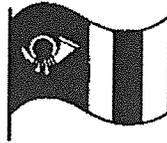


Public



CITY FLAG  
DESIGNED BY  
FREDERICK L. LANGE  
JULY 6<sup>TH</sup> 1954

**CITY COUNCIL AGENDA  
CITY OF BELLEVILLE  
NOVEMBER 18, 2013 – 7:00 PM**

1. CALL TO ORDER BY MAYOR AND EXPLANATION OF DISASTER PROCEDURES.
2. ROLL CALL ALDERMEN
3. ROLL CALL DEPARTMENT HEADS
4. PLEDGE OF ALLEGIANCE
5. PUBLIC HEARING
6. PUBLIC PARTICIPATION (2 MINUTES PER PERSON)
7. PRESENTATIONS, RECOGNITIONS & APPOINTMENTS
  - A. MAYOR ECKERT WILL PRESENT A PROCLAMATION TO LINDENWOOD UNIVERSITY IN RECOGNITION OF THEIR 10<sup>TH</sup> ANNIVERSARY.
  - B. PRESENTATION BY KENDIG KEAST COLLABORATIVE ON THE STATUS OF THE COMPREHENSIVE PLAN UPDATE.
8. READING OF MINUTES
  - A. REGULAR CITY COUNCIL MEETING HELD NOVEMBER 4, 2013.
9. REPORTS
  - A. HOUSING REPORT OF CASH RECEIPTS FOR FY 2013-2014.
  - B. TREASURER'S REPORT – CITY OF BELLEVILLE FUNDS & STATEMENT OF CASH AND INVESTMENTS FOR OCTOBER 2013.

10. ORAL REPORTS FROM STANDING COMMITTEES, SPECIAL COMMITTEES, AND ANY OTHER ORAL REPORTS FROM THE ELECTED OFFICIALS OR STAFF

A. ALDERMAN ORLET WILL MOVE ON BEHALF OF THE TRAFFIC COMMITTEE:

1. TO APPROVE DELETING 'NO PARKING' ON JUANITA PLACE, WEST SIDE, FROM 30' FROM SOUTH CURB OF DRIVEWAY FOR 9 JUANITA TO 60' SOUTH OF SAME CURB LINE (ORDINANCE 7603).
2. UNION AVENUE PARKING – ROUNDABOUTS AT 158 AND RT 13, TO APPROVE THE FOLLOWING:
  - STAFF TO SET COORDINATED INTERNAL DETOURS ON CITY STREETS TO DIRECT TRAFFIC AS NEEDED FOR BETTER FLOW.
  - ESTABLISH NO THRU TRUCK ZONES TEMPORARILY ON UNION AVENUE AND STATE STREET BOTH SIDES OF CENTREVILLE AVENUE AND OTHER ROADS AS NEEDED.
  - ESTABLISH A TEMPORARY 20 MPH INSTEAD OF 25MPH.
  - NO PARKING IS TEMPORARILY ON THE NORTH SIDE OF UNION AVENUE; JANUARY 2014 MOVE THE NO PARKING TO THE SOUTH SIDE OF UNION AVENUE.
  - CONTINUE TO HAVE POLICE DEPARTMENT MONITOR AREAS IN QUESTION AND HAVE TRAFFIC COUNTS UP TO DATE.

B. ALDERMAN SEIBERT WILL MAKE THE FOLLOWING MOTIONS ON BEHALF OF THE STREETS AND GRADES COMMITTEE:

1. TO APPROVE FORCED ACCOUNT BILL FOR EARTH EXCAVATION WIDENING IN THE AMOUNT OF \$24,980.31 FOR JUANITA PLACE.
2. TO APPROVE ANNUAL TESTING AGREEMENT WITH GEOTECHNOLOGY INC.
3. TO APPROVE PRELIMINARY ENGINEERING SERVICES AGREEMENT WITH KASKASKIA ENGINEERING IN THE AMOUNT OF \$137,640.00 FOR WEST BELLEVILLE BIKE TRAIL PHASE II.
4. TO APPROVE SCRAPPING OF TWO CARS FROM ENGINEERING DEPARTMENT.

- 2001 FORD CROWN VIC VIN2FAFP71W41X120314
- 2003 FORD CROWN VIC VIN2FAFP71W53X101743

C. ALDERMAN HESILER WILL MAKE THE FOLLOWING MOTIONS ON BEHALF OF THE MASTER SEWER COMMITTEE:

1. TO APPROVE VARIOUS CHANGE ORDERS FROM KORTE/LUITJOHAN FOR THE TERTIARY FILTER BUILDING PROJECT FOR A TOTAL DEDUCT FROM THE PROJECT OF \$1,948.00.
2. TO APPROVE CHANGE ORDER #9 FROM KORTE/LUITJOHAN FOR THE LTCP PHASE I FOR A TOTAL AMOUNT OF \$20,573.67.
3. TO APPROVE CHANGE ORDER #4 FROM HAIER PLUMBING FOR THE LTCP PHASE II FOR A TOTAL AMOUNT OF \$143,780.60.
4. TO APPROVE THE MOST RESPONSIBLE BID FOR A BOX TRUCK AND PIPELINE CAMERA SYSTEM FROM MIDWEST VAC PRODUCTS IN THE AMOUNT OF \$185,371.66.

D. ALDERMAN SILSBY WILL MAKE THE FOLLOWING MOTIONS ON BEHALF OF THE FINANCE COMMITTEE:

1. MOTION TO APPROVE THE LOW BID FROM ENVIRONMENTAL CONSULTANTS AND GENERAL WASTE SERVICES FOR ASBESTOS REMOVAL AT 30 PUBLIC SQUARE.
2. MOTION TO APPROVE CLOSING THE SALES TAX TIF BOND CHECKING ACCOUNT AND FUND.
3. MOTION TO APPROVE THE WORKMEN'S COMP AND LIABILITY INSURANCE RENEWAL WITH ICRMT.
4. MOTION TO APPROVE THE BUDGET AMENDMENTS AS RECOMMENDED BY THE FINANCE DIRECTOR.

F. MOTION TO SET THE DATE OF THE JOINT REVIEW BOARD ANNUAL MEETINGS FOR ALL ACTIVE TIF DISTRICTS FOR FRIDAY, DECEMBER 20, 2013 AT THE RESPECTIVE TIMES LISTED IN THE ATTACHED MEMO.

G. MOTION TO NOMINATE THOM PETERS AS THE PUBLIC MEMBER NOMINEE FOR THE JOINT REVIEW BOARD ANNUAL MEETINGS FOR ALL ACTIVE TIF DISTRICTS TO BE HELD FRIDAY, DECEMBER 20, 2013.

11. CLAIMS, PAYROLL & DISBURSEMENTS
12. COMMUNICATIONS FROM MAYOR, CLERK, OR OTHER CITY OFFICIALS

- A. COMMUNICATION FROM GLSA SHRINE PARADE ASKING PERMISSION TO HAVE THEIR PARADE ON SATURDAY, SEPTEMBER 13, 2014 STARTING AT 11:00 AM. LASTING APPROXIMATELY ONE (1) HOUR. THE PARADE ROUTE WOULD PROCEED SOUTH ON N. 3<sup>RD</sup> STREET TO MAIN STREET, EAST ON MAIN STREET TO N. ILLINOIS STREET, NORTH ON N. ILLINOIS STREET TO W. "C" STREET, WEST ON W. "C" STREET TO N. 3<sup>RD</sup> STREET, NORTH ON N. 3<sup>RD</sup> STREET TO HOUGH PARK. ASSEMBLE TIME WOULD START AT 9:30 AM AND WOULD ASSEMBLE ON THE OPEN LOTS ON THE WEST SIDE OF N. 3<sup>RD</sup> STREET BETWEEN THE CROSS STREETS OF W. "A" STREET AND W. "C" STREET AS WELL AS THE CITY LOT AT W MAIN & 3<sup>RD</sup> STREET.
- 13. PETITIONS
  - 14. RESOLUTIONS
    - A. RESOLUTION NO. 3150 – A RESOLUTION AMENDING THE ANNUAL BUDGET OF THE CITY OF BELLEVILLE, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY 2013, AND ENDING ON THE 30<sup>TH</sup> DAY OF APRIL, 2014.
    - B. RESOLUTION NO. 3151 – A RESOLUTION AMENDING THE ANNUAL BUDGET OF THE CITY OF BELLEVILLE, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY 2013 AND ENDING ON THE 30<sup>TH</sup> DAY OF APRIL, 2014.
  - 15. ORDINANCES
  - 16. UNFINISHED BUSINESS
  - 17. MISCELLANEOUS & NEW BUSINESS
    - A. MOTOR FUEL CLAIMS IN THE AMOUNT OF \$4,476.64.
    - B. DISCUSSION OF CENSURE OF ALDERMAN.
    - C. THE CITY COUNCIL MAY GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL, LITIGATION, AND PROPERTY ACQUISITION.
    - D. MOTION TO APPROVE WORKER'S COMPENSATION SETTLEMENT.
    - E. POSSIBLE MOTION TO APPROVE LITIGATION SETTLEMENT.

18. ADJOURNMENT (ALL QUESTIONS RELATING TO THE PRIORITY OF BUSINESS SHALL BE DECIDED BY THE CHAIR WITHOUT DEBATE, SUBJECT TO APPEAL.)



**CITY OF BELLEVILLE, ILLINOIS  
REGULAR CITY COUNCIL MEETING  
COUNCIL CHAMBERS – CITY HALL  
NOVEMBER 4, 2013 – 7:00 PM**

Mayor Mark Eckert called this meeting to order and asked the City Clerk Dallas B. Cook to call roll. Members present on roll call: Mayor Mark Eckert, City Clerk Dallas B. Cook and City Treasurer Dean Hardt. Aldermen: Heisler, Kinsella, Hult, Schmidt, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove and Schneider.

Alderman Orlet was excused.

**ROLL CALL DEPARTMENT HEADS**

Roll Call Department Heads: Police Chief Bill Clay, Fire Chief Scott Lanxon, City Attorney Garrett Hoerner, Ken Vaughn, Royce Carlisle, Jamie Maitret, Tim Gregowicz, Jim Schneider, Leander Spearman, Emily Fultz, Chuck Schaeffer, Bob Sabo and Debbie Belleville.

Police Chief Clay was excused and Asst. Chief Spargur there for beginning of the meeting in his presence.

**PLEDGE**

Mayor Eckert led everyone in the Pledge of Allegiance to the Flag.

Carissa Bell from Belleville West as part of the Basic Initiative introduced the word on the month "Peace".

**PUBLIC PARTICIPATION**

Mayor Eckert asked if anyone would like to come forward for the public participation portion of the meeting and said please state your name and address for the record and limit comments to approximately two minutes per person.

Rick Brown of 125 Lucia Shiloh, IL going to be voting on Thom Peters for the Hiring Officer and he thinks that would be a bad choice. Asked about is FOIA requests.

Stewart Lannert of 318 S 29<sup>th</sup> St. Belleville who has authority to give away City owned property. How did Lindenwood get the hobby shop property on W. Main? No property taxes being paid on all the properties they buy because they are exempt.

Rose Wilson of 322 W I St., Belleville thanked all volunteers for the 9/11 Memorial. She says it is sad to read about an issue was made about the funding when there is no issue.

Pinarin Patel 1754 Naughton Way, Swansea requesting zoning approval to put in convenient store in the DC Electronics store at 4416 W. Main.

Nicole Parks of 735 Union Ave., Belleville addressed the problem with the increased traffic on Union Ave. because of the construction work detour. Mayor Eckert stated they are continuing to monitor the situation. Alderman Hayden would like Ms. Parks comments forwarding to the Traffic Committee.

Mary McHugh of 10503 W Main St Belleville looking at a display of pictures of that bothers her.

Lee Griffin of 305 N. Illinois Belleville commented on treatment of his son by a police officer and wants to get fair practice in housing, hiring and on committees. Mr. Griffin also stated the City is not hiring African Americans and not giving him his requested FOIA information.

### **PRESENTATIONS, RECOGNITION & APPOINTMENTS**

Alderman Schmidt made a motion seconded by Alderman Heisler to formally Mayor Eckert recognize the promotion of Tim Jones to Lieutenant

Members voting aye on roll call: Heisler, Kinsella, Hult, Schmidt, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove and Schneider.

Alderman Orlet was absent.

Alderman Anthony made a motion seconded by Alderman Schmidt to approve the appointment of the following candidates to the Crime Free Housing Committee.

#### **ALDERMAN:**

KEN KINSELLA 300 LUCINDA AVE. BELLEVILLE, IL 62221  
BOB WHITE 2419 PRO TOUR DR. BELLEVILLE, IL 62220

#### **PROPERTY MANAGER;**

PATTY HERR 1303 EDGEWOOD DR. FAIRVIEW HEIGHTS, IL 62208

#### **TENANTS:**

PATRICK ESCHMAN 1650 SHADOW RIDGE CT. APT. 9, BELLEVILLE, IL 62221  
VANESSA SMITH 320 WEST "H" ST APT. 9 BELLVILLE, IL 62226

#### **REAL ESTATE:**

TRISH TIALDO 26 WINCHESTER DR. BELLEVILLE, IL 62226

#### **OWNER-OCCUPIED HOMEOWNERS:**

WALTER HOOD 5 EMERY CT BELLEVILLE, IL 62226  
BEVERLY FISS 210 N 75<sup>TH</sup> BELLEVILLE, IL 62223

#### **LANDLORD:**

KEVIN BOUSE 772 GLEN MOR BELLEVILLE, IL 62221

JOHN DURAKO 2 DAHLIA LN. BELLEVILLE, IL 62221

Alderman Hult asked if there was description of duties and length of service. Mayor gave brief description of duties and how many meetings they will have. Alderman Hult who calls the meetings? It will be a subcommittee of the Health & Housing Committee.

Members voting aye on roll call: Heisler, Kinsella, Hult, Schmidt, Rujawitz, Anthony, Davidson, Silsby, Hayden, Seibert, White and Musgrove.

Members voting nay: Schneider

Members abstaining: Randle and Galetti.

Alderman Orlet was absent.

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Alderman Heisler made a motion seconded by Alderman Schmidt to appoint Thom Peters as the Hearing Officer of the Crime Free Housing Committee.

Alderman Hult asked about description of duties and length of service? Garrett Hoerner read the part of the ordinance that pertains to these questions. Also questioned Mr. Peters availability. Alderman Hayden asked if there is an appeals process and he is also concerned about Mr. Peters availability. Alderman Hayden going to vote no because he feels City needs its own housing court. Mr. Peters will do at no cost but will keep track of time for future reference.

Members voting aye on roll call: Heisler, Kinsella, Schmidt, Rujawitz, Randle, Anthony, Davidson, Silsby, Seibert, White and Musgrove.

Members voting nay: Hult, Hayden, Galetti and Schneider.

Alderman Orlet was absent.

### MINUTES

Alderman Heisler made a motion seconded by Alderman Kinsella to receive and file the minutes of regular City Council meeting held October 21, 2013, with amendments.

Alderman objected to the St. Paul's ad in the minutes. It was entered into the record by Alderman Schneider. Need to include her statement in the minutes.

Members voting aye on roll call: Heisler, Kinsella, Hult, Schmidt, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove and Schneider.

Alderman Orlet was absent.

**CLAIMS**

GENERAL FUND TOTAL .....	\$.....479,694.60
SEWER OPERATIONS TOTAL.....	\$.....139,863.53
INSURANCE FUND.....	\$.....290,504.12
LIBRARY .....	\$.....14,354.30
PARKS/RECREATION .....	\$.....16,631.91
MFT .....	\$.....1,603.70
TORT LIABILITY FUND .....	\$.....373.36
SEWER CONSTRUCTION.....	\$.....243,803.38
SEWER BOND & INTEREST.....	\$.....13,611.87
SPECIAL SERVICE AREA.....	\$.....797.83
SALES TAX TIF.....	\$.....5,517.35
TIF #3 .....	\$.....60,602.01
BELLEVILLE TOURISM .....	\$.....813.16
TIF #13 DRAKE ROAD .....	\$.....30,000.00
TIF #16 ROUTE 15 WEST CORRIDOR.....	\$.....200,000.00

Alderman Heisler made a motion seconded by Alderman Schmidt to approve the claims for payment.

Members voting aye on roll call: Heisler, Kinsella, Hult, Schmidt, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove and Schneider.

Alderman Orlet was absent.

**REPORTS**

1. CASE #51-OCT13 – PALVS, INC./ONE STOP LIQUOR – REQUESTING A SPECIAL USE PERMIT FOR A LIQUOR LICENSE AT 4416 W MAIN ST LOCATED IN A C-2 HEAVY COMMERCIAL ZONING DISTRICT. (APPLICABLE PORTION OF ZONING CODE: 60-6-50)

Alderman Musgrove made a motion seconded by Kinsella Alderman to follow the recommendation of the Zoning Board and deny this request.

Alderman Schneider asked why this is being denied. Alderman Musgrove stated it was the additional selling of liquor.

Members voting aye on roll call: Heisler, Kinsella, Hult, Schmidt, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove and Schneider.

Alderman Heisler abstained.

Alderman Orlet was absent.

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2. CASE #52-OCT13 – JOSEPH BARHOUMI/GREEN FOREST VAPOR SHOP – REQUESTING A SIGN INSTALLATION PERMIT FOR AREA OF SPECIAL CONTROL IN ORDER TO PLACE ONE (1) FLUSH MOUNTED SIGN, TWO (2) WINDOW DECALS AND ONE (1) ILUMINATED IOEN & CLOSED SIGN AT 106 E. MAIN ST. LOCATED IN A C-2 HEAVY COMMERCIAL ZONING DISTRICT. (APPLICABLE PORTION OF ZONING CODE: 53-4-6)

Alderman White made a motion seconded by Alderman Seibert to approve and have proper ordinance drawn.

All members present voted aye.

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3. CASE #53-OCT13 – JOSEPH PAUL – REQUESTING AN AREA/BULK VARIANCE IN ORDER TO UTILIZE THE SECOND FLOOR AS AN APARTMENT UNIT AT 212 WEST B ST LOCATED IN A C-2 HEVY COMMERCIAL ZONING DISTRICT. (APPLICABLE PORTION OF ZONING CODE: 60-6-49)

Alderman Silsby made a motion seconded by Alderman Schmidt to approve and have proper ordinance drawn.

All members present voted aye.

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4. CASE #54-OCT13 – JERRIL JONES/THE CENTER FOR RACIAL HARMONY – REQUESTING A USE VARIANCE IN ORDER TO UTILIZE 207 N 2<sup>ND</sup> ST AS A PLACE TO HOLD OCCASIONAL MEETINGS AND ADMINISTRATIVE OFFICE OPERATIONS LOCATED IN A B-1 MULTI FAMILY ZONING DISTRICT. (APPLICABLE PORTION OF ZONING CODE: 60-6-24)

Alderman Schmidt made a motion seconded by Alderman Silsby to approve and have proper ordinance drawn.

All members present voted aye.

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5. CITY ATTORNEY REPORT DATED 11/01/13.

Alderman Kinsella made a motion seconded by Alderman Heisler to receive and file this report.

All members present voted aye.

## ORAL REPORTS

Alderman Heisler asked if he could read both reports together and vote on them together. There were no objections.

Alderman Heisler made a motion on behalf of the Master Sewer Committee and seconded by Alderman Hayden to approve the LTCP Construction pay request #40 from Korte/Luitjohan and Thouvenot, Wade & Moerchen for at total of \$695,550.78 and to approve the LTCP Phase II Construction pay request #6 from Haier Plumbing in the amount of \$485,385.30.

Members voting aye on roll call: Heisler, Kinsella, Hult, Schmidt, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove and Schneider.

Alderman Orlet was absent.

Alderman Rujawitz made a motion on behalf of the Public Health & Housing Committee and seconded by Alderman Schmidt to raise the Housing Receptionist wage by \$2.00 per hour (from \$11.50 per hour to \$13.50 per hour) and the Housing Secretary wage by \$1.00 per hour (from \$13.50 per hour to \$14.50 per hour) based upon increased duties related to management of the Crime Free Housing Program, in lieu of hiring an additional secretary as originally contemplated.

Mayor stated this is instead of hiring a new person. The clerical staff believes they can absorb these duties. Alderman Hayden thanked Bob Sabo for answering his questions concerning overtime. Alderman Hayden and Hult questioned if this went before the committee, which it has not. The Police Dept. has the new records keeping software and will be ready in a couple of days. Alderman Schneider asked why the clerical are getting these raises; the police and fire departments don't get these kinds of raises. Bob Sabo read the part of the Clerical Contract that applies. This is a way of saving some money. Mayor Eckert stated we can make this as cumbersome and go through hoops but he thinks it can be approved tonight without going back to committee, but he will call special Health & Housing and Finance Committee if that's what it will take. Mr. Hoerner said being on the agenda is sufficient, according to the Open Meetings Act, to be voted on tonight. Alderman Randle asked for clarification of the duties. Alderman Galetti asked if the clerical staff volunteered and if the City told them they would do it. Bob Sabo spoke to them, after the ordinance was passed, and the staff volunteered. A new secretary would start at the lowest pay grade according to the contract. Alderman Hult questioned why only two (2) of the clerical staff in Housing would be getting raises. These two (2) employees will be taken on the most responsibilities of the Crime Free Housing. Alderman Hayden stated he has fought many battles and the Police and Housing Departments has made it clear that this is the tool that we need and he is ready to go forward. Alderman Kinsella asked if it is necessary to take this back to committee. Mr. Hoerner stated it is sufficiently agenda and have had sufficient discussion to vote on it tonight.

Members voting aye on roll call: Heisler, Kinsella, Schmidt, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White and Musgrove.

Alderman Hult and Alderman Galetti abstained.

Alderman Schneider voted nay.

Alderman Orlet was absent.

### ORDINANCES

Alderman Silsby made a motion seconded by Alderman Kinsella to read Ordinance 7722 thru 7725 by title only.

All members present voted aye.

ORDINANCE NO. 7722 – A ZONING ORDINANCE IN RE CASE #52-OCT13 – JOSEPH BARHOUMI/GREEN FOREST VAPOR SHOP.

