

City of Belleville
Finance Committee Meeting
June 14, 2021
City Hall 101 South Illinois Street

In Attendance:

(A) Finance Committee Members

Bryan Whitaker, Alderman
Jamie Eros, Alderman
Scott Ferguson, Alderman
Raffi Ovian, Alderman
Shelly Schaefer, Alderman
Chris Rothweiler, Alderman
Phil Elmore, Alderman
Nora Sullivan, Alderman

(B) Guests

Michael Hagberg
DeCarlos Underwood

(C) Staff

Mayor Patty Gregory
Jamie Maitret, Finance Director
Sarah Biermann, Treasurer
JP Penet, Asst. Fire Chief
Sal Elkott, City Engineer

Chairman Whitaker called the meeting to order at 7:08 pm. All Committee members were present. Emergency evacuation procedures were explained.

Chairman Whitaker opened public participation. There was no public participation. Public participation was closed.

Chairman Whitaker asked for a motion to approve the minutes from the May 10, 2021 meeting.

Motion

Alderman Schaefer made a motion to approve the minutes from May 10, 2021. Alderman Ferguson seconded. Roll call vote was taken. Alderman Eros, Ferguson, Ovian, Schaefer, Rothweiler, Elmore, Sullivan and Whitaker all voted yes. The motion passed.

Development Agreement with Under the Wood Property, LLC

Finance Director Maitret gave a brief explanation of the proposed development agreement. The agreement is for the remodeling of the existing facility located at 103 North 47th St, for an event space. The owner would invest no less than \$70,000 to remodel, and retain 2 FTE jobs. The City would reimburse \$10,000 in TIF #3 funds for the remodeling. There were some questions raised at the Economic Development & Annexation Committee meeting on this project. Owner DeCarlos Underwood was in attendance tonight, and answered all of the questions. Discussion followed.

Motion

Alderman Schaefer made a motion to approve the development agreement with Under the Wood Property, LLC. Alderman Ovian seconded. Roll call vote was taken. Alderman Eros, Ferguson, Ovian, Schaefer, Rothweiler, Elmore, Sullivan and Whitaker all voted yes. The motion passed.

Changes to Fire Department Fee Schedule

JP Penet explained that the Fire Department is recommending a few changes to their Fee Schedule. The main changes are:

- Plan review fee changing from \$2 per \$1,000 of alarm system cost, to \$3 per \$1,000.
- All Other Permits fee also changing from \$2 per \$1,000 of project cost to \$3 per \$1,000 of project cost, and also now including Bulk Tank CO2 Storage.
- Work performed without a permit shall be subject to fees of 200% of the calculated rate (parallel with building and electrical permits)
- New Expedited Review fee - \$250 application fee plus expedited plan review fees of 150% of the calculated rate.

All proposed changes are shown in red on the proposed schedule. Discussion followed.

Motion

Alderman Eros made a motion to approve the recommended changes to the Fire Department Permit Fee Schedule. Alderman Ferguson seconded. Roll call vote was taken. Alderman Eros, Ferguson, Ovian, Schaefer, Rothweiler, Elmore, Sullivan and Whitaker all voted yes. The motion passed.

Billboard Leases with Outfront Media

Jamie Maitret explained that we have been contacted by Outfront Media to renew 4 current leases for billboards that they own on City property. Three of them are on Route 15 by the Wastewater Treatment Plant, and one is at 10600 West Main Street. Outfront is proposing to reduce rent on one of the billboards that is not generating as much revenue for them, but raising the other three. Overall, over the 20 year period they are offering an increase in total rent from all four of \$11,000. Questions were raised about why one was decreasing, and if this could be renegotiated. Discussion followed.

Motion

Alderman Schaefer made a motion to approve the billboard location lease renewals with Outfront Media LLC. Alderman Rothweiler seconded. Roll call vote was taken. Alderman Eros, Ferguson, Ovian, Schaefer, Rothweiler, Elmore, Sullivan and Whitaker all voted yes. The motion passed.

Rebuild Illinois Funding Discussion

At last month's meeting there was a request for Jamie to bring forward information about Rebuild Illinois funding. She prepared a packet of information for the committee members to review. Each installment that the City is to receive is \$488,545.87. To date, the City has received 4 of the 6 installments, totaling \$1,954,183.48. This funds must be used on bondable capital improvements. Discussion followed.

No motion needed.

Closing Insurance Fund and Checking Account

Jamie explained that since we changed back to being fully insured for medical insurance, there was no longer a need for this fund or checking account. After all final bills are paid, the very small amount of funds remaining will be transferred back to the General Fund.

Motion

Alderman Elmore made a motion to approve closing Insurance Fund (Fund 03) and corresponding checking account. Alderman Ferguson seconded. Roll call vote was taken. Alderman Eros, Ferguson, Ovian, Schaefer, Rothweiler, Elmore, Sullivan and Whitaker all voted yes. The motion passed.

Opening New Fund and Checking Account for ARPA Funds

Jamie explained that since we will be receiving funds from the American Rescue Plan (ARPA), she would like to create a new, separate fund and checking account to account for these grant funds. Jamie also discussed what she has learned so far regarding ARPA funds. We recently received notice that we may be eligible for \$15,792,501. Initially we were informed it was only about \$5 million. We are looking into this further and will be applying for funds in the coming days. There are restrictions on how these funds can be used. Discussion followed.

Motion

Alderman Schaefer made a motion to approve opening new fund and checking account for American Rescue Plan (ARPA) funds. Alderman Ferguson seconded. Roll call vote was taken. Alderman Eros, Ferguson, Ovian, Schaefer, Rothweiler, Elmore, Sullivan and Whitaker all voted yes. The motion passed.

Revenue Sources

Motion to receive and file.

Motion

Alderman Elmore made a motion to receive and file the revenue sources. Alderman Ferguson seconded. Roll call vote was taken. Alderman Eros, Ferguson, Ovian, Schaefer, Rothweiler, Elmore, Sullivan and Whitaker all voted yes. The motion passed.

Motion to Adjourn

Alderman Rothweiler made a motion to adjourn at 8:09 pm. Alderman Ferguson seconded. Roll call vote was taken. Alderman Eros, Ferguson, Ovian, Schaefer, Rothweiler, Elmore, Sullivan and Whitaker all voted yes. The motion passed.