Illinois 62220  
E-mail: [jmeyer@belleville.net](mailto:jmeyer@belleville.net)  
(618) 233-6810

# Home Brew & Music Walk 2018

CHECKLIST <small>(FOR USE BY CITY PERSONNEL ONLY)</small>	EVENT INFORMATION <small>(FOR USE BY CITY PERSONNEL ONLY)</small> <small>Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.</small>
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: <u>12/04/17 12/11/17</u> Date on Council Agenda: <u>12/18/17</u> Notification Sent to Event Representative of Council Meeting: <u>12/13/17</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

### STAFF REVIEW SECTION

Police Department: \_\_\_\_\_

See Attached

APPROVED    DENIED   DATE: \_\_\_\_\_   INITIALS: \_\_\_\_\_

Fire Department: \_\_\_\_\_

APPROVED    DENIED   DATE: 12/4/17   INITIALS: [Signature]

Public Works: N/A

APPROVED    DENIED   DATE: 12/4/17   INITIALS: JRP

Maintenance Department: \_\_\_\_\_

APPROVED    DENIED   DATE: 12-4-17   INITIALS: KLV

# Home Brew & Music Walk 2018

CHECKLIST <small>(FOR USE BY CITY PERSONNEL ONLY)</small>	EVENT INFORMATION <small>(FOR USE BY CITY PERSONNEL ONLY)</small> <small>Completed and called by the applicant to be set for city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.</small>
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

### STAFF REVIEW SECTION

Police Department: N/A

APPROVED     DENIED    DATE: 12-11-17    INITIALS: CM # 280

Fire Department: \_\_\_\_\_

APPROVED     DENIED    DATE: 12/4/17    INITIALS: JR

Public Works: N/A

APPROVED     DENIED    DATE: 12/6/17    INITIALS: JRP

Maintenance Department: \_\_\_\_\_

APPROVED     DENIED    DATE: 12-4-17    INITIALS: KLV

## Jenny Meyer

---

**From:** Jenny Meyer [jmeyer@belleville.net]  
**Sent:** Wednesday, December 13, 2017 12:08 PM  
**To:** 'bms'  
**Cc:** 'Chris Mattingly'; 'Ken Vaughn'; 'John Hartmann'; 'Jason Poole'; 'Tom Pour'; 'Jennifer Starnes'  
**Subject:** Home Brew & Music Walk 2018  
**Attachments:** image001.png

Dear Alicia

Thanks for meeting with staff on Monday, December 4, 2017 in regards to **the Home Brew & Music Walk 2018 sponsored by Belleville Main Street. Event is on Saturday, April 28, 2018 from 4:00pm to 9:00pm.**

The necessary city departments have signed-off on the event request with the following comments (items for follow-up are in **bold**):

### Public Works

- Approved
- No Comments

### Fire Department

- Approved
- No Comments

### Maintenance Department

- Approved
- No Comments

### Police Department:

- Approved
- No Comments

### Clerk's Office:

- **Upon approval of Council and prior to event submit an updated Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1million per person and \$2,000,000 aggregate**

### Additional Comments:

- No street closures
- No City services requested
- **Music may occur on sidewalks at areas of bump-outs. Must provide for ADA accessibility to pedestrians at all times.**
- **Maximum participants is set at 200**
- **Home Brew samples provided in individual establishments along downtown Belleville - none will be located within establishments with a liquor license**
- **The City Attorney and Attorney for IL Liquor Commission were consulted prior to event consideration in regards to serving home brew samples (2oz)**

**This request will be placed on the City Council agenda for final approval on Monday, December 18, 2017, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL.** Upon approval or denial by the City Council, a letter will be sent to the event organizers.

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm via email or phone at (618) 233-6810 ext. 1227.

Thanks,

# Old Town Market 2018



## SPECIAL EVENT REQUEST

12/04/17 1030A

ST CLOSURE:  
SCHADLES BIT  
E MAIN/E WA

Notification is hereby given to the City of Belleville to request a Special Event as follows:

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.

PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

CITY PARKING LOT - IF NEEDED

Name(s) of sponsoring organization(s): Belleville Main Street  
MAY 5th - Nov 3rd  
 Date of Event: Saturday Event Starting Time: 7<sup>30</sup> AM Event Ending Time: Noon  
 Street Closure Time: 6<sup>30</sup> AM Street Re-Open Time: 1 PM

Name(s) of person(s) responsible for organizing and conducting event:

CITY SERVICES: EL. TRASH, BARRICADES, SIGNAGE, POST A POST

Name	Address	Phone	Email
Alicia Ch. Hemi Shelton	216 E A St	6520 0814	Bms@BellevilleChamber.org

Number of people (200) animals (5) vehicles (10) expected to participate.

ADTS, CHILI COOK-OFF, OCTOBERFEST

Describe the event in detail:

Belleville's Old Town Farmers' Market - Brings local farmers and artisans to Belleville & celebrate the bounty of our land.

Specify event route from starting point to termination point (a map of the event route is required):

1st Block of South Charles - Gravel Parking lot to the East - Parking lot to West

POP-UP MKT (1 SAT MONTH JAN, FEB, MARCH)  
(Gravel Lot)

# Old Town Market 2018

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

yo - pls see Attached

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

Does this event require any of the following?

- Trash Containers  Yes  No Number Requested: 2
- Picnic Tables  Yes  No Number Requested: \_\_\_\_\_
- Sanitation Vehicle and Manpower  Yes  No
- Electric (note on map location(s))  Yes  No Number Requested: 1 Box off of south pole

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

[Signature]  
Signature of Person Making Application

Alicia Chilcote Stocomb  
Printed Name of Person Making Application

216 E. A St 62220  
Mailing Address

618 520 0814  
Phone Number

Bms@BellevilleChilcote.org  
E-mail

DATE OF APPLICATION: 11/27/17

Return this form (via mail or email):

City of Belleville - City Clerk's Office  
101 South Illinois Street  
Belleville, Illinois 62220  
E-mail: [jmeyer@belleville.net](mailto:jmeyer@belleville.net)  
(618) 233-6810

# Old Town Market 2018

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) <small>Complete application documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.</small>
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/14/17</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

### STAFF REVIEW SECTION

Police Department: N/A

APPROVED     DENIED    DATE: 12-11-2017    INITIALS: CM #280

Fire Department: \_\_\_\_\_

APPROVED     DENIED    DATE: 12/4/17    INITIALS: [Signature]

Public Works: Barricades, trash cans & porta potty will be provided

APPROVED     DENIED    DATE: 12/4/17    INITIALS: [Signature]

Maintenance Department: No Power

APPROVED     DENIED    DATE: 12-4-17    INITIALS: KW

# Old Town Market 2018

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) <small>Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.</small>
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: <u>12/04/17</u> <u>12/11/17</u> Date on Council Agenda: <u>12/18/17</u> Notification Sent to Event Representative of Council Meeting: <u>12/13/17</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

### STAFF REVIEW SECTION

Police Department: \_\_\_\_\_

Attached

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Fire Department: \_\_\_\_\_

APPROVED  DENIED DATE: 12/4/17 INITIALS: [Signature]

Public Works: Barricades, trash cans & porta potty will be provided

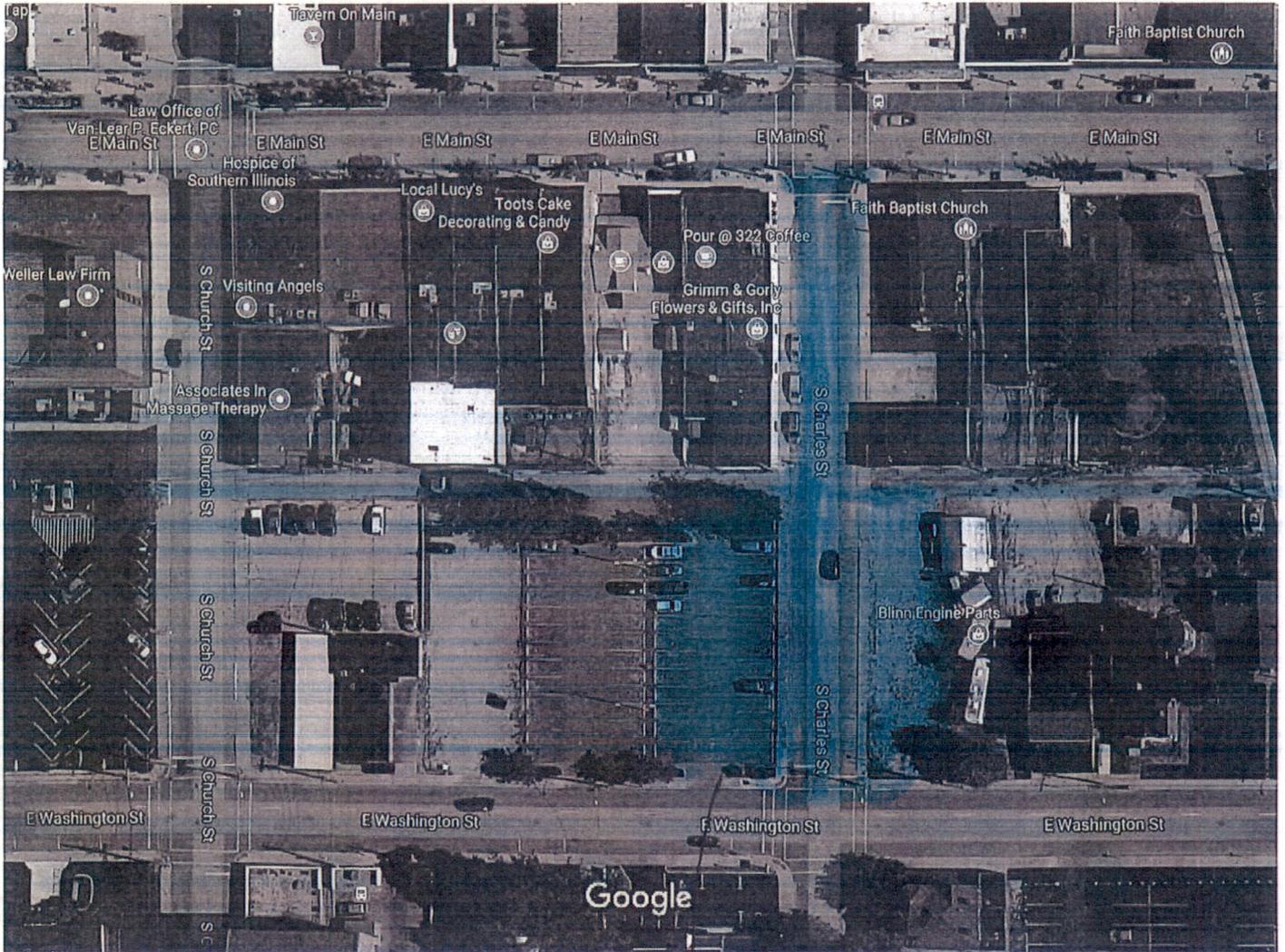
APPROVED  DENIED DATE: 12/4/17 INITIALS: [Signature]

Maintenance Department: No Power

APPROVED  DENIED DATE: 12-4-17 INITIALS: KW

# OLD TOWN MARKET 2018

Google Maps



Imagery ©2017 Google, Map data ©2017 Google 50 ft

↓  
 If needed we would use  
 1/2 of the parking lot

## Jenny Meyer

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**From:** Jenny Meyer [jmeyer@belleville.net]  
**Sent:** Wednesday, December 13, 2017 12:35 PM  
**To:** 'bms'  
**Cc:** 'Chris Mattingly'; 'Ken Vaughn'; 'John Hartmann'; 'Jason Poole'; 'Tom Pour'; 'Jennifer Starnes'  
**Subject:** Old Town Market 2018  
**Attachments:** image001.png

Dear Alicia

Thanks for meeting with staff on Monday, December 4, 2017 in regards to **the Old Town Market 2018 sponsored by Belleville Main Street. Event begins May 5, 2018 through November 3, 2018 occurring every Saturday of the month between 7:30am and 12:00pm.**

### Street Closure Requests:

- **First block of South Charles Street between East Main Street and East Washington Street**
- **Every Saturday beginning May 5, 2018 through November 3, 2018**
- **6:30am to 1:00pm**
- **Additional use of the city owned parking lots on the NW and NE corners of S Charles St and E Washington St for vendors, as necessary**
- **The Saturdays of Art on the Square, Oktoberfest and Chili Cook-Off, S Charles St will be used as the DETOUR route. Therefore, the Old Town Market vendors will occupy the city owned parking lot on the NW corner of S Charles St and E Washington St.**

The necessary city departments have signed-off on the event request with the following comments (items for follow-up are in **bold**):

### Public Works

- Approved
- **Two (2) trash totes will be provided and placed in the NE city owned parking lot. Event organizers are responsible to distribute the trash totes accordingly and return to their original location for emptying.**
- **Street Department will place barricades in the NE city owned parking lot. Event organizers are responsible for closure and opening of the streets accordingly with the barricades, as well as returning barricades to their original location.**
- **Parks Department will have a port-a-potty on-site for the event.**

### Fire Department

- Approved
- No Comments

### Maintenance Department

- Approved
- **Electric request from light pole is not available.**

### Police Department:

- Approved
- No Comments

### Clerk's Office:

- **Upon approval of Council and prior to event submit an updated Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1million per person and \$2,000,000 aggregate**

### Additional Comments:

- Old Town Market would like to provide a "pop-up" vendor the 1st Saturday of January, February and March on the city owned parking lot on the NE corner of S Charles and E Washington to keep an interest in the market.

**This request will be placed on the City Council agenda for final approval on Monday, December 18, 2017, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL. Upon approval or denial by the City Council, a letter will be sent to the event organizers.**

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm via email or phone at (618) 233-6810 ext. 1227.

