

**Belleville Public Library Board of Trustees Meeting
Telephone Conference**

Thursday, February 11, 2021, 6:30 P.M.

- I. Call to order and safety instructions:** Board President Carol Keeley called the meeting to order at 6:30 p.m.

Present:	Mary Karban	Excused: Carmen Duco
	Carol Keeley	Gregg Turner
	Jamie Maitret	
	Sara Rice	
	Rhonda Ross	
	Mary Smith	
	Helen Thompson	

Also present: Leander Spearman, Library Director and Angela Riley, Library Part-Time Administrative Assistant.

II. Public Comments:

- III. Approval of Minutes:** Rhonda Ross moved to accept the minutes of the January 14, 2021 Board Meeting. Motion was seconded by Helen Thompson. Minutes were approved.

- IV. Personnel/Legal/Legislation:** Leander Spearman reported on the changes in the State Covid restrictions and the status of restricted Library services.

Leander Spearman reported on the lobbying of the Illinois State Library and the Illinois Library Association to include School and Public Library employees in the Phase one Vaccine distribution.

Leander Spearman requested on behalf of the library staff to close the Library on Saturday, April 3, 2021, the day after Good Friday, due to reduced staffing and reduced work schedule.

Mary Smith moved the motion to close the Library on Saturday, April 3, 2021. Motion was seconded by Rhonda Ross. Motion carried.

Leander Spearman reported that the Union has submitted a letter indicating their intention to begin contract negotiations. He requested one or two board members to represent Administration in the virtual negotiations. Mary Karban and Rhonda Ross volunteered to represent.

Leander Spearman detailed the available options to re-establishing a 501c3 status which is needed to solicit corporations for large donations or sponsorships and grant applications.

- V. Policy:** Leander Spearman included the policies and discussed details of the optional State changes to library law; E-Resources and Cards for Kids. He recommended fully embracing and promoting the Cards for Kids.

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Helen Thompson moved the motion to implement Cards for Kids. Mary Smith seconded the motion. Motion carried.

- VI. Property, Equipment, and Service:** Leander Spearman reported that Smart Money Manager, the new Point of Sale system has been installed and the staff is getting used to the new system. He detailed the many benefits and interfaces with current software and website systems.

Leander Spearman reported that the first Belleville Reads Program has concluded and was a success. He thanked Bank of Belleville for their sponsorship. The staff has selected a second title for Belleville Reads; "The Guest List" By: Lucy Foley.

Leander Spearman reported that the Circulation staff has put together grab bags that patrons may request. These bags include books, DVD's and books on tape that would normally be sold in our quarterly book sale.

Leander Spearman reported on the status and distribution schedule for PC's for People.

Leander Spearman reported on the status of the Metro East Mobile Library Services cooperative. The current plan is to have one or more of the vehicles on the road by early March.

Leander Spearman reported that Boopsie the company that created and supports the mobile app has been sold to a company called Solus. He reported the library is in the testing stages of the new app and detailed many enhancements it offers including management of curbside services.

Leander Spearman reported that the Library is in the process of establishing Notary services and plans to begin offering Notary services by appointment in the next few weeks.

- VII. Finance:** Leander Spearman stated that the library budget will be ready next month.

Mary Smith moved the motion to approve claims to be paid and Jamie Maitret, seconded. Claims were approved.

- VIII. Fundraising/Foundations/Promotion/Marketing:**

- IX. Library Reports:** Enclosed with information packet.

- X. Old Business:**

- XI. New Business:**

- XII. Closed Session:**

XIII. Adjourn: Motion was made by Rhonda Ross and seconded by Helen Thompson to adjourn. Motion carried. The February, 2021 meeting adjourned at 7:24 p.m. The next meeting of the Library Board of Directors will be held Thursday March 11, 2021 at 6:30 p.m.

Submitted,
Angela Riley
Administrative Assistant