ORDINANCE NO. 7723 – A ZONING ORDINANCE IN RE CASE #53-OCT13 – JOSEPH PAUL

ORDINANCE NO. 7724 – A ZONING ORDINANCE IN RE CASE #54-OCT13 – JERRIL JONES/THE CENTER FOR RACIAL HARMONY

ORDINANCE 7725 – AN ORDINANCE AMENDING CHAPTER 52 (TRAFFIC) OF THE REVISED ORDINANCES OF THE CITY OF BELLEVILLE, ILLINOIS AS AMENDED, BY AMENDING PORTIONS OF SECTIONS THEREOF

Alderman Silsby made a motion seconded by Alderman Seibert to approve ordinances 7722, 7723, 7724 and 7725.

Members voting aye on roll call: Heisler, Kinsella, Hult, Schmidt, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove and Schneider.

Alderman Orlet was absent.

### OLD BUSINESS

Alderman Schmidt asked about the Veteran's Day flyer in packet. Mayor wanted to encourage everyone to come.

Alderman Hayden wanted an update on the cameras. Latest from Charter is that they ordered the last of the equipment they need and hopefully it will be a couple of weeks.

Alderman Hult stated she was surprised our own Rich Peppers would be handling the broadcast not a student. Mayor stated Rich will be to start out and he wants to know how the

equipment works since it is on City property it is a work in progress and the college hopes to have a student internship at sometime.

### **MISCELLANEOUS & NEW BUSINESS**

Alderman Seibert made a motion seconded by Alderman Hayden to approve Motor Fuel Tax claims of \$1,603.70.

Members voting aye on roll call: Heisler, Kinsella, Hult, Schmidt, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove, Orlet and Schneider.

Alderman Orlet was absent.

Alderman wants to know what the sign is in the Council Chambers. Alderman Schneider is expressing her concerns. Mayor will check with City Attorney in reference to displays. Alderman Schneider explained the pictures she has on display.

### **EXECUTIVE SESSION**

Alderman Schmidt made a motion seconded by Alderman Seibert to go into executive session at 8:25 pm.

All members present voted aye

Following executive session, the city council went back into regular session at 8:59 pm.

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Alderman Rujawitz made a motion seconded by Alderman Schmidt to approve the recommended worker's compensation settlement.

Members voting aye on roll call: Heisler, Kinsella, Hult, Schmidt, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove and Schneider.

Alderman Orlet was absent.

### **ADJOURNMENT**

Alderman Schmidt made a motion seconded by Alderman Hayden to adjourn at 9:01pm

All members present voted aye.

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Dallas B. Cook, City Clerk

CASH RECEIPTS  
FISCAL YEAR '2013-2014'

	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	CUMULATIVE TOTAL
NONCONFORMING USE													\$ -
HOUSING PENALTY FEE													\$ -
MISC. COIN													\$ -
GAS & BOILER FEES	\$ 105.00	\$ 140.00	\$ 155.00	\$ 90.00	\$ 315.00	\$ 120.00							\$ 925.00
PLUMBING FEES	\$ 62.00	\$ 193.00	\$ 276.00	\$ 252.00	\$ 368.00	\$ 345.00							\$ 1,496.00
ELECTRICAL FEES	\$ 2,105.00	\$ 2,005.00	\$ 1,860.00	\$ 1,615.00	\$ 2,560.00	\$ 1,890.00							\$ 12,035.00
ELECTRICAL LICENSE FEES	\$ 850.00	\$ 100.00	\$ 100.00										\$ 1,050.00
ELECTRICAL TESTING FEES				\$ 50.00									\$ 50.00
BUILDING PERMITS	\$ 2,885.00	\$ 1,080.00	\$ 701.00	\$ 617.00	\$ 855.00	\$ 906.00							\$ 7,044.00
DEMOLITION PERMITS	\$ 50.00	\$ 100.00			\$ 150.00	\$ 200.00							\$ 500.00
HOME OCCUPATION PERMITS	\$ 100.00	\$ 100.00	\$ 200.00	\$ 100.00	\$ 150.00	\$ 150.00							\$ 800.00
SIGN PERMITS	\$ 127.18	\$ 30.00	\$ 95.00	\$ 95.00	\$ 30.00	\$ 82.25							\$ 489.43
CODE BOOKS													\$ -
BOCA CODE BOOK													\$ -
CRIME FREE HOUSING					\$ 3,575.00	\$ 54,125.00							\$ 57,700.00
ZONING CERTIFICATE													\$ -
AERATION INSPECTION FEES													\$ -
OCCUPANCY PERMITS	\$ 12,250.00	\$ 10,750.00	\$ 12,775.00	\$ 14,950.00	\$ 10,550.00	\$ 13,600.00							\$ 74,875.00
HOUSING INSPECTIONS	\$ 12,540.00	\$ 12,240.00	\$ 15,420.00	\$ 13,730.00	\$ 15,530.00	\$ 13,920.00							\$ 83,380.00
EXCAVATION PERMIT	\$ 20.00	\$ 410.00	\$ 50.00	\$ 75.00	\$ 355.00								\$ 910.00
COMBINATION PERMITS	\$ 3,684.00	\$ 3,254.00	\$ 3,207.00	\$ 13,788.00	\$ 1,979.66	\$ 1,319.00							\$ 27,231.66
DUMPSTER PERMIT	\$ 100.00	\$ 50.00	\$ 100.00	\$ 50.00	\$ 50.00	\$ 100.00							\$ 450.00
REFUSE CONTAINER FEE	\$ 250.00	\$ 450.00	\$ 500.00	\$ 400.00	\$ 250.00	\$ 200.00							\$ 2,050.00
LARGE ITEM PICKUP FEE	\$ 2,475.00	\$ 2,205.00	\$ 2,090.00	\$ 2,660.00	\$ 2,070.00	\$ 1,790.00							\$ 13,290.00
SEWER TAP-IN FEES	\$ 19,375.00	\$ 31,850.00	\$ 18,525.00	\$ 32,175.00	\$ 25,750.00	\$ 4,325.00							\$ 132,000.00
SEWER TAP-IN INSPECTION	\$ 670.00	\$ 1,120.00	\$ 950.00	\$ 1,470.00	\$ 1,100.00	\$ 600.00							\$ 5,910.00
TOTAL COLLECTED	\$ 57,628.18	\$ 65,687.00	\$ 57,364.00	\$ 82,092.00	\$ 65,357.66	\$ 94,027.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 422,156.09



GENERAL FUND

01

CASH

CASH IN BANK	\$ 3,492,755.19
CASH IN BANK-CONTINENTAL MAGNA	0.00
CASH IN BANK-RICHLAND CREEK FLOO	26,115.19
CASH IN BANK-EPAY	9,099.68
CASH IN BANK-IKE GRANT/WAGNER	28.52
PETTY CASH	1,425.00
HISTORICAL PRESERVATION-SAVINGS	3,063.28
INVESTMENTS	0.00
	<u>\$ 3,532,486.86</u>

CASH BALANCE, OCTOBER 1, 2013

\$ 3,532,486.86

RECEIPTS

UTILITY TAX	\$ 273,472.32
HOTEL/MOTEL TAX	895.73
LIQUOR LICENSE	450.00
BUSINESS LICENSE	1,962.50
LIQUOR APPLICATION FEE	500.00
BUILDING & SIGN PERMITS	3,741.25
ELECTRICAL PERMITS	1,885.00
PLUMBING PERMITS	510.00
HVAC PERMITS	90.00
OCCUPANCY PERMITS	13,000.00
BUSINESS OCCUPANCY PERMITS	600.00
HOUSING INSPECTION FEES	14,760.00
CRIME FREE HOUSING	83,275.00
FIRE INSPECTION FEES	6,665.00
EXCAVATION PERMITS	355.00
PARKING PERMITS	960.00
STATE INCOME TAX	245,336.54
REPLACEMENT TAX	72,419.75
SAFER GRANT - FIRE DEPT	13,020.00
SALES TAX	518,298.48
LEASED CAR TAX	979.08
TELECOMMUNICATIONS TAX	123,276.24
PARKWAY NORTH BUS DIST SALE TAX	2,531.57
LOCAL USE TAX	62,512.03
HOME RULE SALES TAX	184,274.19
GAMING FEES	4,911.15
HUNTER ACT	1,752.30
COURT FINES	9,435.52
POLICE DEPT VEHICLE DIST.	1,960.00
DUI ENFORCEMENT DISTRIBUTION	2,610.11
VEHICLE TOW RELEASE FEES	13,000.00
S.O. REGISTRATION FEES	200.00
PARKING FINES	5,577.00
METER COLLECTIONS	4,812.41
TRASH DISPOSAL CHARGES	259,023.15
TRASH TOTES	200.00
CEMETERY INCOME - BURIALS	1,800.00
CEMETERY FOUNDATIONS & VASES	288.00
LIEN FEES	240.00
GARAGE PARKING	60.00
WEED CUTTING SERVICES	4,283.82
OTHER SALES & SERVICES	651.00
INTEREST INCOME	275.37

GENERAL FUND

01

RENTAL INCOME	150.00
LEASE'S-SPRINT TOWER	1,474.42
LEASE'S-OTHER	1,725.50
DONATIONS	100.00
DONATIONS-HISTORIC PRESERVATION	0.21
REIMB. ADMINISTRATION	1,061.98-
REIMB. POLICE DEPARTMENT	31,062.27
REIMB. FIRE DEPARTMENT	200.00
REIMB. STREET DEPARTMENT	382.86
REIMB. HEALTH & HOUSING	1,700.00
REIMB. FINANCE DEPARTMENT	3,233.49
REIMB. TREASURERS OFFICE	12.80
REIMB. MAINT. DEPT.	72.48
REIMB. ENGINEERING	21.60
EPAYABLE PROCESSING INCOME	2,367.54
MISCELLANEOUS INCOME	64.16

\$ 1,978,354.86

TOTAL RECEIPTS

\$ 1,978,354.86

TOTAL CASH AVAILABLE

\$ 5,510,841.72

DISBURSEMENTS

ADMINISTRATION

SALARIES - REGULAR	\$ 28,510.08
HOSPITAL INSURANCE	1,931.13
RETIREES HEALTH INSURANCE	22,714.59
OTHER PROFESSIONAL SERVICES	20,043.82
POSTAGE	25.93
TELEPHONE	4,683.82
PUBLISHING	566.72
TRAINING	295.00
UTILITIES	59,215.01
STREET LIGHTING	39,186.85
FEES & PERMITS	109.50
RENTALS	6,690.22
OFFICE SUPPLIES	92.33
OPERATING SUPPLIES	1,822.69
INTEREST PKWY NORTH NOTES	6,379.94

POLICE DEPARTMENT

POLICE SALARIES-REGULAR	456,897.81
SALARIES - PART-TIME	4,258.38
SALARIES - OVERTIME	62,420.56
PAGER PAY	200.00
HOSPITAL INSURANCE	72,999.10
MAINTENANCE SERVICE - EQUIPMENT	2,052.48
MAINTENANCE SERVICE - VEHICLES	11,760.80
OTHER PROFESSIONAL SERVICES	1,744.00
TELEPHONE	2,593.07
PRINTING	53.76
TRAVEL EXPENSE	435.70
TRAINING	650.00
TUITION REIMBURSEMENT	30,620.95
PUBLICATIONS	130.00
RENTALS	2,566.72

GENERAL FUND

01

OFFICE SUPPLIES	301.99
OPERATING SUPPLIES	4,631.03
AUTOMOTIVE FUEL/OIL	19,420.80
CANINE UNIT	309.11
EMERGENCY SERVICES TEAM	1,030.00
METER DIVISION	35.17

FIRE DEPARTMENT

SALARIES - REGULAR	322,358.05
SALARIES - OVERTIME	12,898.25
HOSPITAL INSURANCE	48,619.54
MAINTENANCE SERVICE - EQUIPMENT	1,512.15
MAINTENANCE SERVICE - VEHICLES	68.21
OTHER PROFESSIONAL SERVICES	118.00
TELEPHONE	1,244.03
PRINTING	325.00
TRAVEL EXPENSE	1,380.40
TRAINING EXPENSE	885.20
PUBLICATIONS	90.65
RENTALS	295.50
MAINT/SUPPLIES EQUIPMENT	155.84
MAINTENANCE SUPPLIES - VEHICLE	122.09
OFFICE SUPPLIES	349.80
OPERATING SUPPLIES	2,539.69
JANITORIAL SUPPLIES	455.78
AUTOMOTIVE FUEL/OIL	5,280.92
EQUIPMENT	143.25
COMMUNITY RELATIONS	300.00
CANINE EXPENSE	85.00

STREETS

SALARIES - REGULAR	74,402.49
SALARIES - PART TIME	10,280.00
SALARIES - OVERTIME	6,424.54
HEALTH INSURANCE	17,708.55
MAINTENANCE SERVICE - EQUIPMENT	229.02
MAINTENANCE SERVICE - VEHICLES	41.00
MAINTENANCE SERVICE - STREETS	7,093.00
MAINTENANCE SERVICE - GROUNDS	2,275.00
OTHER PROFESSIONAL SERVICES	1,991.01
TELEPHONE	584.13
LANDFILL FEES	100.00
RENTALS	298.21
MAINTENANCE SUPPLIES- EQUIPMENT	3,490.92
MAINTENANCE SUPPLIES - VEHICLES	1,686.23
MAINTENANCE SUPPLIES - STREETS	5,261.94
MAINTENANCE SUPPLIES-TRAFFIC CON	4,268.50
OFFICE SUPPLIES	128.25
OPERATING SUPPLIES	565.21
AUTOMOTIVE FUEL/OIL	8,060.87

PARKS DEPARTMENT

SALARIES - REGULAR	19,980.46
SALARIES - PART TIME	9,851.08
HOSPITAL INSURANCE	4,079.30
MAINTENANCE SERVICE - BUILDING	398.40
MAINTENANCE SERVICE - EQUIPMENT	164.38

GENERAL FUND

01

MAINTENANCE SERVICE - VEHICLES	830.09
MAINTENANCE SERVICE - GROUNDS	45.00
MAINTENANCE SERVICE - OTHER	2,162.06
OTHER PROFESSIONAL SERVICES	195.00
TELEPHONE	1,107.91
UTILITIES	14,521.63
RENTALS	1,444.49
MAINT/SUPPLIES EQUIPMENT	120.31
MAINT/SUPPLIES VEHICLES	770.32
MAINTENANCE SUPPLIES - GROUNDS	918.99
MAINTENANCE SUPPLIES - OTHER	728.78
OPERATING SUPPLIES	1,607.21
SMALL TOOLS	42.99
JANITORIAL SUPPLIES	174.58
AUTOMOTIVE FUEL/OIL	1,881.96
EQUIPMENT	603.88

CEMETERY DEPARTMENT

SALARIES - REGULAR	11,488.62
SALARIES - PART TIME	4,590.00
SALARIES - OVERTIME	277.13
HOSPITAL INSURANCE	1,841.11
MAINTENANCE SERVICE - EQUIPMENT	41.71
OTHER PROFESSIONAL SERVICES	230.42
TELEPHONE	142.36
MAINTENANCE SUPPLIES - EQUIPMENT	8.33-
OPERATING SUPPLIES	620.27
JANITORIAL SUPPLIES	108.65

HEALTH & SANITATION

SALARIES - REGULAR	64,343.44
SALARIES - PART TIME	80.00
SALARIES - OVERTIME	5,278.79
HOSPITAL INSURANCE	9,441.86
MAINTENANCE SERVICE - BUILDING	433.00
MAINTENANCE SERVICE - VEHICLES	9,827.74
OTHER PROFESSIONAL SERVICES	19,384.80
TELEPHONE	720.73
LANDFILL FEES	72,808.85
FEES & PERMITS	562.30
MAINTENANCE SUPPLIES - VEHICLE	9,239.45
OPERATING SUPPLIES	1,567.86
AUTOMOTIVE FUEL/OIL	16,240.39

POLICE & FIRE COMM.

LEGAL DEPARTMENT

SALARIES - REGULAR	12,558.48
HOSPITAL INSURANCE	4.91
OTHER PROFESSIONAL SERVICES	473.65
PUBLICATIONS	339.00

HEALTH & HOUSING

SALARIES - REGULAR	37,895.29
SALARIES - PART TIME	8,916.01
SALARIES - OVERTIME	800.53
HOSPITAL INSURANCE	6,986.13
MAINTENANCE SERVICE - VEHICLES	394.71

GENERAL FUND

01

OTHER PROFESSIONAL SERVICES	1,777.00
TELEPHONE	474.70
TRAVEL EXPENSE	143.37
FEES & PERMITS	60.00
RENTAL	189.50
MAINT/SUPPLIES-VEHICLE	508.19
OFFICE SUPPLIES	201.42
OPERATING SUPPLIES	125.00
AUTOMOTIVE FUEL/OIL	1,386.39
PLANNING & ECONOMIC DEVELOPMENT	
SALARIES - REGULAR	15,530.04
HOSPITAL INSURANCE	2,603.08
TELEPHONE	59.94
PUBLISHING	327.45
DUES	224.00
TRAVEL EXPENSE	48.59
TRAINING	200.00
OFFICE SUPPLIES	252.28
OPERATING SUPPLIES	282.58
MAYOR	
SALARIES - REGULAR	10,913.36
HOSPITAL INSURANCE	2,681.70
OTHER PROFESSIONAL SERVICES	103.00
TELEPHONE	108.92
OFFICE SUPPLIES	17.98
OPERATING SUPPLIES	28.71
AUTOMOTIVE FUEL/OIL	246.44
FINANCE	
SALARIES - REGULAR	11,713.98
HOSPITAL INSURANCE	1,799.06
HUMAN RESOURCES	
SALARIES - REGULAR	10,154.44
HOSPITAL INSURANCE	967.36
MEDICAL SERVICE	168.00
OTHER PROFESSIONAL SERVICES	95.90
PUBLISHING	268.00
OPERATING SUPPLIES	32.92
CLERKS	
SALARIES - REGULAR	18,622.12
HOSPITAL INSURANCE	2,828.17
DUES	44.44
TRAVEL EXPENSE	118.65
TREASURER	
SALARIES - REGULAR	7,926.71
HOSPITAL INSURANCE	2,572.17
OTHER PROFESSIONAL SERVICES	30.00
OFFICE SUPPLIES	183.63
MAINTENANCE	
SALARIES - REGULAR	31,645.36
SALARIES - OVER TIME	2,747.70

GENERAL FUND

01

HOSPITAL INSURANCE	5,583.20
MAINTENANCE SERVICE - BUILDING	6,472.44
MAINTENANCE SERVICE - POLICE	932.40
MAINTENANCE SERVICE - FIRE	388.20
MAINTENANCE SERVICE - PARKS/REC	128.00
MAINTENANCE SERVICE - VEHICLES	182.08
TELEPHONE	304.00
JANITORIAL SUPPLIES	1,542.55
AUTOMOTIVE FUEL/OIL	462.40

ENGINEERING

SALARIES - REGULAR	12,041.92
SALARIES - PART TIME	3,613.50
HOSPITAL INSURANCE	2,086.54
ENGINEERING SERVICE	21,909.50
TELEPHONE	88.74
DUES	60.00
RENTALS	45.00
OFFICE SUPPLIES	312.14
OPERATING SUPPLIES	7.54
AUTOMOTIVE FUEL/OIL	813.59

\$ 1,958,139.95

TOTAL DISBURSEMENTS

\$ 1,958,139.95

OTHER FINANCING SOURCES & USES

DUE FROM OTHER FUNDS	\$ 43,981.50
DUE TO 06 PAYROLL	643,661.70-

\$ 599,680.20-

TOTAL OTHER FIN. SOURCES & USES

\$ 599,680.20-

CASH

CASH IN BANK	\$ 2,910,189.44
CASH IN BANK-CONTINENTAL MAGNA	0.00
CASH IN BANK-RICHLAND CREEK FLOO	26,115.19
CASH IN BANK-EPAY	12,199.93
CASH IN BANK-IKE GRANT/WAGNER	28.52
PETTY CASH	1,425.00
HISTORICAL PRESERVATION-SAVINGS	3,063.49
INVESTMENTS	0.00

\$ 2,953,021.57

CASH ON DEPOSIT, OCTOBER 31, 2013

\$ 2,953,021.57

SEWER OPERATION & MAINTENANCE 21

CASH

CASH IN BANK	\$ 3,627,667.34
CASH IN BANK - EPAY	195,244.20
PETTY CASH	454.43
INVESTMENTS	<u>0.00</u>
	\$ 3,823,365.97

CASH BALANCE, OCTOBER 1, 2013 \$ 3,823,365.97

RECEIPTS

REVENUE

SEWER CHARGES	\$ 575,255.93
COLLECTION - ST CLAIR TOWNSHIP	32,111.00
SEWER LINE INSURANCE	10,736.66
GARBAGE CHARGES	1,315.15-
LIEN FEES	300.00
INTEREST INCOME	254.25
REIMBURSEMENTS	33.20
MISCELLANEOUS INCOME	<u>2,341.73</u>
	\$ 619,717.62

TOTAL RECEIPTS \$ 619,717.62

TOTAL CASH AVAILABLE \$ 4,443,083.59

DISBURSEMENTS

EXPENSES

BAD DEBTS	\$ 322.52
INTERFUND OPERATING TRANSFER	257,514.02
SEWER COLLECTION	
SALARIES - REGULAR	16,980.61
HOSPITAL INSURANCE	2,400.72
SOCIAL SECURITY	1,966.73
I.M.R.F.	1,069.48
OTHER PROFESSIONAL SERVICES	4,084.36
POSTAGE	3,548.76
ST CLAIR TOWNSHIP SEWERS	54.20
STOOKEY TOWNSHIP SEWER	5,417.00
FEES & PERMITS	1,000.00
OFFICE SUPPLIES	292.19

SEWER LINES

SALARIES - REGULAR	26,888.63
SALARIES - OVERTIME	70.07
PAGER PAY	569.60
HOSPITAL INSURANCE	4,697.87
RETIRES HEALTH INSURANCE	39.48
SOCIAL SECURITY	3,203.33
I.M.R.F.	2,563.79
MAINTENANCE SERVICE - EQUIPMENT	11,499.01
MAINTENANCE SERVICE - VEHICLES	1,219.43
MAINTENANCE SERVICE - SYSTEM	15,668.09
MAINTENANCE SERVICE - SLRP	2,805.01
OTHER PROFESSIONAL SERVICES	65.00