Thanks,

Jenny

*Jennifer Gain Meyer, MS, LEHP*

**City Clerk**

**City of Belleville**

101 South Illinois Street

Belleville IL 62220

618-233-6518 x 1227

[jmeyer@belleville.net](mailto:jmeyer@belleville.net)



# SPRING PROGRESSIVE DINNER 2018



## SPECIAL EVENT REQUEST

12/04/17 1030A

Notification is hereby given to the City of Belleville to request a Special Event as follows: NO ST CLOSURES

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.  
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): Belleville Men Street NO CITY SERVICES

Date of Event: THURSDAY 5-10-18 Event Starting Time: 5pm Event Ending Time: 9pm

Street Closure Time: NA Street Re-Open Time: NA

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Alicia Sloan	216 E <del>1st</del> St	C 520 0814	Bms@BellevilleChamber.org

Number of people (100) animals (0) vehicles (0) expected to participate.

Describe the event in detail:

Spring Progressive Dinner - An opportunity for the public to participate in a progressive dinner & highlight local restaurants

Specify event route from starting point to termination point (a map of the event route is required):

Down town Belleville Restaurants

# SPRING PROGRESSIVE DINNER 2018

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

NA

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Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

Does this event require any of the following?

- Trash Containers  Yes  No Number Requested: \_\_\_\_\_
- Picnic Tables  Yes  No Number Requested: \_\_\_\_\_
- Sanitation Vehicle and Manpower  Yes  No
- Electric (note on map location(s))  Yes  No Number Requested: \_\_\_\_\_

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

Signature of Person Making Application

Printed Name of Person Making Application

Mailing Address

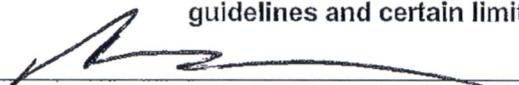
Phone Number

E-mail

DATE OF APPLICATION:

Return this form (via mail or email):

City of Belleville - City Clerk's Office  
101 South Illinois Street  
Belleville, Illinois 62220  
E-mail: [jmeyer@belleville.net](mailto:jmeyer@belleville.net)  
(618) 233-6810

  
216 E A St 62220  
618-520-0814  
Bms@Belleville  
chamb.or  
11/27/17

# SPRING PROGRESSIVE DINNER 2018

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) <small>Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.</small>
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: <u>12/04/17</u> <u>12/11/17</u> Date on Council Agenda: <u>12/18/17</u> Notification Sent to Event Representative of Council Meeting: <u>12/13/17</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____	
Notification Sent to Event Representative of Council Approval/Denial on: _____	

### STAFF REVIEW SECTION

Police Department: \_\_\_\_\_

Attached

APPROVED    DENIED   DATE: \_\_\_\_\_   INITIALS: \_\_\_\_\_

Fire Department: \_\_\_\_\_

APPROVED    DENIED   DATE: 12/4/17   INITIALS: TR  
 Public Works: N/A

APPROVED    DENIED   DATE: 12/4/17   INITIALS: JR  
 Maintenance Department: N/A

APPROVED    DENIED   DATE: 12-4-17   INITIALS: KLV



# SPRING PROGRESSIVE DINNER 2018

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) <small>Complete application documentation to be sent to city staff prior to meeting. Meeting will be scheduled with city staff and a representative of the event.</small>
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/14/17</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

### STAFF REVIEW SECTION

Police Department: N/A

APPROVED  DENIED DATE: 12-11-2017 INITIALS: CM #280

Fire Department: \_\_\_\_\_

APPROVED  DENIED DATE: 12/4/17 INITIALS: JR

Public Works: N/A

APPROVED  DENIED DATE: 12/4/17 INITIALS: JR

Maintenance Department: N/A

APPROVED  DENIED DATE: 12-4-17 INITIALS: KLV

## Jenny Meyer

---

**From:** Jenny Meyer [jmeyer@belleville.net]  
**Sent:** Wednesday, December 13, 2017 12:40 PM  
**To:** 'bms'  
**Cc:** 'Chris Mattingly'; 'Ken Vaughn'; 'John Hartmann'; 'Jason Poole'; 'Tom Pour'; 'Jennifer Starnes'  
**Subject:** Spring Progressive Dinner 2018  
**Attachments:** image001.png

Dear Alicia

Thanks for meeting with staff on Monday, December 4, 2017 in regards to **the Spring Progressive Dinner 2018 sponsored by Belleville Main Street. Event occurs on Thursday, May 10, 2018 between the hours of 5:00pm and 9:00pm.**

The necessary city departments have signed-off on the event request with the following comments (items for follow-up are in **bold**):

### Public Works

- Approved
- No Comments

### Fire Department

- Approved
- No Comments

### Maintenance Department

- Approved
- No Comments

### Police Department:

- Approved
- No Comments

### Clerk's Office:

- **Upon approval of Council and prior to event submit an updated Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1million per person and \$2,000,000 aggregate**

### Additional Comments:

- **No street closures**
- **No city services requested**

**This request will be placed on the City Council agenda for final approval on Monday, December 18, 2017, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL. Upon approval or denial by the City Council, a letter will be sent to the event organizers.**

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm via email or phone at (618) 233-6810 ext. 1227.

Thanks,

Jenny

*Jennifer Gain Meyer, MS, LEHP*  
**City Clerk**

CRAFT BEER WALK 2018  
12/04/17 1030A



# SPECIAL EVENT REQUEST

Notification is hereby given to the City of Belleville to request a Special Event as follows:

NO ST CLOSURES  
NO CITY SERVICES

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST, TEN (10) WEEKS PREFERRED.  
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): Belleville Main Street

MUSIC AT BUMP-OUTS

SATURDAY  
Date of Event: 6/16/18 Event Starting Time: 4 Event Ending Time: 9

Street Closure Time: NA Street Re-Open Time: NA

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Alicia Sloan	216 E A	C 570-0814	Bms@Bellevillechamber.org

Number of people (400) animals (0) vehicles (0) expected to participate.

Describe the event in detail:

CRAFT BEER WALK

see attached - ~~attached~~

Specify event route from starting point to termination point (a map of the event route is required):

see attached

Belleville Main Street – Craft Beer Walk - June 16, 2018

Description of the Event:

A Maximum of 400 people will be able to sample up to 15 - 2 oz samples of craft beer from 4 – 7 pm. These beers will be located at 20+ different stores in downtown Belleville. Music will be at various locations on Belleville Main Street, ideally outside at the “bump outs” from 4 – 9 pm. In case of inclement weather, the music will be inside businesses.

Event Route:

Locations will be from 3<sup>rd</sup> Street and West Main to S. Charles and East Main.

Street Closures:

No Street Closures are necessary for this event.

# CRAFT BEER WALK 2018

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

NA

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Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

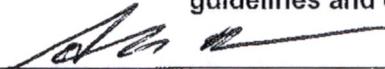
Does this event require any of the following?

- Trash Containers  Yes  No Number Requested: \_\_\_\_\_
- Picnic Tables  Yes  No Number Requested: \_\_\_\_\_
- Sanitation Vehicle and Manpower  Yes  No
- Electric (note on map location(s))  Yes  No Number Requested: \_\_\_\_\_

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

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Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

  
Signature of Person Making Application

Alicia Ch. Hen. Stocomb  
Printed Name of Person Making Application

216 E A ST 62220  
Mailing Address

C 520 0814  
Phone Number

Bms@Bellevillechamber.org  
E-mail

DATE OF APPLICATION: 11/27/17

Return this form (via mail or email):

City of Belleville - City Clerk's Office  
101 South Illinois Street  
Belleville, Illinois 62220  
E-mail: [jmeyer@belleville.net](mailto:jmeyer@belleville.net)  
(618) 233-6810

# CRAFT BEER WALK 2018

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) <small>Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.</small>
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: <u>12/04/17</u> <u>12/11/17</u> Date on Council Agenda: <u>12/18/17</u> Notification Sent to Event Representative of Council Meeting: <u>12/13/17</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

### STAFF REVIEW SECTION

Police Department: \_\_\_\_\_

See Attached

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Fire Department: \_\_\_\_\_

APPROVED  DENIED DATE: 12/4/17 INITIALS: [Signature]  
 Public Works: N/A

APPROVED  DENIED DATE: 12/4/17 INITIALS: JRP  
 Maintenance Department: N/A

APPROVED  DENIED DATE: 12-4-17 INITIALS: KLY

# CRAFT BEER WALK 2018

CHECKLIST <small>(FOR USE BY CITY PERSONNEL ONLY)</small>	EVENT INFORMATION <small>(FOR USE BY CITY PERSONNEL ONLY)</small> <small>Completed application/documentation to be sent to city staff prior to meeting. Meeting will be called for with all relevant and a representative of the event.</small>
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

### STAFF REVIEW SECTION

Police Department: N/A

APPROVED     DENIED    DATE: 12-11-2017    INITIALS: CM #280

Fire Department: \_\_\_\_\_

APPROVED     DENIED    DATE: 12/4/17    INITIALS: SP

Public Works: N/A

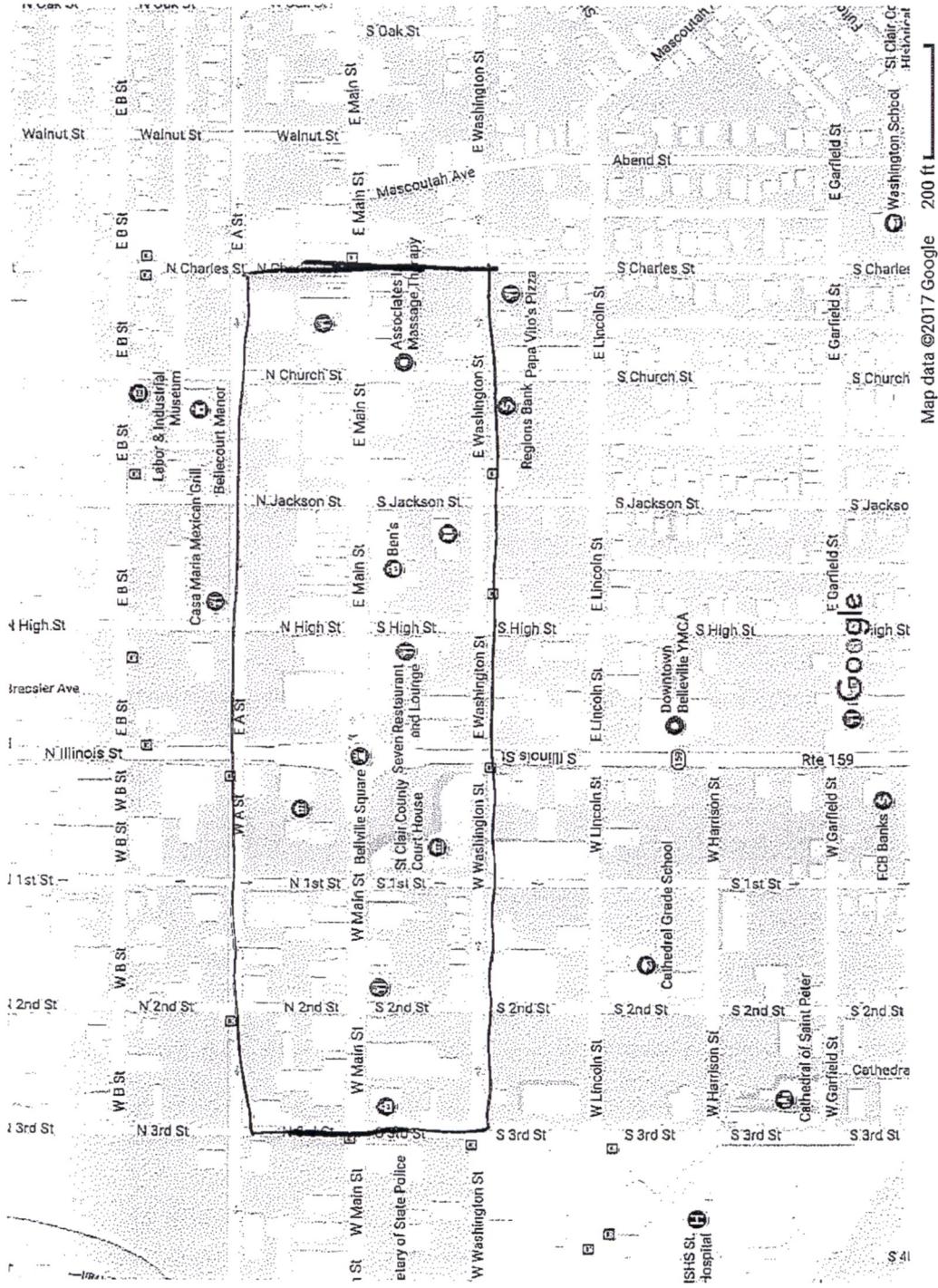
APPROVED     DENIED    DATE: 12/4/17    INITIALS: JRP

Maintenance Department: N/A

APPROVED     DENIED    DATE: 12-4-17    INITIALS: KLV

# CRAFT BEER WALK 2018

Google Maps



Map data ©2017 Google

200 ft

## Jenny Meyer

---

**From:** Jenny Meyer [jmeyer@belleville.net]  
**Sent:** Wednesday, December 13, 2017 12:46 PM  
**To:** 'bms'  
**Cc:** 'Chris Mattingly'; 'Ken Vaughn'; 'John Hartmann'; 'Jason Poole'; 'Tom Pour'; 'Jennifer Starnes'  
**Subject:** Craft Beer Walk 2018  
**Attachments:** image001.png

Dear Alicia

Thanks for meeting with staff on Monday, December 4, 2017 in regards to the **Craft Beer Walk 2018 sponsored by Belleville Main Street. Event is on Saturday, June 16, 2018 from 4:00pm to 9:00pm.**

The necessary city departments have signed-off on the event request with the following comments (items for follow-up are in **bold**):

### Public Works

- Approved
- No Comments

### Fire Department

- Approved
- No Comments

### Maintenance Department

- Approved
- No Comments

### Police Department:

- Approved
- No Comments

### Clerk's Office:

- **Upon approval of Council and prior to event submit an updated Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1million per person and \$2,000,000 aggregate**

### Additional Comments:

- No street closures
- No City services requested
- **Music may occur on sidewalks at areas of bump-outs. Must provide for ADA accessibility to pedestrians at all times.**
- **Maximum participants is set at 400**
- **Craft Brew samples provided in individual establishments along downtown Belleville (2oz)**
- **Event organizers must obtain a Special Event Liquor License from the City of Belleville and State of Illinois.**

**This request will be placed on the City Council agenda for final approval on Monday, December 18, 2017, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL. Upon approval or denial by the City Council, a letter will be sent to the event organizers.**

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm via email or phone at (618) 233-6810 ext. 1227.

