

**Belleville Public Library Board of Trustees Meeting
Telephone Conference**

Thursday, June 10, 2021, 6:30 P.M.

- I. Call to order and safety instructions:** Board President Carol Keeley called the meeting to order at 6:30 p.m.

Present:	Mary Karban	Excused: Carmen Duco
	Carol Keeley	Jamie Maitret
	Sara Rice	Gregg Turner
	Rhonda Ross	
	Mary Smith	
	Helen Thompson	

Also present: Leander Spearman, Library Director and Angela Riley, Library Administrative Assistant.

II. Public Comments:

- III. Approval of Minutes:** Mary Smith moved to accept the minutes of the May 13, 2021 Board Meeting. Motion was seconded by Rhonda Ross. Minutes were approved.

- IV. Personnel/Legal/Legislation:** Leander Spearman reported on staffing and reopening. He stated that because of depleted staffing levels, it became necessary to close the Branch location for 2 weeks. Now that open positions are being filled and new staff is being trained, the plan is to reopen both branches on July 6, 2021 with full hours and no restrictions.

Leander Spearman reported that he and the HR manager met with the Union Representative and negotiations will begin on June 16th.

Board nominations were made for: Mary Smith, President – Helen Thompson, Vice-President – Rhonda Ross, Secretary.

Rhonda Ross moved to accept the nominated board officers. Motion was seconded by Sara Rice. Board Officers were approved.

- V. Policy:** Mary Smith moved the motion for the Belleville Public Library to offer Non-Resident Cards based on the Mathematical Method. Helen Thompson seconded. Motion carried.

Rhonda Ross moved the motion for \$72.00 to be the Non-Resident Card Fee. Helen Thompson seconded the motion. Motion carried.

- VI. Property, Equipment, and Service:** Leander Spearman presented a proposal from Spectrum Volp for a new telephone system for the library. Connect=D is the current provider and is more expensive.

Mary Smith moved the motion to approve the new telephone system. Rhonda Ross seconded. New telephone system was approved.

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Continued**

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- VII. Finance:** Leander Spearman reported on the allocations of the unrestricted Trust Fund Check Donation.

Rhonda Ross moved the motion to approve claims to be paid and Mary Smith, seconded. Claims were approved.

- VIII. Fundraising/Foundations/Promotion/Marketing:**

- IX. Library Reports:** Enclosed with information packet.

- X. Old Business:**

- XI. New Business:**

- XII. Closed Session:** Mary Karban moved the motion to enter into Closed Session. Sara Rice seconded. Meeting moved into Closed Session at 7:01 p.m.

Rhonda Ross moved the motion to end Closed Session. Mary Smith seconded. Closed Session ended at 7:14 p.m.

- XIII. Adjourn:** Motion was made by Helen Thompson and seconded by Mary Karban to adjourn. Motion carried. The June, 2021 meeting adjourned at 7:15 p.m. The next meeting of the Library Board of Directors will be held Thursday, July 8, 2021 at 6:30 p.m.

Submitted,
Angela Riley
Administrative Assistant