SEWER OPERATION & MAINTENANCE 21

TELEPHONE	105.62
TRAINING	300.00
MAINTENANCE SUPPLIES - OTHER	169.92
OPERATING SUPPLIES	170.19
SMALL TOOLS	11.96
AUTOMOTIVE FUEL/OIL	3,545.35
CHEMICAL SUPPLIES	1,305.00

SEWER PLANT

SALARIES - REGULAR	100,035.46
PAGER PAY	1,632.51
HOSPITAL INSURANCE	14,128.62
SOCIAL SECURITY	11,858.41
I.M.R.F.	12,322.84
CLOTHING ALLOWANCE	2,000.00
MAINTENANCE SERVICE - BUILDING	2,021.45
MAINTENANCE SERVICE - EQUIPMENT	9,433.87
MAINTENANCE SERVICE - VEHICLES	1,893.84
MAINTENANCE SERVICE-GROUNDS	5,321.00
OTHER PROFESSIONAL SERVICE	1,449.86
TELEPHONE	1,785.07
UTILITIES	24,622.99
MAINTENANCE SUPPLIES - EQUIP.	2,512.71
MAINTENANCE SUPPLIES - GROUNDS	49.12
MAINTENANCE SUPPLIES - OTHER	1,038.86
OFFICE SUPPLIES	193.32
OPERATING SUPPLIES	888.92
JANITORIAL SUPPLIES	293.60
AUTOMOTIVE FUEL/OIL	3,265.41
CHEMICAL SUPPLIES	7,462.01
EQUIPMENT	3,241.76

\$	576,999.57	\$	576,999.57
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TOTAL DISBURSEMENTS

OTHER FINANCING SOURCES & USES

ACCOUNTS RECEIVABLE	\$	2,018.25-
ACCT. REC. SEWER LINE INS		7.42-
DUE TO 06 PAYROLL		<u>74,417.55-</u>
\$		76,443.22-

<u>TOTAL OTHER FIN. SOURCES &amp; USES</u>	\$	76,443.22-	\$	76,443.22-
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CASH

CASH IN BANK	\$	3,560,511.08
CASH IN BANK - EPAY		228,675.29
PETTY CASH		454.43
INVESTMENTS		<u>0.00</u>
\$		3,789,640.80

<u>CASH ON DEPOSIT, OCTOBER 31, 2013</u>	\$	3,789,640.80	\$	3,789,640.80
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SYS DATE 111313  
[GSCI]

CITY OF BELLEVILLE  
STATEMENT OF CASH AND INVESTMENTS  
AS OF THE MONTH & YEAR 10/13

SYS TIME 09:12

NAME OF FUND	CASH ON HAND	INVESTMENTS	FUNDS AVAILABLE
GENERAL FUND	2,949,958.08	3,063.49	2,953,021.57
PARKS PROJECT FUND	116,993.01	0.00	116,993.01
INSURANCE FUND	45,917.20	0.00	45,917.20
LIBRARY	1,316,861.51	0.00	1,316,861.51
PAYROLL ACCOUNT	19,830.47-	0.00	19,830.47-
PLAYGROUND AND RECREATION	1,112,975.32	0.00	1,112,975.32
TAX INCREMENT FINANCING DIST. 1	101,167.09	0.00	101,167.09
TAX INCREMENT FINANCING DIST. 2	104,698.42	0.00	104,698.42
RETIREMENT FUND	418,110.40	0.00	418,110.40
MOTOR FUEL TAX FUND	324,059.92	0.00	324,059.92
FOUNTAIN FUND	4,896.49	0.00	4,896.49
TORT LIABILITY FUND	382,187.67	0.00	382,187.67
WALNUT HILL FUTURE CARE FUND	4,893.84	238,657.63	243,551.47
SEWER OPERATION & MAINTENANCE	3,789,640.80	0.00	3,789,640.80
SEWER REPAIR & REPLACEMENT FUND	834,913.62	0.00	834,913.62
SEWER CONSTRUCTION FUND	4,645,631.62	0.00	4,645,631.62
SEWER BOND AND INTEREST FUND	2,111,712.31	0.00	2,111,712.31
SPECIAL SERVICE AREA	195,898.61	0.00	195,898.61
WORKING CASH FUND	372,347.35	0.00	372,347.35
LIBRARY - GIFT ENDOWMENT	30,024.50	0.00	30,024.50
SALES TAX TIF DISTRICT	1,352,625.22	0.00	1,352,625.22
TAX INCREMENT FINANCING DIST #3	10,439,910.61	0.00	10,439,910.61
TAX INCREMENT FINANCING DIST. 4	23,833.28	0.00	23,833.28
CAPITAL PROJECTS FUND	115.63	0.00	115.63
BELLEVILLE ILLINOIS TOURISM	17,606.09	0.00	17,606.09
TIF 8 (DOWNTOWN SOUTH)	397,317.53	0.00	397,317.53
TIF 9 (SOUTHWINDS ESTATE)	348,195.94	0.00	348,195.94
TIF 10 (LOWER RICHLAND CREEK)	1,629,795.13	0.00	1,629,795.13
TIF 11 (INDUSTRIAL JOB RECOVERY)	85,009.03	0.00	85,009.03
TIF 12 (SHERMAN STREET)	211,465.22	0.00	211,465.22
TIF 13 (DRAKE ROAD)	136,765.94	0.00	136,765.94
TIF 14 (ROUTE 15 EAST)	295,589.29	0.00	295,589.29
TIF 15 (CARLYLE GREENMOUNT)	3,970,877.78	0.00	3,970,877.78

SYS DATE 111313  
[GSCI]

CITY OF BELLEVILLE  
STATEMENT OF CASH AND INVESTMENTS  
AS OF THE MONTH & YEAR 10/13

SYS TIME 09:12

NAME OF FUND	CASH ON HAND	INVESTMENTS	FUNDS AVAILABLE
TIF 16 (ROUTE 15 WEST CORRIDOR)	202,035.76	0.00	202,035.76
SPECIAL SERVICE AREA RESERVE ACC	112,945.55	0.00	112,945.55
SPECIAL SERVICE AREA BONDS, I&S	198,726.35	0.00	198,726.35
SALES TAX TIF BONDS, I & S	243,974.27	0.00	243,974.27
2011 TIF BONDS I & S	128,049.55	0.00	128,049.55
2011 Bond Fund I & S	1,350,938.54	0.00	1,350,938.54
D.A.R.E.	1,331.83	0.00	1,331.83
POLICE TRUST	58,474.57	0.00	58,474.57
NARCOTICS	133,050.20	0.00	133,050.20
LOCAL LAW ENFORCEMENT BLOCK GRAN	165,029.30	0.00	165,029.30
TIF 17 (EAST MAIN STREET )	180,929.50	0.00	180,929.50
TIF 18 (SCHEEL STREET)	81,357.58	0.00	81,357.58
TIF 19 (FRANK SCOTT PARKWAY)	2,649,678.80	0.00	2,649,678.80
TIF 20 - RT. 15 / S. GREEN MT	59,796.07	0.00	59,796.07
TIF 21 - BELLE VALLEY / PHASE II	7,673.03	0.00	7,673.03
	<u>43,326,154.88</u>	<u>241,721.12</u>	<u>43,567,876.00</u>
TOTALS	<u>43,326,154.88</u>	<u>241,721.12</u>	<u>43,567,876.00</u>

# MEMO

To: Dallas Cook, City Clerk

From: Traffic Committee

Date: November 12, 2013

Re: Motion for City Council Agenda November 18, 2013

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Alderman Joe Orlet will make the following motions:

**1. Juanita Place**

Motion to approve deleting 'no parking' on Juanita Place, west side, from 30' from south curb of driveway for 9 Juanita to 60' south of same curb line (Ordinance 7603).

**2. Union Avenue Parking – Roundabouts at 158 and RT 13**

Motion to approve the following:

- Staff to set coordinated internal detours on city streets to direct traffic as needed for better flow
- Establish no thru truck zones temporarily on Union Avenue and State Street both sides of Centreville Avenue and other roads as needed
- Establish a temporary 20 mph instead of 25 mph
- No parking is temporarily on the north side of Union Avenue; January 2014 move the no parking to the south side of Union Avenue
- Continue to have the police department monitor areas in question and have traffic counts up to date

ORDINANCE NO. 7603

AN ORDINANCE AMENDING CHAPTER 52 (TRAFFIC) OF THE REVISED ORDINANCES OF THE CITY OF BELLEVILLE, ILLINOIS AS AMENDED, BY AMENDING PORTIONS OF SECTIONS THEREOF

THE CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS (THE "CITY"), IS A DULY ORGANIZED AND EXISTING MUNICIPALITY CREATED UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF ILLINOIS.

THE CITY OF BELLEVILLE IS NOW OPERATING UNDER THE PROVISIONS OF THE ILLINOIS MUNICIPAL CODE, AS SUPPLEMENTED AND AMENDED AND AS A HOME RULE MUNICIPALITY PURSUANT TO ARTICLE VII OF THE ILLINOIS CONSTITUTION OF 1970; AND IN THE EXERCISE OF ITS HOME RULE POWERS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS:

Section 1. That Section 52.218 is hereby amended by adding the following street under Schedule "O" thereunder:

SCHEDULE "O"

STREET - SIDE	For	LOCATION
503 North Jackson	For	Current resident only

Section 2. That Section 52.514 is hereby amended by adding the following streets under Schedule "E" thereunder:

SCHEDULE "E"

STREET - SIDE	From	LOCATION
North 78 <sup>th</sup> Street (West)	From	entire North 78 <sup>th</sup> Street
Juanita Place (West)	From	30 feet from south curb line of driveway for #9 Juanita Place to 60 feet south of same curb line

Section 3. That conflicting Ordinances or pertinent portions thereof in force the time this takes effect are hereby repealed.

Section 4. Any person violating this Ordinance shall be subject to the penalties of Chapter 52, Article IX (Penalty).

**Section 5.** This Ordinance shall be in full force and effect from and after its passage, approval and publication, in pamphlet, all as provided by law.

PASSED by the City Council of the City of Belleville, Illinois, on this ~~21<sup>st</sup>~~ <sup>4<sup>TH</sup></sup> day of ~~May~~ <sup>JUNE</sup>, 2012 on the following roll call vote:

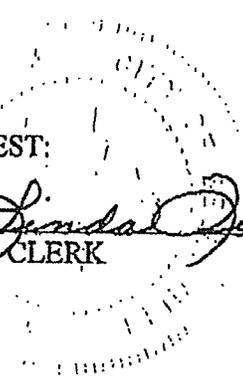
	<u>AYE</u>	<u>NAY</u>
Michael Heisler	<u>X</u>	_____
Ken Kinsella	<u>X</u>	_____
Dorothy Meyer	<u>X</u>	_____
Melinda Hult	<u>X</u>	_____
Rob Anderson	<u>X</u>	_____
Arnold "Gabby" Rujawitz	<u>A B S E N T</u>	_____
Dean L. Hardt	<u>X</u>	_____
Tim Carpenter	<u>X</u>	_____
Joseph W. Hayden	<u>X</u>	_____
Phillip Silsby	<u>X</u>	_____
Paul Seibert	<u>X</u>	_____
David Martinson	<u>X</u>	_____
Lillian Schneider	<u>X</u>	_____
Phil Elmore	<u>X</u>	_____
Joe Orlet	<u>X</u>	_____
James Musgrove	<u>X</u>	_____

APPROVED by the Mayor of the City of Belleville, Illinois this ~~21<sup>st</sup>~~ <sup>4<sup>TH</sup></sup> day of ~~May~~ <sup>JUNE</sup>, 2012.

Mark W. Eckert  
MAYOR

ATTEST:

Linda Fields  
CITY CLERK





# MEMO

To: Dallas Cook, City Clerk

From: Streets and Grades Committee

Date: November 12, 2013

Re: Motion for City Council Agenda November 18, 2013

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Alderman Paul Seibert will make the following motions:

**1. Juanita Place**

Motion to approve the force account bill for earth excavation widening in the amount of \$24,980.31.

**2. Annual Testing Agreement Approval**

Geotechnology Inc.

**3. West Belleville Bike Trail Phase II**

Motion to approve Preliminary Engineering Services Agreement with Kaskaskia Engineering in the amount of \$137,640.00.

**4. Scrap two cars from Engineering Department**

Motion to approve scraping the below two vehicles:

- a. 2001 FORD CROWN VIC VIN2FAFP71W41X120314
- b. 2003 FORD/CROWN VIC VIN2FAFP71W53X101743

 HANK'S  
Excavating &  
Landscaping, Inc.

5825 W. STATE RT. 161  
BELLEVILLE, IL 62223  
(618) 398-5556 FAX: (618) 398-2729

September 19, 2013

City of Belleville  
101 South Illinois Street  
Belleville, IL 62220

Attention: Tim Gregowicz

Route: Juanita Place  
County: St. Clair

Dear Mr. Gregowicz,

Subject: Agreed Unit Price For: Earth Excavation Widening

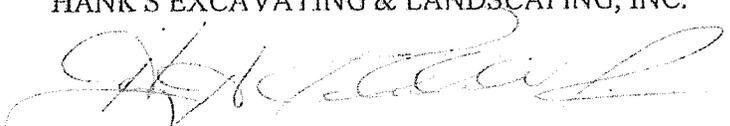
We are pleased to provide you with an agreed unit price for Earth Excavation Widening in the amount of \$70.50. It is estimated 354.3 cubic yards will be required.

I attached the itemized breakdown of the dates, labor and equipment utilized during the requested work.

Please process the necessary change order so this work can be performed.

Should you need any further assistance regarding this matter, please contract me at my office.

Sincerely,  
HANK'S EXCAVATING & LANDSCAPING, INC.

  
Henry H. Rohwedder  
President

HHR/jjk  
313068BellevilleAUPearthExWidenfl.doc

HANKS EXCAVATING & LANDSCAPING, INC.  
 5825 WEST STATE, ROUTE 161  
 BELLEVILLE, IL 62223  
 618-398-5556

ROUTE: \_\_\_\_\_ SECTION: \_\_\_\_\_ COUNTY: \_\_\_\_\_ AUTH. NO.: \_\_\_\_\_ CONTRACT NO.: \_\_\_\_\_

FORCE ACCOUNT BILL FOR: 313068 CITY OF BELLEVILLE - JUANITA PLACE

EARTH EX WIDENING

2013

	9/11 9/12 9/13				S.T.	O.T.	REG. RATE	O.T. RATE	INSURANCE AMOUNT	PAYROLL AMOUNT	EARNINGS TO DATE	UNEMPLOYMENT TAX F.U.T.	S.U.T.
FOREMAN (FIELDS)	2	4	2	8	0	\$ 42.00	\$ 63.00	\$ 336.00	\$ 336.00	\$ 7,060.04	\$ 386.68	\$ 446.72	
DONALD DOUGHERTY LABORER, LOCAL 459	8	8		16	0	\$ 27.92	\$ 51.470	\$ 446.72	\$ 446.72	\$ 2,757.53	\$ 111.68	\$ 111.68	
RAYMOND NEVENNER LABORER, LOCAL 459				4	0	\$ 27.92	\$ 51.470	\$ 111.68	\$ 111.68	\$ 1,062.40	\$ 66.40	\$ 664.00	
HARVEY MEIER OPERATOR, LOCAL 520	8	8	4	20	0	\$ 33.20	\$ 49.80	\$ 664.00	\$ 664.00				
LYLE HAAS TEAMSTER, LOCAL 50			4	4	0	\$ 28.605	\$ 42.91	\$ 114.42	\$ 114.42				
SUBTOTALS:			52	0				\$ 1,672.82	\$ 1,672.82	\$ 564.76	\$ 564.76	\$ 1,222.40	
LABORERS PENSION & WELFARE FUND	LOCAL	459	20 HRS @	20.60					\$ 412.00				
TEAMSTER PENSION & WELFARE FUND	LOCAL	50	4 HRS @	13.90					\$ 56.60				
OPERATOR PENSION & WELFARE FUND	LOCAL	520	20 HRS @	28.30					\$ 566.00				
FOREMAN BENEFITS (FIELDS)			8 HRS @	5.49					\$ 43.92				
SUBTOTAL LABOR:			52						\$ 2,750.34				
PLUS 35 % OF PAYROLL									\$ 962.62				
PLUS WORKMEN'S COMPENSATION INSURANCE:						10.445% OF	\$ 1,672.82	\$ 174.73					
PUBLIC LIABILITY & PROPERTY DAMAGE INSURANCE													
EXCLUDING PAYROLL OF TRUCK DRIVERS:						7.00% OF	\$ 1,558.40	\$ 109.09					
FEDERAL UNEMPLOYMENT TAX:						0.6% OF	\$ 564.76	\$ 3.39					
STATE UNEMPLOYMENT TAX:						8.95% OF	\$ 1,222.40	\$ 109.40					
FEDERAL SOCIAL SECURITY TAX:						7.65% OF	\$ 1,672.82	\$ 127.97					
TOTAL PAYROLL ADDITIVES:								\$ 524.58					
PLUS 10% OF ADDITIVES								\$ 52.46					
TOTAL LABOR:								\$ 577.04					
								\$ 4,289.99					

I hereby certify that the above statements is a copy of that portion of the payroll which applies to the above stated work and that the rates shown for taxes and insurance are actual costs.

Signed

Henry H. Rohwedder, President

\*Employees year to date gross pay is less than \$7,000 for federal  
 \*\*Employees year to date gross pay is less than \$12,900 for state

EQUIPMENT EXPENSE:	9/11			9/12			9/13			TOTAL HOURS	RATE	AMOUNT
1999 ON HWY TRUCK TRACTORS-6X4-75,000GVW-400HP				4					4	75.95	\$ 303.80	
2008 ON HWY LIGHT DUTY TRUCK-GAS-CREW-300HP-1TON-4X4					4				4	29.76	\$ 119.04	
2008 ON HWY LIGHT DUTY TRUCK-GAS-CREW-300HP-1TON-4X4				4					12	29.76	\$ 357.12	
2011 ON HWY LIGHT DUTY TRUCK-GAS-CREW-315HP-3/4TON-4X4				2					8	27.49	\$ 219.92	
2008 CAT314CL CR CRAWLER MTD HYD EXCAVATOR-90 HP-60" BKT .75 CY					8				8	73.93	\$ 591.44	
2007 CAT314CL CR CRAWLER MTD HYD EXCAVATOR-90 HP-60" BKT .75 CY				8					8	73.82	\$ 590.56	
2011 CAT 420E IT AWD 1.25CY EXTENDABLE 93HP BACKHOE W/EROPS						4			4	44.70	\$ 178.80	
2003 ON HWY REAR DUMP SEMI TRAILER-21CY-24 TONS PAYLOAD					4				4	11.37	\$ 45.48	
<b>TOTAL EQUIPMENT EXPENSE:</b>				0	0	14	28	10	52		\$ 2,406.16	

TRUCKING EXPENSE:							
9/11 LAFORE TT				9	HOURS	\$ 89.00	\$ 801.00
9/11 LAFORE TT				8.25	HOURS	\$ 89.00	\$ 734.25
9/12 LAFORE TT				7.5	HOURS	\$ 89.00	\$ 667.50
9/13 LAFORE TANDEM				6	HOURS	\$ 80.00	\$ 480.00
<b>SUBTOTAL:</b>							\$ 2,682.75
5% ADD ON							\$ 134.14
<b>TOTAL TRUCKING EXPENSE:</b>							\$ 2,816.89

THIS IS TO CERTIFY THAT THE MATERIAL ENTERED ON THIS FORCE ACCOUNT BILL WHICH WAS TAKEN FROM STOCK IS SHOWN AT OUR COST.

TOTAL LABOR: \$ 4,289.99  
 TOTAL EQUIPMENT EXPENSE: \$ 2,406.16  
 TOTAL TRUCKING EXPENSE: \$ 2,816.89  
 PLUS 1% BOND: \$ 95.13  
 PLUS 10% OF BOND \$ 9.51  
 TOTAL FORCE ACCOUNT BILL: \$ 9,617.89

Subscribed and sworn to before me this

HANKS EXCAVATING & LANDSCAPING, INC.

My commission expires September 6, 2013

Notary Public

313068 force Account

BY: HENRY H. ROHWEDDER, PRESIDENT  
 APPROVED: RESIDENT ENGINEER

HANKS EXCAVATING & LANDSCAPING, INC.  
 5825 WEST STATE, ROUTE 161  
 BELLEVILLE, IL 62223  
 618-398-5556

ROUTE: \_\_\_\_\_ SECTION: \_\_\_\_\_ COUNTY: \_\_\_\_\_ AUTH. NO.: \_\_\_\_\_ CONTRACT NO.: \_\_\_\_\_  
 FORCE ACCOUNT BILL FOR: 313068 CITY OF BELLEVILLE - JUANITA PLACE  
 EARTH EX WIDENING

	2013						REG. RATE	O.T. RATE	INSURANCE AMOUNT	PAYROLL AMOUNT	EARNINGS TO DATE	UNEMPLOYMENT TAX F.U.T.	S.U.T.
	8/20	8/21	8/22	8/23	8/26	S.T.							
FOREMAN (FIELDS)	3.5	8	4	4			19.5	0	\$ 42.00	\$ 63.00	\$ 819.00	\$ 819.00	
DONALD DOUGHERTY LABORER, LOCAL 4	4	8	8/5	8	4		32	0.5	\$ 27.92	\$ 51.470	\$ 907.40	\$ 919.18	\$ 4,276.78
ROLLAND EGGEMEYER OPER, LOCAL 520	4	8	8/5	8	4		32	0.5	\$ 33.20	\$ 49.80	\$ 1,079.00	\$ 1,087.30	
LYLE HAAS TEAMSTER, LOCAL 50		4					4	0	\$ 28.605	\$ 42.91	\$ 114.42	\$ 114.42	
DONALD FRIERDICH TEAMSTER, LOCAL 50					6	4	10	0	\$ 28.605	\$ 42.91	\$ 286.05	\$ 286.05	
SUBTOTALS:							97.5	1	\$ 3,205.87	\$ 3,225.95	\$ 669.50	\$ 1,793.37	\$ 919.18
LABORERS PENSION & WELFARE FUND	LOCAL	459	32.5 HRS @	20.60							\$ 669.50		
TEAMSTER PENSION & WELFARE FUND	LOCAL	50	14 HRS @	13.90							\$ 194.60		
OPERATOR PENSION & WELFARE FUND	LOCAL	520	32 HRS @	28.30							\$ 905.60		
OPERATOR PENSION & WELFARE FUND	LOCAL	520	0.5 HRS @	42.45 OVERTIME							\$ 21.23		
FOREMAN BENEFITS (FIELDS)			19.5 HRS @	5.49							\$ 107.06		
SUBTOTAL LABOR:				98.5							\$ 5,123.93		
PLUS 35% OF PAYROLL											\$ 1,793.37		
PLUS WORKMEN'S COMPENSATION INSURANCE:							10.445% OF		\$ 3,205.87	\$ 334.85			
PUBLIC LIABILITY & PROPERTY DAMAGE INSURANCE													
EXCLUDING PAYROLL OF TRUCK DRIVERS:							7.00% OF		\$ 2,805.40	\$ 196.38			
FEDERAL UNEMPLOYMENT TAX:							0.6% OF		\$ 919.18	\$ 5.52			
STATE UNEMPLOYMENT TAX:							8.95% OF		\$ 919.18	\$ 82.27			
FEDERAL SOCIAL SECURITY TAX:							7.65% OF		\$ 3,225.95	\$ 246.78			
TOTAL PAYROLL ADDITIVES:											\$ 865.80		
PLUS 10% OF ADDITIVES											\$ 86.58		
TOTAL LABOR:											\$ 952.38		
											\$ 7,869.68		

I hereby certify that the above statements is a copy of that portion of the payroll which applies to the above stated work and that the rates shown for taxes and insurance are actual costs.