Thanks,

Jenny



# DOWNTOWN SIDEWALK SALE 2018

## SPECIAL EVENT REQUEST

12/04/17 1030A

Notification is hereby given to the City of Belleville to request a Special Event as follows:

NO ST CLOSURES

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.  
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

NO CITY SERVICES

Name(s) of sponsoring organization(s): Belleville Main Street

FRI

SAT 7/27: 7/28

Date of Event: 7/27: 7/28 Event Starting Time: 9 AM Event Ending Time: 7 PM

Street Closure Time: NA Street Re-Open Time: NA

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Alicia Challen Stoumb	216 EAST	C 520 0814	Bms@Belleville AReschmber.org

Number of people 300 animals (0) vehicles (0) expected to participate.

Describe the event in detail:

sidewalk sale - for my Belleville business - we need use of sidewalks to display/sell items - providing walking room of course.

Specify event route from starting point to termination point (a map of the event route is required):

Any downtown Business

Downtown Sidewalk Sale 2018

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

N/A

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

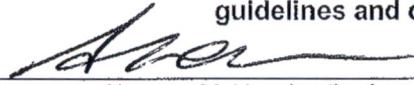
Does this event require any of the following?

- Trash Containers  Yes  No Number Requested: \_\_\_\_\_
- Picnic Tables  Yes  No Number Requested: \_\_\_\_\_
- Sanitation Vehicle and Manpower  Yes  No
- Electric (note on map location(s))  Yes  No Number Requested: \_\_\_\_\_

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Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

  
Signature of Person Making Application

Alicia Chilton Stambaugh  
Printed Name of Person Making Application

216 E A St Belleville 62220  
Mailing Address

6520 0814  
Phone Number

BMS@Bellevillechamber.org  
E-mail

DATE OF APPLICATION: 11/27/17

Return this form (via mail or email):

City of Belleville - City Clerk's Office  
101 South Illinois Street  
Belleville, Illinois 62220  
E-mail: [jmeyer@belleville.net](mailto:jmeyer@belleville.net)  
(618) 233-6810

# DOWNTOWN SIDEWALK SALE 2018

CHECKLIST <small>(FOR USE BY CITY PERSONNEL ONLY)</small>	EVENT INFORMATION <small>(FOR USE BY CITY PERSONNEL ONLY)</small> <small>Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.</small>
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: <u>12/04/17</u> <u>12/11/17</u> Date on Council Agenda: <u>12/18/17</u> Notification Sent to Event Representative of Council Meeting: <u>12/13/17</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____	
Notification Sent to Event Representative of Council Approval/Denial on: _____	

### STAFF REVIEW SECTION

Police Department: \_\_\_\_\_

Attached

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Fire Department: MUST MAINTAIN ADA COMPLIANT WALKWAYS

APPROVED  DENIED DATE: 12/4/17 INITIALS: JP

Public Works: N/A

APPROVED  DENIED DATE: 12/4/17 INITIALS: JRP

Maintenance Department: N/A

APPROVED  DENIED DATE: 12-4-17 INITIALS: KLV

# DOWNTOWN SIDEWALK SALE 2018

Google Maps



ISHS St. Hospital

Cathedral of Saint Peter

S 4th St

Map data ©2017 Google 200 ft

# DOWNTOWN SIDEWALK SALE 2018

CHECKLIST <small>(FOR USE BY CITY PERSONNEL ONLY)</small>	EVENT INFORMATION <small>(FOR USE BY CITY PERSONNEL ONLY)</small> <small>Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with city staff and a representative of the event.</small>
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

### STAFF REVIEW SECTION

Police Department: N/A

APPROVED     DENIED    DATE: 12-11-2017    INITIALS: CM #280

Fire Department: MUST MAINTAIN ADA COMPLIANT WALKWAYS

APPROVED     DENIED    DATE: 12/4/17    INITIALS: [Signature]

Public Works: N/A

APPROVED     DENIED    DATE: 12/4/17    INITIALS: [Signature]

Maintenance Department: N/A

APPROVED     DENIED    DATE: 12-4-17    INITIALS: KLW

## Jenny Meyer

---

**From:** Jenny Meyer [jmeyer@belleville.net]  
**Sent:** Wednesday, December 13, 2017 12:52 PM  
**To:** 'bms'  
**Cc:** 'Chris Mattingly'; 'Ken Vaughn'; 'John Hartmann'; 'Jason Poole'; 'Tom Pour'; 'Jennifer Starnes'  
**Subject:** Downtown Sidewalk Sale 2018  
**Attachments:** image001.png

Dear Alicia

Thanks for meeting with staff on Monday, December 4, 2017 in regards to **the Downtown Sidewalk Sale 2018 sponsored by Belleville Main Street. Event is on Friday, July 27, 2018 and Saturday, July 28, 2018 from 9:00am to 7:00pm.**

The necessary city departments have signed-off on the event request with the following comments (items for follow-up are in **bold**):

### Public Works

- Approved
- No Comments

### Fire Department

- Approved
- No Comments

### Maintenance Department

- Approved
- No Comments

### Police Department:

- Approved
- No Comments

### Clerk's Office:

- **Upon approval of Council and prior to event submit an updated Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1million per person and \$2,000,000 aggregate**

### Additional Comments:

- No street closures
- No City services requested
- **Must provide for ADA accessibility to pedestrians at all times.**

**This request will be placed on the City Council agenda for final approval on Monday, December 18, 2017, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL. Upon approval or denial by the City Council, a letter will be sent to the event organizers.**

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm via email or phone at (618) 233-6810 ext. 1227.

Thanks,

Jenny

*Jennifer Gain Meyer, MS, LEHP*



PROGRESSIVE DINNER 2018  
(FALL)

# SPECIAL EVENT REQUEST

12/04/17 1030A

Notification is hereby given to the City of Belleville to request a Special Event as follows: NO ST CLOSURES

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.  
PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): Belleville Main Street NO CITY SERVICES

THURS  
Date of Event: 9/27/18 Event Starting Time: 5pm Event Ending Time: 9pm

Street Closure Time: NA Street Re-Open Time: NA

Name(s) of person(s) responsible for organizing and conducting event:

Name	Address	Phone	Email
Alicia Sloan	216 E A St	C 520 0814	BMS

Number of people (100) animals (0) vehicles (0) expected to participate.

Describe the event in detail:

Fall Progressive Dinner - An opportunity for the public to participate in a progressive dinner to highlight local restaurants

Specify event route from starting point to termination point (a map of the event route is required):

Downtown Belleville Restaurants

PROGRESSIVE DINNER 2018  
(FALL)

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

NA

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

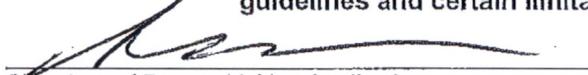
Does this event require any of the following?

- Trash Containers  Yes  No Number Requested: \_\_\_\_\_
- Picnic Tables  Yes  No Number Requested: \_\_\_\_\_
- Sanitation Vehicle and Manpower  Yes  No
- Electric (note on map location(s))  Yes  No Number Requested: \_\_\_\_\_

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

  
Signature of Person Making Application

Alicia Sloan  
Printed Name of Person Making Application

216 E A St 62220  
Mailing Address

C 520 6814  
Phone Number

Bms@Bellevillechamber.org  
E-mail

DATE OF APPLICATION: 11/27/17

Return this form (via mail or email):

City of Belleville - City Clerk's Office  
101 South Illinois Street  
Belleville, Illinois 62220  
E-mail: [jmeyer@belleville.net](mailto:jmeyer@belleville.net)  
(618) 233-6810

Progressive Dinner 2018  
(FALL)

<b>CHECKLIST</b> (FOR USE BY CITY PERSONNEL ONLY)	<b>EVENT INFORMATION</b> (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: <u>12/04/17 12/11/17</u> Date on Council Agenda: <u>12/18/17</u> Notification Sent to Event Representative of Council Meeting: <u>12/13/17</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: \_\_\_\_\_

See Attached

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Fire Department: \_\_\_\_\_

APPROVED  DENIED DATE: 12/9/17 INITIALS: [Signature]

Public Works: N/A

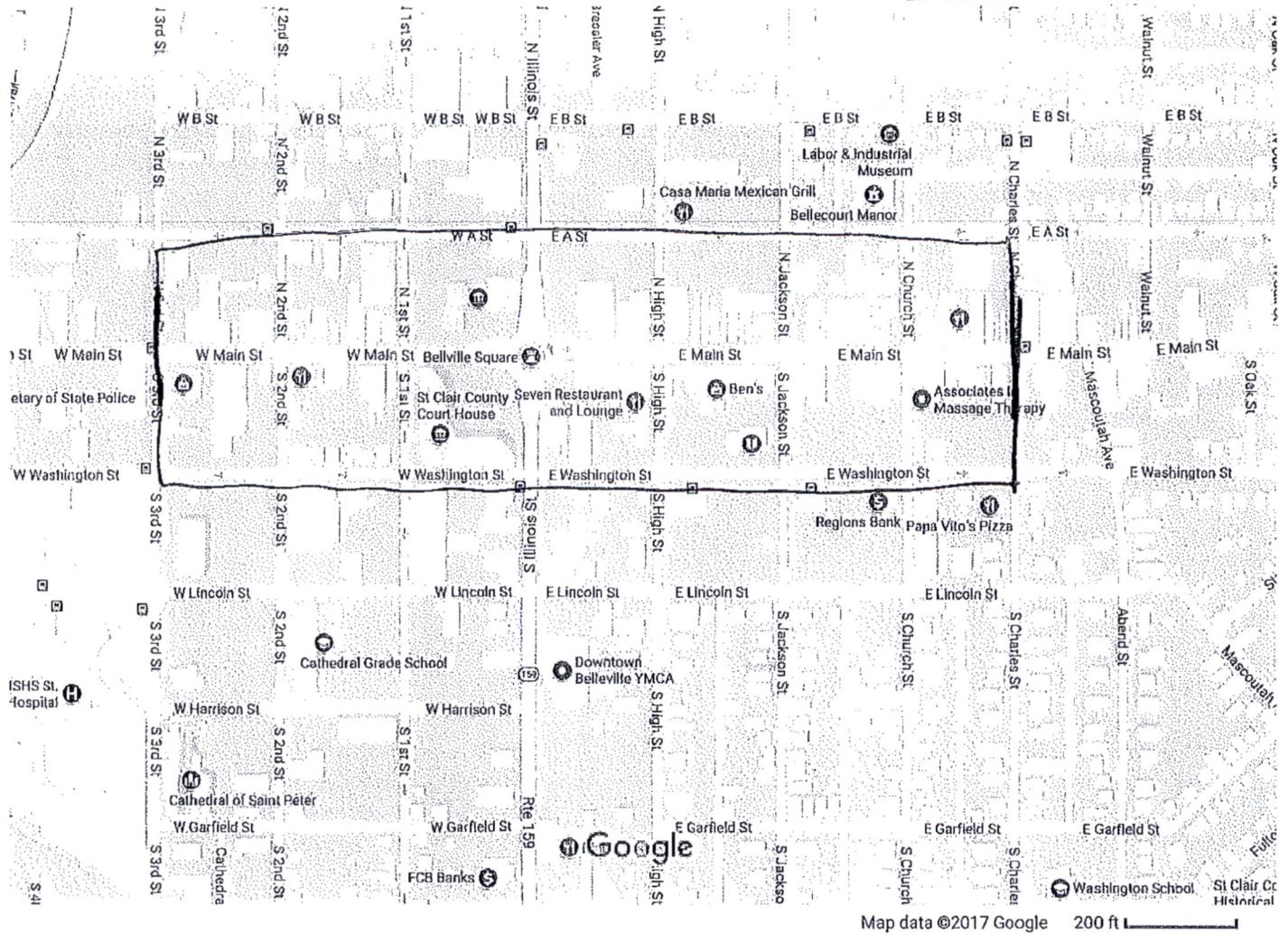
APPROVED  DENIED DATE: 12/4/17 INITIALS: JAP

Maintenance Department: N/A

APPROVED  DENIED DATE: 12-4-17 INITIALS: KLV

# PROGRESSIVE DINNER 2018 (FALL)

Google Maps



Progressive Dinner 2018  
(FALL)

CHECKLIST (FOR USE BY CITY PERSONNEL ONLY)	EVENT INFORMATION (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: N/A

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APPROVED     DENIED    DATE: 12-11-2017    INITIALS: CM #280

Fire Department: \_\_\_\_\_

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APPROVED     DENIED    DATE: 12/4/17    INITIALS: [Signature]

Public Works: N/A

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APPROVED     DENIED    DATE: 12/4/17    INITIALS: JRP

Maintenance Department: N/A

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APPROVED     DENIED    DATE: 12-4-17    INITIALS: KLV

## Jenny Meyer

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**From:** Jenny Meyer [jmeyer@belleville.net]  
**Sent:** Wednesday, December 13, 2017 12:58 PM  
**To:** 'bms'  
**Cc:** 'Chris Mattingly'; 'Ken Vaughn'; 'John Hartmann'; 'Jason Poole'; 'Tom Pour'; 'Jennifer Starnes'  
**Subject:** Fall Progressive Dinner 2018  
**Attachments:** image001.png

Dear Alicia

Thanks for meeting with staff on Monday, December 4, 2017 in regards to **the Fall Progressive Dinner 2018 sponsored by Belleville Main Street. Event occurs on Thursday, September 27, 2018 between the hours of 5:00pm and 9:00pm.**

The necessary city departments have signed-off on the event request with the following comments (items for follow-up are in **bold**):

### Public Works

- Approved
- No Comments

### Fire Department

- Approved
- No Comments

### Maintenance Department

- Approved
- No Comments

### Police Department:

- Approved
- No Comments

### Clerk's Office:

- **Upon approval of Council and prior to event submit an updated Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1million per person and \$2,000,000 aggregate**

### Additional Comments:

- **No street closures**
- **No city services requested**

**This request will be placed on the City Council agenda for final approval on Monday, December 18, 2017, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL. Upon approval or denial by the City Council, a letter will be sent to the event organizers.**

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm via email or phone at (618) 233-6810 ext. 1227.

