

**BELLEVILLE ELECTRIC COMMISSION MEETING MINUTES**  
**May 23, 2016**

Meeting called to order at 6:00 p.m. by Chairman Larry Glaenzer.

| <u>ROLL CALL</u> | <u>PRESENT</u> | <u>NOT PRESENT</u> |
|------------------|----------------|--------------------|
| Mike Maxwell     | X              |                    |
| Larry Glaenzer   | X              |                    |
| Gary Sheerin     | X              |                    |
| J.P.Penet        | X              |                    |
| Ken Bassler      | X              |                    |
| Jason Klein      | X              |                    |

The minutes of the last meeting in April were read and approved with changes.

**MOTION: MAXWELL  
SECOND: PENET  
PASSED UNANIMOUS**

**INSPECTORS REPORT**

- In the month of March there were 134 total inspections. Of the 134 inspections, 63 were housing inspections and 71 were other inspections.
- A ticket was issued to SJN Electric for performing electrical work in the 200 block of Lucinda within the City of Belleville without a permit or license. This is not the first time an incident like this has occurred. SJN Electric needs to be taken to court to be permanently banned from doing work within the City of Belleville.

**OLD BUSINESS**

- No further discussion was made on the adaption of the IECC code.
- James Hickman of Current Plus was given to April 30 to correct all violations found on the jobs previously noted. If they are not brought up to code at that time, James will be given a notice of suspension of his electrical license in the City of Belleville. They were not brought up to code and a registered letter sent to him to appear before the commission. He was not given 10 days' notice before tonight's meeting in order for him to appear.

**NEW BUSINESS**

- Janet to write a new letter to James Hickman to appear before the commission at its next meeting. The letter will be delivered by the City of Belleville police department.
- Janet to send a letter to Joshua Grasser of Grasser Electric telling him that he passed the Prometric test and the next steps that he needs to take to obtain his electrical license.
- Keith Williams appeared before the commission and presented a certificate of continued education. Keith previously failed the Prometric's Test and wished to

take it again. He was told that he needed to re-apply for the license and that he would be sponsored by the commission in the July meeting. He did not need to appear since he presented his certificate tonight and had been previously approved. Janet to follow-up with a letter to him with a summary of the commission's actions.

The next meeting will be held on **June 27, 2016** at 6:00 p.m. in the Housing Department, 407 E. Lincoln St. Due to renovations at City Hall.

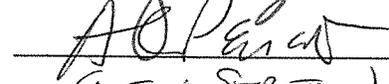
Meeting adjourned at 7:10p.m.

**MOTION: KLEIN  
SECOND: MAXWELL  
PASSED UNANIMOUS**

Gary Sheerin  
Recording Secretary

Larry Glaenzer  
Chairman

Approved  Date 6/27/2016

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(ACTING SECRETARY)