Signed \_\_\_\_\_  
 Henry H. Rohwedder, President

\*Employees year to date gross pay is less than \$7,000 for federal  
 \*\*Employees year to date gross pay is less than \$12,900 for state

EQUIPMENT EXPENSE:	DATE					TOTAL HOURS	RATE	AMOUNT
	8/20	8/21	8/22	8/23	8/26			
1999 ON HWY LIGHT DUTY TRUCK-GAS-CONV-300HP-1 1/2TON-4X4	4					4	\$ 28.87	\$ 115.48
1999 ON HWY TRUCK TRACTORS-6X4-75.000GVW-400HP				6	4	10	\$ 75.95	\$ 759.50
2011 ON HWY LIGHT DUTY TRUCK-GAS-CREW-315HP-3/4TON-4X4	3.5	8	4			15.5	\$ 27.49	\$ 426.10
2013 ON HWY TRUCK TRACTORS-DIESEL-415HP-75.000GVW-6X4			4			4	\$ 79.04	\$ 316.16
2000 CAT 320CL CRAWLER MTD HYD EXCAVATOR-138 HP-42" BK	4					4	\$ 99.56	\$ 398.24
2007 CAT314CL CR CRAWLER MTD HYD EXCAVATOR-90 HP-60" BKT .7E		8	8.5	7		27.5	\$ 73.82	\$ 2,030.05
2011 CAT 420E IT 4WD 1.25CY EXTENDABLE 93HP BACKHOE W/EROPS				1		1	\$ 44.70	\$ 44.70
2014 CAT BROOM-PTO POWERED LOADER BROOM LENGTH 106.3 IN				1		1	\$ 5.66	\$ 5.66
1998 HYD REMOVABLE GOOSENECK EQUIPMENT TRAILER 3 AXLES-12	1					1	\$ 17.37	\$ 17.37
2007 ON HWY REAR DUMP SEMI TRAILER-21CY-24 TONS PAYLOAD				6	4	10	\$ 11.62	\$ 116.20
2012 ON HWY REAR DUMP SEMI TRAILER-21CY-24 TONS PAYLOAD		3				3	\$ 11.95	\$ 35.85
<b>TOTAL EQUIPMENT EXPENSE:</b>	<b>11.5</b>	<b>24</b>	<b>12.5</b>	<b>21</b>	<b>12</b>	<b>81</b>		<b>\$ 4,265.31</b>

TRUCKING EXPENSE:	DATE					TOTAL HOURS	RATE	AMOUNT
	8/20	8/21	8/22	8/23	8/26			
8/20 LAFORE T/T						4	\$ 89.00	\$ 356.00
8/20 LAFORE T/T						3.75	\$ 89.00	\$ 333.75
8/21 LAFORE T/T						8.5	\$ 89.00	\$ 756.50
8/22 LAFORE T/T						8	\$ 89.00	\$ 712.00
8/22 LAFORE T/T						8.5	\$ 89.00	\$ 756.50
<b>SUBTOTAL:</b>								<b>\$ 2,914.75</b>
5% ADD ON								\$ 145.74
<b>TOTAL TRUCKING EXPENSE:</b>								<b>\$ 3,060.49</b>

THIS IS TO CERTIFY THAT THE MATERIAL ENTERED ON THIS FORCE ACCOUNT BILL WHICH WAS TAKEN FROM STOCK IS SHOWN AT OUR COST.

TOTAL LABOR:	\$ 7,869.68
TOTAL EQUIPMENT EXPENSE:	\$ 4,265.31
TOTAL TRUCKING EXPENSE:	\$ 3,060.49
PLUS 1% BOND:	\$ 151.95
PLUS 10% OF BOND	\$ 15.20
<b>TOTAL FORCE ACCOUNT BILL:</b>	<b>\$ 15,362.62</b>

Subscribed and sworn to before me this

My commission expires September 6, 2013

HANKS EXCAVATING & LANDSCAPING, INC.  
 BY: HENRY H. ROHWEDDER, PRESIDENT

Notary Public  
 313068 force Account

APPROVED: RESIDENT ENGINEER

## Tim Gregowicz

---

**From:** Goerger, Mark A [Mark.Goerger@illinois.gov]  
**Sent:** Monday, September 30, 2013 7:06 AM  
**To:** 'Tim Gregowicz'  
**Subject:** RE: CITY OF BELLEVILLE ENGINEERING DEPT

Tim,

Average for this quantity (275cy-500cy - 12 contracts) is around \$36/CY. Hanks had a contract 97492 on the 6/15/12 letting where they bid \$38 for 448 cy. Hanks has only bid this item in one contract in the last 3 yrs.

Mark A. Goerger, P.E.  
Engineer of Estimates  
District 8/Region5  
Illinois Department of Transportation  
[mark.goerger@illinois.gov](mailto:mark.goerger@illinois.gov)  
618-346-3148

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-----Original Message-----  
From: Tim Gregowicz [<mailto:tgregowicz@belleville.net>]  
Sent: Friday, September 27, 2013 3:44 PM  
To: McLaren, Tara A; Goerger, Mark A  
Subject: FW: CITY OF BELLEVILLE ENGINEERING DEPT

Hi Tara and Mark,

At your leisure, could you tell me what a good price is for this quantity?

What is a typical average price for Hank's jobs?

Thanks,

Tim Gregowicz, P.E.  
City Engineer  
213 South Illinois  
Belleville, IL 62220  
(618) 257-7649 -- Office  
(618) 781-5469 -- Mobile  
(618) 355-4260 -- Fax

-----Original Message-----

From: [bellevillescan@belleville.net](mailto:bellevillescan@belleville.net) [mailto:[bellevillescan@belleville.net](mailto:bellevillescan@belleville.net)]

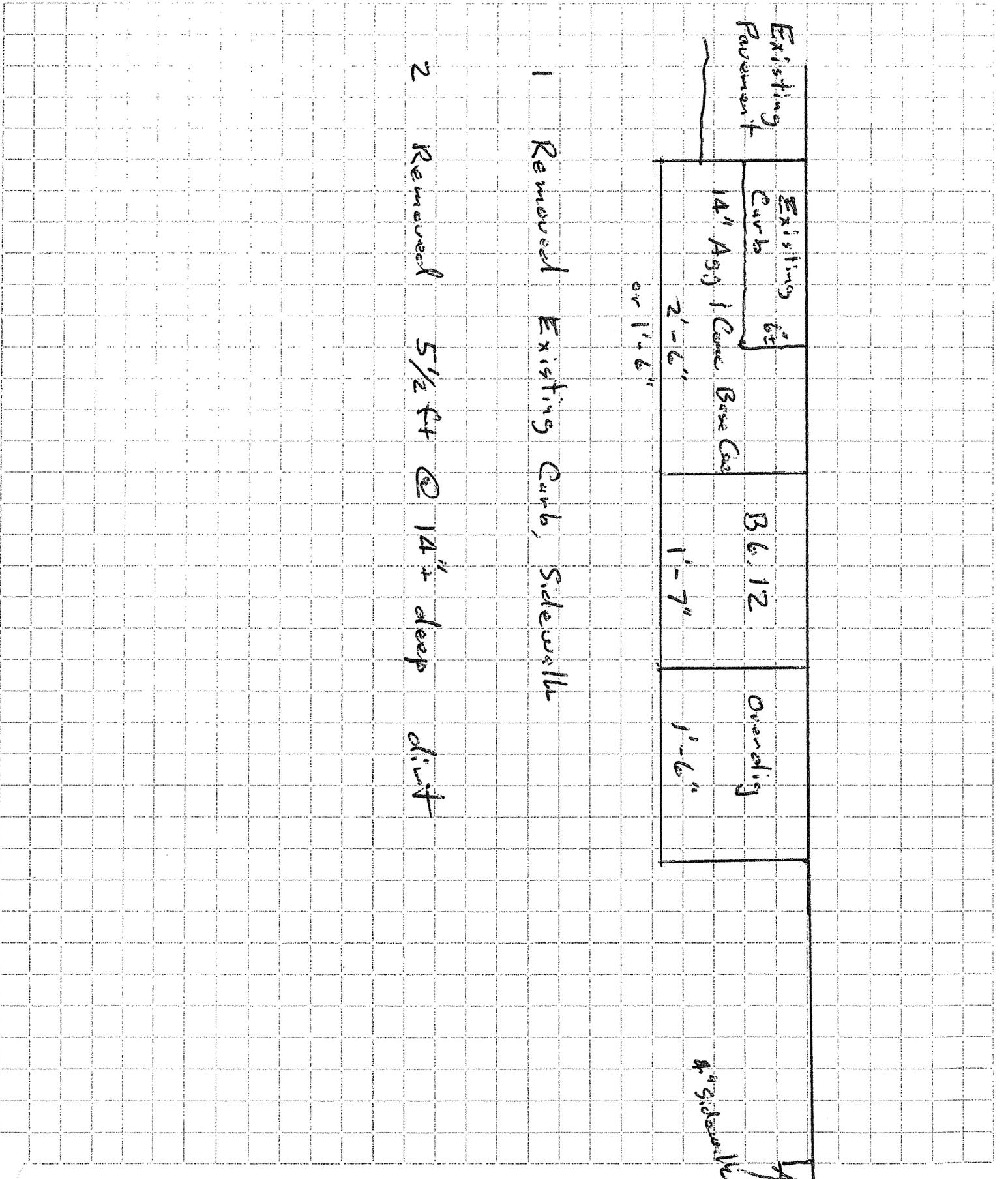
Sent: Friday, September 27, 2013 4:13 PM

To: [tgregowicz@belleville.net](mailto:tgregowicz@belleville.net)

Subject: CITY OF BELLEVILLE ENGINEERING DEPT

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CS 4550ci

[00:c0:ee:88:64:6b]  
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$$9/6 \quad 2102' \times 5.58 \times 1.17 = 13723.1 \text{ ft}^3 = 508 \text{ yd}^3$$

$$10/4 \quad 1958 \times 5.58 \times 1.17 = 12783 \text{ ft}^3 = 473 \text{ yd}^3$$

$$683 \times 4.58 \times 1.17 = 3660 \text{ ft}^3 = 136 \text{ yd}^3$$

$$1117 \text{ yd}^3$$

$$\text{Ex Curb} - 4743 \times 1.5 \times 0.5 = 3557 \text{ ft}^3 = -132 \text{ yd}^3$$

$$\underline{985 \text{ yd}^3}$$

**ALL EXCAVATION AND OR FILL MATERIAL NEEDED IN ORDER FOR THE INSTALATION PROPOSED SIDEWALK AND THE GREEN SPACE BETWEEN SIDEWALK AND PROPOSED NEW CURB AND GUTTER NO ADDITONALPAYMENT FOR THE ABOVE ITEMS.**



Via email: [tgregowicz@belleville.net](mailto:tgregowicz@belleville.net)

October 21, 2013

P022467.01

Mr. Tim Gregowicz, P.E.  
City of Belleville  
213 South Illinois Street  
Belleville, Illinois 62220

Re: Proposal for Construction Observation and Materials Testing Services  
Open End Service Agreement  
Belleville, Illinois

Dear Mr. Gregowicz:

In response to your request, Geotechnology is pleased to submit this proposal to provide construction observation and material testing services for various projects throughout the city of Belleville.

### SCOPE OF SERVICES

Our services will be provided by qualified field representatives on an as-requested basis during construction. The purpose of our services is to enhance compliance with the general intent of the project plans and specifications. Geotechnology can self-perform the referenced services and our field representatives have an average of 13 years of experience. Our scope of services can include but is not limited to:

- Attending pre-construction and construction meetings.
- Obtaining representative samples of soil or rock to be used as fill and performing standard or modified Proctor moisture-density compaction and Atterberg limits tests.
- Observing grading operations and placement and compaction of fill or backfill. In-place density tests will be taken using nuclear methods (ASTM D 2922 and 3017).
- Observing the bearing surface during foundation construction.
- Observe proofrolling for slab-on-grade floors and pavements.
- Checking the configuration of the reinforcing steel for compliance with project plans and specifications.
- Observing the construction of masonry (CMU) walls, preparing grout specimens, and returning the samples to our laboratory for moist curing and compressive strength testing. Compressive strength tests will be conducted on prisms, which are to be constructed by

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the contractor's representatives.

- Performing concrete tests for measurement of air content, slump and temperature and making concrete cylinders for compression tests. Concrete cylinders will be returned to our laboratory for moist curing and compressive strength testing.<sup>1</sup>
- Observing compaction and/or testing base course material for slab-on-grade floors and pavements.
- Performing measurements to evaluate the flatness and levelness of the concrete floor slab.
- Performing field observations of welded and bolted connections. We assume that the structural steel supplier is AISC approved and that inspections of shop fabricated structural steel are not required.
- Measuring bond strength, thickness, and density of spray-applied fire resistive material.
- Providing engineering and consultation services when requested by your field representative and project oversight of our field representatives by Geotechnology's project manager during field activities.
- Providing daily field reports via our new GeoPort™ Field Information Management System (FIMS). This new client interface and paperless document management system allows clients easy, instant access to Construction Materials Testing reports through a secure server on a mobile device, laptop or PC.
- Furnishing special inspection reports to the registered design professional in responsible charge (and building official).

### **SCHEDULE AND FEE**

We will perform the services described herein on a time and expense basis. Our fees will be charged in accordance with the attached 2013 Schedule of Field and Laboratory Services and Fees.

We will notify you, the project superintendent, or your designated representative when conditions that appear to be inconsistent with project requirements are observed. Suggestions may be made for remedial measures, but these suggestions are not directives to the contractor. Geotechnology will not have stop-work authority for the project.

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<sup>1</sup> We assume that the contractor will provide an adequate on-site cure box or similar device for storing concrete test specimens during the initial cure. Please contact us if you have any questions regarding on-site sample storage.

Construction materials and test results can fluctuate. Consequently, even with careful observation and testing, it cannot be said that all parts of the product comply with the job requirements. A higher degree of confidence is inherent with full-time versus intermittent observation. In either case, no guarantee of the contractor's work is provided.

This proposal and fee estimate have been prepared using Geotechnology's standard fee schedule. Geotechnology reserves the right to revise this proposal and fee estimate, at any time, if any flow down and/or contract provisions are required by Client or Owner to conform with any local, state or federal wage act requirements, including but not limited to the Davis-Bacon Act, as Amended, the McNamara-O'Hara Service Contract Act, etc., the required use of union labor, or for any required safety, security, vehicle, drug and alcohol testing, or any third party payment fees, or other requirements not specified in the Client's request for proposal or not defined in Geotechnology's scope of services.

#### ACCEPTANCE

If this proposal is acceptable, please indicate your authorization by signing in the space provided on the Terms for Geotechnology's Materials Testing Services and returning one copy of this document in its entirety to our office. If you issue a purchase order, please incorporate this document by reference.

Thank you for the opportunity to submit this proposal. We look forward to working with you. Should you have any questions regarding this proposal, please contact me.

Very truly yours,

**GEOTECHNOLOGY, INC.**



Lucas P. Heurman  
Illinois Office Manager

LPH/PSH:lph/

Enclosures: 2013 Schedule of Field and Laboratory Services and Fees  
Terms for Geotechnology's On-Call Materials Testing Services



**2013 SCHEDULE OF FIELD & LABORATORY SERVICES AND FEES**  
**ILLINOIS**

**TERMS:** Services are provided in accordance with Geotechnology's Terms for Materials Testing Services. A signed copy of the Terms must be on file with Geotechnology prior to performance of services and will apply to all services on all projects until such time as the Terms are reissued or withdrawn. Rates given on this Fee Schedule are for work performed through the 2013 calendar year. For work performed beyond calendar year 2013, rates in effect at that time will apply. Overtime rates for each category will be invoiced at 1.5 times the hourly rates listed. Overtime will be charged for each hour in excess of 8 hours per day on weekdays, and for each hour worked on weekends and holidays. Time and mileage charges are portal to portal. A differential of 20% will be applied to all night shifts that begin at/after 7 p.m. and end at/before 5 a.m. A minimum of 8 hours per shift will be charged per employee for all night shift work. A Visa or MasterCard credit card or company check may be used to purchase services offered by Geotechnology and is required when purchasing less than \$300 in services.

**FIELD SERVICES**

Soils, Concrete, Asphalt	\$47.00 per hour
Waterproofing Observations, Floor Flatness, and Fireproofing	\$58.00 per hour
Shallow Foundation Subgrade Observations	\$58.00 per hour
Reinforcing Steel, PT Stressing, EFIS, Roofing, Masonry, Superpave	\$58.00 per hour
Structural Steel Inspections, AWS Certified Welding Inspectors, Load Test	\$78.00 per hour
Project Manager/Staff Engineer/Geologist	\$70.00 to \$100.00 per hour
ICC Certified Special Inspector	\$75.00 to \$120.00 per hour
Senior Project Manager to Principal	\$115.00 to \$130.00 per hour
Project Administrator	\$55.00 per hour
Equipment, per unit (Nuclear Gauge, UT, MT, PT, Skidmore, Rebound Hammer, Torque Wrench, Pachometer)	\$30.00 per day
Coring Machine (Asphalt) or Floor Profiling Machine	\$100.00 per day
Concrete Coring (includes bit wear and coring machine)	\$8.50 per inch

**Vehicle Trip Charges - Zone 2 - 6 to 10 miles**      \$20.60 per trip (\$60.00 per day for a full day on project site)

**LABORATORY SERVICES**

**FEES:** Laboratory testing prices are for non-contaminated samples, and include computerized data reduction and plotting. Additional charges are applicable for materials requiring unusual sample handling, sample storage beyond 90 days after report issuance (unless otherwise indicated in proposal), or Quality Assurance documentation. Laboratory testing services are conducted in general accordance with the referenced standard unless requested otherwise. For projects that require soils laboratory data to be sent directly to the client, a reporting fee of 10% of the total laboratory services cost will be added.

**Laboratory Compaction Tests**

<b>Standard Proctor - ASTM 698</b>				<b>Modified Proctor - ASTM D 1557</b>			
Soil	\$175.00 each	Rock	\$275.00 each	Soil	\$200.00 each	Rock	\$325.00 each

**Index Tests**

Atterberg Limits - ASTM D 4318 - One-point method	\$50.00 each
Specific Gravity - ASTM D 854 or C 127	\$80.00 each
Moisture Content - ASTM D 2216	\$6.00 each
Visual Classification - ASTM D 2488 (Applies only to samples for which no other testing is requested)	\$26.00 each

**Soils Laboratory Tests**

Particle Size Distribution - ASTM D 422	
Sieve analysis through #200 sieve - ASTM D 6913	\$75.00 each
Hydrometer test - ASTM D 422	\$65.00 each
Percent passing No. 200 sieve only - ASTM D 1140	\$45.00 each
Sieve analysis plus hydrometer - ASTM D 422 & D 4913	\$135.00 each

**Concrete Strength Tests**

Concrete Cylinders 4x8 (cast by Geotechnology) includes mold - ASTM C 39	\$8.00 each
Concrete Cylinders (cast by others and delivered to Geotechnology)* - ASTM C 39	\$25.00 each
*Cylinders cast by others that must be cut or capped to meet ASTM C-39	Add \$20.00 each
Concrete Cores - ASTM C 42	\$40.00 each

Note: Unit prices for strength tests are based on test results either being posted in the Client Zone of Geotechnology's website or being emailed to a designated recipient. Paper copies of reports will not be provided.

**Masonry/Mortar/Grout Tests**

Mortar or Grout Cubes/Cylinders - ASTM C 780	\$12.00 each
2-Course Masonry Unit Prism Test (prepared by contractor) - ASTM C 1314	\$100.00 each
Grout Prism - ASTM C 1019	\$50.00 each

**Asphaltic Concrete Laboratory Tests**

Asphaltic Core Density, and Thickness	\$35.00 per sample
Field Sample/Asphalt Concrete Density, Stability and Flow Tests - ASTM D 2726 and D 1559	\$250.00 per set of three
Bitumen Content Determination by Ignition	\$220.00 per sample

## **TERMS FOR GEOTECHNOLOGY'S ON-CALL MATERIALS TESTING SERVICES**

### **1 - THE AGREEMENT**

- a. This AGREEMENT is made by and between: **Geotechnology, Inc.**, hereinafter referred to as **GEOTECHNOLOGY**, and **City of Belleville**, hereinafter referred to as **CLIENT**. The AGREEMENT is intended to apply to Materials Testing services provided by **GEOTECHNOLOGY** on all **CLIENT** projects and assignments until such time as this agreement is withdrawn by **GEOTECHNOLOGY** or is superseded by a new written agreement.
- b. The AGREEMENT between the parties consists of these **TERMS** which constitute the entire AGREEMENT superseding any and all prior negotiations, correspondence, or agreements either written or oral. Any changes to this AGREEMENT must be mutually agreed to in writing.
- c. It is intended by the parties to this AGREEMENT that **GEOTECHNOLOGY'S** services in connection with the project(s) shall not subject **GEOTECHNOLOGY'S** individual employees, officers, or directors to any personal legal exposure for the risks associated with our services. Therefore, and notwithstanding anything to the contrary contained herein, **CLIENT** agrees that as the **CLIENT'S** sole and exclusive remedy, any claim, demand, or suit shall be directed and/or asserted only against **GEOTECHNOLOGY**, a Missouri corporation, and not against any of **GEOTECHNOLOGY'S** employees, officers or directors.

