

**WALNUT HILL CEMETERY
CITY OF BELLEVILLE
CEMETERY BOARD MEETING AGENDA
January 17, 2023
MEETING LOCATION
HR CONFERENCE ROOM PUBLIC WORKS
512 WEST MAIN STREET
Belleville, IL 62220**

1. **Call to Order**
2. **Emergency Evacuation Instructions**
3. **Roll Call of Board Members:**
 Ralph Schlesinger Erin Conner Neil MacEwen
4. **Roll Call of Staff:**
 Jason Poole, Director of Public Works Craig Maue, Asst. Director of Public Works
 Jeff Davis, Asst Director of Public Works Sarah Biermann, Treasurer
 Paula Dahlem, Cemetery Clerk
5. **Introduction of Guests - None**
6. **Public Participation - None**
7. **Communication – None**
8. **Approval of July 19, 2022 & October 18, 2022, Minutes**
9. **Quarterly Investment Report – Zemenick & Walker**
10. **Cemetery Director’s Report – Jason Poole**
11. **Cemetery Board Chairman’s Report – Ralph Schlessinger**
12. **Cemetery Clerk’s Report**
 - a. **Report on burials, sales, income and expenses**
13. **New Business - None**
14. **Unfinished Business**
 - a. **Review bylaws and discuss any necessary updates and/or corrections**
 - b. **Cemetery Board Meeting President**
15. **Miscellaneous Business**
 - a. **Ms. Conner presented our Walnut Hill Cemetery Power Point Presentation at the Optimist Club and the Belle Clair Rotary Club in 2022. Ms. Conner has also reached out to multiple other organizations about our presentation and has three scheduled so far for this year. One for the St Clair County Genealogical Society on February 2nd, Belleville Kiwanis Club on February 21st and another for the Belleville Historical Society on April 12, 2023.**
 - b. **Cemetery Prices**
16. **Adjournment**