

**CITY OF BELLEVILLE
BELLEVILLE TOWNSHIP TASK FORCE
MEETING MINUTES
Wednesday, August 3, 2016 5:00pm**

Members Present: Cheryl Brunsmann
Nichele Moore
Cory Hartz
Bill Kreeb
Gerry Hasenstab
Scott Schmelzel
Barb Hohlt

Members Absent: Jeff Dosier
Doug Boyer

Guests: Dennis Korte
Michael Hagberg
Debbie Dawson
Jen Conklin
Joy Schreiber
Joe Hubbard

Chairperson Bill Kreeb called the meeting to order.

Main agenda:

To begin to discuss the recommendations that the Task Force wants to provide to the city in regards to the transition.

Bill Kreeb presented a PowerPoint of his own and presented it to the other members of the Task Force.

Next there was discussion about the general assistance program of the Township. What that program all provides? How many people it serves? What other programs are these individuals able to receive as well? How long the process takes? Etc.

Cheryl asked if the questions asked on the application was created by the government of the Township. There are 53 questions on the application that are mandated by the state, but that can be expanded.

Nichele Moore asked if the application could be sent to the members of the Task Force. She also asked if there was a referral form that helps refer people. Debbie says they only ask where they live and that is how it is determined where they send them to.

Bill asked if there was a process for people submitting applications for donations. They just have to omit a letter to Township Board and the board decides at the next meeting. Also, who would take over in approving these donations once the transition is taken place? It was thought that the City Council would vote, but its recommended that there be a definite process.

Discussion occurred about the services provided by the Township that Joy Schreiber provided to the members.

Discussion occurred about citizen's healthcare insurance and if the Township helps at all with that.

Bill Kreeb went over his slideshow presentation he created.

Bill Kreeb asked the members to look over the Organizational Chart and his recommendation was to create or expand the community development area in order to provide the services the City needs to provide with this transition. Also, he thinks the City needs to find someone who has the time and ability to supervise like Dennis Korte did for the Township. A couple members agreed that the Human Resource/Community Development department might be the best fit to put these services.

The members do think that the City should hire at least two staff people, even if they are just part-time, who are skilled in community service.

Discussion occurred about what responsibilities/duties the Township trustees did.

The members want the departments/staff to give a time analysis on certain tasks.

Bill Kreeb told the members if they have any other questions to give them to him or Jessica to have for the next meeting.

Bill Kreeb adjourned the meeting.