

Belleville Historic Preservation Commission

Held at the Mayor's Conference Room: Belleville City Hall
Meeting Tuesday, January 17, 2023 @ 7:00 p.m.

ATTENDANCE

Jack LeChien, Chair
Keith Owens, Vice Chair / Secretary
Nichole Hettenhausen, Treasurer
Marie Banks, Member
Andy Gaa, Member
Justin Dominique, Member

Absent:

Linda Weisenstein, Member
Molly McKenzie, Member

Staff:

Eric Schauster – City Liaison

DRR Representatives:

Keith Owens

Public Attendance:

Mike Dill
Will Viall
Barb Knebelkamp Swantner

CALL TO ORDER

Mr. LeChien called the meeting to order at 7:01 pm

Emergency Procedures were given.

PUBLIC PARTICIPATION

Mr. Viall and Ms. Swantner expressed concerned about the DRR that was to be considered for 215 Abend Street. Mr. Viall mentioned if solar panels were placed on the roofs of 215 Abend Street, the two trees on the back south side of property would have to be cut down. One of the trees is a mature scarlet oak and the other is a mature Black Oak and it would be a shame to cut those trees down. Ms. Swantner expressed concern that one of the proposed solar panels placements would be on the roof of a 215 Abend Street side of an adjoining building that is combined on her property on 211 Abend.

DESIGN REVIEW REQUEST(S)

215 Abend Street: Keith Owens - Homeowner. Request to place solar panels on the home's flat roof and the carriage house on the back of the property. The house roofs are flat or a very slight angle and will not be seen from the street. The solar panels on the carriage house will be on the south side and will not be seen from Abend Street.

Discussion occurred and questions answered. It was shared that Commission approval for plant landscaping and tree planting or removal is not required under the Design Review Manual.

Mr. Dominique – Motion made to accept the DRR as presented.
Ms. Banks - Seconded.
Motion passed unanimously.

OFFICER'S REPORTS

Chairperson's Report: Mr. LeChien mentioned that Chris Rothweiler (Aldersperson of Ward 6) was having a meeting on January 25 about the future of Ever & Anon Park at 720 East Main Street at 6:30pm.

Secretary Report: Mr. Owens presented the November 15, 2022's Meeting minutes.

Mr. Gaa – Motion made to accept the minutes.
Mrs. Hettenhausen – Seconded
Motion passed unanimously.

Treasurer's Report:

Mrs. Hettenhausen shared that the funds available to the commission is: Budget: \$2000; Savings \$0 as of November 2022.

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Mr. Owens – Motion made to accept the treasure's report.
Mr. Dominique – Seconded
Motion passed unanimously.

NEW / OLD BUSINESS

Historic Banner Update:

Mrs. Hettenhausen stated that the banners are up and the project it done.

Design Review Manual

Mr. Schauster shared that a consultation firm has been contacted which specializes in Historic District Design Manuals and it would cost around \$8000 to update our current Design Review Manual. This consultation firm would perform a full manual review and rewrite with current practices and materials acceptable to maintain historic homes. This would be paid with possible grant money coming available to the City of Belleville in February 2023

107 East 'D' St. Update

Mr. Schauster gave an update and answered questions pertaining to 107 East D Street's restoration and the RFP which will be required by the Building and Zoning Department.

MISCELLANEOUS DISCUSSION

Monies in the Budget

Mr. Dominique asked if we can ear mark the \$2000 budget to a future project and roll it into fiscal year 2023. Mr. Owens stated he could look at writing up a newsletter.

MEETING TO ADJOURN

Mr Gaa - Motioned to adjourn.
Mrs. Hettenhausen – Seconded.
Motion passed unanimously.

Meeting adjourn 7:47 pm

Date Approved: 3-30-23

Chairperson's Signature: Jack L. Chein

