City of Belleville
Finance Committee Meeting
Minutes
April 11, 2016
City Hall First Floor Council Chambers

In Attendance

(A) Committee Members

Joe Hazel, Alderman
Jane Pusa, Alderman
Kent Randle, Alderman
Raffi Ovian, Alderman
Phil Silsby, Alderman
Paul Seibert, Alderman
Trent Galetti, Alderman
Jim Musgrove, Alderman

(B) Guests

Michael Hagberg
Joe Hazel, Alderman Ward 1
Bob White, Alderman Ward 6
Roger Wigginton, Alderman Ward 8
Ed Dintelman, Alderman Ward 5
Jane Pusa, Alderman Ward 2
Mike Buettner. Ward 2
Raffi Ovian, Alderman Ward 4
Johnnie Anthony, Ward 4
Mike Koziatek, Belleville News Democrat
Mike Christ, Impact Strategies
Adam Jokisch
Jordan Dunn
Walter A. Dunn
Alicica Bradley

(C) Staff

Jamie Maitret, Finance Director
Mark Eckert, Mayor
Dean Hardt, City Treasurer
Dallas Cook, City Clerk
Eric Schauster, Economic Development & Planning
Bill Clay, Police Chief
Tom Pour, Fire Chief

Chuck Schaeffer, Street Department
Bob Sabo, Housing Department
Annissa McCaskill, Planning & Development
Jim Schneider, Human Resources
Ken Vaughn, Maintenance Department
Tim Gregowicz, City Engineer
Leander Spearman, Library
Royce Carlisle, WWTP Supervisor

Chairman Silsby called the meeting to order at 7:00pm.

Chairman Silsby explained the evacuation procedures. In case of a fire everyone should go across the street and stand by the St. Clair County sign and wait for further instructions. In the event of a severe storm everyone should follow the signs and go down to the basement.

Chairman Silsby opened public participation.

No one wished to speak so public participation was closed.

Chairman Silsby asked for a motion to approve the minutes from the March 14, 2016 Meeting.

<u>Motion</u>
Alderman Pusa made a motion to approve the minutes from March 14, 2016. Alderman Seibert seconded. All attending members voted yes. The motion passed.

<u>Development Agreement with Norcom 2000 at 105-107 West Washington St.</u>
Eric Schauster asked the committee to approve the Development agreement with Norcom 2000. They are requesting sales tax exemption on building materials. This would be a savings of approximately $16,000. Discussion followed concerning the number of employees that will be retained.

<u>Motion</u>
Alderman Seibert made a motion to approve the Development Agreement with Norcom at 105-107 West Washington St. Alderman Pusa seconded. Roll call vote was taken. Alderman Hazel, Pusa, Randle, Ovian, Seibert, Galetti, Musgrove, and Silsby all voted yes. Mayor Eckert also voted yes. The motion passed.

<u>Development Agreement with St. Clair County Event Center, LLC at 1550 E. State Route 15</u>
Eric Schauster asked the committee to approve the Development Agreement with St. Clair County Event Center, LLC. He passed out an updated agreement because some of the numbers have changed slightly. The total cost of the project will be about $2.6 million. It reduces the sales tax exemption to $91,200 but the property

tax rebate remains at 11%. Discussion followed concerning the number of employees that will be retained.

Motion
Alderman Seibert made a motion to approve the Development Agreement with St. Clair County Event Center, LLC at 1550 E. State Route 15. Alderman Pusa seconded. Roll call vote was taken. Alderman Hazel, Pusa, Randle, Ovian, Seibert, Galetti, Musgrove and Silsby all voted yes. Mayor Eckert also voted yes. The motion passed.

Approval of Contract with Impact Strategies for Public Building Improvements Phase II City Hall Renovations Project
Ken Vaughn asked the committee to approve the contract with Impact Strategies for Phase II of the City Hall Renovations.

Motion
Alderman Ovian made a motion to approve the Contract with Impact Strategies for Public Building Improvements Phase II City Hall Renovations. Alderman Pusa seconded. Roll call vote was taken. Alderman Hazel, Pusa, Randle, Ovian, Seibert, Galetti, Musgrove and Silsby all voted yes. Mayor Eckert also voted yes. The motion passed.

