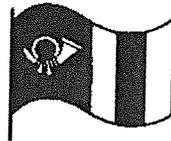


PubHC



CITY FLAG
DESIGNED BY
FRIEDRICH LANGE
JULY 6TH 1964

**CITY COUNCIL AGENDA
CITY OF BELLEVILLE
SEPTEMBER 16 2013 – 7:00 PM**

1. CALL TO ORDER BY MAYOR AND EXPLANATION OF DISASTER PROCEDURES.
2. ROLL CALL ALDERMEN
3. ROLL CALL DEPARTMENT HEADS
4. PLEDGE OF ALLEGIANCE
5. PUBLIC HEARING
6. PUBLIC PARTICIPATION (2 MINUTES PER PERSON)
7. PRESENTATIONS, RECOGNITIONS & APPOINTMENTS
 - A. CHIEF CLAY WILL MAKE PRESENTATION IN APPRECIATION AND THANKS TO THE BELLEVILLE ANIMAL CLINIC.
8. READING OF MINUTES
 - A. REGULAR CITY COUNCIL MEETING HELD SEPTEMBER 3, 2013
 - B. SPECIAL CITY COUNCIL & PLANNING COMMISSION MEETING HELD AUGUST 21, 2013
9. CLAIMS, PAYROLL & DISBURSEMENTS
10. REPORTS
 - A. HOUSING REPORT OF CASH RECEIPTS FOR FY 2013-2014
 - B. TREASURER'S REPORT – CITY OF BELLEVILLE FUNDS & STATEMENT OF CASH AND INVESTMENTS FOR AUGUST 2013

11. ORAL REPORTS FROM STANDING COMMITTEES, SPECIAL COMMITTEES, AND ANY OTHER ORAL REPORTS FROM THE ELECTED OFFICIALS OR STAFF
 - A. ALDERMAN HEISLER WILL MOVE ON BEHALF OF THE MASTER SEWER COMMITTEE TO APPROVE LTCP PHASE II CHANGE ORDERS #6, #7 AND #8 FROM HAIER PLUMBING & HEATING FOR A TOTAL OF \$9,634.98
 - B. ALDERMAN SEIBERT WILL MAKE THE FOLLOWING MOTIONS ON BEHALF OF STREETS AND GRADES COMMITTEE
 1. MOTION TO APPROVE INSTALLING TWO STREETLIGHTS ON SOUTH DOUGLAS, IN THE AMOUNT OF \$9,465.00 (GENERAL FUND)
 2. MOTION TO APPROVE INSTALLING A NEW LIGHT BETWEEN 728 AND 730 UNION AVE ON THE OPPOSITE SIDE OF THE ALLEYWAY IN THE AMOUNT OF \$7,060.00.(TIF 3)
 3. MOTION TO APPROVE INSTALLING 3 LIGHTS IN GREENMOUNT MANOR PHASE 3B (THE CITY WILL ONLY BE RESPONSIBLE FOR THE MONTHLY CHARGE). (GENERAL FUND)
 4. MOTION TO APPROVE ROBERT COFFEY FOR GENERAL CONSTRUCTION SERVICES IN THE AMOUNT OF \$39.80 PER HOUR (SIGNAL HILL BIKE TRAIL: REIMBURSABLE FUNDING) AND (WEST BELLEVILLE BIKE TRAIL: TIF3).
 5. MOTION TO APPROVE SCRAPPING OF 3 TRUCKS IN THE STREET DEPT.
 - C. ALDERMAN ORLET WILL MOVE ON BEHALF OF THE TRAFFIC COMMITTEE TO APPROVING CREATING A 4-WAY STOP AT REUNION AND LIBERTY TORCH.
 - D. MOTION TO APPROVE THE MAYOR'S LETTERS OF SUPPORT OF FULL FUNDING FOR THE F-35 LIGHTENING II JOINT STRIKE FIGHTER PROGRAM.
 - E. THE FOLLOWING RECOMMENDATION IS MADE ON BEHALF OF THE FOLLOWING COMMITTEES: CRIME FREE TASK FORCE, PUBLIC HEALTH AND HOUSING AND ORDINANCE AND LEGAL REVIEW. MOTION TO APPROVE AMENDING ARTICLE III (REGISTRATION OF RESIDENTIAL RENTAL PROPERTIES) OF CHAPTER 22 (BELLEVILLE PROPERTY MAINTENANCE CODE) CRIME FREE HOUSING PROGRAM AND HAVE THE PROPER ORDINANCE DRAWN.

12. COMMUNICATIONS FROM MAYOR, CLERK, OR OTHER CITY OFFICIALS
 - A. COMMUNICATION FROM LARRY BETZ, PRESIDENT OF THE BELLEVILLE HISTORICAL SOCIETY, REQUESTING PERMISSION TO CLOSE OFF THE FIRST 200 YARDS OF EAST GARFIELD STREET SOUTH FROM MASCOUTAH AVE ON SATURDAY, SEPTEMBER 21, 2013, FROM 8AM TO 3PM TO FACILITATE THEIR ANNUAL PAINT HISTORIC BELLEVILLE PLEIN AIR ART AUCTION AND STREET FAIR. THE RAIN DATE WOULD BE SATURDAY, OCTOBER 5, 2013. THEY ARE ALSO REQUESTING 3 BARRICADES AND 3 LARGE LIDDED TRASH CANS.
 - B. COMMUNICATION FROM ALICE HICKS, SPECIAL EVENTS/FUNDRAISER CHAIRPERSON FOR CHARITI HOME, REQUESTING PERMISSION TO HOLD THEIR CHARITIE HOME PROMISE 5K RUN/WALK, ON SATURDAY, NOVEMBER 16, 2013 STARTING AT 8AM, TO RAISE MONEY FOR CHARITI HOME. THEY WILL USE THE SAME ROUTE AS CHIRO MED'S LUAU WINTER RACE AND WILL REQUIRE 2 POLICE OFFICERS.
 - C. COMMUNICATION FROM JOSEPH NESBIT, LANCERS RUN FOR CHARITY CHAIRMAN, REQUESTING PERMISSION TO HOLD THEIR 6TH ANNUAL LANCERS RUN FOR CHARITY ON SATURDAY, NOVEMBER 2, 2013 BEGINNING AT 8:45 AM AND ARE REQUESTING POLICE ASSISTANCE AT THE INTERSECTIONS OF ORCHARD DR & 161 AND ORCHARD DR & WEST BOULEVARD.
 - D. COMMUNICATION FROM JIM KARWOSKI, OF THE BELLEVILLE EAST HOCKEY CLUB, REQUESTING PERMISSION TO HOLD THEIR ANNUAL 5K RUN AND HALF MILE FUN RUN ON THURSDAY, NOVEMBER 28, 2013, WHICH IS THANKSGIVING DAY, BEGINNING AT 8 AM. THEY WILL HAVE PORTABLE BATHROOMS THAT CAN BE USED DURING THE PARADE THE NEXT DAY. THEY WILL USE THE SAME ROUTE AS BEFORE AND ARE REQUESTING THAT MAIN STREET FROM THE SQUARE TO 16TH STREET BE BLOCKED OFF AND WOULD NEED 2 POLICEMEN.
 - E. COMMUNICATION FROM FRANK ROGERS REQUESTING PERMISSION TO HOLD A BLOCK PARTY IN THE 500 BLOCK OF SOUTH MISSOURI AVE, ON SATURDAY, OCTOBER 12, 2013 AND HAVE THE STREET BLOCKED OFF FROM 2 – 10 PM. THERE WILL BE NO LOUD OR LIVE MUSIC.
 - F. COMMUNICATION FROM BELLEVILLE MAIN STREET REQUESTING PERMISSION TO HOLD THEIR ANNUAL ART AND WINE WALK ON SATURDAY, NOVEMBER 23, 2013 FROM 5 PM TO 9PM. THEY ARE REQUESTING THE USE OF THE NE QUADRANT OF THE PUBLIC SQUARE AND THERE WILL BE NO STREET CLOSURES.

G. COMMUNICATION FROM OPTIMIST CLUB OF BELLEVILLE REQUESTING PERMISSION TO HOLD THE ANNUAL SANTA PARADE ON FRIDAY, NOVEMBER 29, 2013 AT 10 AM. THEY ARE REQUESTING THE CLOSING OF THE STREETS AT 8 AM IN THE 17TH ST AREA AND RT 159 WILL NEED TO BE CLOSED

13. PETITIONS

14. RESOLUTIONS

- A. RESOLUTION #3146 – A RESOLUTION OF SUPPORT FOR COMPLETE STREETS.
- B. RESOLUTION #3147 – A RESOLUTION AUTHORIZING THE EXECUTION OF LOAN DOCUMENTS.

15. ORDINANCES

- A. ORDINANCE NO 7714 – AN ORDINANCE AUTHORIZING THE CITY OF BELLEVILLE (ST CLAIR COUNTY), ILLINOIS TO BORROW FUNDS FROM THE WATER POLLUTION CONTROL REVOLVING LOAN PROGRAM.
- B. ORDINANCE NO 7715 – AN ORDINANCE AMENDING ARTICLE III (REGISTRATION OF RESIDENTIAL RENTAL PROPERTIES) OF CHAPTER 33 (BELLEVILLE PROPERTY MAINTENANCE CODE) CRIME FREE HOUSING PROGRAM.

16. UNFINISHED BUSINESS

17. MISCELLANEOUS & NEW BUSINESS

- A. MOTOR FUEL CLAIMS IN THE AMOUNT OF \$123,046.03
- B. THE CITY COUNCIL MAY GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL, LITIGATION, AND PROPERTY ACQUISITION.

18. ADJOURNMENT (ALL QUESTIONS RELATING TO THE PRIORITY OF BUSINESS SHALL BE DECIDED BY THE CHAIR WITHOUT DEBATE, SUBJECT TO APPEAL.)

**CITY OF BELLEVILLE, ILLINOIS
REGULAR CITY COUNCIL MEETING
COUNCIL CHAMBERS – CITY HALL
SEPTEMBER 3, 2013 – 7:00 PM**

Mayor Mark Eckert called this meeting to order and asked the City Clerk Dallas B. Cook to call roll. Members present on roll call: Mayor Mark Eckert, City Clerk Dallas B. Cook and City Treasurer Dean Hardt. Aldermen: Hult, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove, Orlet and Schneider.

Alderman Heisler, Alderman Kinsella and Alderman Schmidt were excused.

ROLL CALL DEPARTMENT HEADS

Roll Call Department Heads: Police Chief Bill Clay, Fire Chief Scott Lanxon, City Attorney Garrett Hoerner, Ken Vaughn, Royce Carlisle, Tim Gregowicz, Jim Schneider, Emily Fultz, Bob Sabo and Debbie Belleville.

Jamie Maitret, Chuck Schaeffer and Lee Ander Spearman were excused.

PLEDGE

Mayor Eckert asked everyone to stand for the Pledge of Allegiance to the Flag.

PRESENTATIONS, RECOGNITION & APPOINTMENTS

Mayor Eckert recognized the character word of the month “respect” meaning showing regard for self, others, property and those in authority.

Presentation by Jon Brough and Bill Zychlewicz, attorney with Armstrong Teasdale. Armstrong Teasdale told Jon that part of their fee would go to police fund and be distributed however Jon designated. Per Jon’s request, some of the funds had been distributed to St. Louis Swat Team and the rest, \$40,000.00, was now being presented to the Belleville Police Department Trust Fund. It has been agreed, by the administration and Jon, that the money will be used for the Patrol Division.

Mayor Eckert took a moment to inform the Council about the passing of Ed Laux, the husband of Township Board member, Joyce Laux.

Mayor Eckert spoke in reference to the Sister Cities and exchange student program.

PUBLIC PARTICIPATION

Mayor Eckert asked if anyone would like to come forward for the public participation portion of the meeting and said please state your name and address for the record and limit comments to approximately two minutes per person.

Stephanie Galetti of 3308 Dovershire Dr. Has adopted two children and oldest son is allergic to mosquitoes and mosquitoes are prevalent in Belleville. Mrs. Galetti requesting a program be put into effect for mosquito spraying.

Stewart Lannert of 318 S. 29th St. spoke in reference to his opposition of Lindenwood University obtaining so much property and the City's investment. Also, he is trying to raise \$500,000 to buy Lindenwood and convert to homeless shelter.

Michael Hagberg of 701 Centerville talked about proposal made at Economic Development meeting for the Meredith Home. Asks the Council to give the gentleman a chance.

Rose Wilson of 322 W "I" St. challenges the Council members to support crime free housing.

Rick Brown of 125 Lucia Ln in Shiloh spoke against the ordinance for crime free housing because it targets one group of people, the African Americans, because they are the majority of renters in Belleville.

Larry Betz of the Belleville Historical Society spoke in reference of saving and reusing the Meredith Home. Please give another year to come up with a plan.

Conni Tilley of 5 S. 2nd St. spoke about the building she works and lives in. People had given up on the building and said it wasn't worth the investment. She and her husband thought differently. The historical buildings are what make Belleville unique. Spoke in favor of trying to save the Meredith Home.

Maggie Eubanks of 612 E Garfield spoke in favor of saving the Meredith Home. Also, she thinks the city's bike trails should be applauded.

Rick Ortiz of 506 S. Charles spoke of the growing support to save the Meredith Home. (Exhibit A)

Chad Briesacher of 4305 Short St spoke in opposition of demolishing of the Meredith Home. For the good of downtown and economic growth we need to save the Meredith Home. Losing too many historical buildings.

MINUTES

Alderman Silsby made a motion seconded by Alderman Seibert to approve the minutes of regular city council meeting held August 19, 2013.

Alderman Hayden requested his additional comments be included on page 10 and to add admendments as Exhibit A.

All members present voted aye.

CLAIMS

GENERAL FUND TOTAL	\$	474,950.29
SEWER OPERATIONS TOTAL.....	\$	112,035.49
PARKS PROJECTS.....	\$	1,060.00
INSURANCE FUND.....	\$	136,819.45
LIBRARY	\$	15,172.65
PARKS/RECREATION	\$	21,195.66
TIF #3	\$	76.00
TIF #2.....	\$	196.00
FOUNTAIN FUND.....	\$	230.04
SEWER CONSTRUCTION.....	\$	16,604.25
SPECIAL SERVICE AREA	\$	10,573.35
LIBRARY GIFT ENDOWMENT.....	\$	480.00
SALES TAX TIF	\$	4,187.50
TIF #3	\$	222,094.88
TIF #10 LOWER RICHALAND CREEK.....	\$	3,570.25
POLICE TRUST.....	\$	5,356.49
NARCOTICS.....	\$	406.01
TIF #17	\$	2,351.50

Alderman Anthony made a motion seconded by Alderman Schneider to approve the claims for payment.

Members voting aye on roll call: Hult, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove, Orlet and Schneider.

Alderman Heisler, Alderman Kinsella and Alderman Schmidt were excused.

REPORTS

1. ZONING BOARD OF APPEALS ADVISORY REPORT – CASE #37-JUL13 – TRANSFORMATION CHRISTIAN CENTER/DEREK BASTIAN - REQUESTING A USE

VARIANCE IN ORDER TO OPERATE A WORSHIP CENTER (CHURCH) AT 45 SHEFFIELD DR.

Alderman Musgrove that this had already been approved.

Alderman Musgrove made a motion seconded by Alderman Orlet to comply with the recommendation of the Zoning Board of Appeals to grant this request and have the proper ordinance drawn.

All members present voted aye.

2. ZONING BOARD OF APPEALS ADVISORY REPORT – CASE #41-AUG13 – MILLER INVESTMENT COMPANY – REQUESTING A SIGN INSTALLATION PERMIT FOR THE AREA OF SPECIAL CONTROL IN ORDER TO REPLACE THE EXISTING 21 SQUARE FOOT FREESTANDING SIGN WITH A NEW 21 SQUARE FOOT FREESTANDING SIGN.

Alderman Schneider made a motion seconded by Alderman Galetti to this request and have the proper ordinance drawn.

All members present voted aye.

3. ZONING BOARD OF APPEALS ADVISORY REPORT – CASE #42-AUG13 – TARGET CORPORATIONS – REQUESTING A SPECIAL USE PERMIT FOR A LIQUOR LICENSE IN ORDER TO SELL PACKAGED LIQUOR AT 5601 BELLEVILLE CROSSING ST.

Alderman Musgrove stated this was already approved by Zoning Board.

Alderman Musgrove made a motion seconded by Alderman Orlet to this request and have the proper ordinance drawn.

All members present voted aye.

4. ZONING BOARD OF APPEALS ADVISORY REPORT – CASE #43-AUG13 – MARY HUMMERT/PAIRABELLES – REQUESTING A SIGN INSTALLATION PERMIT FOR THE AREA OF SPECIAL CONTROL IN ORDER TO INSTALL ONE WINDOW DECAL WITH WHITE LETTERING THAT IS 9.72 SQUARE FEET IN AREA AT 200 W. MAIN ST.

Alderman Seibert made a motion seconded by Alderman Silsby to approve this request and have the proper ordinance drawn.

All members present voted aye.

ORAL REPORTS

Alderman Anthony made a motion on behalf of the Master Sewer Committee seconded by Alderman Hayden to approve the long term control plan construction pay request #38 from Korte/Luitjohan, and Thouvenot, Wade & Moerchen for a total amount of \$554,429.50. Members voting aye on roll call: Hult, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove, Orlet and Schneider.

Alderman Heisler, Alderman Kinsella and Alderman Schmidt were excused.

Alderman Anthony made a motion on behalf of the Master Sewer Committee seconded by Alderman Hayden to approve the long term control plan Phase II construction pay request #4 from Haier Plumbing in the amount of \$693,352.80

Members voting aye on roll call: Hult, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove, Orlet and Schneider.

Alderman Heisler, Alderman Kinsella and Alderman Schmidt were excused.

COMMUNICATIONS

Motion to ratify Intergovernmental Agreement for 2013 Byrne Justice Assistance (JAG) Grant Award.

Alderman Seibert made a motion seconded by Alderman White to ratify Intergovernmental Agreement for 2013 Byrne Justice Assistance (JAG) Grant.

Members voting aye on roll call: Hult, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove, Orlet and Schneider.

Alderman Heisler, Alderman Kinsella and Alderman Schmidt were excused.

Communication from Brian Besse (Sevens Restaurant) requesting permission to have the first block of High Street between East Main and East Washington closed on Sunday, September 15, 2013 from 4 to 8 pm. They are the ending spot for the 3rd Pedal for the Pooches event that benefits the Belleville Dog Park.

Alderman Seibert asked that communications be read all together.

Communication from Brian Besse (Sevens Restaurant) requesting permission to have the first block of High Street between East Main and East Washington closed on Saturday, October 26, 2013 from 3pm to 12 am for their 4th annual Halloween Street Party.

Communication from Laura Beasley requesting permission to have East Garfield closed from South High to South Jackson, Saturday, September 21, 2013 from 2 – 6 pm, for their neighborhood watch picnic.

Communication from St. Elizabeth's Hospital requesting permission to decorate light post and bump-out railings on East/West Main Street and Illinois Street for three blocks out from the fountain, to support breast health awareness month. The ribbons would be put up on September 30th and removed November 1, 2013.

Alderman Seibert made a motion seconded by Alderman Hayden to grant these requests.

Question asked about ribbons being replaced if they started looking bad.

All members present voted aye.

ORDINANCE NO. 7707 - 7712

Mayor Eckert asked for motion to read ordinances by title only.

Alderman Silsby made a motion seconded by Alderman Seibert to read by title only.