Thanks,

Jenny

*Jennifer Gain Meyer, MS, LEHP*  
**City Clerk**  
**City of Belleville**



ART & WINE WALK 2018

12/04/17 1030A

# SPECIAL EVENT REQUEST

Notification is hereby given to the City of Belleville to request a Special Event as follows:

NO STREET CLOSURES

PLEASE ALLOW MINIMUM (8) WEEKS FOR PROCESSING THE REQUEST. TEN (10) WEEKS PREFERRED.

PLEASE ALLOW THREE (3) MONTHS FOR PROCESSING IF EITHER ILLINOIS ROUTE 159 OR ANY OTHER STATE ROUTE THAT WILL BE CLOSED.

Name(s) of sponsoring organization(s): Belleville Main Street

NO CITY SERVICES

Date of Event: 11/3/18 Event Starting Time: 4 Event Ending Time: 8

Street Closure Time: NA Street Re-Open Time: NA

Name(s) of person(s) responsible for organizing and conducting event:

MUSIC BLIMP-OUTS

Name	Address	Phone	Email
Alicia Sloan	216 E A	C 520-0814	ams@BellevilleChamber.org

Number of people (400) animals (0) vehicles (0) expected to participate.

Describe the event in detail:  
see attached - Art & Wine Walk

Specify event route from starting point to termination point (a map of the event route is required):  
see attached

Belleville Main Street – Art & Wine Walk - November 3, 2018

Description of the Event:

A Maximum of 400 people will be able to sample up to 15 - 1 oz samples of wine from 4 – 8 pm while enjoying art from local artists. These wines and artists will be located at 20+ different stores in downtown Belleville. Music will be at various locations on Belleville Main Street, ideally outside at the “bump outs” from 4 – 7 pm. In case of inclement weather, the music will be inside businesses.

Event Route:

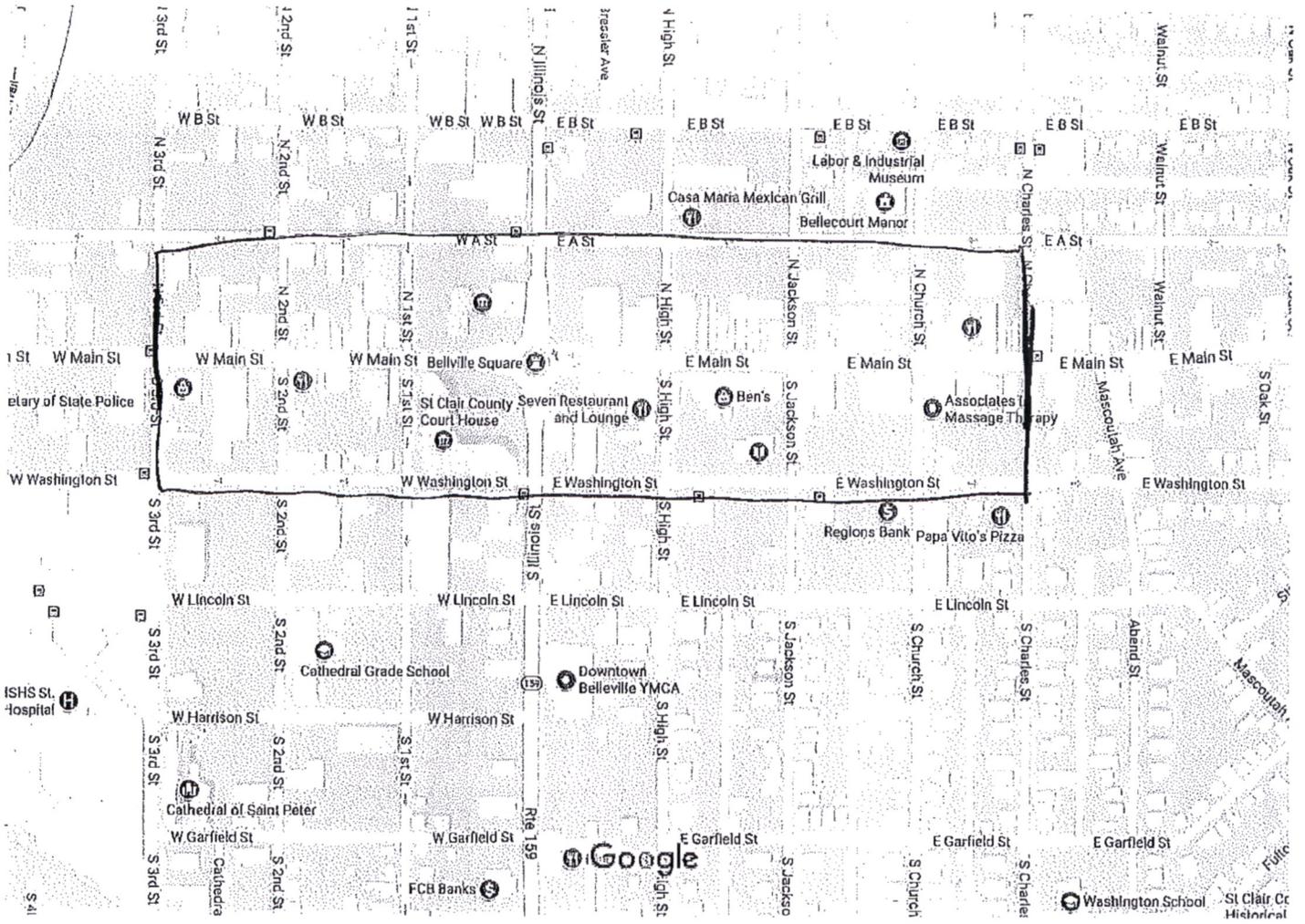
Locations will be from 3<sup>rd</sup> Street and West Main to S. Charles and East Main.

Street Closures:

No Street Closures are necessary for this event.

# ADT & WINE WALK 2018

Google Maps



Map data ©2017 Google 200 ft

Are you requesting streets to be closed? If so, list specifics below and note on map of event route:

N/A

Will either Illinois Route 159 any other State Routes be blocked (if YES, it will require approval from the Illinois Department of Transportation):  Yes  No

Does this event require any of the following?

- Trash Containers  Yes  No Number Requested: \_\_\_\_\_
- Picnic Tables  Yes  No Number Requested: \_\_\_\_\_
- Sanitation Vehicle and Manpower  Yes  No
- Electric (note on map location(s))  Yes  No Number Requested: \_\_\_\_\_

A CERTIFICATE OF INSURANCE NAMING THE CITY OF BELLEVILLE AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS PER PERSON AND \$2,000,000 AGGREGATE. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (City of Belleville • 101 South Illinois Street • Belleville • IL • 62220)

IF EITHER ROUTE 159 OR ANY OTHER STATE ROUTE WILL BE CLOSED, A CERTIFICATE OF INSURANCE NAMING ILLINOIS DEPARTMENT OF TRANSPORTATION AS AN ADDITIONAL INSURED IS REQUIRED IN THE AMOUNT OF \$1 MILLION DOLLARS. YOUR APPLICATION WILL NOT BE CONSIDERED OR APPROVED WITHOUT RECEIPT OF THIS DOCUMENT. (IL Department of Transportation • 1100 East Court Plaza Drive • Collinsville • IL • 62234)

Affixing my signature to this application, declares my acceptance and understanding of the guidelines and certain limitations which may apply to this event.

Alicia Ch. Heini Stouck Alicia Ch. Heini Stouck  
 Signature of Person Making Application Printed Name of Person Making Application

216 E A St 62220  
 Mailing Address

6520 0814 Bms@Belleville  
 Phone Number E-mail  
chamber.org

DATE OF APPLICATION: 11/27/17

Return this form (via mail or email):

City of Belleville - City Clerk's Office  
 101 South Illinois Street  
 Belleville, Illinois 62220  
 E-mail: [jmeyer@belleville.net](mailto:jmeyer@belleville.net)  
 (618) 233-6810

<b>CHECKLIST</b> (FOR USE BY CITY PERSONNEL ONLY)	<b>EVENT INFORMATION</b> (FOR USE BY CITY PERSONNEL ONLY) Completed application/documentation to be sent to city staff prior to meeting. Meeting will be scheduled with all city staff and a representative of the event.
<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/27/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: <u>12/04/17</u> <u>12/11/17</u> Date on Council Agenda: <u>12/18/17</u> Notification Sent to Event Representative of Council Meeting: <u>12/13/17</u>
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

**STAFF REVIEW SECTION**

Police Department: \_\_\_\_\_

See Attached

APPROVED  DENIED DATE: \_\_\_\_\_ INITIALS: \_\_\_\_\_

Fire Department: \_\_\_\_\_

APPROVED  DENIED DATE: 12/4/17 INITIALS: [Signature]  
 Public Works: N/A

APPROVED  DENIED DATE: 12/4/17 INITIALS: JRP  
 Maintenance Department: N/A

APPROVED  DENIED DATE: 12-4-17 INITIALS: KLV

Art + Wine Walk 2018

<input checked="" type="checkbox"/> Application <input checked="" type="checkbox"/> Event Map <input type="checkbox"/> Insurance Certificate	Date Received by City Clerk's Office: <u>11/13/17</u> Scheduled Meeting Date: <u>12/04/17</u> Date Approved by Staff: _____ Date on Council Agenda: _____ Notification Sent to Event Representative of Council Meeting: _____
<input type="checkbox"/> Approved on: _____ <input type="checkbox"/> Denied on: _____ Notification Sent to Event Representative of Council Approval/Denial on: _____	

STAFF REVIEW SECTION

Police Department: N/A

APPROVED     DENIED    DATE: 12-11-2017    INITIALS: CM #280

Fire Department: \_\_\_\_\_

APPROVED     DENIED    DATE: 12/4/17    INITIALS: [Signature]

Public Works: \_\_\_\_\_

## Jenny Meyer

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**From:** Jenny Meyer [jmeyer@belleville.net]  
**Sent:** Wednesday, December 13, 2017 1:04 PM  
**To:** 'bms'  
**Cc:** 'Chris Mattingly'; 'Ken Vaughn'; 'John Hartmann'; 'Jason Poole'; 'Tom Pour'; 'Jennifer Starnes'; 'eclifford@belleville.net'  
**Subject:** Art & Wine Walk 2018  
**Attachments:** image001.png

Dear Alicia

Thanks for meeting with staff on Monday, December 4, 2017 in regards to **the Art & Wine Walk 2018 sponsored by Belleville Main Street. Event is on Saturday, November 3, 2018 from 4:00pm to 8:00pm.**

The necessary city departments have signed-off on the event request with the following comments (items for follow-up are in **bold**):

### Public Works

- Approved
- No Comments

### Fire Department

- Approved
- No Comments

### Maintenance Department

- Approved
- No Comments

### Police Department:

- Approved
- No Comments

### Clerk's Office:

- **Upon approval of Council and prior to event submit an updated Certificate of Insurance naming the City of Belleville as an additional insured in the amount of \$1million per person and \$2,000,000 aggregate**

### Additional Comments:

- No street closures
- No City services requested
- **Music may occur on sidewalks at areas of bump-outs. Must provide for ADA accessibility to pedestrians at all times.**
- **Wine samples provided in individual establishments along downtown Belleville (1oz)**
- **Event organizers must obtain a Special Event Liquor License from the City of Belleville and State of Illinois.**

**This request will be placed on the City Council agenda for final approval on Monday, December 18, 2017, 7:00pm, City Hall, Council Chambers, 101 South Illinois Street, Belleville, IL. Upon approval or denial by the City Council, a letter will be sent to the event organizers.**

If you have any questions, please do not hesitate to contact me, Monday through Friday, 8:00am to 5:00pm via email or phone at (618) 233-6810 ext. 1227.

Thanks,

Jenny

**RESOLUTION NO. 3317**

**A RESOLUTION AMENDING THE ANNUAL BUDGET OF THE CITY OF BELLEVILLE, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY 2017, AND ENDING ON THE 30<sup>TH</sup> DAY OF APRIL, 2018.**

**WHEREAS**, the City of Belleville has passed an ordinance establishing the annual budget for the City of Belleville, Illinois for the fiscal year beginning May 1, 2017 and ending April 30<sup>th</sup>, 2018; and,

**WHEREAS**, 65 ILCS 5/8-2-9.6 provides that by a 2/3 vote of the members of of the corporate authorities then holding office, the annual budget for the municipality may be revised by deleting, adding to, changing or creating subclasses within object classes and object classes themselves; and,

**WHEREAS**, it is necessary that said annual budget be amended.

**NOW, THEREFORE**, be it resolved by the City Council of the City of Belleville, Illinois, as follows:

**Section 1.** The annual budget is hereby amended by changing the amounts budgeted in accounts shown on Exhibit “A” attached hereto from the figure shown under the column titled “Original Budgeted Amount” to the figure shown under the column “Revised Budgeted Amount”.