Approval of Asbestos Consulting Services Proposal for Public Building Improvements Phase II City Hall Renovations Project
Ken Vaughn asked the committee to approve the contract with Environmental Consultants for the asbestos abatement work for City Hall and the Annex.

Motion
Alderman Pusa made a motion to approve the Asbestos Consulting Services Proposal for Public Building Improvements Phase II City Hall Renovations Project. Alderman Randle seconded. Roll call vote was taken. Alderman Hazel, Pusa, Randle, Ovian, Seibert, Galetti, Musgrove and Silsby all voted yes. Mayor Eckert also voted yes. The motion passed.

Approval of Bid Packages #1-#3 for Public Building Improvements Phase II City Hall Renovations Project
Ken Vaughn asked the committee for three separate motions for the bid packages.

Motion
Alderman Pusa made a motion to approve the low bid of $98,200 from Midwest Service Group for Police Annex building asbestos abatement. Alderman Seibert seconded. Roll call vote was taken. Alderman Hazel, Pusa, Randle, Ovian, Seibert, Galetti, Musgrove and Silsby all voted yes. Mayor Eckert also voted yes. The motion passed.

Motion
Alderman Pusa made a motion to approve the low bid of $222,688 from Freeman Environmental for City Hall building asbestos abatement. Alderman Randle seconded. Roll call vote was taken. Alderman Hazel, Pusa, Randle, Ovian, Seibert, Galetti, Musgrove, and Silsby all voted yes. Mayor Eckert also voted yes. The motion passed.

Motion
Alderman Pusa made a motion to approve the low bid of $78,000 from S. Shafer Excavating Inc. for Police Annex building demolition. Alderman Randle seconded. Roll call was taken. Alderman Hazel, Pusa, Randle, Ovian, Seibert, Galetti, Musgrove and Silsby all voted yes. Mayor Eckert also voted yes. The motion passed.

Approval of Change Order with Impact Strategies for Public Building Improvements Phase I Police Department Project.
Ken Vaughn asked the committee to approve the change order.

Motion
Alderman Randle made a motion to approve the Change Order with Impact Strategies for Public Building Improvements Phase I Police Department Project. Alderman Seibert seconded. Roll call vote was taken. Alderman Hazel, Pusa, Randle, Ovian, Seibert, Galetti, Musgrove and Silsby all voted yes. Mayor Eckert also voted yes. The motion passed.

Approval of Financing for Fire Department SCBA Equipment
The Finance Director asked the committee to approve the Bank of Belleville which was the low bidder at 1.805% for 4 years for financing of the Fire Department SCBA Equipment. Discussion followed.

Motion
Alderman Hazel made a motion to approve the SCBA equipment financing with Bank of Belleville at 1.805% for 4 years. Alderman Musgrove seconded. Roll call vote was taken. Alderman Hazel, Pusa, Randle, Ovian, Seibert, Galetti, Musgrove and Silsby all voted yes. Mayor Eckert also voted yes. The motion passed.

Approval of FY 2016-2017 Budget
No discussion.

Motion
Alderman Hazel made a motion to approve the FY 2016-2017 Budget as presented. Alderman Seibert seconded. Roll call vote was taken. Alderman Hazel, Pusa, Randle, Ovian, Seibert, Galetti, Musgrove and Silsby all voted yes. Mayor Eckert voted yes. The motion passed.

Budget Amendments
Finance Director explained the transfers between the various line items and she also answered questions about Stookey Township.

Motion
Alderman Pusa made a motion to approve the Budget Amendments as recommended by the Finance Director. Alderman Seibert seconded. All attending members voted yes. The motion passed.

Revenue Sources
Receive and File.

Motion
Alderman Randle made a motion to receive and file the revenue sources. Alderman Musgrove seconded. All attending members voted yes. The motion passed.

Motion
Alderman Galetti made a motion to adjourn at 7:23pm. Alderman Ovian seconded. All attending members voted yes. The motion passed.