All members present voted aye.

Mayor Eckert asked if there are any objections to read all the ordinances together.

Alderman Hult made a motion Ordinance No. 7707 through 7710 as a group.

ORDINANCE NO. 7707 – A ZONING ORDINANCE IN RE CASE #37-JUL13 –
TRANSFORMATION CHRISTIAN CENTER/DEREK BASTIAN

ORDINANCE NO. 7708 – A ZONING ORDINANCE IN RE CASE #41-AUG13 – MILLER
INVESTMENT COMPANY

ORDINANCE NO. 7709 – A ZONING ORDINANCE IN RE CASE #42-AUG13- TARGET
CORPORATION

ORDINANCE NO. 7710 – A ZONING ORDINANCE IN RE CASE #43-AUG13 – MARY
HUMMERT/PAIRABELLES

Alderman Silsby made a motion seconded by Alderman Seibert to pass these ordinances.

Members voting aye on roll call: Hult, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove, Orlet and Schneider.

Alderman Heisler, Alderman Kinsella and Alderman Schmidt were excused.

ORDINANCE NO 7711 - AN ORDINANCE AMENDING CHAPTER 13 (ANIMAL CONTROL) OF THE REVISED CODE OF ORDINANCES OF BELLEVILLE, ILLINOIS BY ADDING SECTION 13-1-14 THERETO

Alderman Silsby made a motion seconded by Alderman Seibert to pass this ordinance.

Discussion followed. Alderman Hayden asked if everything in this has gone before the staff and that they are comfortable with this. Mayor Eckert stated yes. Alderman Hult feels this is beyond the power of government to tell owners they have to have animals spade/neutered. Ordinance follows county's. Animal has to be loose three times before action taken. Question asked about cats. That would have to be discussed.

Members voting aye on roll call: Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Musgrove and Orlet.

Members voting nay: Hult, Galetti and Schneider.

Alderman Heisler, Alderman Kinsella and Alderman Schmidt were excused.

ORDINANCE NO 7712 – AN ORDINANCE AMENDING CHAPTER 3 (CITY ADMINISTRATION OF THE REVISED CODE OF ORDINANCES OF BELLEVILLE, ILLINOIS, AS AMENDED, BY AMENDING PORTIONS OF SECTIONS THEREOF

Alderman Silsby made a motion seconded by Alderman Seibert to pass this ordinance.

Alderman Hult questioned why this didn't go to Ordinance & Legal Review Committee first. Discussion followed.

Alderman Galetti made a motion seconded by Alderman Hult to amend previous motion & send back to Ordinance & Legal Review Committee.

Members voting aye on roll call: Hult, Randle, Davidson, Hayden, White, Galetti and Schneider.

Members voting nay: Rujawitz, Anthony, Silsby, Seibert, Musgrove and Orlet

Alderman Heisler, Alderman Kinsella and Alderman Schmidt were excused.

Ordinance will go back to committee.

ORDINANCE NO 7713 – AN ORDINANCE AMENDING CHAPTER 52 (TRAFFIC) OF THE REVISED ORDINANCES OF THE CITY OF BELLEVILLE, ILLINOIS AS AMENDED, BY AMENDING PORTIONS OF SECTIONS THEREOF

Alderman Silsby made a motion seconded by Alderman Seibert to pass this ordinance.

Alderman Randle made a motion seconded by Alderman Hayden to amend the original motion and send back to Committee Section 1, Section 52.201, Schedule B, Section 2, Stevens St and Terry Lane for further review but proceed with Section 3, South Park Dr. and N. 44th Street.

Alderman Randle will have additional information available for Committee.

Members voting aye on roll call: Hult, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove, Orlet and Schneider.

Alderman Heisler, Alderman Kinsella and Alderman Schmidt were excused.

Motion already made and seconded to approve rest of ordinance 7713.

Members voting aye on roll call: Hult, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove, Orlet and Schneider.

Alderman Heisler, Alderman Kinsella and Alderman Schmidt were excused.

MISCELLANEOUS & NEW BUSINESS

Alderman Seibert made a motion seconded by Alderman Hayden to approve Motor Fuel Tax Claims of \$82,356.64.

Members voting aye on roll call: Hult, Rujawitz, Randle, Anthony, Davidson, Silsby, Hayden, Seibert, White, Galetti, Musgrove, Orlet and Schneider.

Alderman Heisler, Alderman Kinsella and Alderman Schmidt were excused.

Alderman Hult asked about status of GIS system. Emily Fultz stated Elle Davis just started as Planner and GIS Coordinator. She is familiarizing herself with what we do and don't have and see exactly where they are at. In next few weeks she will get with department heads to see what they have and need. Purchased data from St. Clair County and will use data from other departments' data bases. No confidential data at this time.

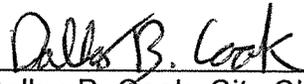
Discussion in reference to the Meredith Home. Mayor discussed approximate time line and possible developers. Alderman Hult asked about loan payoff paperwork and time line of Bruce Cook's letter and check. There was more documentation, in other departments, which was not included in the Meredith Home file which was not included in FOIA information given out which the Mayor's office put together in a packet the City Attorney Garrett Hoerner will discuss. Alderman Hayden asked that Mr. Hoerner would trace the chain of deeds. Alderman Schneider made a request to see the back of the check from Mr. Cook and be able to listen to the Executive Session recordings. Further discussion. Mayor promised not to call anything on

the demolition until Mr. Hoerner can do further investigating. Mr. Hayden thanked the Mayor for the open and public discussion tonight.

ADJOURNMENT

Alderman Galetti made a motion seconded by Alderman Rujawitz to adjourn at 8:59 pm.

All members present voted aye.



Dallas B. Cook, City Clerk

Reasons the City should not demolish the Meredith Home.

- Though there are claims that there are contractual reasons this property must be demolished, we have seen no such contract.
- We propose integrating the Bruce Cook project into our project thereby literally elevating the Susannah Marison memorial park to the top of the Meredith Home - (the original building held a rooftop garden)
- A mixed use project will enhance property values and add to the existing business customer base.
- We have a plan and a strategy.
- The previous efforts were executed at the wrong economic time.
- The previous efforts were aimed at businesses that were unable to adapt to the Meredith Homes and Belleville's unique needs
- Citizens do not support using nearly half a million dollars of tax payer money to tear the building down, this same investment should be used to enhance the building and thus the neighborhood.
- Because of the building's provisional National Register Eligibility public funds may not be used to demolish it
- We already have Downtown parks - the Square is the wrong use for a park
- An occupied Meredith Home / Hotel Belleville property will make the best use of this high-visibility parcel
- It will anchor the existing downtown by attracting visitors who may otherwise pass through on there way to somewhere else
- It will connect the existing downtown development to Illinois Street and encourage development south on Illinois Street
- In just over 2 weeks we have done much of the project's promotional work by utilizing Belleville resources to create a project image, a web presence and a network of citizen and business supporters already number over 1000 and growing (our most popular age group is 45-54 year old Belleville residents) - this will only increase over time until we reach the right occupant
- The historic building offers 20% across the board tax credits for improvements
- The building will become a tax generator rather than requiring city funds for upkeep.
- Parking can be addressed in several ways: County Garage, local lots, valet service, even by utilizing the basement level for parking.
- Moving forward, into our Bicentennial, this project should be a testament to Belleville's respect for development of our city's core, imaginative approach to business investment and respect the fact that what makes Belleville unique are our historic roots.
- Belleville's city government is unlike nearly every other city government that we have researched in that lately our city is not fighting to rescue our historic buildings but rather to tear them down.

Like us: <https://www.facebook.com/savethemeredithhome>

Sign the petition: <http://www.change.org/petitions/belleville-leaders-give-the-meredith-home-a-fighting-chance>

SPECIAL CITY COUNCIL & PLANNING COMMISSION MINUTES

August 21, 2013 7:00 pm

IN ATTENDANCE:

CITY COUNCIL MEMBERS

Michael Heisler	Excused	Ken Kinsella	Present
Melinda Hult	Present	Janet Schmidt	Present
Gabby Rujawitz	Present	Kent Randle	Present
Johnnie Anthony	Present	Jim Davidson	Present
Phillip Silsby	Excused	Joseph Hayden	Present
Paul Seibert	Present	Bob White	Present
Trent Galetti	Present	Lillian Schneider	Present
James Musgrove	Present	Joe Orlet	Present

PLANNING COMMISSION MEMBERS

Jim Kurtz, Chairman	Present
Tony Toenjes	Excused
Chris Rothweiler	Present
Don Rockwell	Present
Art Jacobs	Excused
Jim Davidson	Present
Larry McLean	Present
Don Rigney	Present
Bob White	Present

STAFF:

Mayor Eckert
Emily Fultz
Jim Schneider
Dallas Cook
Eric Schauster
Garrett Hoerner

GUESTS:

please see attached

Mayor Eckert opened the meeting at 7:00 p.m. with an introduction of members, staff & guests. Public participation was opened. Rick Brown, 125 Lucia Ln., Shiloh IL stated his support of the new Comprehensive Plan and spoke on the current zoning code. Public participation was closed.

Emily Fultz introduced Gary Mitchell and Liz Probst from Kendig Keast. Melinda Hult asked if there will be more public meetings; Ms. Fultz answered that there will be many more opportunities for the public to get involved. Mr. Mitchell explained that tonight is a workshop for the members from City Council and Planning Commission. He gave a brief history of Kendig Keast and listed other cities they have worked with. He explained the different phases of the project and explained that they will be looking for everyone's opinion in future workshops. He opened the meeting for discussion. The members took part in the discussion asking questions and making statements of future wants and needs as well as past and future city projects. There was a discussion held on the previous comprehensive plan. Statements were

made about the possibility of annexations and extending Highway 15 for better connectivity to St. Louis, MO. There was a discussion held on making the city look more attractive to people looking to move here. Mr. Mitchell discussed key issues that were discussed at the first set of workshops held and asked the members to add to the list. Issues that were discussed were; streets, sidewalks, historic districts, the city's west end, public safety, TIF's and annexations. Several members gave their opinions on what are the most important issues that should be brought to the top of the "to-do-list." Mr. Schneider spoke on community development and quality of life. Vicki Niederhofer, 209 E. Monroe, said that citizens need to support their city and city leaders. Rick Brown, 125 Lucia Ln, Shiloh, IL, spoke on the zoning code and inspection process needing an update. Mayor Eckert spoke on the citizens having false facts about TIF monies and tax rates and the importance of making sure the citizens have correct information. Mr. Mitchell thanked the members and citizens.

OTHER BUSINESS: none

ADJOURNMENT:

Mayor Eckert asked for a motion to adjourn. A motion was made by Alderman Schneider and seconded by Alderman Galetti with all members present voting aye. Motion carried. The meeting adjourned at 8:40 p.m.

Respectfully submitted,
Kari L. Tutza
Transcribing Secretary

CASH RECEIPTS
FISCAL YEAR 2013-2014

	MAY	JUNE	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	CUMULATIVE TOTAL
NONCONFORMING USE													
HOUSING PENALTY FEE													
MISC. COIN													
GAS & BOILER FEES	\$ 105.00	\$ 140.00	\$ 155.00	\$ 90.00									\$ -
PLUMBING FEES	\$ 62.00	\$ 193.00	\$ 276.00	\$ 252.00									\$ -
ELECTRICAL FEES	\$ 2,105.00	\$ 2,005.00	\$ 1,860.00	\$ 1,615.00									\$ 490.00
ELECTRICAL LICENSE FEES	\$ 850.00	\$ 100.00	\$ 100.00										\$ 783.00
ELECTRICAL TESTING FEES													\$ 7,585.00
BUILDING PERMITS	\$ 2,885.00	\$ 1,080.00	\$ 701.00	\$ 50.00									\$ 1,050.00
DEMOLITION PERMITS	\$ 50.00	\$ 100.00											\$ 50.00
HOME OCCUPATION PERMITS	\$ 100.00	\$ 100.00	\$ 200.00	\$ 100.00									\$ 5,283.00
SIGN PERMITS	\$ 127.18	\$ 30.00	\$ 95.00	\$ 95.00									\$ 150.00
CODE BOOKS													\$ 500.00
BOCA CODE BOOK													\$ 347.18
FLOOD PLAIN LETTER													\$ -
ZONING CERTIFICATE													\$ -
AERATION INSPECTION FEES													\$ -
OCCUPANCY PERMITS	\$ 12,250.00	\$ 10,750.00	\$ 12,775.00	\$ 14,950.00									\$ 50,725.00
HOUSING INSPECTIONS	\$ 12,540.00	\$ 12,240.00	\$ 15,420.00	\$ 13,730.00									\$ 53,930.00
EXCAVATION PERMIT		\$ 20.00	\$ 410.00	\$ 50.00									\$ 60.00
COMBINATION PERMITS	\$ 3,684.00	\$ 3,254.00	\$ 3,207.00	\$ 13,786.00									\$ 480.00
DUMPSTER PERMIT	\$ 100.00	\$ 50.00	\$ 100.00	\$ 50.00									\$ 23,933.00
REFUSE CONTAINER FEE	\$ 250.00	\$ 450.00	\$ 500.00	\$ 400.00									\$ 300.00
LARGE ITEM PICKUP FEE	\$ 2,475.00	\$ 2,205.00	\$ 2,090.00	\$ 2,660.00									\$ 1,600.00
SEWER TAP-IN FEES	\$ 19,375.00	\$ 31,850.00	\$ 18,525.00	\$ 32,175.00									\$ 9,430.00
SEWER TAP-IN INSPECTION	\$ 670.00	\$ 1,120.00	\$ 950.00	\$ 1,470.00									\$ 101,925.00
TOTAL COLLECTED	\$ 57,628.18	\$ 65,687.00	\$ 57,364.00	\$ 82,092.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,210.00
													\$ 262,771.18

SYS DATE 091113
[GSCI]

CITY OF BELLEVILLE
STATEMENT OF CASH AND INVESTMENTS
AS OF THE MONTH & YEAR 08/13

SYS TIME 08:22

NAME OF FUND	CASH ON HAND	INVESTMENTS	FUNDS AVAILABLE
GENERAL FUND	3,069,611.13	3,063.05	3,072,674.18
PARKS PROJECT FUND	118,553.39	0.00	118,553.39
INSURANCE FUND	153,030.29	0.00	153,030.29
LIBRARY	1,173,870.41	0.00	1,173,870.41
PAYROLL ACCOUNT	14,866.81	0.00	14,866.81
PLAYGROUND AND RECREATION	1,075,327.72	0.00	1,075,327.72
TAX INCREMENT FINANCING DIST. 1	86,377.75	0.00	86,377.75
TAX INCREMENT FINANCING DIST. 2	110,086.63	0.00	110,086.63
RETIREMENT FUND	311,002.21	0.00	311,002.21
MOTOR FUEL TAX FUND	410,980.73	0.00	410,980.73
FOUNTAIN FUND	5,478.22	0.00	5,478.22
TORT LIABILITY FUND	362,994.87	0.00	362,994.87
SWIMMING POOL FUND	200.00	0.00	200.00
WALNUT HILL FUTURE CARE FUND	4,893.14	234,139.02	239,032.16
SEWER OPERATION & MAINTENANCE	3,767,048.61	0.00	3,767,048.61
SEWER REPAIR & REPLACEMENT FUND	838,735.77	0.00	838,735.77
SEWER CONSTRUCTION FUND	5,855,378.50	0.00	5,855,378.50
SEWER BOND AND INTEREST FUND	1,962,669.56	0.00	1,962,669.56
SPECIAL SERVICE AREA	197,755.87	0.00	197,755.87
WORKING CASH FUND	372,293.59	0.00	372,293.59
LIBRARY - GIFT ENDOWMENT	30,020.17	0.00	30,020.17
SALES TAX TIF DISTRICT	1,467,982.41	0.00	1,467,982.41
TAX INCREMENT FINANCING DIST #3	8,171,719.64	0.00	8,171,719.64
TAX INCREMENT FINANCING DIST. 4	22,772.64	0.00	22,772.64
CAPITAL PROJECTS FUND	115.61	0.00	115.61
BELLEVILLE ILLINOIS TOURISM	15,377.85	0.00	15,377.85
TIF 8 (DOWNTOWN SOUTH)	358,649.79	0.00	358,649.79
TIF 9 (SOUTHWINDS ESTATE)	317,590.46	0.00	317,590.46
TIF 10 (LOWER RICHLAND CREEK)	1,224,314.71	0.00	1,224,314.71
TIF 11 (INDUSTRIAL JOB RECOVERY)	83,348.93	0.00	83,348.93
TIF 12 (SHERMAN STREET)	182,833.19	0.00	182,833.19
TIF 13 (DRAKE ROAD)	121,372.18	0.00	121,372.18
TIF 14 (ROUTE 15 EAST)	271,703.84	0.00	271,703.84

SYS DATE 091113
[GSCI]

CITY OF BELLEVILLE
STATEMENT OF CASH AND INVESTMENTS
AS OF THE MONTH & YEAR 08/13

SYS TIME 08:22

NAME OF FUND	CASH ON HAND	INVESTMENTS	FUNDS AVAILABLE
TIF 15 (CARLYLE GREENMOUNT)	3,764,348.73	0.00	3,764,348.73
TIF 16 (ROUTE 15 WEST CORRIDOR)	134,491.44	0.00	134,491.44
SPECIAL SERVICE AREA RESERVE ACC	112,929.25	0.00	112,929.25
SPECIAL SERVICE AREA BONDS, I&S	169,586.63	0.00	169,586.63
SALES TAX TIF BONDS, I & S	243,942.12	0.00	243,942.12
2011 TIF BONDS I & S	128,032.14	0.00	128,032.14
2005 Bond Fund I & S	1,161,507.28	0.00	1,161,507.28
D.A.R.E.	1,331.64	0.00	1,331.64
POLICE TRUST	17,905.97	0.00	17,905.97
NARCOTICS	134,674.68	0.00	134,674.68
LOCAL LAW ENFORCEMENT BLOCK GRAN	165,005.48	0.00	165,005.48
TIF 17 (EAST MAIN STREET)	172,848.87	0.00	172,848.87
TIF 18 (SCHEEL STREET)	81,911.48	0.00	81,911.48
TIF 19 (FRANK SCOTT PARKWAY)	2,613,656.39	0.00	2,613,656.39
TIF 20 - RT. 15 / S. GREEN MT	53,663.27	0.00	53,663.27
TIF 21 - BELLE VALLEY / PHASE II	6,184.25	0.00	6,184.25
	<u>41,120,976.24</u>	<u>237,202.07</u>	<u>41,358,178.31</u>
TOTALS	<u>41,120,976.24</u>	<u>237,202.07</u>	<u>41,358,178.31</u>

GENERAL FUND

01

CASH

CASH IN BANK	\$ 2,928,393.97
CASH IN BANK-CONTINENTAL MAGNA	0.00
CASH IN BANK-WEST POINTE BANK	26,115.19
CASH IN BANK-EPAY	7,834.52
CASH IN BANK-IKE GRANT/WAGNER	28.52
PETTY CASH	1,425.00
HISTORICAL PRESERVATION-SAVINGS	3,062.82
INVESTMENTS	0.00
	<u>\$ 2,966,860.02</u>

