

**WALNUT HILL CEMETERY
CITY OF BELLEVILLE
CEMETERY BOARD MEETING AGENDA
January 19, 2021 – 10:30am
VIA TELECONFERENCE**

**PLEASE TAKE NOTICE THAT, PURSUANT TO SECTION 7(e)
OF THE ILLINOIS OPEN MEETINGS ACT (5 ILCS 120/7(e)) AND
THE GUBERNATORIAL DISASTER PROCLAMATION ISSUED BY GOVERNOR JB
PRITZKER ON JANUARY 3, 2021, THE WALNUT HILL CEMETERY BOARD OF
THE CITY OF BELLEVILLE IS CONDUCTING THIS MEETING BY AUDIO
CONFERENCE AND IS PROVIDING THE FOLLOWING REMOTE ELECTRONIC
ACCESS TO ITS JANUARY 19, 2021 MEETING FOR ITS MEMBERS, STAFF AND
PUBLIC.**

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1. **Call to Order**
2. **Emergency Evacuation Instructions**
3. **Roll Call of Board Members:**
 Ralph Schlesinger **David Martinson** **Erin Conner**
4. **Roll Call of Staff:**
 Jason Poole, Director of Public Works **John Hartmann, Asst. Director of Public Works**
 Dean Hardt, Treasurer **Craig Maue, Asst. Director of Public Works**
 Paula Dahlem, Cemetery Clerk
5. **Introduction of Guests**
 Bryan Schultz, Zemenick & Walker
6. **Public Participation**
7. **Communication – Removal of flowers March 1st and can redecorate by March 16th, 2021**
8. **Approval of October 20, 2020 Minutes**

9. **Quarterly Investment Report – Zemenick & Walker**
10. **Cemetery Director’s Report – Jason Poole**
11. **Cemetery Board Chairman’s Report – David Martinson**
12. **Cemetery Clerk’s Report**
 - a. **Report on burials, sales, income and expenses**
13. **New Business - None**
14. **Unfinished Business**
 - a. **Cemetery rules & regulations/review of bylaws**
 - b. **Niches – Motion to approve the apparent low bidder, Hank’s Excavating & Landscaping in the amount of \$56,213. \$24,000 to come from the Walnut Hill Perpetual Care Fund and \$32,213 from TIF 3 for the Walnut Hill Niche Improvements Project.**
15. **Miscellaneous Business**
16. **Adjournment**