**PASSED** by 2/3 vote of the City Council of the City of Belleville, Illinois on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 on the following roll call vote:

	<b><u>AYE</u></b>	<b><u>NAY</u></b>
Ken Kinsella	_____	_____
Joseph Hazel	_____	_____
Mike Buettner	_____	_____
Jane Pusa	_____	_____
Kent Randle	_____	_____
Scott Tyler	_____	_____
Johnnie Anthony	_____	_____
Raffi Ovian	_____	_____
Edward Dintelman	_____	_____
Shelly Schaefer	_____	_____
Andrew Gaa	_____	_____
Dr. Mary Stiehl	_____	_____
Phil Elmore	_____	_____

Dennis Weygandt \_\_\_\_\_  
Roger Wigginton \_\_\_\_\_  
Roger Barfield \_\_\_\_\_

**APPROVED** by the Mayor of the City of Belleville, Illinois this 19th day of  
December \_\_\_\_\_, 2017.

\_\_\_\_\_  
MAYOR

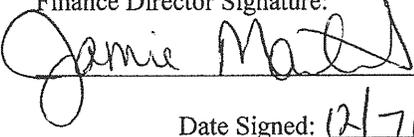
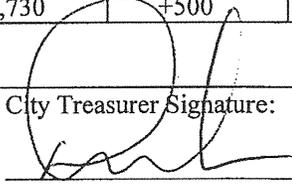
ATTEST:

\_\_\_\_\_  
CITY CLERK

**REQUEST FOR LINE ITEM TRANSFER - BUDGET - 2017/2018**

DEPARTMENT/ DIVISION	ACCOUNT NUMBER (LINE ITEM)	LINE ITEM DESCRIPTION	ORIGINAL BUDGETED AMOUNT	AMOUNT OF TRANSFER	REVISED BUDGETED AMOUNT
Administration	01-50-51200	Maint-Service Equipment	7,500	-4,000	3,500
	01-50-91400	Property Tax	7,500	+4,000	11,500
Street	01-53-57400	Landfill Fees	9,000	-3,000	6,000
	01-53-65200	Operating Supplies	8,000	+3,000	11,000
Sanitation	01-56-42100	Salaries-Regular	884,000	-50,000	834,000
	01-56-51300	Maint-Service Vehicles	200,000	+50,000	250,000
Human Resources	01-84-83000	Equipment	250	-250	0
	01-84-65100	Office Supplies	300	+250	550
Comm/General Assistance	12-00-59400	Risk Management	2,900	-500	2,400
	12-00-65100	Office Supplies	1,730	+500	2,230

Reason for transfer: Budget Amendments are necessary due to proper allocation of expenses.

Department Head Signature: _____ Date Signed: _____	Finance Director Signature:  Date Signed: 12/7/17	City Treasurer Signature:  Date Signed: 7 Dec 17
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Completed By:	Jamie Maitret	Date Completed:	12-6-17	Entered By:		Date Entered:	
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**RESOLUTION NO. 3318**

**A RESOLUTION AMENDING THE ANNUAL BUDGET OF THE CITY OF BELLEVILLE, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY 2017 AND ENDING ON THE 30<sup>TH</sup> DAY OF APRIL, 2018.**

**WHEREAS**, the City of Belleville has passed an ordinance establishing the annual budget for the City of Belleville, Illinois for the fiscal year beginning May 1, 2017 and ending April 30<sup>th</sup>, 2018; and,

**WHEREAS**, 65 ILCS 5/8-2-9.6 provides that by a 2/3 vote of the members of the corporate authorities then holding office, the annual budget for the municipality may be revised by deleting, adding to, changing or creating subclasses within object classes and object classes themselves; and,

**WHEREAS**, it is necessary that said annual budget be amended.

**NOW, THEREFORE**, be it resolved by the City Council of the City of Belleville, Illinois, as follows:

**Section 1.** The annual budget is hereby amended by changing the amounts budgeted in accounts shown on Exhibit “A” attached hereto from the figure shown under the column titled “Original Budgeted Amount” to the figure shown under the column “Revised Budgeted Amount”. The source of funds for these additions is explained on Exhibit “A”.

**PASSED** by 2/3 vote of the City Council of the City of Belleville, Illinois on the \_\_\_\_\_ day of \_\_\_\_\_, 2017 on the following roll call vote:

	<b><u>AYE</u></b>	<b><u>NAY</u></b>
Ken Kinsella	_____	_____
Joseph Hazel	_____	_____
Mike Buettner	_____	_____
Jane Pusa	_____	_____
Kent Randle	_____	_____
Scott Tyler	_____	_____
Johnnie Anthony	_____	_____
Raffi Ovian	_____	_____
Edward Dintelman	_____	_____
Shelly Schaefer	_____	_____
Andrew Gaa	_____	_____
Dr. Mary Stiehl	_____	_____
Phil Elmore	_____	_____

Dennis Weygandt \_\_\_\_\_  
Roger Wigginton \_\_\_\_\_  
Roger Barfield \_\_\_\_\_

**APPROVED** by the Mayor of the City of Belleville, Illinois this \_\_\_\_\_ day  
of \_\_\_\_\_, 2017.

\_\_\_\_\_  
MAYOR

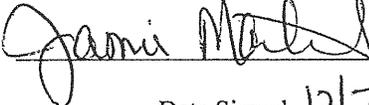
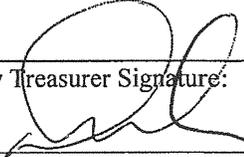
ATTEST:

\_\_\_\_\_  
CITY CLERK

REQUEST FOR SUPPLEMENTAL AMENDMENT - **BUDGET** - 2017-2018

DEPARTMENT/ DIVISION	ACCOUNT NUMBER (LINE ITEM)	LINE ITEM DESCRIPTION	ORIGINAL BUDGETED AMOUNT	AMOUNT OF TRANSFER	REVISED BUDGETED AMOUNT
Fountain Fund	14-00-52900	Maint-Service Other	2,000	+2,000	4,000
TIF #14 Route 15 East	56-00-89000	Other Improvements	0	+10,000	10,000
TIF #16 Route 15 West	58-00-59900	Rebates	57,000	+7,000	64,000

Reason for transfer: Amendments are based on new revenue or prior year fund balance.

Department Head Signature:  <hr/> Date Signed: _____	Finance Director Signature:  <hr/> Date Signed: <u>12/7/17</u>	City Treasurer Signature:  <hr/> Date Signed: <u>7 Dec 17</u>
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Completed By:	J. Maitret	Date Completed:	12-6-17	Entered By:		Date Entered:	
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**ORDINANCE NO. 8140-2017**

**AN ORDINANCE PROVIDING FOR THE ANNUAL TAX LEVY UPON REAL ESTATE SITUATED WITHIN THE CORPORATE LIMITS OF THE CITY OF BELLEVILLE, IN THE COUNTY OF ST. CLAIR AND THE STATE OF ILLINOIS, SUBJECT TO TAXATION, FOR THE FISCAL YEAR COMMENCING ON THE 1ST DAY OF MAY, 2017 AND ENDING ON THE 30TH DAY OF APRIL, 2018**

THE CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS (THE "CITY"), IS A DULY ORGANIZED AND EXISTING MUNICIPALITY CREATED UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF ILLINOIS.

THE CITY OF BELLEVILLE IS NOW OPERATING UNDER THE PROVISIONS OF THE ILLINOIS MUNICIPAL CODE, AS SUPPLEMENTED AND AMENDED AND AS A HOME RULE MUNICIPALITY PURSUANT TO ARTICLE VII OF THE ILLINOIS CONSTITUTION OF 1970: AND IN THE EXERCISE OF ITS HOME RULE POWERS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS:

**SECTION 1.** That it is hereby levied upon all the real estate situated within the corporate limits of the City of Belleville, in the County of St. Clair and State of Illinois, subject to taxation, the sum of \$11,294,375 which said sum shall be raised by taxation upon all of the said real estate according to its purposes, for the current fiscal year and which amount is to defray the expenses of said City in the amount of \$11,294,375, as provided for in its Annual Budget Ordinance for the fiscal year commencing on the 1st day of May, 2017, and ending on the 30th day of April, 2018, which said Budget Ordinance has been heretofore passed and published, according to law, and which said amount of \$11,294,375 to defray the general expenses of said City, as provided for in 65 ILCS 5/8-3-1 (1992), "Illinois Municipal Code", and including also the amount levied for taxes by acts which by their terms provided that such taxes shall be in addition to taxes for general purposes authorized under 65 ILCS 5/8-3-1 et seq., as amended.

**FOR GENERAL CORPORATE PURPOSES**

Amount of tax to be levied for general purposes as provided for by, 65 ILCS 5/8-3-1 of the "Illinois Municipal Code", Illinois Revised Statutes, 2008 as amended; and pursuant to the home rule powers of the City of Belleville.

**Insurance Fund**

<b><u>Account Number</u></b>	<b><u>Account Title</u></b>	<b><u>Amounts Budgeted</u></b>	<b><u>Amounts Levied</u></b>
03-54910	Claims Payments	3,610,000	
	<b>Total Expenditures</b>	<b>3,610,000</b>	<b>480,000</b>

**SPECIAL TAXES**

**FIREMEN'S PENSION**

For a Firemen's Pension Fund as provided by the "Illinois Pension Code", approved March 18, 1963, (40 ILCS 5/1-101, et seq., as amended) and pursuant to the Home Rule Powers of the City of Belleville.

<b><u>Account Number</u></b>	<b><u>Account Title</u></b>	<b><u>Amounts Budgeted</u></b>	<b><u>Amounts Levied</u></b>
05-42110	Fire Service Pensions	2,300,000	
05-42120	Disability Pensions	700,000	
05-42130	Widow Pensions	500,000	
05-53100	Accounting & Auditing	5,000	
05-53300	Legal Fees	10,000	
05-53400	Medical Service	3,500	
05-53700	Data Processing Service	500	
05-54900	Other Professional Services	16,000	
05-56300	Training	10,000	
05-57900	Fees & Permits	6,000	
05-65100	Office Supplies	1,000	
	<b>Total Expenditures</b>	<b>3,552,000</b>	<b>3,400,000</b>

**POLICE PENSION**

For a Police Pension Fund as provided by the "Illinois Pension Code", approved March 18, 1963, as amended (40 ILCS 5/1-101, et seq.), and pursuant to the Home Rule Powers of the City of Belleville.

<b><u>Account Number</u></b>	<b><u>Account Title</u></b>	<b><u>Amounts Budgeted</u></b>	<b><u>Amounts Levied</u></b>
08-42110	Service Pensions	2,800,000	
08-42120	Disability Pensions	435,000	
08-42130	Widow Pensions	305,000	
08-53100	Accounting & Auditing	3,900	
08-53300	Legal Fees	12,000	
08-54900	Other Professional Services	63,000	
08-56300	Training	10,000	
08-57900	Fees & Permits	1,000	
08-65100	Office Supplies	1,000	
	<b>Total Expenditures</b>	<b>3,630,900</b>	<b>3,400,000</b>

**TORT LIABILITY INSURANCE**

For paying the cost of Tort Liability Insurance as provided by the "Local Governmental and Governmental Employees Tort Immunity Act" (745 ILCS 10/1-101 et seq.), as amended and pursuant to the Home Rule Powers of the City of Belleville.

<b><u>Account Number</u></b>	<b><u>Account Title</u></b>	<b><u>Amounts Budgeted</u></b>	<b><u>Amounts Levied</u></b>
15-59400	Risk Management	900,000	
	<b>Total Expenditures</b>	<b>900,000</b>	<b>700,000</b>

Said amounts of \$700,000 being the amount necessary to be raised by taxation, after deduction of revenue from all sources.

### **ILLINOIS MUNICIPAL RETIREMENT FUND**

For the contribution of the City of Belleville to the Illinois Municipal Retirement Fund, as provided by the Act of the General Assembly, State of Illinois, creating "The Illinois Municipal Retirement Fund", approved by the 61st General Assembly, as amended (40 ILCS 5/7-171), and pursuant to the Home Rule Powers of the City of Belleville.

<b><u>Account Number</u></b>	<b><u>Account Title</u></b>	<b><u>Amounts Budgeted</u></b>	<b><u>Amounts Levied</u></b>
11-46200	I.M.R.F	800,000	
	<b>Total Expenditures</b>	<b>800,000</b>	<b>730,000</b>

### **SOCIAL SECURITY**

For the contribution of the City of Belleville to fund Social Security, as provided by the Act of the General Assembly, State of Illinois (40 ILCS 5/21-110 &110.1), and pursuant to the Home Rule Powers of the City of Belleville.

<b><u>Account Number</u></b>	<b><u>Account Title</u></b>	<b><u>Amounts Budgeted</u></b>	<b><u>Amounts Levied</u></b>
11-46100	Social Security	680,000	
	<b>Total Expenditures</b>	<b>680,000</b>	<b>655,000</b>

### **PLAYGROUND AND RECREATION**

For the establishment, maintenance and conduct of a playground and recreation system as provided by the "Illinois Municipal Code", approved May 19, 1961, 65 ILCS 5/11-95-8 (1992), and providing for the levy and collection, annually of not less than one mill on each dollar assessed valuation of all taxable property, within the corporation limits of the municipality and submitted to and approved by the voters of the City of Belleville, at a general municipal election held on April 13, 1945, as amended, and pursuant to the Home Rule Powers of the City of Belleville.