CASH BALANCE, AUGUST 1, 2013

\$ 2,966,860.02

RECEIPTS

UTILITY TAX	\$ 262,775.35
HOTEL/MOTEL TAX	339.73-
LIQUOR LICENSE	610.00
BUSINESS LICENSE	557.50
FRANCHISE FEES	155,982.17
BUILDING & SIGN PERMITS	15,255.00
ELECTRICAL PERMITS	1,675.00
ELECTRICAL LICENSE FEE	50.00
PLUMBING PERMITS	325.00
HVAC PERMITS	90.00
OCCUPANCY PERMITS	14,700.00
BUSINESS OCCUPANCY PERMITS	1,300.00
HOUSING INSPECTION FEES	13,910.00
FIRE INSPECTION FEES	2,177.78
EXCAVATION PERMITS	75.00
PARKING PERMITS	852.00
STATE INCOME TAX	257,826.58
REPLACEMENT TAX	10,394.05
SALES TAX	519,144.30
LEASED CAR TAX	699.42
TELECOMMUNICATIONS TAX	125,469.06
PARKWAY NORTH BUS DIST SALE TAX	2,301.51
LOCAL USE TAX	54,712.15
HOME RULE SALES TAX	198,673.76
GAMING FEES	2,363.65
HUNTER ACT	6,834.24
COURT FINES	7,095.62
POLICE DEPT VEHICLE DIST.	1,655.31
DUI ENFORCEMENT DISTRIBUTION	1,065.75
VEHICLE TOW RELEASE FEES	14,250.00
S.O. REGISTRATION FEES	150.00
PARKING FINES	5,305.00
METER COLLECTIONS	3,241.28
TRASH DISPOSAL CHARGES	242,981.40
TRASH TOTES	400.00
CEMETERY INCOME - BURIALS	5,470.00
CEMETERY INCOME-SALE LOTS/GRAVES	467.50
CEMETERY INCOME - ENDOWED CARE	352.50
CEMETERY FOUNDATIONS & VASES	2,851.00
CEMETERY INCOME-REGISTRATION FEE	25.00
CEMETERY INCOME-TRSF INTERMENT R	25.00
LIEN FEES	160.00
GARAGE PARKING	24.00

GENERAL FUND

01

WEED CUTTING SERVICES	1,665.00
MISC ENGINEERING FEES	50.00
OTHER SALES & SERVICES	1,285.75
INTEREST INCOME	285.06
RENTAL INCOME	1,550.00
LEASE'S-SPRINT TOWER	1,474.42
LEASE'S-OTHER	1,725.50
DONATIONS-HISTORIC PRESERVATION	0.23
REIMB. ADMINISTRATION	802.16-
REIMB. POLICE DEPARTMENT	15,692.26
REIMB. PARKS DEPARTMENT	108.82
REIMB. HEALTH & SANITATION	350.00
REIMB. HEALTH & HOUSING	250.00
REIMB. MAINT. DEPT.	200.00
REIMB. POSTAGE	1,533.84
EPAYABLE PROCESSING INCOME	1,988.92
MISCELLANEOUS INCOME	39.08
	<u>\$ 1,961,329.87</u>

TOTAL RECEIPTSTOTAL CASH AVAILABLE

\$ 1,961,329.87	\$ 1,961,329.87
	\$ 4,928,189.89

DISBURSEMENTS

ADMINISTRATION

SALARIES - REGULAR	\$ 28,510.08
HOSPITAL INSURANCE	1,931.13
RETIRES HEALTH INSURANCE	22,275.02
MAINTENANCE & SERVICE - EQUIP.	1,435.22
DATA PROCESSING SERVICE	25.00
OTHER PROFESSIONAL SERVICES	1,005.90
POSTAGE	151.32
TELEPHONE	8,612.62
PUBLISHING	825.47
DUES	10,128.00
PUBLICATIONS	130.00
UTILITIES	43,872.89
STREET LIGHTING	46,827.67
FEES & PERMITS	182.50
RENTALS	2,368.05
OPERATING SUPPLIES	2,922.14
INTEREST PKWY NORTH NOTES	6,079.95
COMMUNITY RELATIONS	16,000.00

POLICE DEPARTMENT

POLICE SALARIES-REGULAR	464,391.21
SALARIES - PART-TIME	4,657.41
SALARIES - OVERTIME	39,152.13
PAGER PAY	200.00
HOSPITAL INSURANCE	72,124.81
MAINTENANCE SERVICE - EQUIPMENT	2,998.23
MAINTENANCE SERVICE - VEHICLES	11,864.05
OTHER PROFESSIONAL SERVICES	1,224.00
TELEPHONE	2,597.18
PRINTING	965.91
DUES	360.00

GENERAL FUND

01

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ELECTRICAL LICENSE FEE	50.00
PLUMBING PERMITS	325.00
HVAC PERMITS	90.00
OCCUPANCY PERMITS	14,700.00
BUSINESS OCCUPANCY PERMITS	1,300.00
HOUSING INSPECTION FEES	13,910.00
FIRE INSPECTION FEES	2,177.78
EXCAVATION PERMITS	75.00
PARKING PERMITS	852.00
STATE INCOME TAX	257,826.58
REPLACEMENT TAX	10,394.05
SALES TAX	519,144.30
LEASED CAR TAX	699.42
TELECOMMUNICATIONS TAX	125,469.06
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CEMETERY INCOME-REGISTRATION FEE	25.00
CEMETERY INCOME-TRSF INTERMENT R	25.00
LIEN FEES	160.00
GARAGE PARKING	24.00

GENERAL FUND

01

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MISC ENGINEERING FEES	50.00
OTHER SALES & SERVICES	1,285.75
INTEREST INCOME	285.06
RENTAL INCOME	1,550.00
LEASE'S-SPRINT TOWER	1,474.42
LEASE'S-OTHER	1,725.50
DONATIONS-HISTORIC PRESERVATION	0.23
REIMB. ADMINISTRATION	802.16-
REIMB. POLICE DEPARTMENT	15,692.26
REIMB. PARKS DEPARTMENT	108.82
REIMB. HEALTH & SANITATION	350.00
REIMB. HEALTH & HOUSING	250.00
REIMB. MAINT. DEPT.	200.00
REIMB. POSTAGE	1,533.84
EPAYABLE PROCESSING INCOME	1,988.92
MISCELLANEOUS INCOME	39.08

\$ 1,961,329.87

TOTAL RECEIPTS

\$ 1,961,329.87

TOTAL CASH AVAILABLE

\$ 4,928,189.89

DISBURSEMENTS

ADMINISTRATION

SALARIES - REGULAR	\$ 28,510.08
HOSPITAL INSURANCE	1,931.13
RETIREES HEALTH INSURANCE	22,275.02
MAINTENANCE & SERVICE - EQUIP.	1,435.22
DATA PROCESSING SERVICE	25.00
OTHER PROFESSIONAL SERVICES	1,005.90
POSTAGE	151.32
TELEPHONE	8,612.62
PUBLISHING	825.47
DUES	10,128.00
PUBLICATIONS	130.00
UTILITIES	43,872.89
STREET LIGHTING	46,827.67
FEES & PERMITS	182.50
RENTALS	2,368.05
OPERATING SUPPLIES	2,922.14
INTEREST PKWY NORTH NOTES	6,079.95
COMMUNITY RELATIONS	16,000.00

POLICE DEPARTMENT

POLICE SALARIES-REGULAR	464,391.21
SALARIES - PART-TIME	4,657.41
SALARIES - OVERTIME	39,152.13
PAGER PAY	200.00
HOSPITAL INSURANCE	72,124.81
MAINTENANCE SERVICE - EQUIPMENT	2,998.23
MAINTENANCE SERVICE - VEHICLES	11,864.05
OTHER PROFESSIONAL SERVICES	1,224.00
TELEPHONE	2,597.18
PRINTING	965.91
DUES	360.00

GENERAL FUND

01

TRAVEL EXPENSE	199.80
TRAINING	3,150.00
TUITION REIMBURSEMENT	8,550.00
RENTALS	19,420.65
OFFICE SUPPLIES	786.05
OPERATING SUPPLIES	4,458.45
AUTOMOTIVE FUEL/OIL	19,876.74
EQUIPMENT	2,694.98
CANINE UNIT	260.94
EMERGENCY SERVICES TEAM	212.03
FIRE DEPARTMENT	

SALARIES - REGULAR	324,332.75
SALARIES - OVERTIME	10,641.18
HOSPITAL INSURANCE	48,717.02
MAINTENANCE SERVICE - EQUIPMENT	467.70
MAINTENANCE SERVICE - VEHICLES	9,582.55
OTHER PROFESSIONAL SERVICES	125.25
TELEPHONE	2,246.12
PRINTING	260.00
TRAVEL EXPENSE	1,529.66
TRAINING EXPENSE	2,325.00
TUITION REIMBURSEMENT	400.20
PUBLICATIONS	149.00
RENTALS	737.14
MAINT/SUPPLIES EQUIPMENT	1,767.24
MAINTENANCE SUPPLIES - VEHICLE	408.92
OFFICE SUPPLIES	69.41
OPERATING SUPPLIES	2,769.71
JANITORIAL SUPPLIES	769.79
AUTOMOTIVE FUEL/OIL	4,529.00
EQUIPMENT	1,794.83
COMMUNITY RELATIONS	337.03
STREETS	

SALARIES - REGULAR	70,382.16
SALARIES - PART TIME	11,280.00
SALARIES - OVERTIME	4,826.93
HEALTH INSURANCE	15,690.61
UNEMPLOYMENT INSURANCE	696.00
MAINTENANCE SERVICE - EQUIPMENT	2,340.71
MAINTENANCE SERVICE - VEHICLES	29.00
MAINTENANCE SERVICE - STREETS	714.00
MAINTENANCE SERVICE - GROUNDS	4,000.00
OTHER PROFESSIONAL SERVICES	281.19
TELEPHONE	571.88
TRAINING	1,125.00
LANDFILL FEES	315.00
RENTALS	640.14
MAINTENANCE SUPPLIES- EQUIPMENT	4,299.45
MAINTENANCE SUPPLIES - VEHICLES	499.83
MAINTENANCE SUPPLIES - STREETS	2,318.08
MAINTENANCE SUPPLIES-TRAFFIC CON	1,634.42
OPERATING SUPPLIES	735.70
SMALL TOOLS	833.00
JANITORIAL SUPPLIES	41.90
AUTOMOTIVE FUEL/OIL	8,724.76

GENERAL FUND

01

PARKS DEPARTMENT

SALARIES - REGULAR	19,980.46
SALARIES - PART TIME	21,921.04
SALARIES - OVERTIME	543.51
HOSPITAL INSURANCE	4,069.30
MAINTENANCE SERVICE - EQUIPMENT	628.98
MAINTENANCE SERVICE - GROUNDS	348.00
MAINTENANCE SERVICE - OTHER	675.00
OTHER PROFESSIONAL SERVICES	47.95
TELEPHONE	1,200.45
UTILITIES	8,951.16
RENTALS	2,586.41
MAINT/SUPPLIES EQUIPMENT	1,039.74
MAINT/SUPPLIES VEHICLES	303.41
MAINTENANCE SUPPLIES - GROUNDS	26,994.84
MAINTENANCE SUPPLIES - OTHER	3,066.82
OPERATING SUPPLIES	1,224.17
SMALL TOOLS	46.12
JANITORIAL SUPPLIES	794.30
AUTOMOTIVE FUEL/OIL	8,083.21
EQUIPMENT	2,879.11

CEMETERY DEPARTMENT

SALARIES - REGULAR	11,488.62
SALARIES - PART TIME	10,600.00
SALARIES - OVERTIME	437.34
HOSPITAL INSURANCE	1,841.11
UNEMPLOYMENT INSURANCE	212.00
MAINTENANCE SERVICE - EQUIPMENT	118.95
MAINTENANCE SERVICE - VEHICLES	902.12
OTHER PROFESSIONAL SERVICES	277.75
TELEPHONE	135.32
MAINTENANCE SUPPLIES - EQUIPMENT	492.13
MAINTENANCE SUPPLIES - GROUNDS	112.80
OPERATING SUPPLIES	785.85
AUTOMOTIVE FUEL/OIL	1,453.93

HEALTH & SANITATION

SALARIES - REGULAR	64,327.45
SALARIES - PART TIME	160.00
SALARIES - OVERTIME	1,304.86
HOSPITAL INSURANCE	10,483.58
MAINTENANCE SERVICE - VEHICLES	26,296.15
OTHER PROFESSIONAL SERVICES	15,335.77
TELEPHONE	729.13
LANDFILL FEES	43,639.16
FEES & PERMITS	300.00
MAINTENANCE SUPPLIES - VEHICLE	7,470.52
OFFICE SUPPLIES	128.66
OPERATING SUPPLIES	1,538.90
AUTOMOTIVE FUEL/OIL	18,399.16
EQUIPMENT	120,850.00

POLICE & FIRE COMM.

LEGAL DEPARTMENT

SALARIES - REGULAR	12,558.48
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GENERAL FUND

01

HOSPITAL INSURANCE 4.91
OTHER PROFESSIONAL SERVICES 262.00
PUBLISHING 612.00

HEALTH & HOUSING

SALARIES - REGULAR 37,651.10
SALARIES - PART TIME 8,449.38
HOSPITAL INSURANCE 6,901.59
MAINTENANCE SERVICE - VEHICLES 1,166.69
DATA PROCESSING SERVICE 25.00
OTHER PROFESSIONAL SERVICES 775.00
TELEPHONE 472.67
DUES 5,172.00
TRAVEL EXPENSE 322.00
FEES & PERMITS 80.00
RENTAL 1,295.66
OFFICE SUPPLIES 39.12
SMALL TOOLS 19.42
AUTOMOTIVE FUEL/OIL 1,268.42

PLANNING & ECONOMIC DEVELOPMENT

SALARIES - REGULAR 11,890.64
HOSPITAL INSURANCE 2,139.37
TELEPHONE 59.89
PUBLISHING 88.50
TRAVEL EXPENSE 16.39
PUBLICATIONS 570.00
OFFICE SUPPLIES 33.57
AUTOMOTIVE FUEL/OIL 105.92

MAYOR

SALARIES - REGULAR 12,313.36
HOSPITAL INSURANCE 2,681.70
TELEPHONE 94.17
OFFICE SUPPLIES 53.87
AUTOMOTIVE FUEL/OIL 30.07

FINANCE

SALARIES - REGULAR 11,407.90
HOSPITAL INSURANCE 1,786.81
PRINTING 189.00
OFFICE SUPPLIES 33.41

HUMAN RESOURCES

SALARIES - REGULAR 10,154.44
HOSPITAL INSURANCE 967.36
MEDICAL SERVICE 359.00
OTHER PROFESSIONAL SERVICES 86.95
PUBLISHING 783.60
RENTALS 515.84

CLERKS

SALARIES - REGULAR 22,572.98
HOSPITAL INSURANCE 2,930.73
DUES 260.00
TRAVEL EXPENSE 191.89
OPERATING SUPPLIES 251.66

GENERAL FUND

01

TREASURER

SALARIES - REGULAR	8,370.32
HOSPITAL INSURANCE	2,529.88
TRAVEL EXPENSE	238.66
TRAINING	105.00
OFFICE SUPPLIES	43.00

MAINTENANCE

SALARIES - REGULAR	31,645.36
HOSPITAL INSURANCE	5,655.49
MAINTENANCE SERVICE - BUILDING	969.29
MAINTENANCE SERVICE - POLICE	173.50
MAINTENANCE SERVICE - FIRE	571.50
MAINTENANCE SERVICE - STREET	50.86
MAINTENANCE SERVICE - LIBRARY	409.89
MAINTENANCE SERVICE - CEMETERY	23.50
MAINTENANCE SERVICE - HOUSING	40.00
MAINTENANCE SERVICE - PARKS/REC	280.50
MAINTENANCE SERVICE - EQUIPMENT	13.90
MAINTENANCE SERVICE - VEHICLES	78.00
TELEPHONE	294.72
RENTAL	40.30
JANITORIAL SUPPLIES	3,805.72
AUTOMOTIVE FUEL/OIL	426.32

ENGINEERING

SALARIES - REGULAR	12,041.92
SALARIES - PART TIME	1,971.00
HOSPITAL INSURANCE	2,086.54
TELEPHONE	88.63
RENTALS	968.18
OPERATING SUPPLIES	55.68
AUTOMOTIVE FUEL/OIL	1,096.19

<u>TOTAL DISBURSEMENTS</u>	\$ 2,078,212.10	\$ 2,078,212.10
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OTHER FINANCING SOURCES & USES

DUE FROM OTHER FUNDS	\$ 224,164.57
DUE TO 06 PAYROLL	<u>1,468.18</u>
	\$ 222,696.39

<u>TOTAL OTHER FIN. SOURCES & USES</u>	\$ 222,696.39	\$ 222,696.39
--------------------------------------------	---------------	---------------

CASH

CASH IN BANK	\$ 3,034,052.81
CASH IN BANK-CONTINENTAL MAGNA	0.00
CASH IN BANK-WEST POINTE BANK	26,115.19
CASH IN BANK-EPAY	7,989.61
CASH IN BANK-IKE GRANT/WAGNER	28.52
PETTY CASH	1,425.00
HISTORICAL PRESERVATION-SAVINGS	3,063.05
INVESTMENTS	0.00

<u>CASH ON DEPOSIT, AUGUST 31, 2013</u>	\$ 3,072,674.18	\$ 3,072,674.18
-----------------------------------------	-----------------	-----------------

PERIOD: AUG 2013
SYS DATE 091113 [GCT]

CITY OF BELLEVILLE
TREASURER'S REPORT

SYS TIME 08:21

GENERAL FUND

01

SEWER OPERATION & MAINTENANCE 21

CASH

CASH IN BANK	\$ 3,674,509.02	
CASH IN BANK - EPAY	148,436.37	
PETTY CASH	454.43	
INVESTMENTS	<u>0.00</u>	
	\$ 3,823,399.82	\$ 3,823,399.82

CASH BALANCE, AUGUST 1, 2013

RECEIPTS

REVENUE

SEWER CHARGES	\$ 571,997.31	
SEWER LINE INSURANCE	10,739.68	
GARBAGE CHARGES	12,417.60	
LIEN FEES	220.00	
INTEREST INCOME	275.63	
MISCELLANEOUS INCOME	<u>5,039.75</u>	
	\$ 600,689.97	

TOTAL RECEIPTS

TOTAL CASH AVAILABLE

\$ 600,689.97
\$ 4,424,089.79

DISBURSEMENTS

EXPENSES

BAD DEBTS	\$ 8.59
INTERFUND OPERATING TRANSFER	182,709.86
SEWER COLLECTION	

SALARIES - REGULAR	18,821.80
HOSPITAL INSURANCE	2,998.65
SOCIAL SECURITY	1,439.87
ACCOUNTING SERVICE	6,400.00
OTHER PROFESSIONAL SERVICES	11,217.51
POSTAGE	3,504.32
STOOKEY TOWNSHIP SEWER	11,626.27
FEES & PERMITS	300.00
SEWER LINES	

SALARIES - REGULAR	21,607.91
PAGER PAY	566.76
HOSPITAL INSURANCE	4,655.58
RETIRES HEALTH INSURANCE	69.66
SOCIAL SECURITY	1,696.36
MAINTENANCE SERVICE - EQUIPMENT	3,748.69
MAINTENANCE SERVICE - VEHICLES	2,545.68
MAINTENANCE SERVICE - SYSTEM	44,346.46
MAINTENANCE SERVICE - SLRP	13,794.20
TELEPHONE	104.87
TRAINING	300.00
MAINTENANCE SUPPLIES - OTHER	1,308.39
OPERATING SUPPLIES	470.70
SMALL TOOLS	345.37
AUTOMOTIVE FUEL/OIL	2,406.67
EQUIPMENT	560.74

SEWER OPERATION & MAINTENANCE 21

SEWER PLANT

SALARIES - REGULAR	99,962.12	
SALARIES - OVERTIME	539.39	
PAGER PAY	1,639.70	
HOSPITAL INSURANCE	14,523.76	
RETIREES HEALTH INSURANCE	201.60-	
SOCIAL SECURITY	7,966.80	
CLOTHING ALLOWANCE	2,000.00	
MAINTENANCE SERVICE - BUILDING	623.82	
MAINTENANCE SERVICE - EQUIPMENT	13,937.44	
MAINTENANCE SERVICE - VEHICLES	1,041.69	
OTHER PROFESSIONAL SERVICE	3,302.95	
TELEPHONE	2,487.24	
DUES	57.00	
TRAINING	575.00	
UTILITIES	41,253.92	
SLUDGE REMOVAL	6,875.00	
RENTAL	844.08	
MAINTENANCE SUPPLIES - EQUIP.	3,142.54	
MAINTENANCE SUPPLIES - GROUNDS	943.98-	
MAINTENANCE SUPPLIES - OTHER	835.42	
OFFICE SUPPLIES	80.23	
OPERATING SUPPLIES	427.03	
JANITORIAL SUPPLIES	176.50	
AUTOMOTIVE FUEL/OIL	7,234.79	
CHEMICAL SUPPLIES	4,658.50	
BUILDINGS	614.59	
EQUIPMENT	<u>14,418.64</u>	
	\$ 565,488.16	
<u>TOTAL DISBURSEMENTS</u>		\$ 565,488.16
 <u>OTHER FINANCING SOURCES & USES</u>		
ACCOUNTS RECEIVABLE	\$ 90,121.68-	
ACCT. REC. SEWER LINE INS	<u>1,431.34-</u>	
	\$ 91,553.02-	
<u>TOTAL OTHER FIN. SOURCES & USES</u>		\$ 91,553.02-
 <u>CASH</u>		
CASH IN BANK	\$ 3,594,853.33	
CASH IN BANK - EPAY	171,740.85	
PETTY CASH	454.43	
INVESTMENTS	<u>0.00</u>	
	\$ 3,767,048.61	
<u>CASH ON DEPOSIT, AUGUST 31, 2013</u>		\$ <u>3,767,048.61</u>

CITY OF BELLEVILLE - MASTER SEWER COMMITTEE
Meeting Minutes – August 5, 2013 - 6:00 p.m.
Alderman Mike Heisler – Chairman

Attendance

Committee Aldermen – Mike Heisler, Melinda Hult, Kent Randle, Johnnie Anthony, Joe Hayden, Robert White, Lillian Schneider, and Joe Orlet present.