### **2 - STANDARD OF CARE**

- a. **GEOTECHNOLOGY** will strive to perform its services under this AGREEMENT in general accordance with generally accepted testing procedures unless other procedures are specifically referenced in the text of the project(s) plans and/or specifications. However, nothing in this contract shall be construed to constitute an expressed or implied warranty, including (but not limited to) any warranty of merchantability or fitness for a particular use. **GEOTECHNOLOGY** accepts no legal responsibility for the purposes for which **CLIENT** uses the test results.
- b. **GEOTECHNOLOGY** will provide materials testing for samples specified by **CLIENT** or at a frequency specified by **CLIENT**. Engineering evaluation of the suitability of the number or type of samples is not provided by **GEOTECHNOLOGY**. **CLIENT** warrants that it has reviewed the Scope of Services and has determined that it does not need or want a greater level of service than that being provided.
- c. Tests performed by **GEOTECHNOLOGY** on site are taken intermittently and indicate the general acceptability of materials on a statistical basis. **GEOTECHNOLOGY'S** tests and observation of materials are not a guarantee of the quality of other parties' work and do not relieve other parties from their responsibility to perform their work in accordance with applicable plans, specifications, and requirements. If test results that indicate failure of a material to meet the intended specification require retesting of the material after additional work by parties responsible for that material, the cost of retesting will be invoiced to the **CLIENT**.
- d. **GEOTECHNOLOGY** shall not be required to sign any document, no matter by whom requested, that would result in **GEOTECHNOLOGY** having to certify, guarantee, or warrant the existence of conditions whose existence **GEOTECHNOLOGY** cannot ascertain. **CLIENT** agrees not to make resolution of any dispute with **GEOTECHNOLOGY** or payment of any amount due to **GEOTECHNOLOGY** in any way contingent upon **GEOTECHNOLOGY** signing any such document.

### **3 - SITE ACCESS AND SITE SAFETY**

- a. **CLIENT** will grant or obtain free access to the site for all equipment and personnel necessary for **GEOTECHNOLOGY** to perform the services set forth in this AGREEMENT.
- b. Unless indicated otherwise by **CLIENT** and accepted by **GEOTECHNOLOGY** in writing, **GEOTECHNOLOGY** shall be responsible only for its activities and that of its employees on any site. Neither the presence of **GEOTECHNOLOGY** or its employees or its subcontractors on a site shall imply that **GEOTECHNOLOGY** controls the operations of others, nor shall this be construed to be acceptance by **GEOTECHNOLOGY** of any responsibility for jobsite safety.

### **4 - SAMPLE DISPOSAL**

- a. **GEOTECHNOLOGY** will dispose of all samples after submittal of the report covering those samples. Further storage or transfer of samples can be made at **CLIENT'S** expense upon **CLIENT'S** prior written request.

### **5 - BILLING AND PAYMENT**

- a. Invoices will be submitted to **CLIENT** by **GEOTECHNOLOGY**, and will be due and payable upon presentation. If **CLIENT** objects to all or any portion of any invoice, **CLIENT** will so notify **GEOTECHNOLOGY** in writing within fourteen (14) calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice not in dispute. The parties will immediately make every effort to settle the disputed portion of the invoice. The absence of written notification described above, shall constitute an unqualified acceptance of the invoice amount due and payable, and waiver by **CLIENT** of all claims with respect thereto.
- b. Invoices are delinquent if payment has not been received within thirty (30) days from date of invoice. **CLIENT** will pay an additional charge of one (1.0) percent per month. In the event **CLIENT** fails to pay **GEOTECHNOLOGY** within sixty (60) days after invoices are rendered, **CLIENT** agrees that **GEOTECHNOLOGY** will have the right to consider the failure to pay **GEOTECHNOLOGY'S** invoice as a breach of this AGREEMENT.
- c. **GEOTECHNOLOGY** may elect to adjust its rates under this AGREEMENT to account for changes in overhead rates and salary adjustments no sooner than one year from the date of this AGREEMENT, and no more often than once per year at the end of each subsequent year.

### **6 - PREVAILING WAGE AND UNION MEMBERSHIP**

- a. Unless **CLIENT** specifically informs **GEOTECHNOLOGY** in writing that prevailing wage regulations or union membership are required for the project(s) and **GEOTECHNOLOGY** acknowledges it as covered, in writing, **CLIENT** will reimburse, defend, indemnify and hold harmless **GEOTECHNOLOGY** from and against any liability resulting from a subsequent determination that prevailing wage regulations or union membership cover the project(s), including all additional costs, fines and attorneys' fees.

### **7 - TERMINATION**

- a. This AGREEMENT may be terminated by either party seven (7) days after written notice in the event of any breach of any provision of this AGREEMENT or in the event of substantial failure of performance by the other party, or if **CLIENT** suspends the work for more than three (3) months. In the event of termination, **GEOTECHNOLOGY** will be paid for services performed prior to the date of termination.

**8 - NON-SOLICITATION OF EMPLOYEES**

a. CLIENT recognizes that GEOTECHNOLOGY, as a part of the services covered by this AGREEMENT, may provide one or more of its employees to work with members of CLIENT'S project staff or specifically on a CLIENT'S project(s). For purposes of this AGREEMENT, an employee of GEOTECHNOLOGY may be a permanent or temporary employee assigned to provide services to CLIENT. CLIENT hereby agrees that CLIENT will not hire, either directly or indirectly, or provide inducement to hire an employee of GEOTECHNOLOGY either as an employee of CLIENT or as an employee of a subcontractor or supplier to CLIENT, such suppliers to include providers of contract labor, during the term of this AGREEMENT and for a period of six months after the termination of this AGREEMENT. Any hiring or inducement to hire any GEOTECHNOLOGY employee during the term of this AGREEMENT and for a period of six months after termination of this AGREEMENT will be subject to a fee equal to 25% of the total fee for services generated by that employee during a nominal 12 month period.

**9 - ELECTRONIC MEDIA**

a. GEOTECHNOLOGY may agree to provide Documents and information in an electronic format. CLIENT recognizes that Documents or other information recorded on or transmitted as electronic media are subject to undetectable alteration due to (among other causes) transmission, conversion, media degradation, software error, or human alteration. Unless otherwise defined in the Scope of Services, GEOTECHNOLOGY'S electronic Documents and media will conform to GEOTECHNOLOGY'S standards. GEOTECHNOLOGY makes no warranties, either express or implied, regarding the fitness or suitability of any electronic Documents or media.

**10 - WAIVER OF LIABILITY AND INDEMNIFICATION**

a. In consideration of the limited participation of GEOTECHNOLOGY in rendering material testing services in connection with CLIENT's projects, CLIENT agrees to the fullest extent permitted by law, to indemnify and hold harmless GEOTECHNOLOGY, its officers, directors, employees, agents, and subconsultants from and against all damage, liability, or cost, including reasonable attorneys' fees and defense costs arising out of or in any way connected with this project or the performance by any of the parties above named of the services under this AGREEMENT, excepting only those damages, liabilities, or costs attributable to the negligence or willful misconduct of GEOTECHNOLOGY.

**11 - CONTINUING AGREEMENT**

a. The indemnity obligations and limitations of liabilities established under this AGREEMENT shall survive the assignment, transfer, expiration or termination of this AGREEMENT.

**12 - DISPUTES RESOLUTION**

a. If a dispute at law arises from matters related to the services provided under this AGREEMENT and that dispute requires litigation, then:  
(1) the claim will be brought and tried in St. Louis County, Missouri and CLIENT waives the right to move the action to any other county or judicial jurisdiction, and  
(2) the prevailing party in any arbitration or litigation between GEOTECHNOLOGY and CLIENT shall be entitled to recovery of all reasonable costs incurred, including staff time, court costs, attorneys' fees, expert witness, and other claim related expenses. For purposes of this paragraph, a party prevails if (a) the judgment is equal to or in excess of the Plaintiff's last written demand for settlement, the Plaintiff shall also be entitled to recover its costs, expenses and reasonable attorney's fees from Defendant; (b) the judgment is equal to or less than the Defendant's last written offer of settlement, the Defendant shall be entitled to recover its costs, expenses and reasonable attorney's fees from the Plaintiff; (c) the judgment is in between the Plaintiff's last written demand for settlement and the Defendant's last offer of settlement, then neither party shall recover any of its costs, expenses or attorney's fees from the other.

**13 - GOVERNING LAW AND SURVIVAL**

a. The law of the State of Missouri will govern the validity of these TERMS, their interpretation and performance.  
b. If any of the provisions contained in this AGREEMENT are held illegal, invalid, or unenforceable, the enforceability of the remaining provisions will not be impaired. Limitations of liability and indemnities will survive termination of this AGREEMENT for any cause.

**14 - SUCCESSORS AND ASSIGNS**

a. This AGREEMENT shall inure to the benefit of and be binding upon the parties hereto and their respective successors and assigns. Neither party may assign its interests herein (unless assignee assumes in writing assignor's obligations hereunder) without the prior written consent of the other party, which consent will not be unreasonably withheld. No assignment shall operate to relieve the assignor of its obligations under the AGREEMENT.

**15 - OTHER PROVISIONS**

a. It is agreed that this AGREEMENT is entered into by the parties for the sole benefit of the parties to the AGREEMENT, and that nothing in the AGREEMENT shall be construed to create a right or benefit for any third party.  
b. Neither party shall hold the other responsible for damages or delay in performance caused by weather and other acts of God, strikes, lockouts, accidents, or other events beyond the control of the other or the other's employees and agents.  
c. The titles used in this AGREEMENT are for general reference only and are not part of the AGREEMENT.

**16 - FUTURE SERVICES**

a. Unless a subsequent written agreement is executed, all future materials testing services provided by GEOTECHNOLOGY at CLIENT'S request shall be conducted under the terms of this AGREEMENT.

**17 - SIGNATURES**

a. The parties have read the foregoing, including any attachments thereto, understand completely the terms, and willingly enter into this AGREEMENT which will become effective on the date signed below by CLIENT.

City of Belleville

Geotechnology, Inc.

\_\_\_\_\_(Signature)

 (Signature)

By: \_\_\_\_\_(Print Name)

By: Lucas P. Heuerman (Print Name)

Title: \_\_\_\_\_

Title: Illinois Office Manager

Date: \_\_\_\_\_

Date: October 21, 2013

Local Agency City of Belleville	<b>L O C A L  A G E N C Y</b>	 <b>Illinois Department of Transportation</b>	<b>C O N S U L T A N T</b>	Consultant Kaskaskia Engineering Group, LLC
County St. Clair				Address 208 East Main Street, Suite 100
Section				City Belleville
Project No.				State Illinois
Job No.				Zip Code 62220
Contact Name/Phone/E-mail Address Tim Gregowicz, 618-233-6810 tgregowicz@belleville.net		<b>Preliminary Engineering Services Agreement For Federal Participation</b>		Contact Name/Phone/E-mail Address Geri E. Boyer, 618-233-5877 geb@kaskaskiaeng.com

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the PROJECT. Federal-aid funds allotted to the LA by the state of Illinois under the general supervision of the Illinois Department of Transportation (STATE) will be used entirely or in part to finance engineering services as described under AGREEMENT PROVISIONS.

#### Project Description

Name	West Belleville Bike Trail Phase II	Route	Length	2.10 Mi	Structure No.
Termini	Intersection of Foley Drive and Wesley Drive to the intersection of Foley Drive and Frank Scott Parkway West, project continues southeast adjacent to railroad ROW to 52 <sup>nd</sup> Street.				
Description	- Phase I engineering services required to design a bike trail from the intersection of Foley Drive with Wesley Drive to the intersection of Foley Drive and Frank Scott Parkway West and continues southeast across Frank Scott Parkway West adjacent to railroad ROW to 52 <sup>nd</sup> Street, all within the corporate limits of the City of Belleville, St. Clair County, Illinois.				

#### Agreement Provisions

##### I. THE ENGINEER AGREES,

1. To perform or be responsible for the performance, in accordance with STATE approved design standards and policies, of engineering services for the LA for the proposed improvement herein described.
2. To attend any and all meetings and visit the site of the proposed improvement at any reasonable time when requested by representatives of the LA or STATE.
3. To complete the services herein described within 180 calendar days from the date of the Notice to Proceed from the LA, excluding from consideration periods of delay caused by circumstances beyond the control of the ENGINEER.
4. The classifications of the employees used in the work should be consistent with the employee classifications and estimated man-hours shown in EXHIBIT A. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are indicated in Exhibit A to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the work performed.
5. That the ENGINEER is qualified technically and is entirely conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated herein.
6. That the ENGINEER shall be responsible for the accuracy of the work and shall promptly make necessary revisions or corrections resulting from the ENGINEER's errors, omissions or negligent acts without additional compensation. Acceptance of work by the STATE will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or for clarification of any ambiguities.
7. That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by the ENGINEER and will affix the ENGINEER's professional seal when such seal is required by law. Plans for structures to be built as a part of the improvement will be prepared under the supervision of a registered structural engineer and will affix structural engineer seal when such seal is required by law. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the STATE.
8. That the ENGINEER will comply with applicable federal statutes, state of Illinois statutes, and local laws or ordinances of the LA.

9. The undersigned certifies neither the ENGINEER nor I have:
- employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for me or the above ENGINEER) to solicit or secure this AGREEMENT,
  - agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
  - paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for me or the above ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
  - are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
  - have not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
  - are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
  - have not within a three-year period preceding this AGREEMENT had one or more public transactions (Federal, State or local) terminated for cause or default.
10. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LA.
11. To submit all invoices to the LA within one year of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement.
12. To submit BLR 05613, Engineering Payment Report, to the STATE upon completion of the project (Exhibit B).
13. Scope of Services to be provided by the ENGINEER:
- Make such detailed surveys as are necessary for the planning and design of the PROJECT.
  - Make stream and flood plain hydraulic surveys and gather both existing bridge upstream and downstream high water data and flood flow histories.
  - Prepare applications for U.S. Army Corps of Engineers Permit, Illinois Department of Natural Resources Office of Water Resources Permit and Illinois Environmental Protection Agency Section 404 Water Quality Certification.
  - Design and/or approve cofferdams and superstructure shop drawings.
  - Prepare Bridge Condition Report and Preliminary Bridge Design and Hydraulic Report, (including economic analysis of bridge or culvert types and high water effects on roadway overflows and bridge approaches).
  - Prepare the necessary environmental and planning documents including the Project Development Report, Environmental Class of Action Determination or Environmental Assessment, State Clearinghouse, Substate Clearinghouse and all necessary environmental clearances.
  - Make such soil surveys or subsurface investigations including borings and soil profiles as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations to be made in accordance with the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Administrative Policies, Federal-Aid Procedures for Local Highway Improvements or any other applicable requirements of the STATE.
  - Analyze and evaluate the soil surveys and structure borings to determine the roadway structural design and bridge foundation.
  - Prepare preliminary roadway and drainage structure plans and meet with representatives of the LA and STATE at the site of the improvement for review of plans prior to the establishment of final vertical and horizontal alignment, location and size of drainage structures, and compliance with applicable design requirements and policies.
  - Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
  - Complete the general and detailed plans, special provisions and estimate of cost. Contract plans shall be prepared in accordance with the guidelines contained in the Bureau of Local Roads and Streets manual. The special provisions and detailed estimate of cost shall be furnished in quadruplicate.
  - Furnish the LA with survey and drafts in quadruplicate all necessary right-of-way dedications, construction easements and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

1. To furnish the ENGINEER all presently available survey data and information
2. To pay the ENGINEER as compensation for all services rendered in accordance with this AGREEMENT, on the basis of the following compensation formulas:

Cost Plus Fixed Fee       CPFF = 14.5%[DL + R(DL) + OH(DL) + IHDC], or  
 CPFF = 14.5%[DL + R(DL) + 1.4(DL) + IHDC], or  
 CPFF = 14.5%[(2.3 + R)DL + IHDC]

Where:      DL = Direct Labor  
               IHDC = In House Direct Costs  
               OH = Consultant Firm's Actual Overhead Factor  
               R = Complexity Factor

Specific Rate             (Pay per element)

Lump Sum                 \_\_\_\_\_

3. To pay the ENGINEER using one of the following methods as required by 49 CFR part 26 and 605 ILCS 5/5-409:

With Retainage

- a) **For the first 50% of completed work**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to 90% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **After 50% of the work is completed**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments covering work performed shall be due and payable to the ENGINEER, such payments to be equal to 95% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- c) **Final Payment** – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and the STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

Without Retainage

- a) **For progressive payments** – Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **Final Payment** – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and STATE, a sum o money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.).

### III. IT IS MUTALLY AGREED,

1. That no work shall be commenced by the ENGINEER prior to issuance by the LA of a written Notice to Proceed.
2. That tracings, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LA and that basic survey notes, sketches, charts and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request, to the LA or to the STATE, without restriction or limitation as to their use.

3. That all reports, plans, estimates and special provisions furnished by the ENGINEER shall be in accordance with the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Administrative Policies, Federal-Aid Procedures for Local Highway Improvements or any other applicable requirements of the STATE, it being understood that all such furnished documents shall be approved by the LA and the STATE before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
4. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall not be construed to relieve the ENGINEER of any responsibility for the fulfillment of this agreement.
5. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the STATE; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the STATE for the recovery of any funds paid by the STATE under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
6. The payment by the LA in accordance with numbered paragraph 3 of Section II will be considered payment in full for all services rendered in accordance with this AGREEMENT whether or not they be actually enumerated in this AGREEMENT.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's work and shall indemnify and save harmless the LA, the STATE, and their officers, agents and employees from all suits, claims, actions or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LA. The LA will be responsible for reimbursement of all eligible expenses to date of the written notice of termination.
9. This certification is required by the Drug Free Workplace Act (30ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the State unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the State for at least one (1) year but no more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State, as defined in the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- a. Publishing a statement:
  - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
  - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
  - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
    - (a) abide by the terms of the statement; and
    - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- b. Establishing a drug free awareness program to inform employees about:
  - (1) The dangers of drug abuse in the workplace;
  - (2) The grantee's or contractor's policy of maintaining a drug free workplace;
  - (3) Any available drug counseling, rehabilitation and employee assistance program; and
  - (4) The penalties that may be imposed upon an employee for drug violations.
- c. Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- d. Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- e. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by,
- f. Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.
- g. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.







Prime Consultant

Name Kaskaskia Engineering Group
Address 208 E. Main St., Suite 100
Telephone 618-233-5877
TIN Number

Project Information

Local Agency Belleville
Section Number
Project Number
Job Number

This form is to verify the amount paid to the Sub-consultant on the above captioned contract. Under penalty of law for perjury or falsification, the undersigned certifies that work was executed by the Sub-consultant for the amount listed below.

Table with 3 columns: Sub-Consultant Name, TIN Number, Actual Payment from Prime. Includes summary rows for Sub-Consultant Total, Prime Consultant Total, and Total for all Work Completed.

Signature and title of Prime Consultant

Date

Note: The Department of Transportation is requesting disclosure of information that is necessary to accomplish the statutory purpose as outlined under state and federal law. Disclosure of this information is REQUIRED and shall be deemed as concurring with the payment amount specified above.





# Average Hourly Project Rates

Route West Belleville Bike Trail Phase II  
 Section \_\_\_\_\_  
 County St. Clair  
 Job No. 13-1052  
 PTB/Item n/a

Consultant Kaskaskia Engineering Group, LLC  
 Date 11/06/13

Sheet 1 OF 1

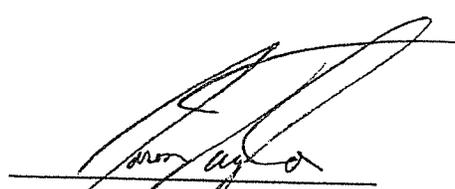
Payroll Classification	Total Project Rates			Survey/ROW			Project Report			Preliminary Plans			Meetings & Coordination			Hours	% Part.	Wgtc Avg	
	Avg Hourly Rates	Hours	% Part.	Hours	% Part.	Wgtc Avg	Hours	% Part.	Wgtc Avg	Hours	% Part.	Wgtc Avg	Hours	% Part.	Wgtc Avg				
Managing Partner	200.00	116	11.93%	23.87	4	5.00%	10.00	40	11.90%	23.81	24	6.59%	13.19	48	25.00%	50.00			
Senior Structural Engineer	165.00	0																	
Senior Geotechnical Engineer	165.00	0																	
Senior Engineer/PLS	145.00	444	45.68%	66.23	24	30.00%	43.50	208	61.90%	89.76	116	31.87%	46.21	96	50.00%	72.50			
Project Manager	135.00	0																	
Project Engineer	125.00	0																	
Staff Engineer III	105.00	0																	
Staff Engineer II	95.00	0																	
Staff Engineer I	85.00	348	35.80%	30.43	52	65.00%	55.25	56	16.67%	14.17	224	61.54%	52.31	16	8.33%	7.08			
Scientist IV	110.00	0																	
Scientist III	90.00	0																	
Scientist II	80.00	0																	
Scientist I	75.00	0																	
Senior Construction Manager	90.00	0																	
GIS Manager	85.00	0																	
GIS Analyst	65.00	0																	
CAD Manager/Designer	90.00	0																	
Surveyor Crew Chief	85.00	0																	
Surveyor	60.00	0																	
Assistant Estimator	65.00	0																	
Technician II	65.00	0																	
Technician I	60.00	0																	
Technician Intern	45.00	0																	
Administrative Assistant	70.00	64	6.58%	4.61				32	9.52%	6.67				32	16.67%	11.67			
		0																	
		0																	
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		0																	
		0																	
<b>TOTALS</b>		<b>972</b>	<b>100%</b>	<b>\$125.14</b>	<b>80</b>	<b>100%</b>	<b>\$108.75</b>	<b>336</b>	<b>100%</b>	<b>\$134.40</b>	<b>364</b>	<b>100%</b>	<b>\$111.70</b>	<b>192</b>	<b>100%</b>	<b>\$141.25</b>	<b>0</b>	<b>0%</b>	<b>\$0.00</b>

FROM THE DESK OF  
JASON TAYLOR, PLS  
BIG MUDDY LAND SURVEYING, LLC.