<b><u>Account Number</u></b>	<b><u>Account Title</u></b>	<b><u>Amounts Budgeted</u></b>	<b><u>Amounts Levied</u></b>
07-42100	Salaries - Regular	228,000	
07-42200	Part Time Salaries	210,375	
07-42300	Salaries - Overtime	1,200	
07-45100	Health Insurance	26,700	
07-45300	Unemployment Insurance	1,500	
07-46100	Social Security	33,700	
07-46200	Illinois Municipal Retirement	29,000	
07-51100	Maintenance & Service-Building	16,500	
07-51200	Maintenance & Service-Equipment	4,880	
07-51800	Maintenance & Service-Grounds	2,000	
07-53100	Accounting Service	500	
07-53700	Data Processing Service	500	
07-54900	Other Professional Services	130,182	
07-55100	Postage	3,000	
07-55200	Telephone	2,500	
07-55300	Publishing	1,200	
07-55400	Printing	4,000	
07-56100	Dues	725	
07-56200	Travel Expense	1,000	
07-56300	Training	2,640	
07-56500	Publications	100	
07-57900	Fees & Permits	9,597	
07-59300	Rentals	14,600	
07-59400	Risk Management	13,420	
07-62900	Maintenance Supplies-Other	1,000	
07-65100	Office Supplies	14,000	
07-65200	Operating Supplies	70,000	
07-81000	Land	16,000	
07-83000	Equipment	2,000	
07-92900	Miscellaneous Expense	900	
	<b>Total Expenditures</b>	<b>841,719</b>	<b>380,000</b>

### **PUBLIC LIBRARY**

For the maintenance of a Public Library and reading room or rooms as provided by "An Act to authorize cities, villages, incorporated towns and townships to establish and maintain free public libraries and reading rooms", approved March 7, 1872, as amended (75 ILCS 5/1-0.1, et seq., as amended), and pursuant to the Home Rule Powers of the City of Belleville.

<b><u>Account Number</u></b>	<b><u>Account Title</u></b>	<b><u>Amounts Budgeted</u></b>	<b><u>Amounts Levied</u></b>
04-42100	Salaries - Regular	699,000	
04-42200	Part Time Salaries	166,600	
04-45100	Health Insurance	125,000	

04-46100	Social Security	66,300	
04-46200	Illinois Municipal Retirement	95,300	
04-51100	Maintenance & Service-Building	50,000	
04-53100	Accounting Service	1,000	
04-53700	Data Processing Service	50,000	
04-54900	Other Professional Services	1,000	
04-55100	Postage	1,500	
04-55200	Telephone	60,000	
04-56100	Dues	1,000	
04-56200	Travel Expense	3,000	
04-56400	Tuition Reimbursement	4,000	
04-57100	Utilities	33,000	
04-59400	Risk Management	20,330	
04-65200	Operating Supplies	25,000	
04-83000	Equipment	10,000	
04-87000	Furniture & Fixtures	1,000	
04-87500	Periodicals	12,000	
04-88000	Books	70,000	
04-91300	Community Relations	1,000	
04-92910	Summer Reading Club	8,000	
04-95200	Bad Debt	100	
	<b>Total Expenditures</b>	<b>1,504,130</b>	<b>1,285,000</b>

#### **GENERAL & COMMUNITY ASSISTANCE – GENERAL TOWN FUND**

For a General Town Fund as provided by Section 235-5 of the Illinois Township Code (60 ILCS 1/235-5), applicable to the City of Belleville under Section 28-10 of the Illinois Township Code (60 ILCS 1/28-10) and City Ordinance Nos. 7949-2016 and 8047-2017, and pursuant to the Home Rule Powers of the City of Belleville.

<b>Account Number</b>	<b>Account Title</b>	<b>Amounts Budgeted</b>	<b>Amounts Levied</b>
12-42200	Part Time Salaries	16,625	
12-46100	Social Security	1,212	
12-46200	Illinois Municipal Retirement	1,800	
12-55100	Postage	800	
12-65100	Office Supplies	1,730	
12-91300	Community Assistance	100,000	
	<b>Total Expenditures</b>	<b>122,167</b>	<b>113,700</b>

#### **GENERAL & COMMUNITY ASSISTANCE –GENERAL ASSISTANCE FUND**

For a General Assistance Fund as provided by Section 235-20 of the Illinois Township Code (60 ILCS 1/235-20), applicable to the City of Belleville under Section 28-10 of the Illinois Township Code (60 ILCS 1/28-10) and City Ordinance Nos. 7949-2016 and 8047-2017, and pursuant to the Home Rule Powers of the City of Belleville.

<b><u>Account Number</u></b>	<b><u>Account Title</u></b>	<b><u>Amounts Budgeted</u></b>	<b><u>Amounts Levied</u></b>
12-42200	Part Time Salaries	49,875	
12-46100	Social Security	3,638	
12-46200	Illinois Municipal Retirement	5,400	
12-59400	Risk Management	2,900	
12-91360	General Assistance	118,215	
	<b>Total Expenditures</b>	<b>180,028</b>	<b>150,675</b>

Said amounts of \$11,294,375 being the amount necessary to be raised by taxation, after deduction of revenue from all sources.

### **SPECIAL SERVICE AREA**

For special services for the Special Service Area No. 3 provided for in Ordinance 6940 of the City of Belleville. Said tax is to be levied only on the real estate set forth in Ordinance 6940 and pursuant to the Home Rule Powers of the City of Belleville.

<b><u>Account Number</u></b>	<b><u>Account Title</u></b>	<b><u>Amounts Budgeted</u></b>	<b><u>Amounts Levied</u></b>
30-54900	Other Professional Services	28,000	
30-57100	Utilities	15,000	
30-59400	Risk Management	3,335	
	<b>Total Expenditure</b>	<b>46,355</b>	<b>36,000</b>

### **SPECIAL SERVICE AREA BONDS**

<b><u>Account Number</u></b>	<b><u>Account Title</u></b>	<b><u>Amounts Budgeted</u></b>	<b><u>Amounts Levied</u></b>
60-71000	Principal	65,000	
60-72000	Interest	35,769	
60-73000	Fiscal Agent Fees	350	
	<b>Total Expenditure</b>	<b>101,119</b>	<b>103,087</b>

Said amounts of \$103,087 being the amount necessary to be raised by taxation, for the Special Service Area Bond Fund in order to make bond payments as defined in Ordinance 6941 after deduction of revenue from all other sources.

**SECTION 2.** That the City Clerk of the City of Belleville be and is hereby directed to file with the County Clerk of St. Clair County, Illinois, a duly certified copy of this ordinance, as provided by law.

**SECTION 3.** That conflicting ordinances or pertinent portions thereof in force at the time this ordinance shall take effect are hereby repealed.

**SECTION 4.** This levy ordinance is adopted pursuant to the procedures set forth in the Illinois Municipal Code, provided, however, any tax rate limitation or any other substantive limitations as to tax levies in the Illinois Municipal Code in conflict with this ordinance shall not be applicable to this ordinance pursuant to Section 6 of the Article VII of the Constitution of the State of Illinois; and this tax levy ordinance is adopted by the Corporate Authorities of the City of Belleville in full compliance with the provisions of the Illinois Truth in Taxation Law (35 ILCS 200/18-55, *et seq.*).

**PASSED** by the City Council of the City of Belleville, Illinois on the 18th day of December 2017, on the following roll call vote:

AYENAY

Ken Kinsella	___	___
Joseph Hazel	___	___
Mike Buettner	___	___
Jane Pusa	___	___
Kent Randle	___	___
Scott Tyler	___	___
Johnnie Anthony	___	___
Raffi Ovian	___	___
Shelly Schaefer	___	___
Edward Dintelman	___	___
Andrew Gaa	___	___
Mary Stiehl	___	___
Dennis Weygandt	___	___
Phillip Elmore	___	___
Roger Barfield	___	___
Roger Wigginton	___	___

Approved by the Mayor of the City of Belleville, Illinois, this 19<sup>th</sup> day of December 2017.

\_\_\_\_\_  
MARK W. ECKERT, MAYOR

ATTEST:

\_\_\_\_\_  
JENNIFER GAIN MEYER, CITY CLERK

**CERTIFICATION OF COMPLIANCE WITH TRUTH IN TAXATION LAW**

Pursuant to Section 18-90 of the Illinois Property Tax Code (35 ILCS 200/18-90), I, the undersigned, do hereby certify that I am the duly elected and qualified and Mayor of the City of Belleville, Illinois, and do further certify that, prior to adoption of the foregoing *Ordinance Providing for the Annual Tax Levy Upon Real Estate Situated within the Corporate Limits of the City of Belleville, in the County of St. Clair and the State of Illinois, subject to Taxation, for the Fiscal Year Commencing on the 1<sup>st</sup> day of May, 2017 and Ending on the 30<sup>th</sup> day of April, 2018*, the Corporate Authorities of the City of Belleville complied with the provisions of the Illinois Truth in Taxation Law (35 ILCS 200/18-55, *et seq.*).

IN WITNESS WHEREOF, I hereunto affix my official signature this 19<sup>th</sup> day of December, 2017.

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MARK W. ECKERT, MAYOR

**ORDINANCE NO. 8141-2017**

**AN ORDINANCE ADOPTING A POLICY PROHIBITING SEXUAL HARASSMENT**

THE CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS (THE "CITY"), IS A DULY ORGANIZED AND EXISTING MUNICIPALITY CREATED UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF ILLINOIS.

THE CITY OF BELLEVILLE IS NOW OPERATING UNDER THE PROVISIONS OF THE ILLINOIS MUNICIPAL CODE, AS SUPPLEMENTED AND AMENDED AND AS A HOME RULE MUNICIPALITY PURSUANT TO ARTICLE VII OF THE ILLINOIS CONSTITUTION OF 1970; AND IN THE EXERCISE OF ITS HOME RULE POWERS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS:

**WHEREAS**, the Illinois General Assembly recently enacted Public Act 100-0554, an Act concerning government, which became effective November 16, 2017;

**WHEREAS**, pursuant to Section 70-5(a) of the State Officials and Employees Ethics Act (5 ILCS 430/70-5(a)), each governmental unit shall adopt an ordinance or resolution establishing a policy to prohibit sexual harassment;

**WHEREAS**, in accordance with the foregoing law, this City Council desires to adopt the Policy Prohibiting Sexual Harassment, attached hereto as Exhibit A, to supersede all prior existing sexual harassment policies of the City, and provided that, should any section or provision of this Ordinance or the adopted Policy Prohibiting Sexual Harassment be declared to be invalid, that decision shall not affect the validity of this Ordinance or adopted Policy Prohibiting Sexual Harassment as a whole or any part thereof, other than the part so declared to be invalid.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS:

**Section 1.** This City Council hereby adopts the Policy Prohibiting Sexual Harassment, attached hereto as Exhibit A, to supersede all prior existing sexual harassment policies of the City, and provided that, should any section or provision of this Ordinance or the adopted Policy Prohibiting Sexual Harassment be declared to be invalid, that decision shall not affect the validity of this Ordinance or adopted Policy Prohibiting Sexual Harassment as a whole or any part thereof, other than the part so declared to be invalid;

**Section 2.** That conflicting Ordinances or pertinent portions thereof in force the time this takes effect are hereby repealed;

**Section 3.** This Ordinance shall be in full force and effect from and after its passage, approval and publication, in pamphlet form, all as provided by law.

**PASSED** by the City Council of the City of Belleville, Illinois, on this 18<sup>th</sup> day of December, 2017 on the following roll call vote:

	<u><b>AYE</b></u>	<u><b>NAY</b></u>
Joseph Hazel	_____	_____
Ken Kinsella	_____	_____
Jane Pusa	_____	_____
Michael Buettner	_____	_____
Kent Randle	_____	_____
Scott Tyler	_____	_____
Johnnie Anthony	_____	_____
Raffi Ovian	_____	_____
Edward Dintelman	_____	_____
Michelle Schaefer	_____	_____
Andrew Gaa	_____	_____
Mary Stiehl	_____	_____
Philip Elmore	_____	_____
Dennis Weygandt	_____	_____
Roger Wigginton	_____	_____
Roger Barfield	_____	_____

APPROVED by the Mayor of the City of Belleville, Illinois this 19th day of December, 2017.

\_\_\_\_\_  
MARK W. ECKERT, MAYOR

ATTEST:

\_\_\_\_\_  
JENNIFER GAIN MEYER, CITY CLERK

**ORDINANCE NO. 8142-2017**

**AN ORDINANCE AUTHORIZING SALE/CONVERSION OF PERSONAL PROPERTY  
(1997 FORD F-150 – STREET DEPARTMENT VEHICLE)**

THE CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS (THE "CITY"), IS A DULY ORGANIZED AND EXISTING MUNICIPALITY CREATED UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF ILLINOIS.

THE CITY OF BELLEVILLE IS NOW OPERATING UNDER THE PROVISIONS OF THE ILLINOIS MUNICIPAL CODE, AS SUPPLEMENTED AND AMENDED AND AS A HOME RULE MUNICIPALITY PURSUANT TO ARTICLE VII OF THE ILLINOIS CONSTITUTION OF 1970; AND IN THE EXERCISE OF ITS HOME RULE POWERS.

WHEREAS, the City of Belleville, Illinois (“City”) owns personal property in the form of a 1997 Ford F-150, VIN #1FTDF1726VNC01702 (“Property”), that it finds to be no longer necessary or useful to the Street Department;

WHEREAS, Section 11-76-4 of the Illinois Municipal Code (65 ILCS 5/11-76-4) pertinently empowers this City Council to sell personal property that is no longer necessary or useful to, or for the best interests of the City, in such a manner as this City Council may designate, with or without advertising the sale, or to convert that personal property into some other form that is useful to the City by using the material in the personal property;

WHEREAS, in the best interests of the City and upon the recommendation of its Administration, this City Council desires to sell/convert the Property as scrap in accordance with applicable law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS:

**Section 1.** This City Council does hereby authorize and direct its Administration to sell/convert the Property, as scrap in accordance with applicable law.

**Section 2.** This Ordinance shall be in full force and effect from and after its passage, approval and publication all as provided by law.