Department Heads & Staff Present – Royce Carlisle, Director, Randy Smith, Assistant Director, Dean Hardt, City Treasurer, and Tim Gregowicz, City Engineer

Consulting Engineers – Randy Burk, Thouvenot, Wade & Moerchen

Public Participation –Michael Hagberg, 701 Centerville Avenue, Mark Radake, Jacobs Engineering, James Davidson, Alderman Ward #4, Lee Griffin, 305 N. Charles Street.

Minutes

Alderman Heisler brought the meeting to order at 6:00 p.m.

Michael Hagberg brought up the difference in the amount of Pay Request #37 that is showing in the City Council packet compared to the Master Sewer Packet. Mr. Carlisle explained the difference was due to the Haier Plumbing bill. Alderman Heisler stated the Haier Plumbing bill was inadvertently left off the motion that is included in the City Council packet. Alderman Heisler will include the Haier Plumbing bill in the motion to approve Pay Request #37 so the total amount will be \$846,211.33.

Alderman Hayden made a motion, seconded by Alderman Randle to approve the minutes of the July 1, 2013 Master Sewer Committee. All members voted aye. Motion carried.

Mr. Burk submitted Phase I LTCP Pay Request #37 in the amount of \$846,211.33 for the committee's approval. Alderman Hayden made a motion, seconded by Alderman Schneider, to forward LTCP Pay Request #37 in the amount of \$846,211.33 to City Council for approval to include the bill from Haier Plumbing. A roll call vote was taken with all members voting aye. Motion carried.

Alderman Heisler asked for an update on the proposed storage tank that will be used in the "C" Street and Sherman area. Mr. Carlisle stated they are still in the design phase of that project. The IEPA has approved the concept but the IEPA has other stipulations that will affect the sewer rate increase. Mr. Carlisle stated the project will start as soon as the City can get the loan documents completed and the rest of the engineering finished. The IEPA would like the City to finish scheduling of this project as soon as possible. Once everything is approved the project should be finished at the end of 2015. Alderman Schneider asked what the estimated cost of the project will be. Mr. Carlisle stated he will explain the cost during the discussion on the sewer rate increases.

Mr. Carlisle presented a sewer rate schedule that will allow the City to pay back the low interest loans that will include the entire CSO (Combined Sewer Overflow) project. Also, Mr. Carlisle presented listings of First Priority, Second Priority, and Third Priority Projects produced from the East Creek Watershed I & I Study. The

First Priority list of projects includes rehabbing the First Flush Basin as part of the CCA (Commitment Compliance Agreement) with the IEPA. Mr. Carlisle stated the rate structure will pay for this. A discussion was held on the rate schedule. Alderman Hult asked if there were figures on rate increases from previous years. Mr. Hardt stated he is still researching how many accounts the City has had in the previous ten years. The only information available right now is the past three years. In the past the trend has been less than 1% increases. A discussion was held on the proposed rate schedule. Mr. Hardt pointed out that by 2021 the City will not be reliant on TIF Funds any more and he felt it was important that the Sewer Billing Department not be reliant on any other funds. Alderman Schneider stated when the LTCP was adopted; the projected typical bill was projected at a lower cost than on the proposed rate schedule. A discussion was held on the various projects, the cost to the residents of Belleville, and the proposed public information meeting to be held on August 14. Mr. Hardt explained if the City does not have rate increase structure in place, the IEPA will not loan the City the money that is required to complete the mandated projects. A discussion was held on the unit cost for sewer bills. Mr. Carlisle stated the projected sewer bill in the LTCP was based on the first phase of the LTCP only. Also, several projects have been included which is raising the amount of the loans that need to be repaid. Alderman Schneider asked Mr. Hardt to prepare sample bills that will show what the bill is now and what it will increase to for the August 14 meeting. Alderman Anthony asked if 8 units of usage are on the high side. Mr. Hardt stated that is the average use. Alderman Heisler asked if the rate increase would apply to commercial accounts also. Mr. Hardt stated the rate increase is across the board for all users. Alderman Heisler stated he would allow Mr. Griffin to comment on the sewer rates even though he should have commented during the public participation segment of the meeting. Mr. Griffin expresses his opinion that people are struggling with the sewer bill at the rate it is currently set. Mr. Griffin brought up the extra fee residents have to pay to get their water turned back on after non-payment. Mr. Griffin stated if the sewer rate is raised that the extra fee should be eliminated. Mr. Griffin stated he uses rain water to flush his toilet in order to keep his bills down. Mr. Hardt stated the fee Mr. Griffin is talking about to get water turned back on goes to Illinois American Water Company, not the City. Mr. Griffin stated that should not matter. Alderman Hult discussed the amount of money coming in from other communities that are using the City's sewers. A discussion was held the St. Clair Township negotiations. Alderman Hayden asked that, in addition to the informational meeting to be held on August 14, other meetings be set up in neighborhoods so the residents can go to their local school or other local meeting places instead of coming to City Hall. Alderman Hayden asked Mr. Hardt to include in his presentation, the cost of the future projects along with the rate increases. Mr. Hardt explained he plans on including that in the presentation. A discussion was held on possible meeting places for the community meetings. Mr. Carlisle stated that there is a time limit on obtaining the loan for Phase III of the LTCP. Alderman Anthony stated he wanted the City to be pro-active on teaching the residents about low flow toilets, water leaks, etc. that will affect their water bill and in turn affect their sewer bill. Alderman Randle asked if the Committee is going to hold off on a recommendation to the City Council on the sewer rate increase until after the public information meetings. Mr. Hardt stated yes. Alderman Randle also suggested that all of the cost reducing ideas that have been brought up be sent to Royce. A discussion was held on how these ideas should be presented. Alderman Hayden made a motion, seconded by Alderman Hult to postpone any action on the sewer rate this evening until the public information meeting on August 14, have staff work on setting up additional public information meetings at other sites, have staff work on getting educational information together to be handed out to the residents and at the September Master Sewer Committee meeting have a status report on what the sewer rates will be so this can be voted on in the October City Council meeting. Mr. Hardt asked that the motion be amended to state that the Alderman of the various areas attend these meetings. Mr. Gregowicz stated he is having a meeting with the McClintock Neighborhood Association on Tuesday, August 27 at Zion Lutheran Church at 6:30 p.m. to give an update on the McClintock project. A discussion was held on bringing the increase in the sewer rates to this meeting. All members voted aye. Motion carried.

Mr. Hardt presented wording that he would like added to the ordinance regarding section 38-3-3 Meter Reduction. Alderman Randle made a motion, seconded by Alderman Schneider, to forward this wording on to the Ordinance Committee. Alderman Hult asked Mr. Hardt to explain the need for the wording. Mr. Hardt explained that the City Treasurer can make an adjustment on the sewer bill due to water usage that is not going

into the sewer. This wording states the sewer account cannot be past due in order for an adjustment to be made. A discussion was held on how the adjustments are done. All members voted aye.

Mr. Carlisle presented S.S.O. scheduling information. Mr. Carlisle explained the IEPA has looked at the report provided from the East Creek Watershed Project and has determined that the first priority projects, second priority projects and third priority projects should be combined into a plan similar to the LTCP (Long Term Control Plan). The IEPA would like to see the First Priority projects done as soon as possible. Mr. Carlisle wanted the Committee to be aware of these projects and the cost involved. Mr. Carlisle stated that installation of two new wet weather flow Relief Stations is currently being designed. A discussion was held on the impact to the sewer rates and time frames on the various projects. Alderman Hayden made a motion, seconded by Alderman Hult to piggyback the first, second, and third Priority projects with the sewer rate information to be presented at the City Council meeting in October. All members voted aye. Motion carried.

Alderman Schneider made a motion, seconded by Alderman Hult, to table the discussion on Establishing Sewer Accounts until the next meeting. All members voted aye. Motion carried.

Alderman Hayden made a motion, seconded by Alderman Schneider to adjourn the meeting. Motion carried. Alderman Heisler adjourned the meeting.

**TRAFFIC COMMITTEE
REGULAR MEETING
TUESDAY, AUGUST 13, 2013
8:00 a.m.**

MEMBERS:

Alderman Joe Orlet, Chairman	Present
Alderman Mike Heisler	Present
Alderman Joe Hayden	Excused
Alderman Bob White	Present
Alderman Jim Davidson	Present

STAFF SUPPORT:

Tim Gregowicz, City Engineer	Present
Lt. Col. James Spargur, Police Dept.	Present
Carol Winter - Recording Secretary	Present

GUESTS:

City Treasurer, Dean Hardt, Donna Mauno

Alderman Orlet called the meeting to order at 8:00 am.

Alderman Davidson made a motion seconded by Alderman White to approve the minutes of July 9, 2013. All members present voted aye. Motion carried.

PUBLIC PARTICIPATION:

OLD BUSINESS:

E1. Request for Fire Lane on W. "A": Tim Gregowicz took measurements and stated the street is 24' wide. Discussion ensued. There was no correspondence from the Fire Chief, and no traffic counts. Alderman White made a motion seconded by Alderman Davidson to table till next meeting and contact the Fire Chief for information. All members present voted aye.

E2. Wabash/Mascoutah traffic counts: 'Cross traffic does not stop' signs are in place. Mr. Hardt suggested crosswalk signs be installed. Discussion ensued on a crosswalk and having sidewalks ADA accessible, along with the costs which Gregowicz stated similar crosswalk at Lindenwood ran \$30,000 – but could be more here to accommodate ADA. Alderman White made a motion seconded by Alderman Davidson to drop from the agenda till more information can be gathered from IDOT. All members present voted aye.

NEW BUSINESS:

F1: S. 44th & South Park stop: Alderman Davidson turned in a petition for a stop at this location which is currently a 2-way stop, requesting it become a 4-way stop intersection. Lt. Col Spargur stated there had been no accidents at this location. He stated he has a problem with using stops to control speed – they are to control traffic flow. However, pedestrian traffic flow is a consideration also. Chairman Orlet asked if stops will control speed? Lt. Col. Spargur responded 'to a point'. Chairman Orlet stated he is opposed to a lot of stops in neighborhoods, however, this one is close to the hospital and to a park which makes a difference. Alderman White stated that Alderman Hayden had notified him and said he was in agreement with this stop. Alderman Davidson made a motion seconded by Alderman Heisler to create a 4-way stop at S. 44th and South Park. All members present voted aye. Motion carried and will go to City Council for approval to have an ordinance drawn.

F2: Cut through traffic on S. 15th: Alderman Davidson made a motion seconded by Alderman White to table this item till next meeting. All members present voted aye.

F3 & F4: No parking in Reunion and consideration of 4-way at Reunion & Liberty Torch: Alderman Davidson made a motion seconded by Alderman White to table this item till next meeting. All members present voted aye.

MISCELLANEOUS:

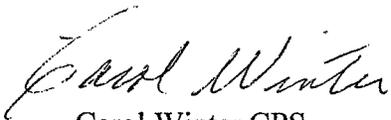
Alderman Davidson asked about the stop on Terry at Stevens. Alderman Heisler explained the stop is on Terry as this is a 'T' intersection, and speed limit signs are present. Alderman Davidson said Berkley doesn't have a stop or a yield and didn't understand. Discussion ensued. Alderman Davidson asked Lt. Col. Spargur if the speed monitors are out all the time, or just by requests. He stated they usually have enough requests that they are out pretty much all the time.

Tim Gregowicz had 'state prices' for traffic counters and explained that they can zero in on a specific time of day for speeding in a certain area. This is a tool he can use anywhere in the city and the cost is over \$18,000. He has \$15,000 budgeted and would like the Traffic Committee's approval to take it to Finance. Lt. Col. Spargur said he sees application for the Police Department, but they would also be good for this committee in making decisions for traffic. The Committee recommended Gregowicz take it to Finance.

ADJOURNMENT:

Alderman White made a motion seconded by Alderman Davidson to adjourn. All members present voted aye.
(8:42am)

Respectfully Submitted



Carol Winter CPS
Recording Secretary

HAIER PLUMBING & HEATING, INC.

301 Elkton Street * P. O. Box 400 * Okawville, IL 62271

Phone: 618-243-5908 * Fax: 618-243-5900

email: office@haierplumbing.com

City of Belleville, IL - LTCP Phase 2 - Freeburg/SBE159 Relief Sewers

CHANGE ORDER REQUEST #6

To: Thouvenot, Wade & Moerchen, Inc.
ATTN: Chad Ross

Date: 7/19/2013

For: HARDEES SITE - REMOVING EXCESS CONCRETE AROUND PIPE AND MANHOLE

<i>Item</i>	<i>Description</i>	<i>Quantity</i>	<i>Unit</i>	<i>Unit Price</i>	<i>Total Price</i>
1	Komatsu PC400 Excavator w/ Operator	6.5	HR	\$ 180.00	\$ 1,170.00
2	Case 590 Backhoe w/ Operator	6.5	HR	\$ 105.00	\$ 682.50
3	John Deere 644 End Loader w/ Operator	5.5	HR	\$ 130.00	\$ 715.00
4	Concrete Saw & Operator	3.0	HR	\$ 105.00	\$ 315.00
5	Labor - laborers (four)	23.5	HR	\$ 65.00	\$ 1,527.50
					\$ -
					\$ -
TOTAL AMOUNT FOR CHANGE ORDER REQUEST #6					\$ 4,410.00

HAIER PLUMBING & HEATING, INC.

301 Elkton Street * P. O. Box 400 * Okawville, IL 62271

Phone: 618-243-5908 * Fax: 618-243-5900

email: office@haierplumbing.com

City of Belleville, IL - LTCP Phase 2 - Freeburg/SBE159 Relief Sewers

CHANGE ORDER REQUEST #7

To: Thouvenot, Wade & Moerchen, Inc.
ATTN: Chad Ross

Date: 7/22/2013

For: HARDEES SITE - HOOKED UP SEWER SERVICE

<i>Item</i>	<i>Description</i>	<i>Quantity</i>	<i>Unit</i>	<i>Unit Price</i>	<i>Total Price</i>
1	Case 590 Backhoe w/ Operator	0.5	HR	\$ 105.00	\$ 52.50
2	Labor - laborers: 2 @ 1 hour each	2.0	HR	\$ 65.00	\$ 130.00
3	12 x 6 Rubber Saddle	1	EA	\$ 51.79	\$ 51.79
4	6" SDR-35 Pipe	14	LF	\$ 2.15	\$ 30.10
5	6" 45° Ell SDR-35	1	EA	\$ 14.74	\$ 14.74
6	4" PL x 6" PL Fernco	1	EA	\$ 15.12	\$ 15.12
7	Silicone Tubes	3	EA	\$ 7.91	\$ 23.73
8	Expandable Foam Tubes	2	EA	\$ 8.50	\$ 17.00
TOTAL AMOUNT FOR CHANGE ORDER REQUEST #7					\$ 334.98

HAIER PLUMBING & HEATING, INC.

301 Elkton Street * P. O. Box 400 * Okawville, IL 62271

Phone: 618-243-5908 * Fax: 618-243-5900

email: office@haierplumbing.com

City of Belleville, IL - LTCP Phase 2 - Freeburg/SBE159 Relief Sewers

CHANGE ORDER REQUEST #8

To: Thouvenot, Wade & Moerchen, Inc.
ATTN: Chad Ross

Date: 8/12/2013

For: HARDEES & 159 MANHOLE - CONCRETE AND PHONE DUCT CONFLICT

Item	Description	Quantity	Unit	Unit Price	Total Price
1	400 Excavator w/ Operator	6.5	HR	\$ 180.00	\$ 1,170.00
2	360 Excavator w/ Operator	3.5	HR	\$ 160.00	\$ 560.00
3	Case 590 Backhoe w/ Operator	4.0	HR	\$ 105.00	\$ 420.00
4	Case 590 Backhoe and Breaker w/ Operator	9.5	HR	\$ 155.00	\$ 1,472.50
5	Labor - laborers: 3 @ 6.5 hours each	19.5	HR	\$ 65.00	\$ 1,267.50
					\$ -
					\$ -
					\$ -
TOTAL AMOUNT FOR CHANGE ORDER REQUEST #8					\$ 4,890.00

MEMO

To: Dallas Cook, City Clerk

From: Engineering Department

CC: File, Alderman Paul Siebert

Date: September 10, 2013

Re: Motion for City Council Agenda September 16, 2013

Alderman Paul Siebert will make the following motions:

1. **Project: Streetlights on South Douglas**
Motion to approve installing two streetlights in the amount of \$9,465.00. (GENERAL FUND)
2. **Project: Streetlights on Union Avenue**
Motion to approve installing one new light between 728 and 730 Union on the opposite side of the alleyway in the amount of \$7,060.00. (TIF 3)
3. **Project: Greenmount Manor Phase 3B**
Motion to approve installing three lights (the City will only be responsible for the monthly charge). (GENERAL FUND)
4. **Project: Signal Hill Bike Trail and West Belleville Bike Trail**
Motion to approve Robert Coffey for general construction services in the amount of \$39.80 per hour. (Signal Hill Bike Trail: Reimbursable Funding) and (West Belleville Bike Trail: (TIF 3)
5. **Project: Scrap three trucks from Street Department**
Motion to approve scraping the below three vehicles:
 - a. 1978 International VIND0532HHB32492
 - b. 1986 Chevrolet VIN1GBJR34W4HH138893
 - c. 1988 GMC V-BED Truck VIN1CDM7D1B1HV512025

Jennifer Starnes

From: Koch, Michael J [MKoch@ameren.com]
Sent: Friday, August 30, 2013 2:20 PM
To: 'Lillian Schneider'; 'Jennifer Starnes'
Cc: 'Tim Gregowicz'
Subject: RE: City of Belleville- Lighting on Douglas

Tim,
The cost estimate for Ameren Illinois to install 2 new street lights on S. Douglas St. comes to the following amounts. We would begin at the southeast corner of the intersection of S. Douglas and Prairie Ave., go approximately 240 feet east to the north side of the street due to the tree issue and set the first pole. The pole at the intersection will need a down guy & anchor added, and the first pole will need guyed also due to the 240' span. I went to this location because of the drive entrance to the greenhouse, this also the best location for the light to be near 607 & 609. Then we would go approximately 193' on the north side of the street and install the second pole with down guy & anchor. This would put this light and pole across the street from the lot of line of 613 & 615 S. Douglas.

