

**Belleville Public Library Board of Trustees Meeting  
Telephone Conference**

**Thursday, March 11, 2021, 6:30 P.M.**

- I. Call to order and safety instructions:** Board Vice-President Mary Smith called the meeting to order at 6:31 p.m.

<b>Present:</b>	Carmen Duco	<b>Excused:</b>	Carol Keeley
	Mary Karban		Sara Rice
	Jamie Maitret		Rhonda Ross
	Mary Smith		Gregg Turner
	Helen Thompson		

Also present: Leander Spearman, Library Director and Angela Riley, Library Part-Time Administrative Assistant.

**II. Public Comments:**

- III. Approval of Minutes:** Helen Thompson moved to accept the minutes of the February 11, 2021 Board Meeting. Motion was seconded by Mary Karban. Minutes were approved.

- IV. Personnel/Legal/Legislation:** Leander Spearman reported on the current days and hours of operations for the Library and the plans to expand services. He also reported on the status of staff Covid Vaccines.

Leander Spearman reported that expanding in person hours, will create the need to begin recalling additional staff. He reviewed the current vacant positions and the plans to fill them.

**V. Policy:**

- VI. Property, Equipment, and Service:** Leander Spearman reported that after a re-evaluation of the library service model, some things will function differently; they include the operating hours for the West Branch and the library will focus more on outreach and service expansion beyond the physical walls of the library.

Leander Spearman reported that Passport services will return on March 15, 2021.

- VII. Finance:** Leander Spearman presented the final draft of the budget that has been presented to the council for review. The final vote will come in April.

Leander Spearman reported that the library has been named as a \$10,000.00 benefactor in the Virginia Ruff Estate. The funds are unrestricted.

Jamie Maitret moved the motion to approve claims to be paid and Helen Thompson, seconded. Claims were approved.

**VIII. Fundraising/Foundations/Promotion/Marketing:**

- IX. Library Reports:** Enclosed with information packet.

**Belleville Public Library Board of Trustees Meeting  
Telephone Conference Minutes  
Continued**

**Thursday, March 11, 2021, 6:30 P.M.**

**X. Old Business:**

**XI. New Business:**

**XII. Closed Session:**

**XIII. Adjourn:** Motion was made by Jamie Maitret and seconded by Mary Karban to adjourn. Motion carried. The March, 2021 meeting adjourned at 6:53 p.m. The next meeting of the Library Board of Directors will be held Thursday, April 8, 2021 at 6:30 p.m.

Submitted,  
Angela Riley  
Administrative Assistant