



BELLEVILLE ELECTRICAL COMMISSION MEETING MINUTES

January 25, 2021

Meeting called to order at 6:00 p.m. Mr. Tom Bell. Due to technological delay, quorum was declared at 6:10 with the arrival of David Bratten. Mr. Bell called the Roll of Committee Members.

<u>ROLL CALL of COMMITTEE MEMBERS</u>	<u>PRESENT</u>	<u>NOT PRESENT</u>
Tom Bell	X	
Ryan Alexander	X (arrived at 6:32pm)	
Bryan Jarvis	X (arrived at 6:15pm)	
David Bratten	X	
Joe Harnist	X	
Tom Pour	X	
Ed Escobedo	X	

Guests: Annissa McCaskill, Director RDCS; Mayor Mark Eckert

PUBLIC PARTICIPATION: None.

APPROVAL OF MINUTES

The minutes for January 25, 2021 meeting were reviewed and approved.

MOTION: HARNIST
SECOND: BELL
PASSED: UNANIMOUSLY VIA
ROLL CALL VOTE

INSPECTORS'S REPORT

Electrical Inspector Ed Escobedo reported that for the month of December 2020, there were 41 Housing and 71 Electrical inspections, for a total of 112 inspections. He noted that this was identical to December 2019; most months matched closely to the previous year except for April, May, and June due to the COVID-19 pandemic. Chair Bell asked how many of the permits were new constructions. Mr. Escobedo stated that he would work with the Ms. Janet Hayden in the Department to provide that information in the future. Mayor Eckert thanked the Commission and Mr. Escobedo for all their hard work and patience. He stressed that he supports whoever is chosen for Chairman and thanked Mr. Bell for his assistance.

The report was received and filed.

UNFINISHED BUSINESS

Solar Licenses and Solar Inspections

Chair Bell asked Commission Members to provide their thoughts regarding licensure for solar installation vendors and criteria for inspections. There was discussion among the Committee regarding the installation process and whether said vendors have the adequate experience for safe installment. Mr. Escobedo explained challenges he has encountered during such inspections regarding the work of solar companies v. the electrical contractor. Commission Member Dave Bratten gave insight from his experience working with such companies. It was agreed that the inspection will require two inspections, one rough in, one final. The electrical contractor who performed the work will be required to be on site during the inspection(s).

- TABLED: Discussion regarding if licenses, or a separate type of license, should be issued to solar companies.

APPLICANT PROCESS

The Commission walked through pertinent sections of the Code, specifically Section 151.40 and 151.43. Commission Member Harnist asked if the Applicant Qualifications language should also include the language regarding "Designated Person."

- Discussion on adding the wording, "be a designated person as defined by section 151.40" to 151.43 (B) and forwarding to Ordinance and Legal Committee.

MOTION: HARNIST
SECOND: BRATTER
PASSED: UNANIMOUSLY VIA ROLL CALL VOTE

- Joe Harnist nominated Tom Bell as chairman of the Electrical Commission, it was seconded by Bryan Jarvis. Mr. Bell accepted the nomination. There were no other nominations. The motion passed unanimously via roll call. Mr. Bell advised that he would touch bases with other Commission Members to fill the roles of Secretary and Vice Chair.
- Minutes were provided for Nicholas Cotton of Bell Electric who provided proof of his additional education for licensure.

NEW BUSINESS

Hanenkamp Electric:

- Jason Snyder must show proof of he is an officer of the company.
- Mark Jones and Phillip Maguire must both show proof of designated person, and education or hours worked.

A & M Electric: James Lamb needed to provide proof of four years of work experience and proof of being an officer of the company.

Olson Electric: Jeremy Olson needed to provide hours worked, and documentation from the Secretary of State as a registered business.

**MOTION: BRATTEN
 SECOND: JARVIS
 PASSED: UNANIMOUSLY VIA
 ROLL CALL VOTE**

DUE TO TECHNOLOGICAL ISSUES, THE MEETING ENDED PRIOR TO FORMAL ADJOURNMENT.

The next meeting schedule for Monday, February 22, 2021 at 6:00 p.m.

Chairman

Approved _____ Date ____/____/____

Recording Secretary

Approved _____ Date ____/____/____