

THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE BELLEVILLE PARKS AND RECREATION DEPARTMENT
AUGUST 10, 2016

The Regular meeting of the Board of Trustees for the Belleville Parks and Recreation Department was called to order at 6:30 p.m. by Mr. Friederich, President of the Board.

Roll Call Board Members (Alphabetical Order) Ms. Marge Belt, Mr. Glenn Friederich, Mrs. Theresa Hessel, Dorothy Meyer.

Roll Call Staff Members (Alphabetical Order) Mrs. Debbie Belleville, Mr. Jason Poole.

Weather Alert/Disaster Building Instructions

Mr. Friederich asked if everyone in attendance was aware of the weather preparedness plan in place. Mr. Friederich explained the storm instructions.

Previous Minutes

Mr. Friederich asked if there were any additions or corrections to the minutes for the June 8, 2016 or the July 13, 2016 meeting. Mrs. Hessel made a motion that the minutes for June 8, 2016 be placed on file, the motion was seconded by Ms. Belt. All members voted aye. Motion carried. Ms. Belt made a motion that the minutes for July 13, 2016 be placed on file, the motion was seconded by Ms. Hessel. All members voted aye. Motion carried.

Introduction of Guests and Public Participation

None.

Correspondence

None.

Claims

Ms. Belt made a motion that the claims for the month of June, 2016 be paid, the motion was seconded by Ms. Meyer. A roll call vote was taken with all members voting aye. Motion carried.

Ms. Belt made a motion that the claims for the month of July, 2016 be paid, the motion was seconded by Ms. Meyer. A roll call vote was taken with all members voting aye. Motion carried.

Summary of Fund Balances

Ms. Belt made a motion to have the finance reports for the month of June and July, 2016 placed on file, the motion was seconded by Mrs. Hessel. All members voted aye. Motion carried.

Bids

Mr. Poole informed the board members that the Nichols Community Center fire alarm system needs to be replaced for safety reasons. Mr. Poole stated it went to the Finance Committee on August 8, 2016. Mr. Poole stated he researched and Pass Security declined and Tech Electronics provided a bid. Mr. Poole stated due to the cost of the system upgrade in the amount of \$15,000.00 the decision was made to pursue the lease process over the course of three years at \$500.00 per month. Mr. Poole stated after the three years has passed the equipment will be owned and the only charge will be for monthly monitoring. Discussion was held on alarm monitoring systems.

Director's Report

Mrs. Belleville informed the board members the Tour de Belleville was a success. Mrs. Belleville stated there were no incidents; weather was good and a great crowd. Mrs. Belleville stated there were 1980 riders this year.

Mrs. Belleville informed the board that a grant has been awarded from the Metro East Park District for another Disc Golf Course. Mrs. Belleville stated it is a 75/25 grant with the 75 portion being the department's responsibility. Mrs. Belleville stated there is a Disc Golf group that is assisting with the project by providing labor. Mrs. Belleville stated the new course will be installed at Bi-Centennial Park.

Assistant Director's Report

Mr. Poole informed the board members that at the rear of the Nichols Community Center there was an old retaining wall that has been replaced. Mr. Poole stated the original wall was made of railroad ties and the new wall is constructed from Ready Rock and has been completed. Discussion was held on the retaining wall. Mr. Poole stated that a vinyl coated fence will be installed also.

Mr. Poole informed the board members that work is still in progress on the Nichols Center Playground. Mr. Poole stated that the storm damage clean up has delayed the project but they hope to have it completed by the end of the month.

Mr. Poole informed the board members that last winter the bid was awarded to Gleeson Asphalt for the East End Tennis Courts improvements. Mr. Poole stated that the completion date was stipulated to be June 30, 2016. Mr. Poole stated Engineering failed to put a liquidated damages clause in the contract. Discussion was held on the tennis court project issues.

Mr. Poole informed the board members there was a lot of storm damage in parks that took a lot of effort to clean up. Mr. Poole stated the clean up took approximately three weeks. Mr. Poole stated Laderman Park and Citizen's Park received the largest part of the damage. Discussion was held on the storm damage clean up.

Additional New Business

Mrs. Belleville informed the board members there will be a new event held on Saturday, August 20, 2016 called Knockerball. Mrs. Belleville stated sponsorship has been obtained and there will be various games played between the hours of 11:00 a.m. until 3:00 p.m. Discussion was held on the Knockerball event.

Old Business

None.

Executive Session

None.

Questions From the Floor

None.

Adjournment

Hearing no further New Business, Old Business or Questions from the Floor. Ms. Belt moved to adjourn the meeting, seconded by Ms. Meyer. All members voted aye. Motion carried. The meeting was adjourned at 6:52 p.m..

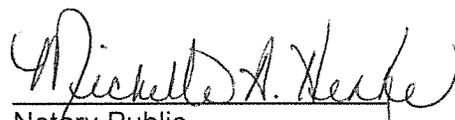
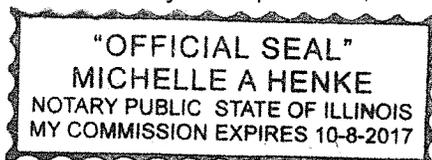


Mr. Glenn Friederich
President of the Board



Mrs. Debbie Belleville
Director of Parks and Recreation

Subscribed and sworn before me this 15th day of September, 2016:


Notary Public