

**INSTRUCTIONS FOR BUSINESS LICENSE
ISSUED BY CITY CLERK'S OFFICE**

After the completion and approval of your business occupancy permit with Patty Depper, Community Developer, please complete the attached application and **return to Patricia Rompel** at the **City Hall** address listed above or fax to (618) 257-0376. Should you have any questions regarding this application process, contact Patricia Rompel at (618) 233-6518, ext. 241.

Facilities engaged in the business of food service must comply with the requirements of the St. Clair County Health Department. Inquiries should be made by calling the Environmental Health Division at (618) 233-7769.

BUSINESS LICENSE APPLICATION

Date: _____

Name of Business: _____

Business Address: _____

Business Phone Number: _____

Type of Business: _____

Name of Applicant: _____

Applicant's Address: _____

Applicant's Phone No. (home, cell, pager, etc.): _____

Name & Address of co-partnership (if applicable): _____

Manager's Name/Address: _____

Manager's Phone No. (home, cell, pager, etc.): _____

Illinois State Tax Number: _____

Type of License: _____ **Date Issued:** _____