Two 30' wood poles, \$2000.00 each = \$4000.00
Three down guys with anchors \$1,100.00 each = \$3,300.00
433' of overhead street conductor at \$5.00 per foot (240' span & 193'span) = \$2,165.00

Total estimated cost is \$9,465.00

If the City of Belleville decides to proceed with the project please let me know. You will need to send a letter of street light request to Ashley Weir, aweir@ameren.com (she is filling in for Marlene Marshall). You will need to indicate the size wattage of the lights you want. 100w sodium vapor, 250w sodium vapor, etc.

Ameren Illinois requires prepayment of all construction work. Once payment is received I can release the job to our electric operation department for scheduling. Please allow up to 15 business days for crew to begin the project due to work backlogs. If you have any questions or concerns please feel free to contact me.

Thank You,
Mike Koch :: Field Engineering Rep :: T 618-236-6272 :: C 618-334-3827
Ameren Illinois :: 1050 West Blvd :: Belleville, IL. 62221
mkoch@ameren.com

From: Lillian Schneider [mailto:lillian.schneider@att.net]
Sent: Thursday, August 22, 2013 6:08 PM
To: Koch, Michael J; 'Jennifer Starnes'
Cc: 'Tim Gregowicz'
Subject: RE: City of Belleville- Lighting on Douglas

Jennifer and Tim: I don't know if you got out there to measure but I did..From Douglas and Prairie is where there is a light it shines on Prairie so I measured from Douglas and Prairie to 607& 609 South Douglas is 200 feet then I measured from there to 613 South Douglas for another 200 feet. I hope this helps.

Lillian Schneider
Alderwoman at Large
City of Belleville, Illinois

From: Koch, Michael J [mailto:MKoch@ameren.com]
Sent: Thursday, August 22, 2013 9:09 AM
To: 'Jennifer Starnes'
Cc: 'Lillian Schneider'; 'Tim Gregowicz'
Subject: RE: City of Belleville- Lighting on Douglas

I will try to look at these next week. Ameren Illinois doesn't offer a shield on their street lights, the best I can do is have a flat cut-off lens installed on them, this keeps the light from spreading as much as the drop lens. Also could you please give a better location of where you want the two lights install on S. Douglas St ?

Thank You,

Mike Koch :: Field Engineering Rep :: T 618-236-6272 :: C 618-334-3827
Ameren Illinois :: 1050 West Blvd :: Belleville, IL. 62221
mkoch@ameren.com

From: Jennifer Starnes [mailto:jstarnes@belleville.net]
Sent: Wednesday, August 21, 2013 10:32 AM
To: Koch, Michael J
Cc: 'Lillian Schneider'; 'Tim Gregowicz'
Subject: City of Belleville- Lighting on Douglas

Mike –

Can you give us a quote for two lights on Douglas. The lights need to be installed starting at Prairie to the dead end. A shield will need to be installed on both lights to deter the lights from the greenhouse. Thanks Mike!!!

Jennifer Starnes
Engineering Secretary
City of Belleville
213 South Illinois Street
Belleville, Il. 62221
(618) 257-7649
Fax (618) 355-4260

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Jennifer Starnes

From: Koch, Michael J [MKoch@ameren.com]
Sent: Wednesday, September 11, 2013 3:52 PM
To: 'Jennifer Starnes'
Subject: RE: CITY OF BELLEVILLE ENGINEERING DEPT

Jennifer,

I have site checked the location for this requested street light estimate. Due to the location of Ameren Illinois nearest facilities, a large tree, and to avoid crossing over a third party's private property we will need to install 2 poles. The total estimate came to the following amount.

Two 30 foot wood poles \$2000.00 each = \$4000.00 Two down guys with anchors \$1,100.00 each = \$2,200.00

172 feet of street light conductor at \$5.00 per foot = \$860.00

Total estimated cost of \$ 7060.00 . All cost estimate are valid for 90 days, please let me know if the City of Belleville want to proceed with this installation with a letter of request for a street light at this location.

Thank You,

Mike Koch : : Field Engineering Rep : : T 618-236-6272 : : C 618-334-3827 Ameren
Illinois : : 1050 West Blvd : : Belleville, IL. 62221 mkoch@ameren.com

-----Original Message-----

From: Jennifer Starnes [<mailto:jstarnes@belleville.net>]
Sent: Tuesday, September 10, 2013 1:15 PM
To: Koch, Michael J
Subject: FW: CITY OF BELLEVILLE ENGINEERING DEPT

Mike -

Can you please give us a quote to install a light on a new pole between 728 and 730 Union on the opposite side of the alleyway. If possible, is there any way we can have the quote by Thursday, September 12, 2013?? Thanks for your help...jennifer

-----Original Message-----

From: bellevillescan@belleville.net [<mailto:bellevillescan@belleville.net>]
Sent: Tuesday, September 10, 2013 2:15 PM
To: jstarnes@belleville.net
Subject: CITY OF BELLEVILLE ENGINEERING DEPT

CS 4550ci
[00:c0:ee:88:64:6b]

The information contained in this message may be privileged and/or confidential and protected from disclosure. If the reader of this message is not the intended recipient, or an employee or agent responsible for delivering this message to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited. Note that any views or opinions presented in this message are solely those of the author and do not necessarily represent those of Ameren. All e-mails are subject to



April 11, 2013

Pulte Homes Saint Louis, LLC
17107 Chesterfield Airport Suite 120
Chesterfield, MO 63005

Ornamental Street Lighting: Green Mount Manor Phase 3B

Dear Sir:

Enclosed are two (2) prints of Green Mount Manor Subdivision Phase 3B in Belleville, IL.

Highlighted on the Prints are the proposed locations of three (3) lights, 100 wattage, high pressure sodium streetlights with traditional post-top luminaries mounted on 17' fiberglass poles.

You will be required to pay a one-time charge of \$390.00 for upgraded facilities. Thus doing, the City will then assume the Area Lighting rate for the street lightings. This is **not** a bill. **Do not** send payment at this time.

You should take two prints of the proposed street lighting to the City. A letter of approval from the City Clerk along with one print is required before Ameren Illinois will install the lights.

If approval from the City for the street lighting is not received prior to installation of our other electric facilities, and additional charge will be billed to the developer for any extra costs.

AGREEMENT FOR CONTRACT RESIDENT ENGINEERING SERVICES

THIS AGREEMENT made and entered into this _____ day of _____, by and between Robert Coffey whose address 2916 West Main Street, Belleville, IL. 62226 is hereinafter called the "CONTRACT RESIDENT ENGINEER", AND THE City of Belleville, State of Illinois, hereinafter called the "PUBLIC AGENCY" covers certain professional engineering services. Projects are being financed from TIF 3 Funds allotted to the "PUBLIC AGENCY" and reimbursable by the State of Illinois and constructed under the general specifications of the Illinois Department of Transportation hereinafter called the "DEPARTMENT".

WITNESSETH THAT, in consideration of these premises and of the mutual covenants herein set forth,

A. THE CONTRACT RESIDENT ENGINEER AGREES:

1. To be responsible for the performance of the following engineering services for the PUBLIC AGENCY in connection with proposed improvement herein before described:
 - a. Caused to be furnished:
 2. Proportioning and testing of concrete mixtures in accordance with the current "Manual of Instructions for Concrete Proportioning for Engineers" issued by the Bureau of Materials, of the DEPARTMENT and promptly submit reports on forms prepared by said Bureau.
 3. Proportioning and testing of bituminous mixtures (including extraction test) in accordance with the current "manual of Instructions for Bituminous Proportion in for Engineers" issued by the Bureau of Materials, of the DEPARTMENT, and promptly submit reports on forms prepared by said Bureau.
 4. All compaction tests as required by the specifications and report promptly the same on forms prepared by the Bureau of Materials.
 5. Running sieve analysis on local mineral aggregates to see that they comply with the specifications contained in the contract of the proposed improvement.
 6. Furnish inspection of all local material when inspections are not provide at the source by the Bureau of Materials of the DEPARTMENT, and submit inspection reports to the PUBLIC AGENCY and the DEPARTMENT in accordance with the policies of said DEPARTMENT.
 - b. Furnish engineering services as required:

1. Continuous inspection of the work for the compliance with plans and specifications as construction proceeds.
2. Keeping a daily record or log of the contractor's and sub-contractor's activities throughout construction including notations on the nature and cost of any extra work.
3. Supervision of inspectors, personnel who do setting of lines, grades and construction stakes for layout, proportioning engineers and other technical personnel.
4. Preparation and submission for the PUBLIC AGENCY, the required number of copies of all payment estimates, change orders records, and reports required by the DEPARTMENT.
5. Measurements and computation of final quantities as may be required, with assistance furnished by the PUBLIC AGENCY.
6. That all reports to be furnished by the CONTRACT RESIDENT ENGINEER pursuant to this agreement will be in accordance with the current standard specifications and policies of the DEPARTMENT. It being understood that all such reports, plats, plans and drafts shall, before being fully accepted, be subject to approval by the PUBLIC AGENCY and the DEPARTMENT.
7. To attend all conferences to be held at the request of the PUBLIC AGENCY and/or representatives of the DEPARTMENT.

B. THE PUBLIC AGENCY AGREES:

1. To pay for the services as stipulated in this contract agreement at the hourly rate of \$39.80 per hour as payment in full to the CONTRACT RESIDENT ENGINEER for the actual time spent in providing these services. Funds to be paid from each project funding source.
2. To provide typing and mailing services as required for reports, memorandum and letters in connection with the proposed improvement.

C. IT IS MUTUALLY AGREED:

1. That any difference between the CONTRACT RESIDENT ENGINEER and the PUBLIC AGENCY concerning the interpretation of the provisions of this agreement shall be referred to committee of disinterested parties consisting of one member appointed by the CONTRACT RESIDENT ENGINEER, one member appointed by the PUBLIC AGENCY and a third member appointed by the two other members for deposition and that committee's decision shall be final.

2. This agreement may be terminated by the PUBLIC AGENCY upon giving notice in writing to the CONTRACT RESIDENT ENGINEER at his last known post office address. Upon such termination, the CONTRACT RESIDENT ENGINEER shall cause to be delivered to the PUBLIC AGENCY; all information arrived at under paragraphs 1a and 1b, with the understanding that all such material becomes the property of the PUBLIC AGENCY. The CONTRACT RESIDENT ENGINEER shall be paid for any services completed and any services partially completed in accordance with SECTION 1 of THE PUBLIC AGENCY AGREES.
3. This agreement may be terminated by the CONTRACT RESIDENT ENGINEER upon giving two (2) weeks written notice to the PUBLIC AGENCY. Upon such termination, the CONTRACT RESIDENT ENGINEER shall cause to be delivered to the PUBLIC AGENCY; all information arrived under paragraphs 1a and 1b with the understanding that all such material becomes the property of the PUBLIC AGENCY. The CONTRACT RESIDENT ENGINEER shall be paid for any services partially completed in accordance with SECTION 1 of the PUBLIC AGENCY AGREES.
4. That the CONTRACT RESIDENT ENGINEER warrants that he has not employed or retained any company or person, other than a bona fide employee working solely for the CONTRACT RESIDENT ENGINEER, to solicit or secure this contract, and that he has not paid or agreed to pay any company or person, other than a bona fide employee working solely for the CONTRACT RESIDENT ENGINEER, any fee, commission, percentage, brokerage fee, gifts, or a other consideration, contingent upon or resulting from the award or making of this contract. For breach or violation of this warranty, the PUBLIC AGENCY shall have the right to annul the contract without liability.

D. LINE OF AUTHORITY:

1. The PUBLIC AGENCY'S CITY ENGINEER shall issue all orders to the CONTRACT RESIDENT ENGINEER.
2. All orders to the CONTRACTOR'S superintendent shall be transmitted through the CONTRACT RESIDENT ENGINEER.
3. Should any controversial issue arise, the CONTRACT RESIDENT ENGINEER would first confer with the PUBLIC AGENCY, and then transmit to the CONTRACTOR'S superintendent the agreed upon course of action.
4. Should the DEPARTMENT discover any activities by the CONTRACTOR (on MFT and IDOT funded projects) needing correction, the PUBLIC AGENCY'S

CITY ENGINEER shall be contacted and he in turn shall issue the necessary orders for corrective action. However, if the matter needs immediate attention, the DEPARTMENT shall issue the necessary orders and so notify the PUBLIC AGENCY'S CITY ENGINEER.

5. On those rare occasions when the CONTRACTOR'S superintendent and CONTRACT RESIDENT ENGINEER cannot wholly agree on a course of action, the matter shall be referred to the PUBLIC AGENCY'S CITY ENGINEER, DEPARTMENT'S DISTRICT ENGINEER and CONTRACTOR for a decision.
6. In the case of project correspondence, all letters from the RESIDENT ENGINEER should be directed to the PUBLIC AGENCY, with a copy to the project file and the DEPARTMENT.
7. If controversial issues arise making a filed conference necessary between inspection forces and the CONTRACTOR, the CONTRACT RESIDENT ENGINEER AND CITY ENGINEER shall always be present to represent the PUBLIC AGENCY'S interest.

Executed by the PUBLIC AGENCY THIS _____ DAY OF _____, 2013. CITY OF BELLEVILLE, County of St. Clair, State of Illinois, acting by and through its duly authorized officers.

By: _____
Mark Eckert- Mayor

(SEAL)

ATTEST BY: _____
Dallas B. Cook- City Clerk

Executed by the CONTRACT RESIDENT ENGINEER, this _____ day of _____, 2013.

(SEAL)

BY: _____
Robert Coffey

Page 2 of 2
Date April 11, 2013

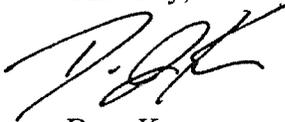
Please have the City reference our work request number # IPMS103494
when notifying us of approval for the lights.
The City should fax approval to Marlene Marshall, our street light coordinator.
Her fax number is 618-236-1217.
The City can also mail confirmation/approval to:

Ameren Illinois
Attn: Marlene Marshall
1050 West Blvd
Belleville, IL 62221

If you have any questions concerning this matter, please call me

Jason Klein
Electric Engineering Supervisor
1050 West Blvd
Belleville, IL 62221
Phone # 618-236-4309

Sincerely,

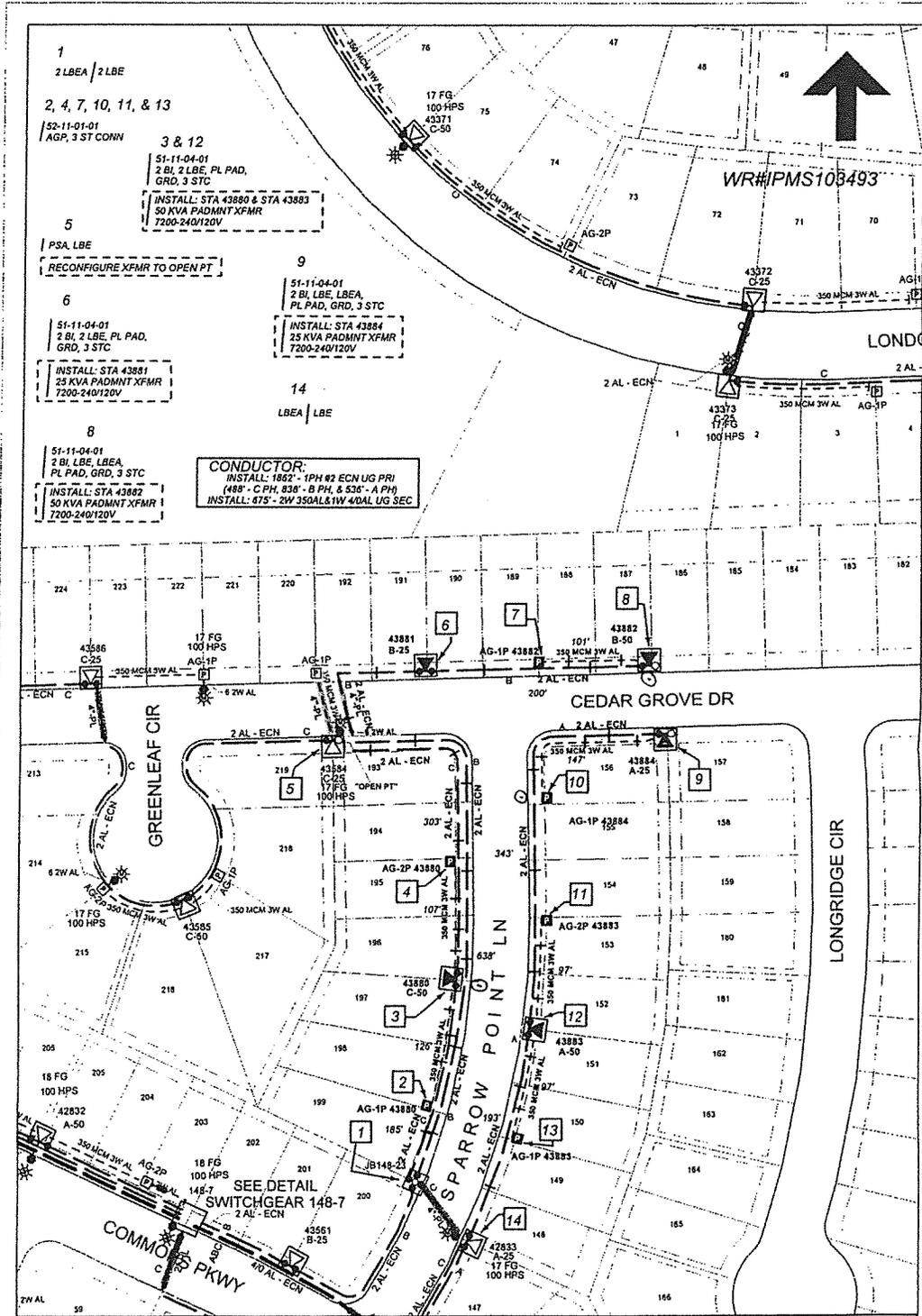


Dave Kueper
Supervisor Distribution Design

Ameren Illinois Work Request # IPMS103494

enclosure
vmm

cc: Barbara Baldrige, P-10
Vickie Darmer, P-10



- 1
2 LBEA | 2 LBE
- 2, 4, 7, 10, 11, & 13
52-11-01-01
AGP, 3 ST CONN
- 3 & 12
51-11-04-01
2 BI, 2 LBE, PL PAD,
GRD, 3 STC
- 5
PSA, LBE
RECONFIGURE XFMR TO OPEN PT
- 6
51-11-04-01
2 BI, 2 LBE, PL PAD,
GRD, 3 STC
- 8
51-11-04-01
2 BI, LBE, LBEA,
PL PAD, GRD, 3 STC

INSTALL: STA 43880 & STA 43883
50 KVA PADMNT XFMR
7200-240/120V

INSTALL: STA 43884
25 KVA PADMNT XFMR
7200-240/120V

INSTALL: STA 43881
25 KVA PADMNT XFMR
7200-240/120V

INSTALL: STA 43882
50 KVA PADMNT XFMR
7200-240/120V

CONDUCTOR:
INSTALL: 1862' - 1PH #2 ECN US PRI
188' - C PH, #26 - B PH, & 536' - A PH
INSTALL: 875' - 2W 350AL&1W 40AL UG SEC

WAS JOB ABLE TO BE CONSTRUCTED WITH THE MATERIAL AND JOB PRINTS PROVIDED? (Circle One) YES NO

IF NO, EXPLAIN:

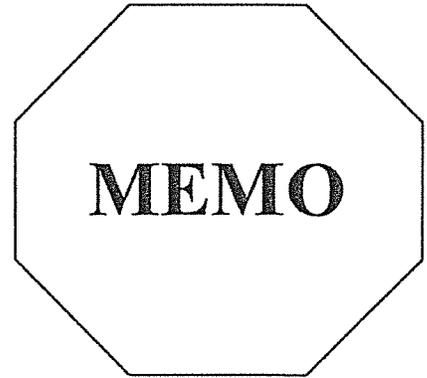
FOREMAN: _____ DATE: _____

COMPANY: _____

AMEREN ILLINOIS BELLEVILLE ELECTRIC JOB PRINT		
EXTEND UNDERGROUND PRIMARY TO SERVE GREENMOUNT MANOR PHASE 3B SPARROW PT LN & CEDAR GROVE DR, BELLEVILLE		
DDC: DARMER	CTY: ST CLAIR	WR: IPMS103493
FIELD: BALDRIDGE	TSHP: BELLEVILLE	DATE: 04/09/2013
FEEDER: L03148	T/R: 1N7W	AREA: BEL
VOLTS: 12KV	QOS: 10-1-2	SHEET: 1 of 1

SAFETY IS A STATE OF MIND AND ACCIDENTS ARE AN ABSENCE OF MIND.