**PASSED** by the City Council of the City of Belleville, Illinois, on this 18th day of December, 2017 on the following roll call vote:

	<b><u>AYE</u></b>	<b><u>NAY</u></b>
Joseph Hazel	_____	_____
Ken Kinsella	_____	_____
Jane Pusa	_____	_____
Michael Buettner	_____	_____
Kent Randle	_____	_____

Scott Tyler	_____	_____
Johnnie Anthony	_____	_____
Raffi Ovian	_____	_____
Edward Dintelman	_____	_____
Michelle Schaefer	_____	_____
Andrew Gaa	_____	_____
Mary Stiehl	_____	_____
Philip Elmore	_____	_____
Dennis Weygandt	_____	_____
Roger Wigginton	_____	_____
Roger Barfield	_____	_____

**APPROVED** by the Mayor of the City of Belleville, Illinois this 19th day of December, 2017.

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MARK W. ECKERT  
MAYOR

ATTEST:

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JENNIFER GAIN MEYER  
CITY CLERK

**ORDINANCE NO. 8143-2017**

**AN ORDINANCE AUTHORIZING SALE/CONVERSION OF PERSONAL PROPERTY  
(TRUCK 33 - 2001 MACK 600 LE GARBAGE TRUCK –  
SANITATION DEPARTMENT VEHICLE)**

THE CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS (THE "CITY"), IS A DULY ORGANIZED AND EXISTING MUNICIPALITY CREATED UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF ILLINOIS.

THE CITY OF BELLEVILLE IS NOW OPERATING UNDER THE PROVISIONS OF THE ILLINOIS MUNICIPAL CODE, AS SUPPLEMENTED AND AMENDED AND AS A HOME RULE MUNICIPALITY PURSUANT TO ARTICLE VII OF THE ILLINOIS CONSTITUTION OF 1970; AND IN THE EXERCISE OF ITS HOME RULE POWERS.

WHEREAS, the City of Belleville, Illinois (“City”) owns personal property in the form of a 2001 Mack 600 LE Garbage Truck, VIN #1M2AC07C11M003846 (“Property”), that it finds to be no longer necessary or useful to the Street Department;

WHEREAS, Section 11-76-4 of the Illinois Municipal Code (65 ILCS 5/11-76-4) pertinently empowers this City Council to sell personal property that is no longer necessary or useful to, or for the best interests of the City, in such a manner as this City Council may designate, with or without advertising the sale, or to convert that personal property into some other form that is useful to the City by using the material in the personal property;

WHEREAS, in the best interests of the City and upon the recommendation of its Administration, this City Council desires to sell/convert the Property as scrap in accordance with applicable law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS:

**Section 1.** This City Council does hereby authorize and direct its Administration to sell/convert the Property, as scrap in accordance with applicable law.

**Section 2.** This Ordinance shall be in full force and effect from and after its passage, approval and publication all as provided by law.

**PASSED** by the City Council of the City of Belleville, Illinois, on this 18th day of December, 2017 on the following roll call vote:

	<u>AYE</u>	<u>NAY</u>
Joseph Hazel	_____	_____
Ken Kinsella	_____	_____
Jane Pusa	_____	_____
Michael Buettner	_____	_____

Kent Randle	_____	_____
Scott Tyler	_____	_____
Johnnie Anthony	_____	_____
Raffi Ovian	_____	_____
Edward Dintelman	_____	_____
Michelle Schaefer	_____	_____
Andrew Gaa	_____	_____
Mary Stiehl	_____	_____
Philip Elmore	_____	_____
Dennis Weygandt	_____	_____
Roger Wigginton	_____	_____
Roger Barfield	_____	_____

**APPROVED** by the Mayor of the City of Belleville, Illinois this 19th day of December, 2017.

---

MARK W. ECKERT  
MAYOR

ATTEST:

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JENNIFER GAIN MEYER  
CITY CLERK

**ORDINANCE NO. 8144-2017**

**AN ORDINANCE AUTHORIZING SALE/CONVERSION OF PERSONAL PROPERTY  
(TRUCK 34 - 2000 MACK 600 LE GARBAGE TRUCK –  
SANITATION DEPARTMENT VEHICLE)**

THE CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS (THE "CITY"), IS A DULY ORGANIZED AND EXISTING MUNICIPALITY CREATED UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF ILLINOIS.

THE CITY OF BELLEVILLE IS NOW OPERATING UNDER THE PROVISIONS OF THE ILLINOIS MUNICIPAL CODE, AS SUPPLEMENTED AND AMENDED AND AS A HOME RULE MUNICIPALITY PURSUANT TO ARTICLE VII OF THE ILLINOIS CONSTITUTION OF 1970; AND IN THE EXERCISE OF ITS HOME RULE POWERS.

WHEREAS, the City of Belleville, Illinois (“City”) owns personal property in the form of a 2000 Mack 600 LE Garbage Truck, VIN #1M2AC07C9YM003751 (“Property”), that it finds to be no longer necessary or useful to the Street Department;

WHEREAS, Section 11-76-4 of the Illinois Municipal Code (65 ILCS 5/11-76-4) pertinently empowers this City Council to sell personal property that is no longer necessary or useful to, or for the best interests of the City, in such a manner as this City Council may designate, with or without advertising the sale, or to convert that personal property into some other form that is useful to the City by using the material in the personal property;

WHEREAS, in the best interests of the City and upon the recommendation of its Administration, this City Council desires to sell/convert the Property as scrap in accordance with applicable law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS:

**Section 1.** This City Council does hereby authorize and direct its Administration to sell/convert the Property, as scrap in accordance with applicable law.

**Section 2.** This Ordinance shall be in full force and effect from and after its passage, approval and publication all as provided by law.

**PASSED** by the City Council of the City of Belleville, Illinois, on this 18th day of December, 2017 on the following roll call vote:

	<u>AYE</u>	<u>NAY</u>
Joseph Hazel	_____	_____
Ken Kinsella	_____	_____
Jane Pusa	_____	_____
Michael Buettner	_____	_____

Kent Randle	_____	_____
Scott Tyler	_____	_____
Johnnie Anthony	_____	_____
Raffi Ovian	_____	_____
Edward Dintelman	_____	_____
Michelle Schaefer	_____	_____
Andrew Gaa	_____	_____
Mary Stiehl	_____	_____
Philip Elmore	_____	_____
Dennis Weygandt	_____	_____
Roger Wigginton	_____	_____
Roger Barfield	_____	_____

**APPROVED** by the Mayor of the City of Belleville, Illinois this 19th day of December, 2017.

---

MARK W. ECKERT  
MAYOR

ATTEST:

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JENNIFER GAIN MEYER  
CITY CLERK

**ORDINANCE NO. 8145-2017**

**AN ORDINANCE AUTHORIZING SALE/CONVERSION OF PERSONAL PROPERTY  
(TRUCK 35 - 2001 MACK 600 LE GARBAGE TRUCK –  
SANITATION DEPARTMENT VEHICLE)**

THE CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS (THE "CITY"), IS A DULY ORGANIZED AND EXISTING MUNICIPALITY CREATED UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF ILLINOIS.

THE CITY OF BELLEVILLE IS NOW OPERATING UNDER THE PROVISIONS OF THE ILLINOIS MUNICIPAL CODE, AS SUPPLEMENTED AND AMENDED AND AS A HOME RULE MUNICIPALITY PURSUANT TO ARTICLE VII OF THE ILLINOIS CONSTITUTION OF 1970; AND IN THE EXERCISE OF ITS HOME RULE POWERS.

WHEREAS, the City of Belleville, Illinois (“City”) owns personal property in the form of a 2001 Mack 600 LE Garbage Truck, VIN #1M2AC07CX1M003845 (“Property”), that it finds to be no longer necessary or useful to the Street Department;

WHEREAS, Section 11-76-4 of the Illinois Municipal Code (65 ILCS 5/11-76-4) pertinently empowers this City Council to sell personal property that is no longer necessary or useful to, or for the best interests of the City, in such a manner as this City Council may designate, with or without advertising the sale, or to convert that personal property into some other form that is useful to the City by using the material in the personal property;

WHEREAS, in the best interests of the City and upon the recommendation of its Administration, this City Council desires to sell/convert the Property as scrap in accordance with applicable law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS:

**Section 1.** This City Council does hereby authorize and direct its Administration to sell/convert the Property, as scrap in accordance with applicable law.

**Section 2.** This Ordinance shall be in full force and effect from and after its passage, approval and publication all as provided by law.

**PASSED** by the City Council of the City of Belleville, Illinois, on this 18th day of December, 2017 on the following roll call vote:

	<u>AYE</u>	<u>NAY</u>
Joseph Hazel	_____	_____
Ken Kinsella	_____	_____
Jane Pusa	_____	_____
Michael Buettner	_____	_____

Kent Randle	_____	_____
Scott Tyler	_____	_____
Johnnie Anthony	_____	_____
Raffi Ovian	_____	_____
Edward Dintelman	_____	_____
Michelle Schaefer	_____	_____
Andrew Gaa	_____	_____
Mary Stiehl	_____	_____
Philip Elmore	_____	_____
Dennis Weygandt	_____	_____
Roger Wigginton	_____	_____
Roger Barfield	_____	_____

**APPROVED** by the Mayor of the City of Belleville, Illinois this 19th day of December, 2017.

---

MARK W. ECKERT  
MAYOR

ATTEST:

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JENNIFER GAIN MEYER  
CITY CLERK

**ORDINANCE NO. 8146-2017**

**AN ORDINANCE AUTHORIZING SALE/CONVERSION OF PERSONAL PROPERTY  
(TRUCK 40 - 1997 INTERNATIONAL GARBAGE TRUCK 4900 –  
SANITATION DEPARTMENT VEHICLE)**

THE CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS (THE "CITY"), IS A DULY ORGANIZED AND EXISTING MUNICIPALITY CREATED UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF ILLINOIS.

THE CITY OF BELLEVILLE IS NOW OPERATING UNDER THE PROVISIONS OF THE ILLINOIS MUNICIPAL CODE, AS SUPPLEMENTED AND AMENDED AND AS A HOME RULE MUNICIPALITY PURSUANT TO ARTICLE VII OF THE ILLINOIS CONSTITUTION OF 1970; AND IN THE EXERCISE OF ITS HOME RULE POWERS.

WHEREAS, the City of Belleville, Illinois (“City”) owns personal property in the form of a 1997 International Garbage Truck 4900, VIN #1HTSDADR1VH480234 (“Property”), that it finds to be no longer necessary or useful to the Street Department;

WHEREAS, Section 11-76-4 of the Illinois Municipal Code (65 ILCS 5/11-76-4) pertinently empowers this City Council to sell personal property that is no longer necessary or useful to, or for the best interests of the City, in such a manner as this City Council may designate, with or without advertising the sale, or to convert that personal property into some other form that is useful to the City by using the material in the personal property;

WHEREAS, in the best interests of the City and upon the recommendation of its Administration, this City Council desires to sell/convert the Property as scrap in accordance with applicable law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS:

**Section 1.** This City Council does hereby authorize and direct its Administration to sell/convert the Property, as scrap in accordance with applicable law.

**Section 2.** This Ordinance shall be in full force and effect from and after its passage, approval and publication all as provided by law.

**PASSED** by the City Council of the City of Belleville, Illinois, on this 18th day of December, 2017 on the following roll call vote:

	<u>AYE</u>	<u>NAY</u>
Joseph Hazel	_____	_____
Ken Kinsella	_____	_____
Jane Pusa	_____	_____
Michael Buettner	_____	_____

Kent Randle	_____	_____
Scott Tyler	_____	_____
Johnnie Anthony	_____	_____
Raffi Ovian	_____	_____
Edward Dintelman	_____	_____
Michelle Schaefer	_____	_____
Andrew Gaa	_____	_____
Mary Stiehl	_____	_____
Philip Elmore	_____	_____
Dennis Weygandt	_____	_____
Roger Wigginton	_____	_____
Roger Barfield	_____	_____

**APPROVED** by the Mayor of the City of Belleville, Illinois this 19th day of December, 2017.

---

MARK W. ECKERT  
MAYOR

ATTEST:

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JENNIFER GAIN MEYER  
CITY CLERK

**ORDINANCE NO. 8147-2017**

**AN ORDINANCE AUTHORIZING SALE/CONVERSION OF PERSONAL PROPERTY  
(TRUCK 41 - 1997 INTERNATIONAL GARBAGE TRUCK 4900 –  
SANITATION DEPARTMENT VEHICLE)**

THE CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS (THE "CITY"), IS A DULY ORGANIZED AND EXISTING MUNICIPALITY CREATED UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF ILLINOIS.

THE CITY OF BELLEVILLE IS NOW OPERATING UNDER THE PROVISIONS OF THE ILLINOIS MUNICIPAL CODE, AS SUPPLEMENTED AND AMENDED AND AS A HOME RULE MUNICIPALITY PURSUANT TO ARTICLE VII OF THE ILLINOIS CONSTITUTION OF 1970; AND IN THE EXERCISE OF ITS HOME RULE POWERS.

WHEREAS, the City of Belleville, Illinois (“City”) owns personal property in the form of a 1997 International Garbage Truck 4900, VIN #1HTSDADR1VH480235 (“Property”), that it finds to be no longer necessary or useful to the Street Department;

WHEREAS, Section 11-76-4 of the Illinois Municipal Code (65 ILCS 5/11-76-4) pertinently empowers this City Council to sell personal property that is no longer necessary or useful to, or for the best interests of the City, in such a manner as this City Council may designate, with or without advertising the sale, or to convert that personal property into some other form that is useful to the City by using the material in the personal property;

WHEREAS, in the best interests of the City and upon the recommendation of its Administration, this City Council desires to sell/convert the Property as scrap in accordance with applicable law.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS:

**Section 1.** This City Council does hereby authorize and direct its Administration to sell/convert the Property, as scrap in accordance with applicable law.

