

**WALNUT HILL CEMETERY
CITY OF BELLEVILLE
CEMETERY BOARD MEETING AGENDA
April 18, 2023 – 3:00pm
MEETING LOCATION
HR CONFERENCE ROOM PUBLIC WORKS
512 WEST MAIN STREET
Belleville, IL 62220**

1. **Call to Order**
2. **Emergency Evacuation Instructions**
3. **Roll Call of Board Members:**
 Erin Conner Ralph Schlesinger Neil MacEwen
4. **Roll Call of Staff:**
 Jason Poole, Director of Public Works Craig Maue, Asst. Director of Public Works
 Jeff Davis, Asst Director of Public Works Sarah Biermann, Treasurer - Excused
 Paula Dahlem, Cemetery Clerk
5. **Introduction of Guests - None**
6. **Public Participation - None**
7. **Communication – None**
8. **Approval of January 17, 2023, Minutes**
9. **Quarterly Investment Report – Zemenick & Walker**
10. **Cemetery Director’s Report – Jason Poole**
11. **Cemetery Board Chairman’s Report – Erin Conner**
12. **Cemetery Clerk’s Report**
 - a. **Report on burials, sales, income and expenses**
13. **New Business - None**
14. **Unfinished Business**
 - a. **Review bylaws and discuss any necessary updates and/or corrections**
15. **Miscellaneous Business**
 - a. **Ms. Conner presented our Walnut Hill Cemetery Power Point Presentation at the Optimist Club and the Belle Clair Rotary Club in 2022. Ms. Conner has also reached out to multiple other organizations about our presentation and has had two so far this year, one for the St Clair County Genealogical Society on February 2nd and another for Belleville Kiwanis Club on February 21st. Mr. Schlesinger presented for the Belleville Historical Society on April 12, 2023, at the Mid-Century Modern Architecture Museum.**
16. **Adjournment**