SCALE: 1 in = 80 ft



Belleville Street Dept.

To: Dallas Cook, City Clerk

From: Chuck Schaeffer, Director of Public Works

Date: September 5, 2013

Re: Motions for September 16, 2013 City Council Meeting



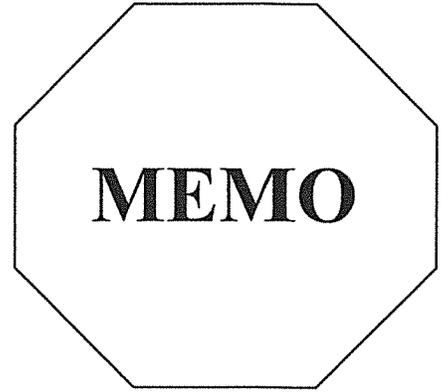
I. Motion to Scrap three (3) trucks from Street Dept.

A. 1978 INTERNATIONAL VIN #D0532HHB32492
(single axle) Dump Truck (#4)

B. 1986 CHEVROLET VIN #1GBJR34W4HH138893
(3/4 ton) pick up truck (#19)

C. 1988 GMC V-BED TRUCK VIN #1CDM7D1B1HV512025
(single axle / no dump) (#14)

CAS/cw



To: Dallas Cook, City Clerk

From: Carol Winter CPS, Street Dept.

Date: September 11, 2013

Re: Motions for the September 16, 2013 City Council Meeting

Belleville Street Dept.



On behalf of the Traffic Committee, Alderman Orlet will make the following motions at the City Council meeting,

1. Create a 4-way stop at Reunion and Liberty Torch

/cw

September 11, 2013

Honorable Richard Durbin
United States Senate
711 Hart Senate Building
Washington, DC 20510

Via Fax: (202) 228-0400

Dear Senator Durbin,

I am writing to you today to urge your support of full funding for the F-35 Lightning II Joint Strike Fighter program. Once it is fully deployed, the F-35 will be used by the Air Force, Marines and Navy. With Scott Air Force Base serving as home to mission-ready airmen and women who play a crucial role in the defense of America and its global interests, the F-35 represents the best of what a fighter jet has to offer members of the US military: agility, flexibility, and the most advanced technology in the world.

Thanks in large part to economies of scale, the F-35 is also the most cost-effective option for the US because of the large number of legacy planes the F-35 will replace and the international partners who have made significant investments in the program.

With an economy continuing to struggle and the recent attacks on our embassies across the world, the United States cannot afford to cut funding for this program. I ask for your support in fully funding the F-35 program, and I encourage you to work with other members of the Senate to do the same. I appreciate your commitment to our military and our country.

Sincerely,

September 11, 2013

Honorable Bill Enyart
United House of Representatives
23 Public Square, Suite 404
Belleville, Illinois 62220

Via Fax: (618) 233-8765

Dear Rep. Enyart,

I am writing to you today to urge your support of full funding for the F-35 Lightning II Joint Strike Fighter program. Once it is fully deployed, the F-35 will be used by the Air Force, Marines and Navy. With Scott Air Force Base serving as home to mission-ready airmen and women who play a crucial role in the defense of America and its global interests, the F-35 represents the best of what a fighter jet has to offer members of the US military: agility, flexibility, and the most advanced technology in the world.

Thanks in large part to economies of scale, the F-35 is also the most cost-effective option for the US because of the large number of legacy planes the F-35 will replace and the international partners who have made significant investments in the program.

With an economy continuing to struggle and the recent attacks on our embassies across the world, the United States cannot afford to cut funding for this program. I ask for your support in fully funding the F-35 program, and I encourage you to work with other members of Congress to do the same. I appreciate your commitment to our military and our country.

Sincerely,

Kathy Range

From: Erin Clifford [eclifford@belleville.net]
Sent: Wednesday, September 04, 2013 9:58 AM
To: 'Kathy Range'; 'Dallas Cook'
Subject: FW: Street Closure

Please add the following request from Larry Betz to the agenda for the Sept. 16, 2013 City Council meeting.

Thank you,
Erin

-----Original Message-----

From: Belleville Historical Society
[<mailto:bellevillehistoricalsociety@gmail.com>]
Sent: Wednesday, September 04, 2013 7:29 AM
To: Mark Eckert; Erin
Subject: Street Closure

To. Mayor Mark Eckert

From: Larry Betz, President
Belleville Historical Society

We are respectfully requesting the city's permission to close off the first 200 yards of East Garfield Street south from Mascoutah Avenue on Saturday, September 21st from 8:00 am until 3:00 pm to facilitate our annual "Paint Historic Belleville" Plein Air Art Auction and Street Fair. Our Rain date is Saturday, October 5th.

We would also request three barricades and three large lidded trash cans for this event.

Thank you for your consideration on this matter.

Sent from my iPad

BELLEVILLE TOWNSHIP HIGH SCHOOL DISTRICT No. 201

2600 WEST MAIN STREET, SUITE 150 · BELLEVILLE, IL 62226-6687
PHONE: 618-222-8200 · FAX: 618-233-7586 · <http://www.bths201.org>

WEST HIGH SCHOOL
- *Maroons* -
Rich Mertens, Principal
4063 Frank Scott Pkwy W.
Belleville, IL 62223-6802
Phone: 618-222-7500
Fax: 618-235-2484



EAST HIGH SCHOOL
- *Lancers* -
Stephanie K. Posey, Principal
2555 West Boulevard
Belleville, IL 62221-5525
Phone: 618-222-3700
Fax: 618-222-3799

• Dr. Jeff Dosier, *Superintendent* •
Mr. Brian Mentzer, *Asst. Superintendent*
Ms. Melissa Taylor, *Director of Special Services*
Mrs. Andrea Gannon, *Director of Curriculum and Human Resources*

9-6-13

To Whom It May Concern:

Belleville East High School is looking forward to planning our 6th Annual Lancers Run for Charity 5K Run/Walk event on November 2, 2013 at 9:00 am, and we would like your assistance in making this event successful and safe for all of those involved.

We are requesting the help of the Belleville Police Department to control the flow of traffic at the intersections of Orchard Drive & Route 161 and at Orchard Drive & West Boulevard from 8:45 until roughly 9:45 A.M. on the November 2nd event date. With your support and help we can make this a great event!

Please contact me if you have any questions or need further information at jnesbit@bths201.org or on my cell phone at (618) 444-1787. I would like to thank you in advance for your cooperation and help.

Sincerely,

Joe Nesbit, Event Coordinator
Belleville East High School

9/9/13

September 6, 2013

Dallas Cook

City Clerk

101 S. Illinois St.

Belleville, IL 62220

Mr. Cook,

My name is Alice Hicks and I am the Special Events/ Fundraiser chairperson for Chariti Home.

I am writing to ask permission to hold a 5K run/walk to raise money for Chariti Home.

The name of our event is Chariti Home Promise 5K run/walk. Chariti Home is a nonprofit organization. It serves young teenage mothers and their babies through their outreach program. The focus of this program is to foster self empowerment, self esteem, self confidence, and ultimately self sufficiency.

We are planning on holding the event on November 16, 2013. Lindenwood College would be the starting and ending point of the run/walk. We will require 2 police officers, one at Lindenwood and one at 17th street. I understand that we are responsible for cost of hiring the police officers.

I have enclosed a copy of the course. It is the same one used by Chiromed for their Luau Winter Race they did in February. We plan on the run starting at 8:00am on November 16. As this would be our first run, I don't have an estimate for a number of participants.

I have been working closely with Jim Schneider to make sure everything is done properly and goes as smoothly as possible.

Thank you for your consideration and I look forward to hearing from you regarding this event.

Thank you,



Alice Hicks

Special Events/Fundraiser Chairperson

Chariti Home

(my home address)386 W. St. Louis St

Nashville, IL 62263

618-314-3455

Jim Karwoski
2648 Katrine Lake Drive
Belleville, IL 62221
August 18, 2011

Linda Fields
City Clerk
101 South Illinois
Belleville, IL 62220

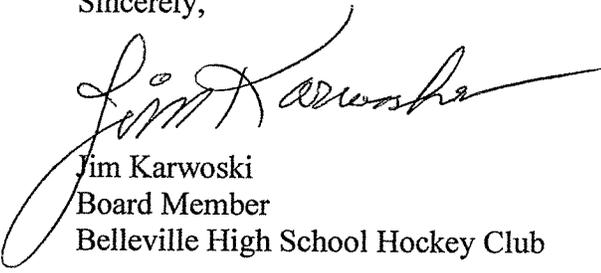
Dear Ms Fields

The Belleville East and West Hockey Programs would like to Sponsor a 5K run and half mile fun run on Thanksgiving Morning November 28th with the event beginning at 8:00 am. Once again we will have portable bathrooms on site that can be used for the Santa Claus Parade the next day.

We would use the same route as the last year. We would like to block off Main Street from the Square to 16th Street and we would need only two policemen to help.

With the early start on a Holiday morning I do not expect a lot of traffic. Thank you for your consideration.

Sincerely,



Jim Karwoski
Board Member
Belleville High School Hockey Club

500 South Missouri Avenue

Belleville, IL 62220

September 8, 2013

Belleville City Council
City of Belleville
101 South Illinois Street
Belleville, IL 62220

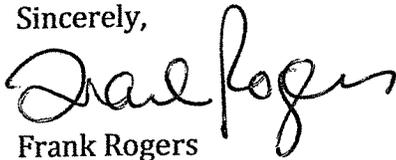
Dear Members of the City Council:

We, the members of the 500 block of South Missouri Avenue, would like to hold a block party on Saturday, October 12, 2013. We are asking permission of the City Council to do this, and also permission to block the street from 2:00 PM until 10:00 PM.

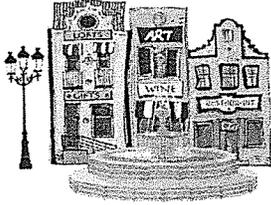
I understand the detours for the McClintock project will be routed to the north to East McKinley so that this block party should not interfere with that detour. We believe about 15 families will be involved. We do not plan on any loud or live music.

If you have any questions, please contact me at 277-1406 or 363-1406. I will aim to be at the City Council meeting on, I believe, September 15th.

Sincerely,


Frank Rogers

Belleville Main Street



September 11, 2013

Mr. Dallas Cook
City Clerk
City of Belleville
101 South Illinois Street
Belleville, IL 62220

RE: Art and Wine Walk – Saturday, November 23, 2013

Dear Mr. Cook:

Belleville Main Street (BMS) is interested in sponsoring our annual Art and Wine Walk to be held in Downtown Belleville on November 23, 2013 from 5:00 p.m. to 9:00 p.m. Each participating business will host a local artist and a winery inside their place of business. Visitors for the Art and Wine Walk will have an opportunity to stroll through downtown Belleville, visit artists and view their artwork, and sample wine and other beverages.

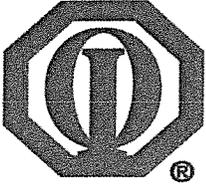
Belleville Main Street would like to host registration and the final prize drawing under a tent on the NE quadrant of the Public Square. This event will include a jazz combo under the tent as people stroll up and down our Main Street. We require no street closures.

Belleville Main Street requests the approval of the City for this annual event as well as the use of the NE quadrant of the Public Square.

Sincerely,

A handwritten signature in cursive script that reads 'Geri E. Boyer'.

Gerri E. Boyer
President



September 9, 2013

City Council
City of Belleville
101 South Illinois Street
Belleville, IL 62220

RE: Parade Permission for Annual Santa Parade

Dear Council:

We, the Optimist Club of Belleville, request permission to hold the annual Santa Parade on Friday, November 29, 2013 at 10:00am.

The parade route will start at 17th and West Main Street and head east on Main Street to Forest Avenue. The parade will disband at Union United Methodist Church near Forest Ave.

We will need to block the streets at 8:00 a.m. the morning of the parade in the 17th Street area and Rt. 159 will need to be closed the morning of the parade.

We would like to make it clear that we are not authorizing any vendors to be on the streets along the parade route (ref. Ordinance 6646). Last year vendors were working the crowd without our permission. Please notify the Police Department of this request.

Insurance has been applied for through Optimist International with Seabury & Smith and should be received shortly. Both the Illinois Department of Transportation and the City of Belleville have been designated as co-insured.

In addition, we are making plans for the Community Sing-A-Long of Christmas Carols and the lighting of the Belleville fountain by the Mayor as the official kick off to the holiday season. We are planning for the performances of several of the area singing groups to be part of this community celebration. The evening's festivities will begin at 6:00pm on the Square.

We would like to extend an invitation to the City Council members and City Officials and employees to be part of the parade and enjoy the festivities of the day and the evening's Community Sing-A-Long of Christmas Carols.

Thank you for your consideration and support for this request.

Joyce Krueger
Santa Claus Parade
Optimist Club of Belleville
P. O. Box 636
Belleville, Illinois 62222-0636

910-0419 or joyce.krueger@dignitymemorial.com

Resolution No. 3146

A RESOLUTION OF SUPPORT FOR COMPLETE STREETS

WHEREAS, “Complete Streets” are defined as streets that are designed to accommodate all users of all abilities, including motorists, pedestrians, bicyclists, and transit riders;

WHEREAS, “Complete Streets” will vary depending on the surrounding land uses and densities and its general context, however street and transportation plans should always be guided by the principle that streets should promote multiple transportation options for all people;

WHEREAS, “Complete Streets” are an important component of economic development and community development by helping create walkable and vibrant communities, which attract and retain businesses and residents, and allow for the option to safely walk or bicycle to school, work, parks, or other community destinations;

WHEREAS, “Complete Streets” can play an important role by reducing pedestrian and bicyclist conflicts, reduce traffic congestion, improve air quality both by promoting alternative forms of transportation and by helping improve traffic flow;

WHEREAS, the people of the City of Belleville have expressed a desire and need for walking and bicycling options;

WHEREAS, the design and construction of new facilities should anticipate future demand for bicycling, walking, and other alternative transportation facilities and not preclude the provision of future improvements;

WHEREAS, more than five hundred other jurisdictions and agencies nationwide have adopted Complete Streets policies, including the United States Department of Transportation, the Illinois Department of Transportation, and numerous communities;

WHEREAS, “Complete Streets” are supported by the Institute of Transportation Engineers, American Planning Association, US Conference of Mayors, and other planning and public health professionals;

NOW THEREFORE be it resolved by the City of Belleville that:

1. The City of Belleville will strive, where practical and economically feasible, to incorporate "Complete Streets" elements into all transportation projects in order to provide appropriate accommodation for bicyclists, pedestrians, transit users and persons of all abilities, while promoting safe operation for all users, in comprehensive and connected networks in a manner consistent with, and supportive of, the surrounding community.

2. The City of Belleville, recognizing that this resolution is a first step, shall develop and adopt a comprehensive "Complete Streets" policy to support and ensure the implementation of Section 1 above.

3. The City of Belleville shall coordinate with St. Clair County, Illinois Department of Transportation, and related advisory and community organizations to develop implementation strategies, which may include revising and updating processes, policies, procedures, design and construction manuals, and other guidance to assist in this resolution's implementation.

PASSED by the City Council of the City of Belleville, Illinois on this ____ day of _____, 2013 on the following roll call vote:

	<u>AYE</u>	<u>NAY</u>
Michael Heisler	_____	_____
Ken Kinsella	_____	_____
Janet Schmidt	_____	_____
Melinda Hult	_____	_____
Kent Randle	_____	_____
Arnold "Gabby" Rujawitz	_____	_____
Johnnie Anthony	_____	_____
James J. Davidson	_____	_____
Joseph W. Hayden	_____	_____
Phillip Silsby	_____	_____
Paul Seibert	_____	_____
Bob White	_____	_____
Trent Galetti	_____	_____
Joe Orlet	_____	_____
James Musgrove	_____	_____
Lillian Schneider	_____	_____

APPROVED by the Mayor of the City of Belleville, Illinois this ____ day of September, 2013.

MAYOR

ATTEST:

CITY CLERK

RESOLUTION NO. 3147

A RESOLUTION AUTHORIZING THE EXECUTION OF LOAN DOCUMENTS

WHEREAS, application provisions for loans from the Water Pollution Control Revolving Fund for construction of sewage treatment works require that the City of Belleville, Illinois authorize a representative to execute the loan application forms and supporting documents; and

WHEREAS, the City of Belleville, Illinois desires to make application for a \$3,160,000.00 loan for the purpose of designing and constructing sanitary sewer overflow (SSO) relief improvements in the East Creek watershed.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Belleville, Illinois that Mayor Mark W. Eckert is hereby authorized and directed to execute all application forms and supporting documents associated with the aforementioned loan application.

