

**CRIME FREE HOUSING ORDINANCE TASK FORCE  
(APPROVED)  
MEETING MINUTES  
Thursday March 14<sup>th</sup>, 2013**

**Members:** Alderman Ken Kinsella – Chairman  
Alderman Dean Hardt  
Kevin Bouse  
Linda Havlin  
John Masur  
Dan Nollman  
Tricia Tialdo

Staff : Robert Sabo

Guests None

Chairman Kinsella called the meeting to order at 6:30P.M.

All members were present. (John Masur via telephone conference.)

Linda Havlin made a motion to accept the minutes from the February 27<sup>th</sup>, 2013 meeting second by Tricia Tialdo. All members voted aye. Motion carried.

The Crime Free Housing Ordinance revised draft was discussed.

Under 33-3-7 Rental Property Registration section b), An Owner who owns only one Rental Unit and whose Tenant is a son, daughter, mother, or father may be excused from the requirements of this Article III upon presenting satisfactory proof to the Director, was eliminated.

Under 33-3-2 Crime Free Housing Committee one (1) License Real Estate Representative and one (1) Property Management Person with no Committee member being from the same company or entity was added.

Under 33-3-17 Crime Free Housing Certificate: All Owners, Landlords, and Managing Agents were changed to All Owners/Landlords or Managing Agents.

Under 33-3-13 US Comprehensive Criminal Search sections a) and b) where a search by the City of Belleville Police Department had been eliminated from a previous meeting but was not excluded from the present draft.

Under 33-3-8 Administrative Appeals: the new draft states: A hearing on the Appeal in accordance with the provisions of section 33-3-18 hereunder shall be conducted by the Hearing Officer appointed hereunder. The Mayor with the advice and consent of the Council shall appoint an attorney licensed in the State of Illinois to conduct all hearings hereunder was accepted.

Under 33-3-18 Crime Free Housing Certificate Suspension and Revocation: The words office of Mayor was deleted and Hearing Officer was added throughout the section. A paragraph stating: It is not the intent of this ordinance and it shall not be construed or enforced in any manner which would affect the tenancy of a tenant whose only involvement in an incident has been as the victim of a crime. All changes in this section were approved.

Under 33-3-20 Severability. Section 3 the sentence; Unless otherwise extended by the City Council, this ordinance shall expire in its entirety on \_\_\_\_\_, 2017, was approved with the month and day to be determined by the City Council.

The Committee also discussed the importance of a City Court system which can be addressed by the Crime Free Housing Committee at a later date. Rental Incident form samples will be included in the packet for distribution to the owners/landlords.

The Committee finalized the Public Hearing on the Crime Free Housing Ordinance for Thursday March 21<sup>st</sup>, 2013 at 7:00PM in the City Council chambers. The City Council will be invited for the presentation.

Motion to adjourn was made by Linda Havlin second by John Masur. All members voted aye. Motion carried.