---

**SURVEYING SERVICES FOR WEST BELLEVILLE BIKE TRAIL PHASE II:**

1. TOPOGRAPHIC SURVEY \$10,000 (10 Days)  
(INCLUDES FIELD WORK, AND OFFICE TIME)
2. ROW RESEARCH/SURVEY \$6,000 (6 Days)  
(INCLUDES FIELD WORK, RESEARCH, AND OFFICE TIME)

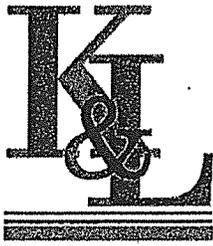


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JASON L. TAYLOR

PLS # 3680 EXPIRES: 11-30-14

618-922-2308



**Request For Change Order**

K&L RFC Quote #  
1233-001  
BELLEVILLE-TERTIARY FILTER

KORTE & LUITJOHAN CONTR., INC.  
12052 HIGHLAND RD.  
HIGHLAND, IL 62249  
Phone: (618) 654-9877  
Fax: (618) 654-9778

CITY OF BELLEVILLE, IL  
TO 101 SOUTH ILLINOIS ST.  
BELLEVILLE, IL 62220

QUOTE DATE	VALID THRU	FOR	PAGE
10/15/2013	11/13/2013	Various Filter Bldg Changes	1 of 2

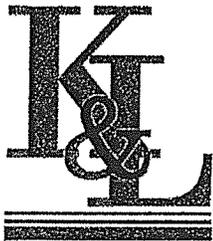
Various Change Orders to Tertiary Filter Building

1 - Door Sill Revisions at Overhead door: Add 8 x 8 steel angle with welded C6x8.2 channel on top of angle. This will allow grating to be installed, and overhead door to seal on a solid service. Material only revision

2 - Door Jamb Revisions at Overhead Door: Add 1/4" bent plate and 1/4" flat flat at Overhead Door Jamb (Vertical) allow proper mounting of Overhead door at Tube Steel Support column and closure of existing Masonry/CMU joint. Material and Labor Revision.

3 - Credit to delete new 6" filter drain line routed outside building to existing backwash wet well. In lieu of new line, the existing 8 inch drain line will be re-used after flushing and installing blind flanges on abanoded in place openings in wall.

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
1	Item 1 above: Install 8 x 8 angle with C channel per attached sketch.  Material Revisions: \$2,175	2175.00	2,175.00*
1	Item 2 above: Install 1/4" plate at overhead door at grade level (exterior) per attached sketch:  Subcontractor Labor: \$600.00 Material: \$1,150.00	1750.00	1,750.00*
1	Credit to delete new 6" drain line and re-use existing 8" drain line:  Labor & Equipment Credit: <\$2,035> Material Credit (including pipe, rock backfill and tideflex) : <\$5,295> Labor to Flush Existing 8" : \$520.00 Labor to Install Flanges Bolts: \$520.00 Blind FLnages and Epoxy Bolts: \$417.00	-5873.00	-5,873.00*
1	Request for Extension of time for substantial completion to January 15, 2014	0.00	0.00*



**Request For Change Order**

K&L RFC Quote #  
1233-001  
BELLEVILLE-TERTIARY FILTER

KORTE & LUITJOHAN CONTR., INC.  
12052 HIGHLAND RD.  
HIGHLAND, IL 62249  
Phone: (618) 654-9877  
Fax: (618) 654-9778

CITY OF BELLEVILLE, IL  
TO 101 SOUTH ILLINOIS ST.  
BELLEVILLE, IL 62220

QUOTE DATE	VALID THRU	FOR	PAGE
10/15/2013	11/13/2013	Various Filter Bldg Changes	2 of 2

\* means item is non-taxable

**TOTAL CHANGE ORDER AMOUNT -1,948.00**

CONTRACTED BY:

Korte & Luitjohan Contractors, Inc.

Authorized Signature

SR PROJECT MANAGER 10-15-13  
Title Date

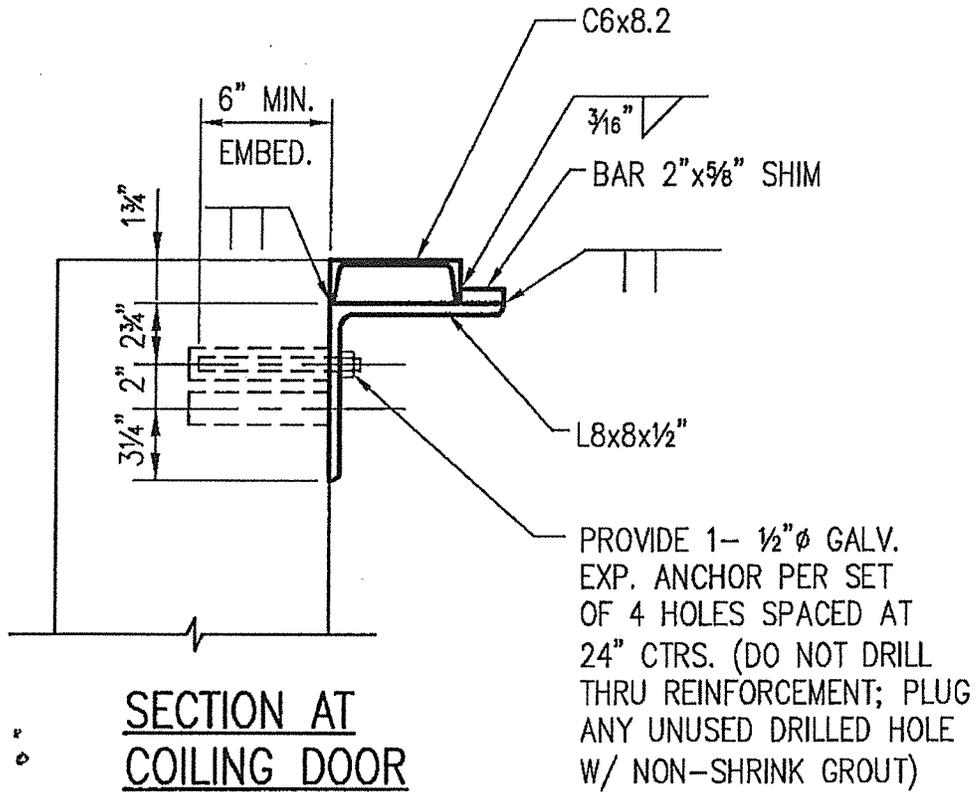
ACCEPTED BY:

CITY OF BELLEVILLE, IL

Accepted Signature

Title Date

Total: -1,948.00



SILL:

SECTION AT  
COILING DOOR

NOTE: STRUCTURAL STEEL  
SHALL BE HOT DIPPED  
GALVANIZED.

# IMPERIAL ORNAMENTAL METAL CO., INC.

635 S. Old Hwy. 141 P.O. Box 733 Fenton, MO 63026  
Phone: (636) 343-8825 Fax: (636) 343-4920

TO: KORTE & LUITJOHAN

DATE: MAY 22, 2013

ATTN: JOHN WHITWORTH

REF: BELLEVILLE WRF

FROM: JASON REINBOLD

TERTIARY FILTER BLDG.

QUOTE # JR-13-8735X2

We propose to furnish shop drawings, material, fabrication, and delivery for the following per your emailed sketch:

One-Hot dip galvanized 8 x 8 x 1/2" angle + C6 x 8.2 channel + flat bar 5/8" x 2" w/ 1/2" dia. expansion bolts at 24" o.c. at 14'-0" overhead door.

Note: Exclude any field measuring. Exclude installation.

Material Price:	\$ 2,175.00
MO Sales Tax 6.6%:	EXCLUDED
Erection Price:	EXCLUDED
<b>TOTAL PRICE:</b>	<b>\$ 2,175.00</b>

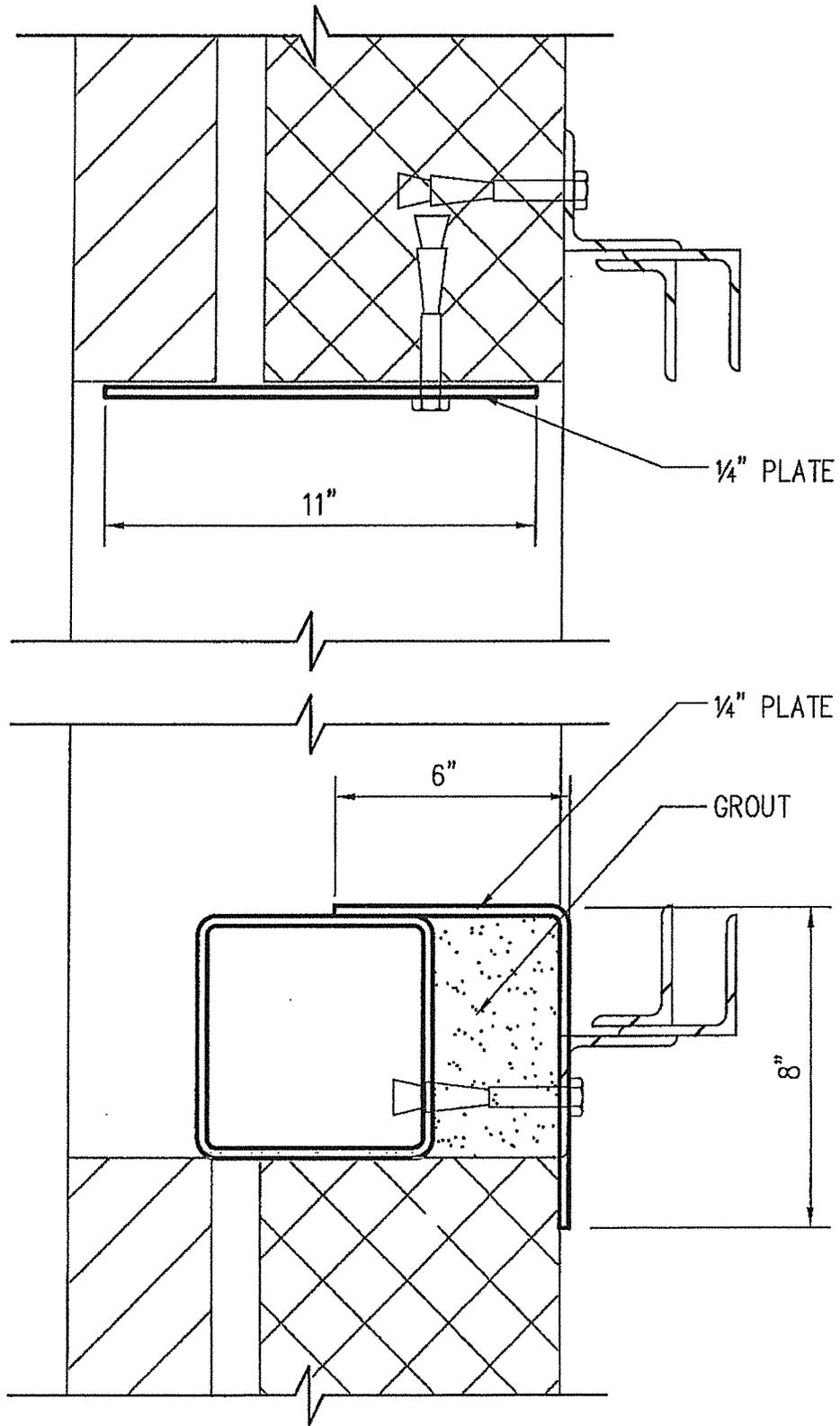
PLEASE SIGN IF ACCEPTED: \_\_\_\_\_

DATE: \_\_\_\_\_

STANDARD NOTES AND EXCLUSIONS TO APPLY.

Thank you for the opportunity to quote this project.





JAMBS:

# IMPERIAL ORNAMENTAL METAL CO., INC.

635 S. Old Hwy. 141 P.O. Box 733 Fenton, MO 63026  
Phone: (636) 343-8825 Fax: (636) 343-4920

TO: KORTE & LUITJOHAN

DATE: REVISED ON SEPT. 16, 2013

ATTN: JOHN WHITWORTH

REF: BELLEVILLE WRF

FROM: JASON REINBOLD

TERTIARY FILTER BLDG.

QUOTE # JR-13-8735X1

We propose to furnish shop drawings, material, fabrication, and delivery for the following per emailed sketches on April 2, 2013:

We include to furnish galvanized (1) C12 x 20.7 channel x 13'-11 3/4" at (1) overhead door.  
We include to furnish galvanized bent jamb plate and flat plate x 16'-4 1/2" at (1) overhead door.

Note: All material to ship at one time. No multiple deliveries. Exclude anchors for installation.

Material Price:	<u>\$ 1,150.00</u>
IL Sales Tax 6.25%:	<u>EXCLUDED</u>
Erection Price:	<u>EXCLUDED</u>
<b>TOTAL PRICE:</b>	<b><u>\$ 1,150.00</u></b>

PLEASE SIGN IF ACCEPTED: \_\_\_\_\_

DATE: \_\_\_\_\_

STANDARD NOTES AND EXCLUSIONS TO APPLY.

Thank you for the opportunity to quote this project.



## John Whitworth

---

**From:** Brenda Otten <brenda\_rednoursteel@yahoo.com>  
**Sent:** Wednesday, June 19, 2013 9:02 AM  
**To:** John Whitworth  
**Subject:** Re: BWRF - Tertiary Filter Building

Please add \$660 for the door jamb revision.

Thanks.

*Brenda Otten*  
**Rednour Steel Erectors, Inc.**  
618-497-8302 office  
618-615-1632 cell  
[brenda\\_rednoursteel@yahoo.com](mailto:brenda_rednoursteel@yahoo.com)

**From:** John Whitworth <[johnwhitworth@korteluitjohan.com](mailto:johnwhitworth@korteluitjohan.com)>  
**To:** Brenda Otten <[brenda\\_rednoursteel@yahoo.com](mailto:brenda_rednoursteel@yahoo.com)>  
**Sent:** Friday, June 7, 2013 2:22 PM  
**Subject:** BWRF - Tertiary Filter Building

Please see that attached two Sketch's for revisions at the Tertiary Filter Building Project.

1- The door sill detail revises a 16Ft section of angle material to accommodate the Overhead door opening. This would eliminate a 16 ft section of typical 6 x 6 angle. I see this as a no cost revision, but need your confirmation.

2- The Door Jamb Revision, is for the exterior Overhead door on the West side of the building, and is additional jamb material (flat Plate) and Angle material on the opposite jamb, welded to the Steel post (that is already in the contract). Please provide additional cost, if any to install these items. Anchor bolts will be at 24" OC.

Call with any questions.

John I. Whitworth, P.E. | *Senior Project Manager*



*"Building A Higher Standard"*

12052 Highland Road | Highland, IL 62249  
P:618.654.9877 F:618.654.9778 C:618.616.0325

[www.korteluitjohan.com](http://www.korteluitjohan.com)

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**CHANGE ORDERS**

**CHANGE ORDER NO. 9**  
**PROJECT: City of Belleville**  
**Water Reclamation Facility**  
**Long Term Control Plan**  
**IEPA Project L172560 / 4679/4846**

**DATE OF ISSUE: 10-28-2013**

**ENGINEER'S Project No: E04070603D**

**ENGINEER: THOUVENOT, WADE & MOERCHEN, INC.**

**OWNER**  
**City of Belleville**  
**101 South Illinois Street**  
**Belleville, IL 62220**

**CONTRACTOR**  
**Korte-Luitjohan Contractors, Inc.**  
**12052 Highland Road**  
**Highland, IL 62249**

In accordance with the terms of the Contract Documents, this change order is to be implemented and to become a part of the Contract Documents

Description of Change Order:

See Attachment A

Purpose of Change Order:

See Attachment A

Attachments: (List documents for justification of change)

Attachment A

TWM, Inc.

City of Belleville  
Water Reclamation Facility Improvements  
IEPA Project L172560

006363 - 1

Attachment A to Change Order #9  
City of Belleville  
Water Reclamation Facility/  
Long Term Control Plan

Item A.

SDNR Footings

Code L soil stabilization material was deleted from areas to be paved where existing aggregate provided a firm subgrade. In lieu of this work, the following work was substituted:

1. Add 235 square yards of concrete pavement for better access to the CSO Lift Station
2. Add 116.1 square yards of additional rocked area to the south of the CSO Lift Station
3. Remove 50 cubic yards of existing pavement located east of the "Old Centrifuge" Building
4. Remove 63 cubic yards of existing pavement at the Control Building ramp
5. Remove 16 cubic yards of existing pavement south of the Control Building
6. Remove 197 cubic yards of existing pavement south of the existing Extended Aeration Units

**Add: \$0.0**

Item B

Water proof Subsurface Masonry Block at ATAD (Sludge Digesters) Building

The structural engineers determined that to prevent the seepage of water into the basement of the ATAD building, a damp proofing sealer should be applied to exterior face of the to be buried concrete masonry units (CMT)

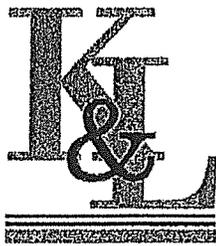
**Add: \$1,012.00**

Item C

Explosion Proof Conveyor Motor

Due to confined space requirements, an explosion proof drive motor had to be added to the CSO bar screenings conveyor.

**Add: \$1,044.00**



# Request For Change Order

K&L RFC Quote #  
1017-058  
BELLEVILLE WRF LTCP

KORTE & LUITJOHAN CONTR., INC.  
12052 HIGHLAND RD.  
HIGHLAND, IL 62249  
Phone: (618) 654-9877  
Fax: (618) 654-9778

A

CITY OF BELLEVILLE, IL  
TO 101 SOUTH ILLINOIS ST.  
BELLEVILLE, IL 62220

QUOTE DATE	VALID THRU	FOR	PAGE
6/7/2013	7/6/2013	Add'l Pavement Revisions	1 of 1

Per Engineer Request, we offer the following no cost change order for various pavement revisions. These revisions include a credit to eliminate Code-L soil stabilization placement at areas below existng asphalt pavement that consist of a aggregate subgrade that would not benefit form the use of Code-L. Additional cost to remove existing asphalt pavement and prepare and level subgrade at various locations per revised pavement drawings C6B. Add additional rock pavement at area just South of New CSO Bar Screen as indicated on revsied sheet C6B issued 6-4-13

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
7660	SY of Code-L elimnated under existing asphalt pavement areas to be removed and re-installed as concrete pavement	-2.60	-19,916.00*
235	Additional Concrete Pavement Revisions to the South of the New CSO Building	48.00	11,280.00*
116.1	SY of Additional 8" Rock area to the South of the New CSO Bar Screen	10.00	1,161.00*
50	CY Remove Existing Pavement East of Centrifuge Bldg and Grade Level	23.00	1,150.00*
63	CY Remove Existing Pavement at Control Room Ramp and Grade Level	23.00	1,449.00*
15	CY Remove Existing Pavement South of Existing Control Room building	23.00	345.00*
197	CY Remove Existng Pavement South of Existing East Plant Aeration Tanks	23.00	4,531.00*

\* means item is non-taxable

TOTAL CHANGE ORDER AMOUNT 0.00

Total: 0.00

CONTRACTED BY:

Korte & Luitjohan Contractors, Inc.

Authorized Signature

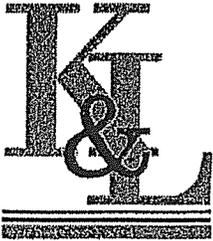
*S.R. PROJECT MANAGER* 6-7-13  
Title Date

ACCEPTED BY:

CITY OF BELLEVILLE, IL

Accepted Signature

Title Date



**Request For Change Order**

K&L RFC Quote #  
1017-060  
BELLEVILLE WRF LTCP

KORTE & LUITJOHAN CONTR., INC.  
12052 HIGHLAND RD.  
HIGHLAND, IL 62249  
Phone: (618) 654-9877  
Fax: (618) 654-9778

C

CITY OF BELLEVILLE, IL  
TO 101 SOUTH ILLINOIS ST.  
BELLEVILLE, IL 62220

QUOTE DATE	VALID THRU	FOR	PAGE
6/10/2013	7/9/2013	Revise Motor for CSO Conveyor	1 of 1

Per Engineer Direction, Replace the 2 HP standard motor for the CSO Bar Screen Building, Serpentix conveyor with a 2 HP explosion proof motor, YC2P2B.

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
1	Furnish and Install 2 HP explosion proof motor at CSO Building Serpentix conveyer per engineer direction	980.00	980.00*
0.05	K&L Markup on this item	980.00	49.00*
1	Additional cost to provide Payment and Performance bond	15.00	15.00*

\* means item is non-taxable

**TOTAL CHANGE ORDER AMOUNT 1,044.00**

CONTRACTED BY:

Korte & Luitjohan Contractors, Inc.

  
Authorized Signature

SP. PROJECT MANAGER 6/10/13  
Title Date

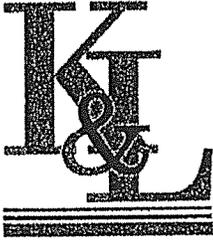
Total: 1,044.00

ACCEPTED BY:

CITY OF BELLEVILLE, IL

\_\_\_\_\_  
Accepted Signature

\_\_\_\_\_  
Title Date



**Request For Change Order**

K&L RFC Quote #  
1017-062  
BELLEVILLE WRF LTCP

KORTE & LUITJOHAN CONTR., INC.  
12052 HIGHLAND RD.  
HIGHLAND, IL 62249  
Phone: (618) 654-9877  
Fax: (618) 654-9778

CITY OF BELLEVILLE, IL  
TO 101 SOUTH ILLINOIS ST.  
BELLEVILLE, IL 62220

E

QUOTE DATE	VALID THRU	FOR	PAGE
10/15/2013	11/13/2013	Add Steel Column at ATAD	1 of 1

Per Engineer Direction, we provided full depth saw cutting at the ATAD elevated slab. Also per Engineer Direction, we were provided drawings to Furnish and Install One WT6 x 26.5 x 9'-4" long with holes at per attached sketch to drill and epoxy 3/4" all thread to provide additional support under pilaster as directed. See TWM Sketch dated 6-9-13

QUANTITY	DESCRIPTION	UNIT PRICE	EXTENDED
1	Full Depth Saw Cut ATAD elevated slab per direction: Labor & Equipment: \$1,110	1110.00	1,110.00*
1	Furnish and Install Additional Steel Column adjacent to concrete pilaster: Labor and Equipment: \$1,140.00 Material (including Grout): \$ 1,290	2430.00	2,430.00*
0.15	K&L OH&P	3540.00	531.00*
0.015	Add'l cost to provide payment and performance bond	4071.00	61.07*

\* means item is non-taxable

**TOTAL CHANGE ORDER AMOUNT 4,132.07**

CONTRACTED BY:

Korte & Luitjohan Contractors, Inc.