**Section 2.** This Ordinance shall be in full force and effect from and after its passage, approval and publication all as provided by law.

**PASSED** by the City Council of the City of Belleville, Illinois, on this 18th day of December, 2017 on the following roll call vote:

	<u>AYE</u>	<u>NAY</u>
Joseph Hazel	_____	_____
Ken Kinsella	_____	_____
Jane Pusa	_____	_____
Michael Buettner	_____	_____

Kent Randle	_____	_____
Scott Tyler	_____	_____
Johnnie Anthony	_____	_____
Raffi Ovian	_____	_____
Edward Dintelman	_____	_____
Michelle Schaefer	_____	_____
Andrew Gaa	_____	_____
Mary Stiehl	_____	_____
Philip Elmore	_____	_____
Dennis Weygandt	_____	_____
Roger Wigginton	_____	_____
Roger Barfield	_____	_____

**APPROVED** by the Mayor of the City of Belleville, Illinois this 19th day of December, 2017.

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MARK W. ECKERT  
MAYOR

ATTEST:

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JENNIFER GAIN MEYER  
CITY CLERK

**ORDINANCE NO. 8148-2017**

**A ZONING ORDINANCE IN RE CASE #66NOV17**  
**Phillips Investments, LLC (Villas of Holly Brook)**

THE CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS (THE "CITY"), IS A DULY ORGANIZED AND EXISTING MUNICIPALITY CREATED UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF ILLINOIS.

THE CITY OF BELLEVILLE IS NOW OPERATING UNDER THE PROVISIONS OF THE ILLINOIS MUNICIPAL CODE, AS SUPPLEMENTED AND AMENDED AND AS A HOME RULE MUNICIPALITY PURSUANT TO ARTICLE VII OF THE ILLINOIS CONSTITUTION OF 1970; AND IN THE EXERCISE OF ITS HOME RULE POWERS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS:

**Whereas**, an application has been filed requesting a Use Variance to permit homes for the aged in the form of assisted living and memory care facilities at 2956 Gina Marie Lane & various adjacent properties (Parcels: 08-30.0-102-001, 08-30.0-102-024, 08-30.0-102-023, 08-30.0-102-022, 08-30.0-102-021, 08-30.0-102-020, 08-30.0-102-019, 08-30.0-102-018, 08-30.0-102-017, 08-30.0-102-016, 08-30.0-102-015, 08-30.0-102-014, 08-30.0-102-013, 08-30.0-102-012, 08-30.0-102-011, 08-30.0-102-010, 08-30.0-102-009, 08-30.0-103-001, 08-30.0-103-002, 08-30.0-103-003, 08-30.0-103-004, 08-30.0-103-005, 08-30.0-103-006, 08-30.0-103-007, 08-30.0-103-014, 08-30.0-103-013, 08-30.0-103-012, 08-30.0-103-011, 08-30.0-103-010, 08-30.0-103-009, 08-30.0-103-008, 08-30.0-104-002, 08-30.0-104-003, 08-30.0-104-004, 08-30.0-104-005, 08-30.0-104-006, 08-30.0-104-007, 08-30.0-104-008, 08-30.0-104-009) located in an "A-1" Single Family Residence District. (Applicable Section of the Zoning Code: 162.0093, 162.570).

**Whereas**, a public hearing has been held before the City's Zoning Board of Appeals which has issued its advisory report.

**NOW, THEREFORE**, be it ordained by the City Council of the City of Belleville, Illinois as follows:

**Section 1.** That the application requesting a Use Variance to permit homes for the aged in the form of assisted living and memory care facilities at 2956 Gina Marie Lane & various adjacent properties (Parcels: 08-30.0-102-001, 08-30.0-102-024, 08-30.0-102-023, 08-30.0-102-022, 08-30.0-102-021, 08-30.0-102-020, 08-30.0-102-019, 08-30.0-102-018, 08-30.0-102-017, 08-30.0-102-016, 08-30.0-102-015, 08-30.0-102-014, 08-30.0-102-013, 08-30.0-102-012, 08-30.0-102-011, 08-30.0-102-010, 08-30.0-102-009, 08-30.0-103-001, 08-30.0-103-002, 08-30.0-103-003, 08-30.0-103-004, 08-30.0-103-005, 08-30.0-103-006, 08-30.0-103-007, 08-30.0-103-014, 08-30.0-103-013, 08-30.0-103-012, 08-30.0-103-011, 08-30.0-103-010, 08-30.0-103-009, 08-30.0-103-008, 08-30.0-104-002, 08-30.0-104-003, 08-30.0-104-004, 08-30.0-104-005, 08-30.0-104-006, 08-30.0-104-007, 08-30.0-104-008, 08-30.0-104-009) located in an "A-1" Single

Family Residence District is hereby granted. (Applicable Section of the Zoning Code: 162.0093, 162.570).

**Section 2.** That conflicting ordinances or pertinent portions thereof in force at the time of this ordinance takes effect are hereby repealed.

**Section 3.** This ordinance shall be in full force and effect from and after its passage, approval and publication, all as provided by law.

**PASSED** by the City Council of the City of Belleville, Illinois, on this \_\_\_\_\_ day of \_\_\_\_\_, 2017 on the following roll call vote:

	<u><b>AYE</b></u>	<u><b>NAY</b></u>
Joe Hazel	_____	_____
Ken Kinsella	_____	_____
Jane Pusa	_____	_____
Mike Buettner	_____	_____
Kent Randle	_____	_____
Scott Tyler	_____	_____
Johnnie Anthony	_____	_____
Raffi Ovian	_____	_____
Ed Dintelman	_____	_____
Michelle "Shelly" Schaefer	_____	_____
Andy Gaa	_____	_____
Dr. Mary G. Stiehl	_____	_____
Dennis C. Weygandt	_____	_____
Phil Elmore	_____	_____
Roger Wigginton	_____	_____
Roger W. Barfield	_____	_____

APPROVED by the Mayor of the City of Belleville, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**ORDINANCE NO. 8149-2017**

**AN ORDINANCE APPROVING THE FINAL PLAT OF MARCO PLAZA PLAT  
I/GLENWOOD EQUITIES**

THE CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS (THE "CITY" IS DULY ORGANIZED AND EXISTING MUNICIPALITY CREATED UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF ILLINOIS.

THE CITY OF BELLEVILLE IS NOW OPERATING UNDER THE PROVISIONS OF THE ILLINOIS MUNICIPAL CODE, AS SUPPLEMENTED AND AMENDED AS A HOME RULE MUNICIPALITY PURSUANT TO ARTICLE VII OF THE ILLINOIS CONSTITUTION OF 1970; AND IN THE EXISTENCE OF ITS HOME RULE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS:

Section 1. That the hereto attached Final Plat of Marco Plaza Plat I/Glenwood Equities located within the City of Belleville, in the County of St. Clair and the State of Illinois is hereby approved.

Section 2. A copy of this ordinance, together with a copy of the attached plat shall be recorded in the Office of the Recorder of Deeds, St. Clair County, Illinois.

Section 3. A certified copy of this Ordinance together with a copy of the hereto attached plat, shall be filed in the Office of the County Clerk of St. Clair County, Illinois.

Section 4. That conflicting ordinances or pertinent portions thereof in force at the time this Ordinance takes effect are hereby repealed.

Section 5. This Ordinance shall be in full force and effect from and after its passage and approval, all as provided by law.

PASSED by the City Council of the City of Belleville, Illinois on the 18th day of December, 2017 on the following roll call vote:

	<u>AYE</u>	<u>NAY</u>
Joe Hazel	_____	_____
Ken Kinsella	_____	_____
Jane Pusa	_____	_____
Mike Buettner	_____	_____
Kent Randle	_____	_____
Scott Tyler	_____	_____
Johnnie Anthony	_____	_____
Raffie Ovian	_____	_____
Ed Dintleman	_____	_____
Michelle "Shelly" Schaefer	_____	_____
Andy Gaa	_____	_____
Dr. Mary G. Stiehl	_____	_____
Dennis C. Weygandt	_____	_____
Phil Elmore	_____	_____
Roger Wigginton	_____	_____
Roger W. Barfield	_____	_____

APPROVED by the Mayor of the City of Belleville, Illinois this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

\_\_\_\_\_  
MAYOR

ATTEST:

\_\_\_\_\_  
CITY CLERK

**ORDINANCE NO. 8150-2017**

**ORDINANCE ABATING ALL TAXES HERETO LEVIED FOR  
THE YEAR 2017 TO PAY THE PRINCIPAL OF AND INTEREST  
ON GENERAL OBLIGATION BONDS OF THE CITY OF  
BELLEVILLE, ILLINOIS.**

**WHEREAS**, the Mayor and City Council (the “Corporate Authorities”) of the City of Belleville, Illinois (the “City”) have previously provided for the issuance of the following general obligation bonds of the City:

<u>Series of Bonds</u>	<u>Approval Dated</u>	<u>Amount Issued</u>
General Obligation Refunding Bonds, Series 2009	12/7/2009	\$3,385,000
General Obligation Bonds, Series 2011A	2/7/2011	\$5,000,000
General Obligation Refunding Bonds, Series 2011B	11/7/2011	\$8,670,000
General Obligation Refunding Bonds, Series 2012	11/19/2012	\$6,915,000
General Obligation Bonds, Series 2014	12/1/2014	\$9,495,000
General Obligation Bonds, Series 2015	8/3/2015	\$8,500,000

(collectively, the “Bonds”), and has provided for the levy of a direct annual tax sufficient to pay the principal of and interest on the Bonds as they shall become due and owing in each year; and

**WHEREAS**, legally available funds of the City have been determined by the Corporate Authorities to be sufficient to pay the principal of and interest on all outstanding Bonds in the next succeeding bond year; and

**WHEREAS**, it is necessary and in the best interests of the City that the taxes heretofore levied for the year 2017 to pay the principal of and interest on the Bonds be abated;

**NOW THEREFORE** be it ordained by the Mayor and City Council of the City of Belleville, Illinois, as follows:

**Section 1. Abatement of Taxes.** All taxes heretofore levied for the year 2017 in the ordinances authorizing the issuance of the Bonds are hereby abated in their entirety.

**Section 2. Filing of Ordinance.** Forthwith upon the adoption of this Ordinance, the City Clerk shall file a certified copy hereof with the County Clerk of St. Clair County, Illinois, and it shall be the duty of said County Clerk to abate said taxes levied for the year 2017 in accordance with the provisions hereof.

**Section 3. Effective Date.** This Ordinance shall be in full force and effect forthwith upon its passage by the Corporate Authorities and signing and approval by the Mayor.

**PASSED** by the City Council of the City of Belleville, Illinois on this 18<sup>th</sup> day of December, 2017 on the following roll call vote:

	AYE	NAY
Kenneth Kinsella	_____	_____
Joseph Hazel	_____	_____
Mike Buettner	_____	_____
Jane Pusa	_____	_____
Kent Randle	_____	_____
Scott Tyler	_____	_____
Johnnie Anthony	_____	_____
Raffi Ovian	_____	_____
Shelly Schaefer	_____	_____
Edward Dintelman	_____	_____
Andrew Gaa	_____	_____
Mary Stiehl	_____	_____
Dennis Weygandt	_____	_____
Phillip Elmore	_____	_____
Roger Barfield	_____	_____
Roger Wigginton	_____	_____

[Remainder of page intentionally blank.]

**APPROVED** by the Mayor of the City of Belleville, Illinois this 19<sup>th</sup> day of December, 2017.

ATTEST:

APPROVED:

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor

(SEAL)

STATE OF ILLINOIS                    )  
  ) SS.  
COUNTY OF ST. CLAIR                )

I, the undersigned, do hereby certify that I am the duly qualified and acting City Clerk of the City of Belleville, Illinois, and as such officer I am the keeper of the records and files of the City Council of said City.

I do further certify that the foregoing constitutes a full, true and complete copy of an ordinance adopted by the City Council of the City on December 18, 2017, entitled:

**ORDINANCE ABATING ALL TAXES HERETO LEVIED FOR  
THE YEAR 2017 TO PAY THE PRINCIPAL OF AND INTEREST  
ON GENERAL OBLIGATION BONDS OF THE CITY OF  
BELLEVILLE, ILLINOIS.**

I do further certify that the deliberations of the City Council of said City on the adoption of said ordinance were taken openly; that the vote on the adoption of said ordinance was taken openly; that said meeting was held at a specified time and place convenient to the public; that notice of said meeting was duly given to all news media requesting such notice; that an agenda for said meeting was posted at the location where said meeting was held and at the principal office of the City Council of said City at least 48 hours in advance of the holding of said meeting on a day other than a Saturday, a Sunday or a legal holiday for municipalities in the State of Illinois; that said agenda contained a specific reference to said ordinance; and that said meeting was called and held in strict accordance with the provisions of the Open Meetings Act of the State of Illinois, as amended, and with the provisions of the Illinois Municipal Code, as amended, and that said City Council has complied with all of the applicable provisions of said Act, said Code and its procedural rules in the adoption of said ordinance.

IN WITNESS WHEREOF, I have hereunto affixed my official signature and the seal of said City, this 18th day of December, 2017.

(SEAL)

\_\_\_\_\_  
City Clerk, City of Belleville, Illinois

DATE: 12/18/17

VENDOR #	NAME	DEPT.	AMOUNT
=====			
13	MOTOR FUEL TAX FUND		
2595	WISSEHR ELECTRIC, INC.	13-00	318.44
6563	CHRIST BROS. ASPHALT INC	13-00	3,831.91
EL001	ELECTRICO, INC.	13-00	1,394.86
RC001	RCS CONSTRUCTION, INC	13-00	21,233.70
	**TOTAL		26,778.91
	13 MOTOR FUEL TAX FUND	GRAND TOTAL	26,778.91