

**CITY OF BELLEVILLE  
BELLEVILLE TOWNSHIP TASK FORCE  
MEETING MINUTES  
Wednesday, July 20, 2016 5:00pm**

**Members Present:** Cheryl Brunsmann  
Nichele Moore  
Cory Hartz  
Bill Kreeb  
Gerry Hasenstab  
Jeff Dosier  
Doug Boyer  
Scott Schmelzel

**Members Absent:** Barb Hohlt

Introduction of members of the Task Force.

Explanation of disaster procedure.

Introduction of new proposed Task Force member Scott Schmelzel.

**Public Participation:**

Michael Hagberg stated that the state mandates on what procedures can be done for the general assistance and those procedures have to be followed by the Township. The state laws must be followed on how assistance can be provided to individuals. He then talks about the levy and that if the Township did not levy enough money the state mandates that they get the money from somewhere else.

There were questions and discussion of the SIUE Intern that was proposed to help with the Township transition doing research, developing policy and assisting with community development. The Township did not pass the hiring of the intern at the Township meeting the night before.

Dallas Cook thanks the members of the Task Force for being here and taking the time to help the citizens of Belleville. He also encourages the members to contact him or the City of Evanston for any assistance.

End of Public Participation.

Next there was a motion followed by a second motion to approve Bill Kreeb as the Chairperson for the Task Force.

There was a discussion on the graduate SIUE intern for assisting with the Township Transition. It was said that there should not be any discussion since the Township turned down the intern the night before. The members think that finding a volunteer to help would be a good idea. Jim Schneider described the SIUE intern program and gave a little bit of information on the intern they had in mind for the position.

### **Miscellaneous and New Business:**

Discussion of what the members of the Task Force want to accomplish.

Scott Schmelzel asked for someone to give him a breakdown of the agenda and what the sole priority is since he is newly appointed. Dallas Cook gave him a breakdown.

It was recommended that the Task Force focus on the programs and services themselves and not worry about the tax levy. That the elected officials worry about the levy. The members would like Joy Schriber's research sent to them.

It was recommended that the first task is to choose which department is the best fit for the responsibilities. Then the second task would be what additional services can be provided besides the mandated services.

The members thought that having an organizational chart would help them decide which services could go to which department.

Dallas Cook mentioned how the clerk's office at City Hall gets a lot of traffic with people coming in for help because they do not know the Township exist.

The first step is to look at the departments and their descriptions as well as to see what kind of space the departments have.

The members do want to look into getting a possible volunteer intern instead of a paid intern to help with the transition. Also, to look at what other townships are doing as well.

Michael Hagberg goes on to say that the money for general assistance is to only be used for services for general assistance. It is not to be used for any other use like a community project.

There was a question about how long the monthly assistance has been at the amount of \$245/month. The state stopped funding the Township so the Township had to go from a minimum of \$100/month to \$245/month. Most of this money is from people's rent, power bill, or even for Wal-mart.

Michael Hagberg suggested before Belleville does anything that they look into what services the County is already providing so Belleville doesn't duplicate any of those services.

The next meeting was scheduled to meet Wednesday, August 3rd at 5:00pm. It was suggested by Cheryl that the next meeting be at Programs and Services for Older Persons at 201 N Church Street.

Meeting adjourned.