Authorized Signature

SR. PROJECT MANAGER 10-15-13

Title

Date

ACCEPTED BY:

CITY OF BELLEVILLE, IL

Accepted Signature

Title

Date

Total: 4,132.07





# MEMO

**TO:** Master Sewer Committee Members  
**FROM:** Randy Smith, Sr., Assistant Director *RS*  
**DATE:** October 30, 2013  
**SUBJECT:** Phase II Change Orders

## **CHANGE ORDER #8**

The plans indicated (1) telephone duct between manhole 1.14 and 1.15 (this is the West parking lot of Hardee's and Route 159). The contractor found that telephone duct as per the plans, however, on the westerly side near Rt. 159, another telephone duct was discovered. This was four 4" PVC pipes encased in concrete stacked on top of each other. This amount is due to the extra time the contractor had to uncover this obstacle.

## **CHANGE ORDER #9**

The second telephone duct, which was discovered in Change Order #8, was lower than the original telephone duct on the plans. We had to go back to manhole 1.14 and modify this by 14" in order to pass under the second telephone duct.

## **CHANGE ORDER #10**

After all of the elevation issues, we requested the contractor pot hole the overflow pipe where manhole 1.15 was to connect. This way there was no surprises. We discovered the elevation issue by doing so.

## **CHANGE ORDER #11**

This amount is to relay 42" pipe out of manhole 1.14 because the telephone duct was in the way.

## **CHANGE ORDER #12**

### ITEM #25

This was for the extra amount of blacktop used at the Fairground entrance. The combination of plans called for 3 inches of blacktop, however, we ended up removing the 5"-6" plus existing blacktop. We also removed an area that had been undermined near the trench.

ITEM 25b

This was for the extra amount of blacktop used at Hardee's. When the contractor had to remove and relay the 42" pipe because of the telephone duct, the parking lot on the Rt. 159 side was removed and replaced. This was not in the original contract.

ITEM 26

This was additional concrete needed in Hardee's parking lot on Rt. 159 and because of the telephone duct.

ITEM #27

Additional detector loop to complete for IDOT.

ITEM #39

Additional bone casing used at S. Charles St. & South Belt East near the Midwestern Propane area. Because of the soil's condition and a gas line issue, an additional 20 feet of casing was installed. The contractor lowered his price from \$4,560 per foot to \$1,900 per foot. There was major concern we would have eroded/undermined South Belt West if this had not been done.

**CHANGE ORDER #13**

Additional contaminated soil had to be removed

**CHANGE ORDER #15**

Hardee's lateral re-installation was not on plans or pay item.

**CHANGE ORDER #16**

Additional warning lights and signs that IDOT requested while working near Rt. 159 intersection.

**CHANGE ORDERS**

---

CHANGE ORDER NO.   4  

DATE OF ISSUE:   October 25, 2013  

PROJECT: City of Belleville - LTCP Phase 2 - Freeburg/SBE159 Relief Sewers

ENGINEER'S Project No: E04-090552

ENGINEER: THOUVENOT, WADE & MOERCHEN, INC.

**OWNER**

City of Belleville  
101 South Illinois Street  
Belleville, Illinois 62220

**CONTRACTOR**

Haier Plumbing and Heating, Inc.  
301 North Elkton Street, P.O. Box 400  
Okawville, Illinois 62271

---

In accordance with the terms of the Contract Documents, this change order is to be implemented and to become a part of the Contract Documents

**Description of Change Order:**

Additional work needed due to conflicts with phone lines, replacement of additional pavement and curbing impacted by construction, removal of extra contaminated soil, and re-connecting sewer service.

**Attachments: (List documents for justification of change)**

Haier Change Order Request Forms #8, #9, #10, #11, #12, #13, #15, and #16



# HAIER PLUMBING & HEATING, INC.

301 Elkton Street \* P. O. Box 400 \* Okawville, IL 62271

Phone: 618-243-5908 \* Fax: 618-243-5900

email: office@haierplumbing.com

## City of Belleville, IL - LTCP Phase 2 - Freeburg/SBE159 Relief Sewers

### CHANGE ORDER REQUEST #8

To: Thouvenot, Wade & Moerchen, Inc.  
ATTN: Chris Bergmann

Date: 8/12/2013

For: HARDEES & 159 MANHOLE - CONCRETE AND PHONE DUCT CONFLICT

<i>Item</i>	<i>Description</i>	<i>Quantity</i>	<i>Unit</i>	<i>Unit Price</i>	<i>Total Price</i>
1	400 Excavator w/ Operator	6.5	HR	\$ 180.00	\$ 1,170.00
2	360 Excavator w/ Operator	3.5	HR	\$ 160.00	\$ 560.00
3	Case 590 Backhoe w/ Operator	4.0	HR	\$ 105.00	\$ 420.00
4	Case 590 Backhoe and Breaker w/ Operator	9.5	HR	\$ 155.00	\$ 1,472.50
5	Labor - laborers: 3 @ 6.5 hours each	19.5	HR	\$ 65.00	\$ 1,267.50
					\$ -
					\$ -
					\$ -
<b>TOTAL AMOUNT FOR CHANGE ORDER REQUEST #8</b>					<b>\$ 4,890.00</b>

# HAIER PLUMBING & HEATING, INC.

301 Elkton Street \* P. O. Box 400 \* Okawville, IL 62271

Phone: 618-243-5908 \* Fax: 618-243-5900

email: office@haierplumbing.com

## City of Belleville, IL - LTCP Phase 2 - Freeburg/SBE159 Relief Sewers

### CHANGE ORDER REQUEST #10

To: Thouvenot, Wade & Moerchen, Inc.  
ATTN: Chris Bergmann

Date: 8/13/2013

For: EXTRA: Taking Shots and Pot-Holing Existing Phone Duct 42" CMP

<i>Item</i>	<i>Description</i>	<i>Quantity</i>	<i>Unit</i>	<i>Unit Price</i>	<i>Total Price</i>
1	Vac Truck	7	HR	\$ 225.00	\$ 1,575.00
2	Case 590 Backhoe w/ Operator	7	HR	\$ 105.00	\$ 735.00
3	Core Drill & 12" Bit	4	HR	\$ 100.00	\$ 400.00
4	Labor - laborers: 2 @ 8 hours each	16	HR	\$ 65.00	\$ 1,040.00
					\$ -
					\$ -
<b>TOTAL AMOUNT FOR CHANGE ORDER REQUEST #10</b>					<b>\$ 3,750.00</b>

# HAIER PLUMBING & HEATING, INC.

301 Elkton Street \* P. O. Box 400 \* Okawville, IL 62271

Phone: 618-243-5908 \* Fax: 618-243-5900

email: office@haierplumbing.com

## City of Belleville, IL - LTCP Phase 2 - Freeburg/SBE159 Relief Sewers

### CHANGE ORDER REQUEST #12

To: Thouvenot, Wade & Moerchen, Inc.  
ATTN: Chris Bergmann

Date: 9/19/2013

For: EXTRA: ADDITIONAL HOT MIX ASPHALT NEEDED + OTHER ADDITIONAL QUANTITIES

Item	Description	Quantity	Unit	Unit Price	Total Price
25	Pay Request 3 - additional 2" of HMA needed (August)	235	SY	\$ 60.00	\$ 14,100.00
25	Pay Request 4 - additional 2" of HMA needed (September)	758	SY	\$ 60.00	\$ 45,480.00
26	Remove and Replace Existing Curb	217	LF	\$ 60.00	\$ 13,020.00
27	Detector Loop, Type 1 — IDOT Pay Item #88600100	6	LF	\$ 14.00	\$ 84.00
39'	Quantity Overage: Dry Bore and Jack, 66" Casing, and 48" Pipe (Railroad) - September Pay Request #4	20	LF	\$ 1,900.00	\$ 38,000.00
<b>TOTAL AMOUNT FOR CHANGE ORDER REQUEST #12</b>					<b>\$ 110,684.00</b>

# HAIER PLUMBING & HEATING, INC.

301 Elkton Street \* P. O. Box 400 \* Okawville, IL 62271

Phone: 618-243-5908 \* Fax: 618-243-5900

email: office@haierplumbing.com

## City of Belleville, IL - LTCP Phase 2 - Freeburg/SBE159 Relief Sewers

### CHANGE ORDER REQUEST #15

To: Thouvenot, Wade & Moerchen, Inc.  
ATTN: Chris Bergmann

Date: 9/13/2013

For: EXTRA: FIXED SEWER SERVICE

<i>Item</i>	<i>Description</i>	<i>Quantity</i>	<i>Unit</i>	<i>Unit Price</i>	<i>Total Price</i>
1	Labor - Laborer (Perry N.)	1	HR	\$ 70.00	\$ 70.00
2	6" SDR-26 PVC Pipe	14	LF	\$ 2.86	\$ 40.04
3	6" PL x 6" PL Ferncos	2	EA	\$ 12.89	\$ 25.78
					\$ -
					\$ -
					\$ -
<b>TOTAL AMOUNT FOR CHANGE ORDER REQUEST #15</b>					<b>\$ 135.82</b>



Budget Comparison

CITY OF BELLEVILLE

BID OPENING DATA SHEET

SUBJECT: Box Truck + Pipeline Camera System

DATE: 11-4-13

TIME: 2:00 PM

PLACE: Conf Room

WITNESSES:

Dale B Cook  
CITY CLERK'S OFFICE

Royce Cash  
DEPARTMENT HEAD'S OFFICE

Jo Mueller  
PURCHASING OFFICE

OTHER \_\_\_\_\_

VENDORS PRESENT:

Lenny Gall  
NAME \_\_\_\_\_

AC Scheetz  
NAME \_\_\_\_\_

Jeff Albers  
NAME \_\_\_\_\_

David D. Daalce  
NAME \_\_\_\_\_

[Signature]  
NAME \_\_\_\_\_

NAME \_\_\_\_\_

Coc Equipment Co.  
COMPANY \_\_\_\_\_

Key Equipment & Supply Co.  
COMPANY \_\_\_\_\_

Midwest Voc Products  
COMPANY \_\_\_\_\_

Rapid View LLC  
COMPANY \_\_\_\_\_

COMPANY \_\_\_\_\_

COMPANY \_\_\_\_\_

BID OPENING NOTES:

		Add #1	Add #2
<u>Rapid View</u>			
<u>Midwest VAC Products</u>	185,371.66	12,790.00	76,309.01
<u>Artes Industries</u>	147,296.00	NO BID	71,375.0
<u>Key Equipment</u>	149,500.00	12,000.00	87,500.01



# Memorandum

**DATE:** NOVEMBER 13, 2013

**TO:** Dallas Cook, City Clerk

**FROM:** Jamie Maitret, Director of Finance

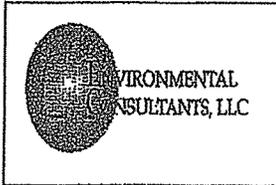
**RE:** Agenda

\*\*\*\*\*

Chairman Silsby on behalf of the Finance Committee is prepared to make the following motions at the City Council meeting on November 18, 2013.

- Motion to approve the low bid from Environmental Consultants and General Waste Services for asbestos removal at 30 Public Square.
- Motion to approve closing the Sales Tax TIF Bond Checking Account and Fund.
- Motion to approve the Workmen's Comp and Liability Insurance renewal with ICRMT.
- Motion to approve the budget amendments as recommended by the Finance Director.





## ENVIRONMENTAL CONSULTANTS, LLC

### *Illinois Office*

#6 Meadow Heights Professional Park Drive  
Collinsville, Illinois 62234  
Phone (618) 343-3590  
Fax: (618) 343-3597

October 24, 2013

Mr. Ken Vaughn  
Assistant City Engineer  
City of Belleville  
213 South Illinois Street  
Belleville, Illinois 62220

**Subject: Cost Proposal to Perform Asbestos Consulting  
Art on the Square Building  
30 Public Square  
Belleville, Illinois 62220**

Dear Mr. Vaughn:

Environmental Consultants, LLC (EC) is pleased to provide this cost proposal to perform asbestos consulting services in relation to the asbestos abatement activities to be completed in the basement of the structure identified at the Art on the Square Building located at 30 Public Square in Belleville, Illinois. This letter contains the technical approach and basis for our cost proposal. This estimate is based on a schedule and a technical approach that is subject to change due to regulatory driven project requirements. Should conditions or requirements change from those represented herein, the City of Belleville will be notified and additional activities will be performed, with their approval, according to the fee schedule.

### **SCOPE OF WORK**

Services will include utilizing Illinois Department of Public Health Licensed and EPA Trained Personnel to perform the following tasks:

- 1) Provide scope of work and bid assistance in obtaining three asbestos abatement bids for the removal of the asbestos containing pipe insulation in the basement of the building.
- 2) Perform asbestos air monitoring, as required, to verify regulatory compliance and minimize the owner's liability. Air monitoring will include project monitoring during the project and final clearance testing following each phase of the project. Project management including project inspections by Senior Asbestos Professionals to ensure the project is progress properly according to the detailed schedules and phases.

Art on the Square Building  
Asbestos Consulting  
Belleville, Illinois 62220

1

Environmental Consultants, LLC  
#6 Meadow Heights Professional Park  
Collinsville, Illinois 62234

- 3) Provide a project closeout report detailing the critical aspects of the asbestos abatement project. Submittal of required documentation to ensure all required documentation is present and acceptable in meeting Federal, State and local regulations.

Work will be conducted in accordance with all applicable Federal, State and local regulatory requirements.

### **COST ESTIMATE**

EC has compiled the following cost structure for this project:

#### **Task Activities #1 through #3: AIR MONITORING & PROJECT MANAGEMENT**

This cost includes the costs for air monitoring, project management, laboratory costs and clearance sampling required by IDPH regulations for the scope of the asbestos abatement project at the Art on the Square Building. This cost estimate is based on the scope of work and estimated shifts provided in the specification documents necessary to complete the scope of work.

#### **Project Estimated Costs**

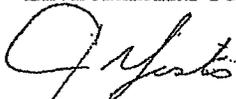
Air Monitoring/Site Observation		
	3 shifts@ \$500.00/shift	\$1,500.00
Senior Asbestos Professional		
	5 hours@ \$90.00/hour	\$ 450.00
Closeout Documents		\$ 500.00
<b>ESTIMATED COSTS for Tasks #1 through #3</b>		<b>\$2,450.00</b>

Environmental Consultant's estimated bid to perform the scope of services for Tasks #1, #2 and #3 is \$2,450.00. The City of Belleville will be charged for the actual time and material charges necessary to complete this project at the unit rates described above. All work is subject to regulatory scrutiny and oversight, as well as, contractor schedule.

Mr. Vaughn  
October 24, 2013

EC is pleased to provide this proposal to City of Belleville and we appreciate this opportunity. Please call me at (618) 343-3590 if you have any questions or to arrange a meeting to discuss. If this proposal is acceptable, please sign and fax to my attention at (618) 343-3597.

Sincerely,  
Environmental Consultants, LLC



James P. Yasitis  
Principal

This proposal is acknowledged and accepted by:

ACCEPTED BY: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

GWS

**GENERAL WASTE SERVICES, INC.**

ASBESTOS REMOVAL SERVICES

P.O. Box 90, Alton, IL 62002 (618) 465-0269

October 23, 2013

Mr. Jim Yasitis  
Environmental Consultants, LLC  
#6 Meadow Heights Professional Park  
Collinsville, IL 62234  
FAX: (618) 343-3597

Re: Asbestos Abatement  
Arts on the Square

Dear Mr. Yasitis:

This letter includes our bid proposal for the above referenced project. General Waste Services, Inc., hereby proposes to furnish supervision, labor, materials, insurance, equipment and all necessary facilities to perform the following scope of work:

Removal and disposal of asbestos containing pipe insulation from the basement as viewed on 10/21/13.

**Total Bid Proposal: \$3,900.00**

All work will be done in strict compliance with City, State, Federal, EPA and OSHA Rules and Regulations.

This agreement is entered into in Madison County, Illinois. The payment terms are net 30 days. Purchaser agrees to pay all invoices promptly, to pay 2% monthly service charge on all unpaid balances, and to pay all collection costs, including reasonable attorney's fees.

The purchaser, by signing, agrees with our terms and conditions. This quotation is good for thirty days.

October 23, 2013  
Page 2

Should you wish to proceed with this project, please have an authorized purchaser of services complete, return this original to us for our file, and fax a copy to our office at (618) 465-1303. No work shall commence or be scheduled prior to receipt of an executed acceptance as well as a purchase order, if applicable.

Should you have any questions or need additional information, please contact me at (618) 465-0269, at your convenience.

Submitted by,

General Waste Services, Inc.



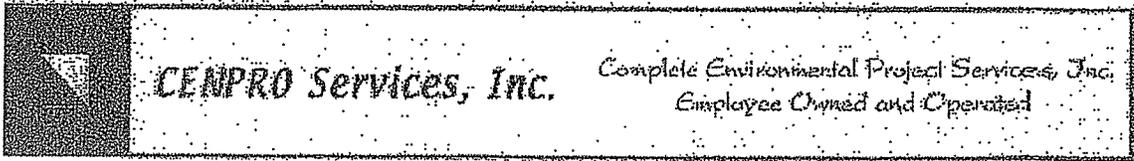
Tim Wieneke  
Estimator

ACCEPTED BY: \_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_



October 23, 2013

Environmental Consultants, LLC  
6 Meadow Heights Professional Park Drive  
Collinsville, Illinois 62234

Attention: Jim Yasitis

RE: Art on the square 30 public square, Belleville IL

Dear Mr. Yasitis,

CENPRO Services, Inc. is pleased to submit this proposal for Asbestos Cleanup, Removal, and Disposal of approximately 95 linear feet of pipe insulation material. CENPRO will set up areas with critical barriers and decon.

Lump Sum Price

\$ 5,860.00

Clarifications

- *The above pricing includes all labor, material, equipment, applicable taxes, insurance and disposal.*
- *All work to be performed in accordance with State, Federal, OSHA and EPA regulations.*
- *The owners will provide water and electricity to the contractor at no cost.*
- *Work will be performed during normal business hours. No overtime or weekends are included.*
- *Unimpeded access to the work area is required.*
- *No area or clearance sampling is included.*
- *Invoice monthly with the balance due within 30 days thereafter, 1% monthly interest to be charged on all overdue accounts.*
- *Please indicate your acceptance by signing and dating on the designated line below.*
- *Proposal is good for thirty days and may be withdrawn if not accepted within this time frame.*

Should you have any questions or need additional information, please contact me at  
(618) 876-1000

Sincerely,

Jim Daiber  
Vice-President  
CENPRO Services, Inc.



**TALBERT ICS**  
INDUSTRIAL COMMERCIAL SERVICES, INC.

October 23, 2013

Jim Yasitis  
Environmental Consultants, LLC  
6 Meadow Heights Professional Park  
Collinsville, Illinois 62234

RE: Art on the Square, Belleville, Illinois, Boiler Room

Dear Jim:

Thank you for inviting Talbert ICS, Inc. to provide a quotation for this project.

The scope of work is as follows:

- Construct a decontamination unit in the area.
- Cover critical barriers with 6-mil plastic.
- Establish negative pressure on the area utilizing HEPA filtered negative air machines.
- Remove asbestos containing pipe insulation from approximately 80 linear feet of piping utilizing the glove bag method.

All applicable federal, state and local regulations will be strictly followed.

TOTAL LUMP SUM            \$4,500.00

Please contact me if you have any questions concerning this proposal.

Sincerely,

William A. Talbert  
Talbert ICS, Inc.



**GWS**

**GENERAL WASTE SERVICES, INC.**

ASBESTOS REMOVAL SERVICES

P.O. Box 90, Alton, IL 62002 (618) 465-0269 Fax (618) 465-1303

October 23, 2013

Mr. Jim Yasitis  
Environmental Consultants LLC  
#6 Meadow Heights Professional Park  
Collinsville IL 62234

RE: Asbestos Abatement  
Arts on the Square

Dear Mr. Yasitis:

This letter includes our bid proposal for the above referenced project. General Waste Services, Inc., hereby proposes to furnish supervision, labor, materials, insurance, equipment and all necessary facilities to perform the following scope of work:

Removal and disposal of 95 – 100 lf of asbestos containing pipe insulation from the basement as viewed on 10/21/13.

TOTAL BID PROPOSAL: \$3,900.00

All work will be done in strict compliance with City, State, Federal, EPA and OSHA Rules and Regulations.

This agreement is entered into in Madison County, Illinois. The payment terms are net 30 days. Purchaser agrees to pay all invoices promptly, to pay 2% monthly services charge on all unpaid balances, and to pay all collection costs, including reasonable attorney's fees.

The purchaser, by signing, agrees with our terms and conditions. This quotation is good for thirty days.

October 23, 2013  
Page 2

Should you wish to proceed with this project, please have an authorized purchaser of services complete, return this original to us for our file, and fax a copy to our office at (618) 465-1303. No work shall commence or be scheduled prior to receipt of an executed acceptance as well as a purchase order, if applicable.

Should you have any questions or need additional information, please contact me at (618) 465-0269, at your convenience.

Submitted by,

General Waste Services, Inc.



