

**Belleville Public Library Board of Trustees Meeting  
Telephone Conference**

**Thursday, January 14, 2021, 6:30 P.M.**

- I. Call to order and safety instructions:** Board President Carol Keeley called the meeting to order at 6:30 p.m.

<b>Present:</b>	Carmen Ducco Mary Karban Carol Keeley Jamie Maitret Sara Rice Mary Smith Helen Thompson	<b>Excused:</b> Rhonda Ross Gregg Turner
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Also present: Leander Spearman, Library Director and Angela Riley, Library Part-Time Administrative Assistant.

**II. Public Comments:**

- III. Approval of Minutes:** Mary Smith moved to accept the minutes of the November 12, 2020 Board Meeting. Motion was seconded by Helen Thompson. Minutes were approved.

- IV. Personnel/Legal/Legislation:** Leander Spearman reported that there is no new information on the Cards for Kids Act.

**V. Policy:**

- VI. Property, Equipment, and Service:** Leander Spearman reported that he has been in discussions with the library staff for them to submit ways to expand services to the public. The staff submitted over 50 suggestions. Out of the suggestions submitted, they then voted on the top ten which resulted in the top 13 which were included in the board packet and reviewed. The plan is to immediately begin working on the list.

Leander Spearman reported on a new partnership between the Belleville Public Library and PC's for People, a not for profit organization that refurbishes used computers donated by individuals and businesses and distributes those computers to low income families at a minimal cost. Details of upcoming computer distribution events and post Covid computer classes were also presented

Leander Spearman reported that there are 30 registrants for Belleville Reads which is scheduled for January 19, 2021. He stated that the link will also be sent to the board members to participate.

Leander Spearman reported that The Metro East Mobile Library Service Cooperative has officially been established. He also reported on the status of the surplus vans, internet grants and the official launch of the cooperative.

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Leander Spearman reported that all necessary documentation has been submitted to the US State Department in order for the library to resume Passport Services.

Leander Spearman reported that installation of the new credit card processing system is complete. He also reviewed the details of the system capabilities that will benefit the point of sales needs of the Library.

Leander Spearman reported that the mobile app Boopsie was bought out by Solus. They will honor the old contract and Illinois Hartland has also partnered with them.

- VII. Finance:** Leander Spearman included in the packet and reviewed the first draft of the library budget.

Mary Smith moved the motion to approve claims to be paid and Mary Karban seconded. Claims were approved.

- VIII. Fundraising/Foundations/Promotion/Marketing:**

- IX. Library Reports:** Enclosed with information packet.

- X. Old Business:**

- XI. New Business:**

- XII. Closed Session:**

- XIII. Adjourn:** Motion was made by Helen Thompson and seconded by Jamie Maitret to adjourn. Motion carried. The January, 2021 meeting adjourned at 7:03 p.m. The next meeting of the Library Board of Directors will be held Thursday, February 11, 2021 at 6:30 p.m.

Submitted,  
Angela Riley  
Administrative Assistant