PASSED by the City Council of the City of Belleville, Illinois, on this _____ day of September, 2013 on the following roll call vote:

	<u>AYE</u>	<u>NAY</u>
Michael Heisler	_____	_____
Ken Kinsella	_____	_____
Janet Schmidt	_____	_____
Melinda Hult	_____	_____
Kent Randle	_____	_____
Arnold "Gabby" Rujawitz	_____	_____
Johnnie Anthony	_____	_____
James Davidson	_____	_____
Joseph W. Hayden	_____	_____
Phillip Silsby	_____	_____
Paul Seibert	_____	_____
Bob White	_____	_____
Lillian Schneider	_____	_____
Trent Galetti	_____	_____
Joe Orlet	_____	_____
James Musgrove	_____	_____

APPROVED by the Mayor of the City of Belleville, Illinois this _____ day of September, 2013.

MAYOR

ATTEST:

CITY CLERK

ORDINANCE NO. 7714

AN ORDINANCE AUTHORIZING THE CITY OF BELLEVILLE (ST. CLAIR COUNTY), ILLINOIS TO BORROW FUNDS FROM THE WATER POLLUTION CONTROL REVOLVING LOAN PROGRAM

THE CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS (THE "CITY"), IS A DULY ORGANIZED AND EXISTING MUNICIPALITY CREATED UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF ILLINOIS.

THE CITY OF BELLEVILLE IS NOW OPERATING UNDER THE PROVISIONS OF THE ILLINOIS MUNICIPAL CODE, AS SUPPLEMENTED AND AMENDED AND AS A HOME RULE MUNICIPALITY PURSUANT TO ARTICLE VII OF THE ILLINOIS CONSTITUTION OF 1970; AND IN THE EXERCISE OF ITS HOME RULE POWERS.

WHEREAS, the City of Belleville, St. Clair County, Illinois ("City") operates its sewerage system ("the System"), and in accordance with the provisions of Article 11, Division 141 - Illinois Municipal Code and the Local Government Debt Reform Act, IL Statute 1909, Ch. 17, Par. 6901 et seq. (collectively, "the Act"); and

WHEREAS, the Mayor and City Council ("the Corporate Authorities") have determined that it is advisable, necessary and in the best interests of public health, safety and welfare to improve the System, including the following:

**EAST CREEK WATERSHED
SSO RELIEF IMPROVEMENTS**

together with any land or rights in land and all electrical, mechanical or other services necessary, useful or advisable to the construction and installation ("the Project"), all in accordance with the plans and specifications prepared by consulting engineers of the City; which Project has a useful life of at least twenty-one (21) years; and

WHEREAS, the estimated cost of construction and installation of the Project, including engineering, legal, financial and other related expenses is \$3,160,000.00, and there are insufficient funds on hand and lawfully available to pay these costs; and

WHEREAS, the loan shall bear an interest rate as defined by 35 Ill. Adm. Code 365, which does not exceed the maximum rate authorized by the Bond Authorization Act, as amended, 30 ILCS 305/0.01 et seq., at the time of the issuance of the loan; and

WHEREAS, the principal and interest payment shall be payable semi-annually, and the loan shall mature in 20 years, which is within the period of useful life of the Project; and

WHEREAS, the costs are expected to be paid for with a loan to the City from the Water Pollution Control Loan Program through the Illinois Environmental Protection Agency, the loan

to be repaid from the revenues of the System, and the loan is authorized to be accepted at this time pursuant to the Act; and

WHEREAS, in accordance with the provisions of the Act, the City is authorized to borrow funds from the Water Pollution Control Loan Program in the aggregate principal amount of \$3,160,000.00 to provide funds to pay the costs of the Project; and

WHEREAS, the loan to the City shall be made pursuant to a Loan Agreement, including certain terms and conditions, between the City and the Illinois Environmental Protection Agency;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS:

Section 1. Incorporation of Preambles

The Corporate Authorities hereby find that the recitals contained in the preambles are true and correct, and incorporate them into this Ordinance by this reference.

Section 2. Determination to Borrow Funds

It is necessary and in the best interests of the City to construct the Project for the public health, safety and welfare, in accordance with the plans and specifications, as described; that the System continues to be operated in accordance with the provision of the Act; and that for the purpose of constructing the Project, it is hereby authorized that funds be borrowed by the City in an aggregate principal amount (which can include construction period interest financed over the term of the loan) not to exceed \$3,160,000.00.

Section 3. Additional Ordinances

The Corporate Authorities may adopt additional ordinances or proceedings supplementing or amending this Ordinance, providing for entering into the Loan Agreement with the Illinois Environmental Protection Agency, prescribing all the details of the Loan Agreement, and providing for the collection, segregation and distribution of the revenues of the System, so long as the maximum amount of the Loan Agreement as set forth in this Ordinance is not exceeded and there is no material change in the project or purposes described herein. Any additional ordinances or proceedings shall in all instances become effective in accordance with the Act or other applicable laws. This Ordinance, together with such additional ordinances or proceedings, shall constitute complete authority for entering into the Loan Agreement under applicable law.

However, notwithstanding the above, the City may not adopt additional ordinances or amendments which provide for any substantive or material change in the scope and intent of this Ordinance, including but not limited to interest rate, preference or priority of any other ordinance with this Ordinance, parity of any other ordinance with this Ordinance, or otherwise alter or impair the obligation of the City to pay the principal and interest due to the Water Pollution Control Loan Program without the written consent of the Illinois Environmental Protection Agency.

Section 4. Loan not indebtedness of the City of Belleville

Repayment of the loan to the Illinois Environmental Protection Agency by the City of Belleville pursuant to this Ordinance is to be solely from the revenue derived from revenues of the System, and the loan does not constitute an indebtedness of the City within the meaning of any constitutional or statutory limitation.

Section 5. Application for Loan

The Mayor of the City is hereby authorized to make application to the Illinois Environmental Protection Agency for a loan through the Water Pollution Control Loan Program, in accordance with the loan requirements set out in 35 Ill. Adm. Code 365.

Section 6. Acceptance of Loan Agreement

The Corporate Authorities hereby authorize acceptance of the offer of a loan through the Water Pollution Control Loan Program, including all terms and conditions of the Loan Agreement as well as all special conditions contained therein and made a part thereof by reference. The Corporate Authorities further agree that the loan funds awarded shall be used solely for the purposes of the project as approved by the Illinois Environmental Protection Agency in accordance with the terms and conditions of the Loan Agreement.

Section 7. Reserve Accounts

The provisions pertaining to reserves and or debt service coverage contained in any outstanding revenue bond ordinance(s), wherein debt service costs are paid solely by revenues from the Sewer Fund, shall be applicable, and said provisions are incorporated herein by reference as if set forth verbatim.

Section 8. Authorization of Mayor to Execute Loan Agreement

The Mayor of the City is hereby authorized and directed to execute the Loan Agreement with the Illinois Environmental Protection Agency. The Corporate Authorities may authorize by resolution a person other than the Mayor for the sole purpose of authorizing or executing any documents associated with payment requests or reimbursements from the Illinois Environmental Protection Agency in connection with this loan.

Section 9. Severability

If any section, paragraph, clause or provision of this Ordinance is held invalid, the invalidity of such section, paragraph, clause or provision shall not affect any of the other provisions of this Ordinance.

Section 10. Repealer

All ordinances, resolutions or orders, or parts thereof, which conflict with the provisions of this Ordinance are, to the extent of such conflict, hereby repealed.

Section 11. Effective Date

This ordinance shall take effect ten (10) days from and after its passage, approval and publication in pamphlet form as provided by law.

PASSED by the City Council of the City of Belleville, Illinois, on this ____ day of September, 2013 on the following roll call vote:

	<u>AYE</u>	<u>NAY</u>
Michael Heisler	_____	_____
Ken Kinsella	_____	_____
Janet Schmidt	_____	_____
Melinda Hult	_____	_____
Kent Randle	_____	_____
Arnold "Gabby" Rujawitz	_____	_____
Johnnie Anthony	_____	_____
James Davidson	_____	_____
Joseph W. Hayden	_____	_____
Phillip Silsby	_____	_____
Paul Seibert	_____	_____
Bob White	_____	_____
Lillian Schneider	_____	_____
Trent Galetti	_____	_____
Joe Orlet	_____	_____
James Musgrove	_____	_____

APPROVED by the Mayor of the City of Belleville, Illinois this ____ day of September, 2013.

MAYOR

ATTEST:

CITY CLERK

CERTIFICATION

I, Dallas B. Cook, do hereby certify that I am the duly elected, qualified and acting Clerk of the City of Belleville. I do further certify that the above and foregoing, identified as Ordinance Number _____, is a true, complete and correct copy of an ordinance otherwise identified as “An Ordinance Authorizing the City of Belleville, St. Clair County, Illinois to Borrow Funds from the Water Pollution Control Revolving Loan Program”, passed by the City Council of the City of Belleville on the ____ day of September, 2013, and approved by the Mayor of the City of Belleville on the same said date, the original of which is part of the books and records within my control as Clerk of the City of Belleville.

Dated this _____ day of September, 2013.

ORDINANCE NO. 7715

AN ORDINANCE AMENDING ARTICLE III (REGISTRATION OF RESIDENTIAL RENTAL PROPERTIES) OF CHAPTER 33 (BELLEVILLE PROPERTY MAINTENANCE CODE)

THE CITY OF BELLEVILLE, ST. CLAIR COUNTY, ILLINOIS (THE "CITY"), IS A DULY ORGANIZED AND EXISTING MUNICIPALITY CREATED UNDER THE PROVISIONS OF THE LAWS OF THE STATE OF ILLINOIS.

THE CITY OF BELLEVILLE IS NOW OPERATING UNDER THE PROVISIONS OF THE ILLINOIS MUNICIPAL CODE, AS SUPPLEMENTED AND AMENDED AND AS A HOME RULE MUNICIPALITY PURSUANT TO ARTICLE VII OF THE ILLINOIS CONSTITUTION OF 1970; AND IN THE EXERCISE OF ITS HOME RULE POWERS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BELLEVILLE, ILLINOIS as follows:

Section 1. That Article III of Chapter 33 is hereby amended by repealing said Article III of Chapter 33 in its entirety, and substituting in lieu thereof the following:

ARTICLE III – CRIME-FREE HOUSING PROGRAM

33-3-1 PURPOSE: The goal of the City of Belleville Crime-Free Housing Program is to increase the quality of life of residents by partnering the City with Owners, Landlords and Managing Agents to decrease the incidents of public safety violations and criminal activity in rental properties.

This program will collect current and accurate information identifying existing Rental Properties, Owners, Landlords, and Managing Agents in the City of Belleville. This information shall be used by the Department of Health and Housing, Police Department and Fire Department to perform their respective duties.

It is not the intent of this Ordinance and it shall not be construed or enforced in any manner which would affect the tenancy of a Tenant whose only involvement in an incident has been as the victim of a crime.

33-3-2 CRIME-FREE HOUSING COMMITTEE: The Crime-Free Housing Committee is established to evaluate and respond to concerns brought forward by the public, police, residents and tenants.

The Mayor shall appoint the members of the Crime-Free Housing Committee and it shall consist of two (2) owner-occupied homeowners, two (2) landlords, two (2) tenants, two (2) city council members, one (1) licensed real estate professional and one (1) property manager; no two

(2) members shall be from the same company or entity. The Health and Housing Director and Crime-Free Housing Enforcement Officers shall attend each meeting. The Committee shall meet at a minimum of two (2) times per year at least six (6) months apart or more often as needed to review progress and address concerns brought forth by interested parties. At each meeting, the Committees shall be given the most current crime statistics and an accounting of all funds received and expended pursuant to this Ordinance.

33-3-3 SCOPE: This Ordinance shall apply to every building or portion thereof rented as residential Rental Units located within the corporate limits of the City of Belleville, Illinois, as its corporate limits are now or hereafter altered, without regard to the zoning classification of the property, excepting the following:

- a) Nursing homes as defined in the Belleville Zoning Code;
- b) Hotels and motels as defined in the Belleville Zoning Code;
- c) Public housing owned by a governmental agency;
- d) Dormitories and other housing units owned or managed by a public or private educational institution such as a college or school.

33-3-4 APPLICABILITY: This Ordinance shall apply to all Owners, Landlords, and Managing Agents of residential rental property located within the corporate limits of the City of Belleville, Illinois, as its corporate limits are now or hereafter altered, without regard to the zoning classification of the property.

33-3-5 NOTICES: Any written notice required to be given to the Owner of a Rental Unit under this Ordinance shall be addressed to such Owner, Landlord and/or Managing Agent, as applicable, at the address(es) on the Rental Property Registration form.

33-3-6 DEFINITIONS: The following words and phrases, when used in this Ordinance, shall have the meaning respectively ascribed to them in this section, except where the context otherwise requires.

Chief of Police means the Chief Law Enforcement Officer of the Department of Police of the City of Belleville, Illinois, or his/her designee, responsible for law enforcement and the investigation of complaints of violations with the provisions of this Ordinance to ensure compliance with this Ordinance.

City means the City of Belleville, Illinois, or as appropriate, its employees, officers, agents, consultants, or contractors acting under and within the scope of authority of the City to carry out and enforce the provisions of this section.

Certificate means Crime Free Housing Certification Certificate.

Director means the Director of Health and Housing, or his/her authorized designee.

Duplex means a building with two (2) Rental Units.

Landlord means the same as Managing Agent.

Managing Agent means one or more persons or business entities that have charge, care, or control of a building in whole, or part thereof, in which rental units are maintained. Managing Agents are contractors of the Owner, and can act on behalf of the Owner as per the stipulations of their contract. If a Managing Agent is appointed by an Owner, the City of Belleville will first contact the Managing Agent, and then the Owner regarding any issues or violations requiring attention.

Multi-Family Building means a structure that contains three (3) or more Rental units.

Occupant(s) means the legal resident, or Tenant, of a Rental Unit who enjoys the exclusive use of the Rental Unit as stipulated in the Rental Agreement.

Owner means one (1) or more persons, jointly, severally or in common, or any organization, in whom is vested all or part of the legal title to property, or all or part of the beneficial ownership and a right to present use and enjoyment of the premises, including a mortgagee in possession.

Organization shall include a corporation, trust, estate, partnership, association, or any other legal or commercial entity. The term shall not include a lessee who previously occupied a Rental Unit and who is subleasing the unit for the remaining part of his or her lease.

Property Maintenance Code means the International Property Maintenance Code as adopted by the City of Belleville, Illinois, as amended.

Rental Agreement means all agreements, written or oral, concerning the right to use or occupy a Rental Unit for a specified period of time. It shall also include subleases.

Rental Property means a structure with one or more residential units, which are leased for occupancy. However, it does not include property excluded under **Section 33-3-3** above.

Rental Unit means one (1) or more rooms in a structure arranged, designed and used as a residence of living quarters by one (1) or more persons who are not its owner(s), and contained within a Rental Property as defined herein. It includes Single Family, Multi-Family, boarding house, duplexes, lodging house, mobile homes, and trailers.

Rent means any payment made to or any consideration given to an Owner, Landlord, or Local Agent pursuant to a Rental Agreement.

Single Family Dwelling means a residential structure with one (1) rental unit.

Tenant means the same as Occupant(s) above.

33-3-7 RENTAL PROPERTY REGISTRATION: It shall be unlawful for any Owner, Landlord or Managing Agent, as defined herein, to lease or operate a Rental Property without

first registering it with the Director of Health and Housing and complying with the provisions of this Ordinance, together with other applicable codes and ordinances of the City.

- a) Within thirty (30) days of any change of ownership of a rental property, the new owner shall re-register the property as such by completing the **Rental Property Registration** form (**Attachment A**). A change of ownership shall include any change in ownership rights, including execution of a Contract for Deed, whether recorded or not.
- b) The registration of Rental Property(ies) shall expire on the 1st day of November of each year, and must be renewed by October 31st of each year. The annual registration fee shall be \$25.00 per Rental Unit.
- c) No Owner shall be allowed to register any property if the Owner has outstanding fees, fines, liens or judgments due and owing to the City.
- d) Registration may be denied by the City as provided in this Ordinance. If registration is denied or revoked, the City shall notify the Owner, Landlord, or Managing Agent as applicable, in writing, of the denial and the reasons therefore, and provide an opportunity to appeal the decision pursuant to this Ordinance.
- e) Registration, or renewal thereof, shall not be allowed if the Owner fails to comply with this and/or all other applicable City Ordinances.

33-3-8 ADMINISTRATIVE APPEALS: An Owner, Landlord or Managing Agent may appeal a registration denial to the Mayor's Office within ten (10) days of the date of written notice to such Owner, Landlord or Managing Agent, of the denial of registration. The Appeal must be in writing and state the reasons the Owner, Landlord or Managing Agent disagrees with the determination to deny registration. A hearing on the Appeal in accordance with the provisions of Section 33-3-18 hereunder shall be conducted by the Hearing Officer appointed hereunder. The Mayor, with the advice and consent of the Council, shall appoint as Hearing Officer an attorney licensed in the State of Illinois to conduct all hearings hereunder.

33-3-9 RENTAL PROPERTY REGISTRATION FORM: Rental Property Registration, or renewal(s) thereof, shall be filed with the Director using the **Rental Property Registration** form (**Attachment A**) provided by the City, and shall include the following information:

- a) Owner's name, address, telephone, and Crime Free Housing Certificate number. It shall also include the owner's e-mail and website address if one exists.
- b) Landlord / Managing Agent's name, address, telephone, and Crime Free Housing Certificate number. It shall also include the Landlord / Managing Agent's e-mail address and website information if one exists.
- c) The street address of each Rental Property and the name of the complex if so named.
- d) The total number of Rental Units and their specific designations (Apts. 1, 2, 3, etc., or A, B, C, etc.) at each street address.
- e) A signed statement of the Owner (and the Landlord / Managing Agent, if applicable) acknowledging the City's Building and Property Maintenance Codes

and all pertinent Ordinances (i.e. zoning, occupancy, weeds, trash, etc.) and the legal ramifications for knowingly violating any of these Codes / Ordinances.

33-3-10 LOCAL AGENT REQUIRED: The Owner of any Rental Unit covered by this Ordinance shall be available to respond if requested within 24 hours. This requirement may be met by maintaining an operating business or owner residence within 50 miles of the City of Belleville, or by use of a local Landlord or Managing Agent who resides within 50 miles of the City of Belleville, either of whom can be contacted on a 24 hour basis. If a local Landlord or Managing Agent is used, the Owner shall identify the Landlord or Managing Agent on the **Rental Property Registration** form. A post office box, e-mail address, mailing address, or long distance toll free (e.g. 800) numbers shall not be deemed sufficient to meet the provisions of this Ordinance.

33-3-11 CRIME FREE HOUSING CERTIFICATION: All Owners, Landlords and/or Managing Agents must complete the City of Belleville Training Program or have been certified by another municipality's crime free housing program.

