

Belleville Historic Preservation Commission

Meeting Minutes: Thursday, February 18, 2021 (Meeting held as a teleconference per requirements due to the Covid-19 pandemic. All voting will be a roll call vote.)

Attendance:

Ashley Pollock, Vice Chairperson (Acting Chair)
Keith Owens, Secretary/Treasurer
Andy Gaa, Member
Nichole Hettenhausen, Member
Jack LeChien, Member
Joel Glasscock, Member
Justin Dominique, Member
Linda Weisenstein, Member
Emma A. Oldehoeft, City Planner/City

Absent:

Molly McKenzie, Chairperson

Members of the Public:

Mike Dill

Call to Order: 7:01 pm

Due to the meeting being conducted as a teleconference, emergency procedures were waived.

PUBLIC PARTICIPATION

A call for public participation was given, but no one responded.

DESIGN REVIEW REQUEST(S)

200 Abend Street: City of Belleville (Koerner House): Jack LeChien – Representative

One chimney will be rebuilt at the front left of the museum and three new replacement chimneys will be built: one at the front right, one at the right rear and the other one at the left rear of gable roof portion on the house. All four will be five feet high each, capped, two widths of brick, tan or brown colored. The roof will be a 20 inch wide metal panel with standing seams on the north and south sides of the gable roof. If the medal roof is not feasible, then a new 3 tab architectural shingle roof will be used.

Mrs. Hettenhausen – Motion made: “I make a motion that we accept the design review request for 200 Abend Street for the roof and additional 3 chimneys”

Mrs. Weisenstein - Second

Roll call vote was conducted

Mr. LeChien – Abstain due to being the representative of the DRR for 200 Abend Street

Ms. Pollock - yes

Mr. Owens – yes

Mrs. Weisenstein – yes

Mr. Dominique - yes

Mrs. Hettenhausen – yes

Mr. Gaa – yes

Mr. Glasscock - yes

Motion carries

OFFICER'S REPORTS

Chairperson Report: No Report

Vice Chairperson Report: No Report

Secretary Report:

Mr. Owens presented the Tuesday, January 26, 2021 meeting minutes to the commission and no correction were needed.

Mr. Gaa – Motion made: “I make a motion to accept the minutes with corrections.”

Mr. Dominique - Second

Roll call vote was conducted - Motion carries unanimously

Treasurer’s Report: Treasurer’s Report:

Mr. Owens shared with the commission that at as of January 31, 2021, there was \$3146.39 in the savings account (increase of \$0.27 in interest), with an additional \$2,000 from the city budget.

Mr. Dominique - Motion made: “I make a motion to approve the Treasurer’s Report.”

Mrs. Weisenstein - Second

Roll call vote was conducted - Motion carries unanimously

New/Old Business

Update on Social Media

Ms Pollock stated that there is no update.

Spring Newsletter

Mr. LeChien has given photos and a copy of the wording for the newsletter to Ms. Oldehoeft and it will be added to the letter the city will be sending out to the homeowners of the historic district and local realtors. Mr. Oldehoeft reported that the mayor will be notified of the letter completion and the city has already approved the pay for the postage for the letter.

Mr. Gaa asked if the usual design of the newsletter, the light post along the left hand side and the title of the newsletter, will be incorporated on the letter. Ms. Oldehoeft stated that if Mr. Gaa would send what he has from former newsletters, she will see how it can be incorporated into the letter. Mr. LeChien asked that there be a title explaining what the photo are and that DRRs were approved prior to work completed.

Mr. LeChien said that this letter would be on city letterhead because it will show the home owners and realtors that the commission is an arm of the city government. That the commission is not like a historical society or anything else. This was the original idea for the letter showing city backing of the commission and then for future newsletters, go back to the regular newsletter templet.

Miscellaneous

Mr. LeChien stated that the first Saturday in June is Museum Day and that there is a community group that is promoting a Bike and Walk activity on this day. This will be between the Museum of Labor and Industry and the other museums with the Old Belleville Historic District. The idea is to make available the two brochures that are at City Hall – one on the historical architecture found in the historic districts and the other one is a walking tour which includes addresses of homes with historic significance in Belleville.

Mr. LeChien would like this idea of using the promotional material on June 3 to be voted on at the March 2021 commission meeting. Mr. Owens ask if we should add to the motion of the DIY for historical tuckpointing and window restoration which will occur on that day also. Mrs. Weisenstein suggested if we would consider giving away a bag or backpack that people could use to place these brochure as they are walking or biking.

Meeting to Adjourn

Mrs. Hettenhausen motioned to adjourn,
Mr. Glasscock - second,
Roll call vote was conducted - Motion carries unanimously

Meeting adjourn 7:39 pm

Date Approved: _____

Chairperson Signature

Date

Approved on March 14, 2021