Tim Wieneke  
Estimator

ACCEPTED BY: \_\_\_\_\_  
(Print Name)

\_\_\_\_\_  
(Signature)

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_



# ILLINOIS COUNTIES RISK MANAGEMENT TRUST INSURANCE PROGRAM PROPOSAL

**Named Insured:** Belleville, City of

**Who Is An Insured:** Belleville, City of and any person or organization to whom the Named Insured is obligated to provide insurance afforded by this policy, because of written contract, but only for damage or injury arising out of the "premises" or "operations" of the Named Insured; any member of the governing body of the Named Insured, any member of boards or commissions of the Named Insured, and any elected or appointed official of the Named Insured, but only while acting within the scope or the course of duties as a member or as an official; Your "employees" acting within the scope or course of their employment; any volunteer or unpaid worker authorized by an official of the Named Insured but only while acting within the scope or course of their duties and on behalf of the Named Insured. (See policy for complete wording)

**Policy Number:** ICRMT2013070

**Program Policy Term:** Dec 01, 2013 to Dec 01, 2014  
(Common Anniversary Date)

**Proposed Effective Date:**

**Carrier:** Illinois Counties Risk Management Trust

**Special Terms and Conditions:**

- Property and Casualty Policy is Non-Auditable
- Policy is only cancelable at Anniversary (12/1) after receipt of 30 day written notice
- Terrorism Coverage subject to NBCR exclusion
- Punitive Damages Exclusion
- Nuclear, Biological, Chemical and Radioactive Materials Exclusion. Applies to all lines of coverage except workers compensation, if applicable (NBCR Exclusion)
- The ICRMT Trust Agreement contains a Resolution by the Executive Board making the program non-assessable.



# Illinois Counties Risk Management Trust

## INSURANCE PROGRAM PROPOSAL

for

**Policy Number:**

ICRMT2013070

**Belleville, City of**

**101 S. Illinois Street**

**Belleville, IL 62220**

**Policy Period:**

12/01/2013 to 12/01/2014

**PROPERTY & INLAND MARINE**

Terms and Conditions: Replacement Cost (except where noted below) subject to 125% of the total value of any one Building, Structure or Personal Property at any one location.

**Self-Insured Retention:** Property \$25,000 Per Loss  
**Self-Insured Retention:** Inland Marine \$25,000 Per Loss  
**Self-Insured Retention:** Auto Physical Damage \$25,000 Per Loss Comp  
 \$25,000 Per Loss Coll

The self-insured retention apply Per Loss and do not erode or reduce the limits of the Insurance

**Coverage to Include:**

	<u>Limit</u>
Building Values	\$101,739,118
Personal Property Including Stationary EDP	\$8,430,709
Course of Construction (Builders Risk) Included up to:	\$1,000,000
Ordinance or Law Coverage	\$1,000,000
Unintentional Error or Omission	\$100,000
Foot Bridge & Appurtenant Structures	\$10,000
Extra Expense, Business Income, Rental Value - Excess	\$1,000,000
Transit Coverage (subject to policy limit)	\$100,000
Auto Physical Damage (Actual Cash Value)	\$9,819,897
Terrorism subject to NBCR Endorsement	Included
Sales Tax Interruption	\$2,496,150
Automatic Acquisition Property, Inland Marine & Auto	\$1,000,000
Communications Equipment	\$800
EDP Equipment	\$590,039
Mobile Equipment greater than or equal to \$10,000 per item (ACV)	\$1,403,168
Mobile Equipment less than \$10,000 per item (ACV)	\$1,408,995
Musical Inst., Cameras, Radios	\$269,495
Other	\$555,057
Tools	\$173,326
Debris Removal	\$50,000
Pollutant Cleanup and Removal, aggregate in any one Policy year:	\$25,000
Fire Department Service Charge	\$5,000
Fire Protection Equipment Discharge	\$5,000
Preservation of Property	\$25,000
Protection of Property	\$25,000

**COVERAGE EXTENSION**

**\$250,000 Blanket Coverage Limit for the following Perils**

Accounts Receivable	Included
Fine Arts	Included
Business Income / Extra Expense	Included
Valuable Papers and Records	Included

**Additional Coverage and Limits**

Backup of Sewer or Drain Water Damage	\$25,000
Communication Tower	\$25,000
Laptop Computer Extension	\$5,000
Utility Services - Direct Damage	\$25,000
Outdoor Property	\$100,000
Personal Effects	\$10,000
Underground Sprinkler System	\$10,000
Fugus / Wet Rot / Dry Rot	\$15,000 occ / \$100,000 Agg

**ADDITIONAL PROPERTY COVERAGES:**

Earthquake (including mine subsidence) (\$300 million Program Aggregate)	\$10,000,000
Flood, including backup of sewer and water seepage (Excluding Flood Zone A and V, \$300 million Program Aggregate)	\$10,000,000

**Flood Self-Insured Retention - \$50,000 of the damaged location (or higher if higher selected).**

**Earthquake Self-Insured Retention - \$25,000 or 5% of the damaged location; whichever is greater.**

The self-insured retention applies to each claim and does not erode or reduce the Limits of Insurance.

**Supplemental Coverages**

Communication Towers	\$25,000
Outdoor Property including debris removal, in any one occurrence:	\$100,000
Trees, shrubs and plants are subject to a maximum per item of:	\$1,000
Golf course tees and greens to a maximum per item of:	\$5,000
Contractors Equipment, per item:	\$100,000
Contractors Equipment, per occurrence:	\$250,000
Interruption of Computer Operations per occurrence:	\$50,000
Interruption of Computer Operations annual aggregate:	\$100,000
Personal Effects per location:	\$10,000
Retaining Walls and Other Outdoor Walls	\$10,000
Underground Sprinkler System	\$10,000
Unintentional Errors and Omissions	\$100,000
Utility Services - Direct Damage	\$25,000
Utility Services - Time Element	\$25,000
Limited Fungus/Fungi, Wet Rot and Dry Rot Coverage:	
Direct Damage in any one occurrence:	\$1,000
Aggregate, in any one Policy year:	\$100,000
Extra Expense Number of days:	30

**GENERAL LIABILITY & LAW ENFORCEMENT - OCCURRENCE FORM**

Coverage / Limits		
Each Occurrence	<u>\$1,000,000</u>	
General Annual Aggregate	<u>\$3,000,000</u>	
Law Enforcement Activities Annual Aggregate	<u>\$3,000,000</u>	
Products/Completed Operations Annual Aggregate	<u>\$1,000,000</u>	
Premises Medical Payments	<u>\$1,000</u>	Each Person
	<u>\$50,000</u>	Each Occurrence

**GENERAL LIABILITY - \$50,000 Each Occurrence Self-Insured Retention**

The self-insured retention applies to each occurrence and does not erode or reduce the Limits of Insurance.

**LAW ENFORCEMENT - \$50,000 Each Occurrence Self-Insured Retention**

The self-insured retention applies to each occurrence and does not erode or reduce the Limits of Insurance.

**Sanitary Sewer Backup Limitation**

Each Occurrence	<u>\$100,000</u>
Annual Aggregate	<u>\$250,000</u>

**Coverage to Include:**

- Liquor Law Liability
- Medical Services
- Special Events
- Cyber Liability \$50,000

**Exclusions include but are not limited to:**

- Asbestos
- Absolute Pollution (Except Hostile Fire)
- Mold
- NBCR Exclusion

See policy for complete information on coverages and exclusions

**AUTO LIABILITY**

Coverage / Limit		
Auto Liability	<u>\$1,000,000</u>	Each Accident for Bodily Injury and/or Property Damage
Underinsured/Uninsured Motorist		Each Accident
Auto Medical Payments	<u>\$5,000</u>	Each Person
	<u>\$25,000</u>	Each Accident

**Coverage Extensions**

Newly Acquired Automobiles - Automatic up to \$500,000	<u>\$500,000</u>
Garage Keepers Legal Liability - per Occurrence	<u>\$100,000</u>

**\$50,000 Each Accident Self-Insured Retention**

The self-insured retention applies to each accident and does not erode or reduce the Limits of Insurance.

Number of Vehicles: 241

**Coverage's Included:**

- Automatic Coverage for newly acquired vehicles - Non-auditable
- All Owned, non-owned & hired vehicles for use by insured while conducting business on behalf of the insured
- Pollution caused by upset and overturn

See policy for complete information on coverages and exclusions

**PUBLIC OFFICIALS LIABILITY - CLAIMS MADE**

Limit	<u>\$1,000,000</u>	Each Claim
	<u>\$1,000,000</u>	Annual Aggregate
Physical and Sexual Abuse	<u>\$1,000,000</u>	Annual
	<u>\$1,000,000</u>	Aggregate

Physical and Sexual Abuse Coverage Retroactive Date: 05/29/2007

**\$50,000 Each Claim Self-Insured Retention**

The self-insured retention applies to each claim and does not erode or reduce the Limits of Insurance.

**Retroactive Date:** 12/31/1995

*Limits provided will be equal to those carried at Retroactive Date*

- Coverages Included:**
- Sexual Harassment
  - Discrimination
  - Wrongful Termination
  - Employment Practices
  - Employee Benefits Liability
  - States Attorney Coverage

**Exclusions include but are not limited to:**

- Airports or Aircraft
- Criminal Acts
- Condemnation
- Mold
- NBCR Exclusion
- Punitive Damages

**Coverage Extensions**

Employee Benefits Program	<u>Included</u>
Employee Wage Reimbursement	
Each Occurrence	<u>\$10,000</u>
Annual Aggregate	<u>\$20,000</u>
Non-Monetary Legal Defense	
Each Occurrence	<u>\$25,000</u>
Annual Aggregate	<u>\$50,000</u>

**CRIME**

	<u>Limits Per Loss</u>
Blanket Employee Dishonesty	\$500,000
Money and Securities	\$500,000
Computer Fraud	\$500,000
Money Orders and Counterfeit Currency	\$500,000
Depositors Forgery	\$500,000

**\$25,000 Each Occurrence Self-Insured Retention**

The self-insured retention applies to each occurrence and does not erode or reduce the Limits of Insurance.

The ICRMT Crime form does not exclude faithful performance of duty and will meet the requirements for Public Officials bonds up to the statutory limit or policy limit, whichever is less.

See policy for complete information on coverages and exclusions

**EQUIPMENT BREAKDOWN PROTECTION**

Total Building and Contents Values	\$110,169,827
Equipment Breakdown Limit Per Occurrence, including Business Interruption and Extra Expense	<u>Included</u>
Utility Interruption	\$1,000,000
Spoilage	\$100,000
Computer Equipment	\$100,000
Demolition and ICC	\$1,000,000
Expediting Expense	\$100,000
Ammonia Contamination	\$100,000
Hazardous Substances	\$100,000
CFC Refrigerants	\$100,000
Newly Acquired Locations	\$1,000,000

**Self-Insured Retention:**

Property Damage	\$25,000
Business Income, Extra Expense & Utility Interruption	24 Hours

- Includes Joint Loss Agreement

- Power Generating Equipment Exclusion (Does not apply to backup emergency generators under 1000KW)

See policy for complete information on coverages and exclusions

**EXCESS LIABILITY - Follow Form**

General Liability & Law Enforcement	\$9,000,000	Excess of \$1,000,000 Per Occurrence \$3,000,000 Aggregate
Auto Liability	\$9,000,000	Excess of \$1,000,000 Each Accident for Bodily Injury and / or Property Damage
Public Officials (Claims Made)	\$9,000,000	Excess of \$1,000,000 Per Occurrence \$1,000,000 Aggregate

Please see policy forms for terms, conditions and exclusions.



**Insurance Program Managers Group, LLC**

**Illinois Counties Risk Management Trust  
INSURANCE PROGRAM PROPOSAL**

for

Belleville, City of  
101 S. Illinois Street  
Belleville, IL 62220

ICRMT2013070

**Policy Period:** 12/01/2013 to 12/01/2014

Endorsements to the policy resulted in the premium change shown below.

Coverage Part(s)	Premium
General Liability & Law Enforcement Liability	\$557,668
Property, Inland Marine	Included
Commercial Auto	Included
Public Officials Liability - Claims Made	Included
Crime	Included
Boiler & Machinery	Included
Special Coverage	Not Requested
Excess Liability	\$115,172
<b>Total Policy Premium:</b>	<b>\$672,840</b>

Terms and Conditions:

A signed copy of this document along with the payment must be received in the office prior to the effective date of coverage. Coverage cannot be bound without formal documentation.

**Binding Order:**

Please accept this as a formal confirmation that all terms and conditions of the proposed insurance program by the Illinois Counties Risk Management Trust are accepted effective 12/01/2013.

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



# Illinois Counties Risk Management Trust

## Part V. Workers' Compensation Proposal

**Named Insured:** Belleville, City of  
101 S. Illinois Street  
Belleville, IL 62220

**Program Year:** 2013-2014  
**Effective Dates:** 12/01/2013 to 12/01/2014  
**Policy Number:** ICRMT2013070

**Coverage A, Workers' Compensation Limit:**

Statutory

**Coverage B, Employers' Liability Limit:**

\$2,500,000 Each Accident and \$2,500,000 Each Employee for Disease

**Self-Insured Retention:**

\$100,000 Each Accident

**Extensions of Coverage:**

Volunteers

**Terms and Conditions:**

1. Payrolls subject to annual audit.
2. Policy is only cancellable at program anniversary and after 30 day written notice is given. If required notice is not given, full estimated premium is earned, due and payable.
3. All terms and conditions of membership in the Illinois Counties Risk Management Trust are set forth in the Trust by-laws. A copy of this document is available for your review.

This is not an invoice.



# Illinois Counties Risk Management Trust

## Part V. Workers' Compensation Proposal

**Named Insured:** Belleville, City of  
 101 S. Illinois Street  
 Belleville, IL 62220

**Program Year:** 2013-2014  
**Effective Dates:** 12/01/2013 to 12/01/2014  
**Policy Number:** ICRMT2013070

Code	Classification	Estimated Payroll	Rate	Estimated Premium
5192	Parking Meter: Installation & Service	\$0	6.4700	\$0
5506	Street & Road	\$1,036,416	12.1400	\$125,821
5606	Contractor - Supervisor	\$81,660	3.0400	\$2,482
7580	Sewage Disposal Plant	\$1,620,778	8.1500	\$132,093
7710	Firefighter - Paid	\$4,651,306	14.9400	\$694,905
7720	Law Enforcement	\$6,032,988	6.5000	\$392,144
8380	Auto Repair	\$57,702	6.3900	\$3,687
8601	Architect/Engineer	\$229,690	0.9900	\$2,274
8810	Clerical	\$3,768,253	0.5900	\$22,233
8820	Attorney - All Employees & Clerical	\$168,158	0.5900	\$992
8831	Animal Control	\$11,324	3.2800	\$371
8868	Teachers/College/Professional	\$216,738	0.5700	\$1,235
9015	Building Operations/Custodial/Maintenance NOC	\$440,143	9.1200	\$40,141
9101	Schools - All Other Employees	\$0	8.1500	\$0
9102	Parks	\$483,392	6.3900	\$30,889
9220	Cemetery Operations	\$175,032	6.7100	\$11,745
9403	Garbage Collection & Landfill - All Empl & Drivers	\$774,836	13.9200	\$107,857
9410	Municipal NOC	\$413,295	6.3600	\$26,286
<b>Totals:</b>		<b>\$20,161,710</b>		<b>\$1,595,156</b>

Gross Annual Premium		\$1,595,156
Increased Limit Multiplier	1.02	\$1,627,059
Experience Modifier	0.86	\$1,399,271
Schedule Modifier	0.38	\$531,723
Subtotal		\$531,723
Premium Discount	12.30%	(\$65,402)
Annual Premium		\$466,321

**Acceptance Statement:**

Please accept this as a formal confirmation that all terms and conditions of the proposed insurance program by the Illinois Counties Risk Management Trust are accepted effective 12/01/2013.

\_\_\_\_\_  
Signature of Official

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date



**Illinois Counties Risk Management Trust**  
**Part V. Workers' Compensation**

**Invoice**

**Belleville, City of**  
**101 S. Illinois Street**  
**Belleville, IL 62220**

**Policy Number: ICRMT2013070**  
**Policy Period: 12/01/2013 to 12/01/2014**

<b>Coverage Part(s)</b>	<b>Premium</b>
Workers Compensation	\$466,321
<b>Total Policy Premium:</b>	<b>\$466,321</b>
<b>Total Policy Premium:</b>	<b>\$466,321</b>

**Total Policy Premium is due: 12/01/2013**

Please make checks payable to:  
**Illinois Counties Risk Management Trust**  
Dept 5532  
P.O. Box 3016  
Milwaukee, WI 53201



# Memo

To: City Council Members  
 From: Mayor Mark W. Eckert/Eric Schauster, Economic Development Specialist  
 Date: November 14, 2013  
 Re: TIF Joint Review Board Annual Meetings

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The City of Belleville will convene the annual meetings of the Joint Review Board for all active Tax Increment Financing (TIF) Districts on Friday, December 20, 2013 in the City Council Chambers of Belleville City Hall located at 101 South Illinois Street. The purpose of these annual meetings is to “review the effectiveness and status” of each TIF district, respectively, for the past fiscal year. Times for the respective annual meetings are as follows:

Time	TIF District
9:00	1
9:15	2
9:30	8/Downtown South
9:45	13/Drake Road
10:00	16/Route 15 Corridor
10:15	17/East Main Street
10:30	18/Scheel Street
10:45	19/Frank Scott Parkway
11:00	3
11:15	Sales Tax
11:30	10/Lower Richland Creek
11:45	4
1:15	11/Industrial Jobs Recovery
1:30	12/Sherman Street
1:45	9/Southwinds
2:00	20/Route 15-South Green Mount Road
2:15	21/Belle Valley III
2:30	14/Route 15 East
2:45	15/Carlyle-Green Mount

This particular schedule has been determined in order to minimize the number of gaps in the schedule for most of the taxing bodies and allow for the best use of time.

Copies of the State Comptroller’s Reports for each TIF District are available at the Economic Development & Planning office or on the State of Illinois Comptroller’s website at <http://www.ioc.state.il.us/index.cfm/departments/local-government-division/tif-districts/> then click on “Submitted TIF Reports” and follow the steps to find Belleville’s reports.

If you have any questions, please contact Eric Schauster, Economic Development Specialist/Grants Coordinator at (618) 233-6810, Ext. 1249 or [eschauster@belleville.net](mailto:eschauster@belleville.net).



# GLSA SHRINE PARADE - Downtown Belleville, Illinois

Saturday, September 13, 2014

Assemble Time - 9:30 am

Kick off Time - 11:00 am

Parade would assemble on the open lots on the west side of N. 3rd Street  
between the cross streets of W. A Street and W. C Street  
as well as the city lot at W. Main & 3rd Street

Parade Route:

Proceed south on N. 3rd Street to Main Street  
East (left) on Main Street to N. Illinois Street  
North (left) on N. Illinois Street to W.C Street  
West (left) on W. C Street to N. 3rd Street  
North (Right) on N. 3rd Street to Hough Park

Parade Time is approximately one hour

Hough Park - Assembly area for Units pulling trailers

Hough Park - use as an afterglow (after parade gathering area)  
for all participants



**RESOLUTION NO. 3150**

**A RESOLUTION AMENDING THE ANNUAL BUDGET OF THE CITY OF BELLEVILLE, ILLINOIS FOR THE FISCAL YEAR BEGINNING ON THE FIRST DAY OF MAY 2013, AND ENDING ON THE 30<sup>TH</sup> DAY OF APRIL, 2014.**

WHEREAS, the City of Belleville has passed an ordinance establishing the annual budget for the City of Belleville, Illinois for the fiscal year beginning May 1, 2013 and ending April 30<sup>th</sup>, 2014; and,

WHEREAS, 65 ILCS 5/8-2-9.6 provides that by a 2/3 vote of the members of the corporate authorities then holding office, the annual budget for the municipality may be revised by deleting, adding to, changing or creating subclasses within object classes and object classes themselves; and,

WHEREAS, it is necessary that said annual budget be amended.

NOW, THEREFORE, be it resolved by the City Council of the City of Belleville, Illinois, as follows:

**Section 1.** The annual budget is hereby amended by changing the amounts budgeted in accounts shown on Exhibit "A" attached hereto from the figure shown under the column titled "Original Budgeted Amount" to the figure shown under the column "Revised Budgeted Amount".

PASSED by 2/3 vote of the City Council of the City of Belleville, Illinois on the \_\_\_\_\_ day of \_\_\_\_\_, 2013 on the following roll call vote:

	<u>AYE</u>	<u>NAY</u>
Michael Heisler	_____	_____
Ken Kinsella	_____	_____
Melinda Hult	_____	_____
Janet Schmidt	_____	_____
Gabby Rujawitz	_____	_____
Kent Randle	_____	_____
Johnnie Anthony	_____	_____
Phillip Silsby	_____	_____
Joseph W. Hayden	_____	_____
Paul Seibert	_____	_____
Bob White	_____	_____
Trent Galetti	_____	_____

James Musgrove  
Joe Orlet  
Lillian Schneider

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPROVED** by the Mayor of the City of Belleville, Illinois this \_\_\_\_\_ day  
of \_\_\_\_\_, 2013

\_\_\_\_\_  
MAYOR

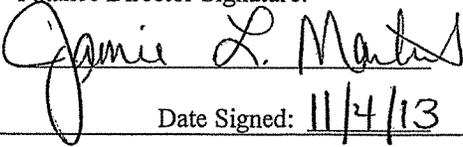
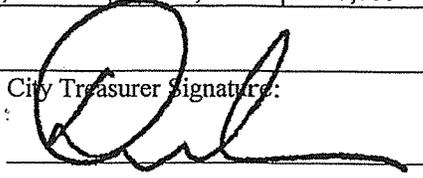
ATTEST:

\_\_\_\_\_  
CITY CLERK

**REQUEST FOR LINE ITEM TRANSFER - BUDGET - 2012-2013**

DEPARTMENT/ DIVISION	ACCOUNT NUMBER (LINE ITEM)	LINE ITEM DESCRIPTION	ORIGINAL BUDGETED AMOUNT	AMOUNT OF TRANSFER	REVISED BUDGETED AMOUNT
Narcotics	72-00-83000	Equipment	50,000	-5,000	45,000
	72-00-65200	Operating Supplies	2,000	+5,000	7,000

Reason for transfer: Budget Amendments are necessary due to proper allocation of expenses.

Department Head Signature:  _____  Date Signed: _____	Finance Director Signature:  Date Signed: <u>11/4/13</u>	City Treasurer Signature:  Date Signed: <u>11-7-13</u>
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Completed By:	J. Maitret	Date Completed:	09/16/13	Entered By:		Date Entered:	
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