The City of Belleville Training Program will consist of the following items:

- a) Crime Free Housing Overview
- b) Applicant Screening – Protected Classes
- c) Crime Free Lease Addendums/Ordinance and Community Rules
- d) Rental Law – Resources for eviction and other legal information
- e) Criminal Behavior and Crime Prevention
- f) Crime Prevention through Environmental Designs – Target Hardening
- g) Rental Incident Forms and Reporting Procedures

33-3-12 RENTAL AGREEMENT ADDENDUM: An Owner, Landlord and/or Managing Agent must be cognizant of the public health, safety and welfare of the neighborhood and its citizens. In order to preserve this trust, the Owner, Landlord and/or Managing Agent must have all available information regarding a prospective Tenant's criminal activity prior to making a decision to rent to the prospective Tenant. Therefore, all Owners, Landlords, and/or Managing Agents shall conduct a **US Comprehensive Criminal Search** prior to executing a Rental Agreement. A signed copy of the **US Comprehensive Criminal Search Verification** and a signed copy of the **Crime Free Rental Agreement Addendum** must accompany the Rental Agreement when the Tenant obtains the Occupancy Permit. The Addendum and Verification form will be kept on file at the City of Belleville Health and Housing office. The **US Comprehensive Criminal Search Verification** form (**Attachment B**) and the **Crime Free Rental Agreement Addendum** form (**Attachment C**) will be available for the Owner, Landlord, and/or Managing Agent's use at the City of Belleville Health and Housing office or on their website.

33-3-13 US COMPREHENSIVE CRIMINAL SEARCH: All Owners / Landlords / Managing Agents shall:

- a) Conduct a US Comprehensive Criminal Search on all prospective tenants and occupants age 18 and over prior to executing a lease or rental agreement. The search must go back at least seven (7) years including all known addresses, and must also check nationally recognized sex offender registration websites. The Owner, Landlord or Managing Agent may conduct this search, or may have a reputable agency conduct this search at own expense. A fee may be incurred.
- b) Conduct a US Comprehensive Criminal Search on all persons / occupants age 18 and over prior to allowing the person(s) / occupant(s) to be added to the Occupancy Permit. The search must go back at least seven (7) years including all known addresses, and must also check nationally recognized sex offender registration websites. The Owner, Landlord or Managing Agent may conduct this search, or may have a reputable agency conduct this search at own expense. A fee may be incurred.

The Owner / Landlord / Managing Agent is required to maintain the US Comprehensive Criminal Search(es) on file as long as the tenant occupies the unit.

33-3-14 US COMPREHENSIVE CRIMINAL SEARCH VERIFICATION: All Owners, Landlords, and/or Managing Agents shall complete and submit a US Comprehensive Criminal Search Verification form along with the Lease or Rental Agreement when the tenant obtains the Occupancy Permit. This form must also be completed and submitted before permission will be granted to add a person to the Occupancy Permit. This form (**Attachment B**) shall include the following:

A thorough US Comprehensive Criminal Search for the past seven (7) years including all known addresses, and including nationally recognized sex offender registration websites has been conducted by (name of company / individual performing search) on (date) on the following persons who will reside at (address).

1. Name, Birthdate
2. Name, Birthdate
3. Name, Birthdate

In compliance with City of Belleville Ordinance 33-3-14, I have reviewed all US Comprehensive Criminal Searches of all individuals 18 years of age and older prior to executing the Rental Agreement.

Signature of Owner / Landlord / Managing Agent
 Title of Owner / Landlord / Managing Agent

33-3-15 CRIME FREE RENTAL AGREEMENT ADDENDUM shall include the following:

Tenant acknowledges that the City of Belleville has enacted a Crime Free Housing Ordinance, and in addition to all other terms of the Rental Agreement, Owner / Landlord / Managing Agent and Tenant agree as follows:

The Tenant, any occupant or member of the tenant's household, any guest or any other person or persons associated with the tenant or his or her household, at or near the leased premises (Rental Unit), common areas or appurtenances:

- 1) Shall NOT commit any act or omission that would constitute a felony or a Class A misdemeanor under Illinois law;
- 2) Shall NOT engage in any act intended to facilitate the commission of any act or omission that would constitute a felony or a Class A misdemeanor under Illinois law.
- 3) Shall NOT use or permit the use of the leased premises (Rental Unit) for the commission of any act that would constitute a felony or a Class A misdemeanor under Illinois law;
- 4) Shall comply with all statutes, ordinances and requirements of all municipal, state and federal authorities now in force, or which may hereafter be in force, pertaining to the leased premises (Rental Unit) which is the responsibility of the Tenant or relate to the conduct of the Tenant.

Any violation of the above provisions shall be a material and irreparable violation of the Rental Agreement and good cause for immediate termination of tenancy and recovery of the leased premises (Rental Unit). Unless otherwise provided by law, proof of a violation shall be established by a preponderance of the evidence.

In case of conflict between the provisions of this Addendum and any other provisions of the Rental Agreement, the provisions of this Addendum shall govern to the extent permitted by applicable law.

This Addendum is incorporated into the Rental Agreement executed or renewed this day between the Owner / Landlord / Managing Agent and the Tenant.

The Addendum must include the address of the Rental Unit. It must also be signed and dated by the Owner / Landlord / Managing Agent and all Tenants / Occupants of age 18 or older.

33-3-16 REPORTING OF ACTIVITY AT RENTAL UNITS: A **Rental Incident Form (RIF)** may be created by the responding police officer on a call to a Rental Unit related to disturbances or criminal activity at or near that Rental Unit.

33-3-17 CRIME FREE HOUSING CERTIFICATE: All Owners, Landlords or Managing Agents of any Rental Property located within the City shall first qualify for and possess a current and valid Crime Free Housing Certificate. The Certificate shall be specific to the individual and shall not be transferable. No Owner, Landlord or Managing Agent shall qualify for a Crime Free Housing Certificate unless the applicant first documents to the Director of Health and Housing:

- a) The Owner, Landlord or Managing Agent has attended and successfully completed a seminar, conducted or authorized by the Director of Health and Housing for Owners, Landlords and Managing Agents; and
- b) The Owner, Landlord or Managing Agent has satisfied and paid all fees, fines, judgments and liens in favor of the city and against the licensed or proposed licensed Owner, Landlord, or Managing Agent or the Rental Property.

33-3-18 CRIME FREE HOUSING CERTIFICATE SUSPENSION AND REVOCATION: It shall be a violation of this Article III for any Owner, Landlord or Managing Agent of a Rental Unit to:

- a) fail to take prompt, diligent, and lawful steps to remove the Tenant from possession of the Rental Unit:
 - 1. following notice of the commission of a felony or a Class A misdemeanor in the Rental Unit where allowed or permitted by Tenant; or
 - 2. following notice of four (4) ordinance violations committed within any six-month period in the Rental Unit, or in common areas related to the Rental Unit, where allowed or permitted by Tenant; or
 - 3. following notice of other violation of the **Crime Free Rental Agreement Addendum (Attachment C)**, as now or as hereafter amended, where violation of that addendum expressly constitutes good cause for termination of the Rental Agreement.
- b) fail to pay and satisfy any fee, fine, judgment or lien in favor of the City and against the licensed Owner, Landlord or Managing Agent, or the Rental Property.

The Director of Health and Housing shall provide notice to the Owner, Landlord, or Managing Agent that a complaint has been filed with the Hearing Officer appointed hereunder. The Hearing Officer shall conduct a hearing to suspend or revoke the **Crime Free Housing Certificate** of any Owner, Landlord, or Managing Agent where, after notice and hearing, the Hearing Officer shall make findings determining:

- a) Whether any act or omission that would constitute a felony or a Class A misdemeanor under Illinois law was committed on the leased premises (Rental Unit) or on common areas related to the leased premises (Rental Unit);
- b) Whether four (4) or more violations of City ordinances were committed within any six-month period within the leased premises (Rental Unit), or on common areas related to the leased premises (Rental Unit);
- c) Whether the certified Owner, Landlord, or Managing Agent failed to take prompt, diligent, and lawful steps to remove the Tenant from possession of the leased premises (Rental Unit):
 - 1. Following notice of the commission of a felony or a Class A misdemeanor in the leased premises (Rental Unit) where committed, allowed or permitted by Tenant; or
 - 2. Following notice of four (4) ordinance violations committed within any six-month period in the leased premises (Rental Unit), or in common areas

- related to the leased premises (Rental Unit), where committed, allowed or permitted by Tenant; or
3. Following notice of other violation of the **Crime Free Rental Agreement Addendum (Attachment C)**, as now or as hereafter amended, where violation of that addendum expressly constitutes good cause for termination of the Rental Agreement.
 - d) Whether the Owner, Landlord or Managing Agent failed to pay and satisfy any fee, fine, judgment or lien in favor of the City and against the licensed Owner, Landlord or Managing Agent, or the Rental Property.

The City and the Owner, Landlord or Managing Agent shall be given fourteen (14) days' notice of any hearing under this section for the suspension or revocation of a Crime Free Housing Certificate, and the City and the Owner, Landlord or Managing Agent shall be given an opportunity to present relevant evidence. If the hearing on suspension or revocation of a Crime Free Housing Certificate is to be based on the conduct of a Tenant or the conduct in a Tenant's Rental Unit, then Tenant shall also be given fourteen (14) days' notice of any hearing under this section and shall also be given an opportunity to be heard. The Hearing Officer shall have the power to administer oaths and require the attendance of any City employees. The hearing shall be recorded. Upon consideration of the evidence presented at hearing, the Hearing Officer shall make written findings of fact and issue a written decision, which shall be promptly mailed to the City and the Owner, Landlord or Managing Agent as applicable. The affirmative defense provided in 735 ILCS 5/9-106.2 shall be available to the Owner, Landlord, Managing Agent or Tenant at any hearing held hereunder.

If at the hearing held hereunder, the Hearing Officer finds a violation of this Article III, the Hearing Officer shall be authorized to order as to the Owner, Landlord, or Managing Agent, one or more of the following:

- a) Retraining and successful completion of a Crime Free Housing seminar, conducted or authorized by the Director of Health and Housing within a specified time frame to be determined by the Hearing Officer;
- b) Suspension of the Owner, Landlord, or Managing Agent's Crime Free Housing Certificate for up to ninety (90) days or sixty (60) days after completion of corrective action, during which time the Owner, Landlord, or Managing Agent will be unable to issue any new Rental Agreements;
- c) Revocation of the Owner, Landlord, or Managing Agent's Crime Free Housing Certificate.

Notwithstanding any contrary provision herein, the Owner, Landlord or Managing Agent may invoke at hearing an affirmative defense set forth in Section 9-106.2 of the Illinois Code of Civil Procedure (735 ILCS 5/9-106.2) that, if proven by a preponderance of the evidence, shall avoid the requirement to remove the Tenant from the leased premises (Rental Unit) for any initial incident involving domestic violence or sexual violence at the leased premises (Rental Unit), provided that the Owner, Landlord or Managing Agent must have barred the perpetrator of such domestic violence or sexual violence in accordance with applicable subsections (f) and/or (g)

thereof.

33-3-19 FINES: Violations of this Ordinance shall be punishable by a fine of not less than Two-Hundred-Fifty dollars (\$250.00) for the first violation, or Five-Hundred dollars (\$500.00) for the second and all subsequent violations. Fines shall not exceed Five-Hundred dollars (\$500.00) for any violation. Each day shall constitute a separate and continuing violation. The City may seek remedies which include corrective action, prohibitions, or revocations as a part of its relief.

33-3-20 SEVERABILITY: If any section, provision, or part of this Ordinance is held invalid or unconstitutional by a court of competent jurisdiction, the remainder of this ordinance shall remain in full force and effect and the application thereof to other persons, entities, or circumstances shall not be affected thereby.”

Section 2. That conflicting ordinances or pertinent portions thereof in effect at the time this ordinance takes effect are hereby repealed.

Section 3. This ordinance shall take effect ten (10) days from and after its passage, approval and publication all as provided by law. Unless otherwise extended by the City Council, this ordinance shall expire in its entirety on October 31, 2017.

PASSED by the City Council of the City of Belleville, Illinois on this 16th day of September, 2013 on the following roll call vote:

	<u>AYE</u>	<u>NAY</u>
Michael Heisler	_____	_____
Ken Kinsella	_____	_____
Janet Schmidt	_____	_____
Melinda Hult	_____	_____
Kent Randle	_____	_____
Arnold "Gabby" Rujawitz	_____	_____
Johnnie Anthony	_____	_____
James Davidson	_____	_____
Joseph W. Hayden	_____	_____
Phillip Silsby	_____	_____
Paul Seibert	_____	_____
Bob White	_____	_____
Lillian Schneider	_____	_____
Trent Galetti	_____	_____
Joe Orlet	_____	_____
James Musgrove	_____	_____

APPROVED by the Mayor of the City of Belleville, Illinois this _____ day of _____, 2013.

MAYOR

ATTEST:

CITY CLERK



City of Belleville
101 S. Illinois St
Belleville, IL 62220
(618) 233-6810
mgain@belleville.net

Health and Housing Department
213 S. Illinois St
Belleville, IL 62220
(618) 233-6817 Fax (618) 233-8152

Rental Property Registration

___ Initial Registration ___ Annual Renewal With Changes ___ Annual Renewal Without Changes

Company / Owner Name: _____ CFH Certificate # _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Cell Phone: _____ Fax: _____
E-Mail: _____ Website: _____

OWNER INFORMATION: Partnerships or corporations must attach a separate sheet listing all names and addresses of general partners, corporate officers, and registered agents. In case of a Trust, list the information of the registered agent authorized to act on behalf of the Trust.

If the property(ies) are managed by someone other than the owner or owner's company, complete the following section:

I have contracted with (Name): _____ CFH Certificate # _____
Address: _____
City: _____ State: _____ Zip Code: _____
Phone: _____ Cell Phone: _____ Fax: _____
E-Mail: _____ Website: _____

to act as my Managing Agent for the below listed properties, and who shall be the first line of contact in any property management issues. I also certify I am aware of the City's Building, Zoning, and Crime Free Housing Codes and Ordinances, and am aware of the legal ramifications for *knowingly* violating any of these codes. I further certify that both, my Managing Agent and I have satisfactorily completed all requirements of the Crime Free Housing Ordinance of the City of Belleville, or will do so within six months of this date.

Signature of Owner

Signature of Managing Agent

Printed Name of Owner

Printed Name of Managing Agent

Date

Date

Attachment A (Page 2)

Rental Property Registration (cont)

1. Address: _____ Inclusive Units: _____

Name of Complex: _____ Number of Units: _____

2. Address: _____ Inclusive Units: _____

Name of Complex: _____ Number of Units: _____

3. Address: _____ Inclusive Units: _____

Name of Complex: _____ Number of Units: _____

4. Address: _____ Inclusive Units: _____

Name of Complex: _____ Number of Units: _____

5. Address: _____ Inclusive Units: _____

Name of Complex: _____ Number of Units: _____

6. Address: _____ Inclusive Units: _____

Name of Complex: _____ Number of Units: _____

7. Address: _____ Inclusive Units: _____

Name of Complex: _____ Number of Units: _____

8. Address: _____ Inclusive Units: _____

Name of Complex: _____ Number of Units: _____

9. Address: _____ Inclusive Units: _____

Name of Complex: _____ Number of Units: _____

10. Address: _____ Inclusive Units: _____

Name of Complex: _____ Number of Units: _____

11. Address: _____ Inclusive Units: _____

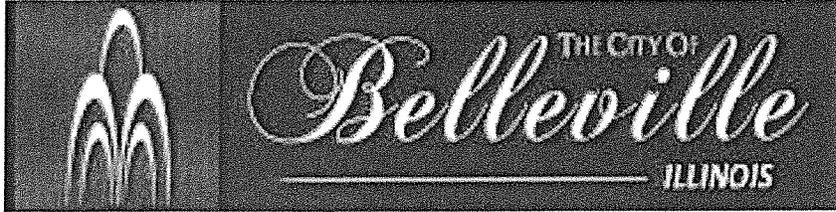
Name of Complex: _____ Number of Units: _____

Total Number of Units: _____

Fee per Unit: 25.00

Total Fees Due: _____

Attachment B



Belleville



2011

City of Belleville
101 S. Illinois St
Belleville, IL 62220
(618) 233-6810

Health and Housing Department
213 S. Illinois St
Belleville, IL 62220
(618) 233-6817 Fax (618) 233-8152

US Comprehensive Criminal Search Verification

A thorough US Comprehensive Criminal Search for the past seven (7) years including all known addresses, and including nationally recognized sex offender registration websites has been conducted by

_____ on _____
Name of Company / Individual Performing Search Date

for the following occupants who will reside at : _____
Address

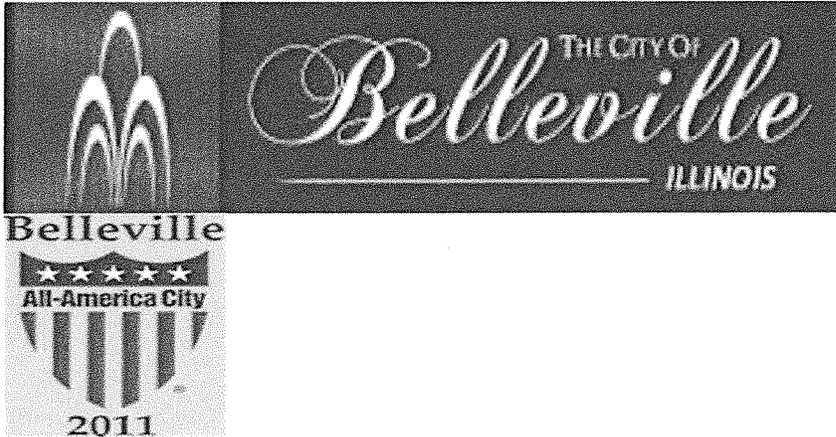
Name	Birth Date
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____
5. _____	_____
6. _____	_____
7. _____	_____
8. _____	_____

In compliance with City of Belleville Ordinance 33-3-14, I have reviewed all US Comprehensive Criminal Searches of all individuals 18 years of age and older prior to executing the Lease or Rental Agreement.

Signature of Owner / Landlord / Managing Agent

Title of Owner / Landlord / Managing Agent

Attachment C



City of Belleville
 101 S. Illinois St
 Belleville, IL 62220
 (618) 233-6810

Health and Housing Department
 213 S. Illinois St
 Belleville, IL 62220
 (618) 233-6817 Fax (618) 233-8152

Crime Free Rental Agreement Addendum

The Tenant, any occupant or member of the tenant's household, any guest or any other person or persons associated with the tenant or his or her household, at or near the leased premises (Rental Unit), common areas or appurtenances:

- 1) Shall NOT commit any act or omission that would constitute a felony or a Class A misdemeanor under Illinois law;
- 2) Shall NOT engage in any act intended to facilitate the commission of any act or omission that would constitute a felony or a Class A misdemeanor under Illinois law.
- 3) Shall NOT use or permit the use of the leased premises (Rental Unit) for the commission of any act that would constitute a felony or a Class A misdemeanor under Illinois law;
- 4) Shall comply with all statutes, ordinances and requirements of all municipal, state and federal authorities now in force, or which may hereafter be in force, pertaining to the leased premises (Rental Unit) which is the responsibility of the Tenant or relate to the conduct of the Tenant.

Any violation of the above provisions shall be a material and irreparable violation of the Rental Agreement and good cause for immediate termination of tenancy and recovery of the leased premises (Rental Unit). Unless otherwise provided by law, proof of a violation shall be established by a preponderance of the evidence.

In case of conflict between the provisions of this Addendum and any other provisions of the Rental Agreement, the provisions of this Addendum shall govern to the extent permitted by applicable law.

This Addendum is incorporated into the Rental Agreement executed or renewed this day between the Owner / Landlord / Managing Agent and the Tenant.

This Addendum must include the address of the Rental Unit. It must also be signed and dated by the Owner / Landlord / Managing Agent and all Tenants / Occupants of age 18 or older.

Rental Unit Address: _____

 Landlord Printed Name

 Landlord Signature

 Date

 Tenant Printed Name

 Tenant Signature

 Date

 Tenant Printed Name

 Tenant Signature

 Date