

THE REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE BELLEVILLE PARKS AND RECREATION DEPARTMENT  
MARCH 8, 2017

The Regular meeting of the Board of Trustees for the Belleville Parks and Recreation Department was called to order at 6:30 p.m. by Mr. Friederich, President of the Board.

Roll Call Board Members (Alphabetical Order) Ms. Marge Belt, Mr. Glenn Friederich, Mr. Tom Myatt. Mrs. Teresa Hessel and Ms. Dorothy Meyer were excused from the meeting.

Roll Call Staff Members (Alphabetical Order) Mrs. Debbie Belleville, Mr. Jason Poole

Weather Alert/Disaster Building Instructions

Mr. Friederich asked if everyone in attendance was aware of the weather preparedness plan in place. Mr. Friederich explained the storm instructions.

Previous Minutes

Mr. Friederich asked if there were any additions or corrections to the minutes for the February 8, 2017 meeting. Ms. Belt made a motion that the minutes for February 8, 2017 be placed on file, the motion was seconded by Mr. Myatt. All members voted aye. Motion carried.

Introduction of Guests and Public Participation

Mr. Kent Randle, Alderman of Ward 3 introduced himself to the board members. Mr. Randle explained his history over the years with the Belleville Parks Department and Citizen's Park. Mr. Randle stated that he was a former Citizen's Park Committee Board Member. Mr. Randle stated that when the partnership was reached between the City of Belleville and the Citizen's Park Committee many years ago there was suppose to be a commitment of dirt to be delivered to the park for the Little Devil's practice field. Mr. Randle stated that has never come to fruition. Mr. Randle stated he would like to request that a Memorandum of Understanding be generated by the Belleville Parks Department with cooperation from Economic Development and Zoning and the Street Department to fulfill the agreement that was made so many years ago. Mr. Randle explained the reasons for requesting the agreement includes the other departments. Mrs. Belleville informed Mr. Randle that there were numerous loads of dirt provided on the practice field as well as grading and seeding of the field. Discussion was held on the practice field and the dirt provided. Mr. Randle asked if the board could contact the current Citizen's Park Committee and further discuss the issues. Mr. Friederich stated they would look into the situation.

Mr. Randle explained to the board members that he was also in attendance to discuss the concession sales at Citizen's Park. Mr. Randle stated that the Concession Stands are a revenue source with the City of Belleville receiving 30% of the sales. Mr. Randle stated that he has heard there are teams coming into the park with coolers. Mr. Randle stated that revenue sales are down from \$80,000.00 to \$50,000.00 which hurts both Citizen's Park Committee and the City of Belleville. Mr. Randle asked if a flyer could be given to the teams regarding not bringing coolers into the facility. Mrs. Belleville explained to Mr. Randle that all teams are told verbally at meetings and it is included in the rules packet. Mrs. Belleville stated that she would reiterate again with all of the teams with a flyer. Discussion was held on the Citizen's Park concession issues.

Correspondence

None.

Claims

Ms. Belt made a motion that the claims for the month of February, 2017 be paid, the motion was seconded by Mr. Myatt. A roll call vote was taken with all members voting aye. Motion carried.

Summary of Fund Balances

Ms. Belt made a motion to have the finance reports for the month of February, 2017 placed on file, the motion was seconded by Mr. Myatt. All members voted aye. Motion carried.

Bids

None.

Director's Report

Mrs. Belleville provided the board members with a revenue and expense report for the 2017 Daddy Daughter Dance. Mrs. Belleville stated the event sold out with 500 girls and a total of 924 participants. Mrs. Belleville stated the event went very smooth this year. Mrs. Belleville informed the board members that Miss Illinois was hired to be at the event and she did a great job. Discussion was held on the Daddy Daughter Dance event.

Mrs. Belleville informed the board members that programming for the summer is in process. Discussion was held on programming and enrollment numbers.

Mrs. Belleville provided the board members with a rough draft of the Parks and Recreation budgets.

Assistant Director's Report

Mr. Poole informed the board members that the eighteen hole Disc Golf Course at Bicentennial Park is up and running. Discussion was held on the Disc Golf Course.

Mr. Poole informed the board members that the Lucy Art Sculpture was installed at the West Branch Library. Mr. Poole stated the piece was donated by Mr. Bob Heil and Art on the Square. Mr. Poole stated there is Bronze Fox that will be installed at Bicentennial Park and unveiled at the Sculpture in the City Tour before Art on the Square. Discussion was held on the art sculptures.

Additional New Business

Mrs. Belleville informed the board members that with the proceeds from the 2016 Tour de Belleville profits her and Mr. Poole decided to purchase a portable camera. Mrs. Belleville stated the camera will be able to be moved to different locations. Discussion was held on the portable camera.

Mr. Poole informed the board members that he has been named the Interim Director of Public Works until May 1<sup>st</sup>. Mr. Poole stated he is still performing his regular duties in the Parks Department in addition to managing the Street Department, Sanitation Department and Cemetery.

Old Business

None.

Executive Session

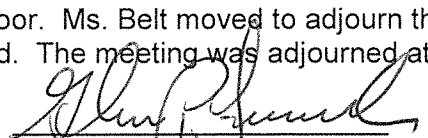
None.

Questions From the Floor

None.

Adjournment

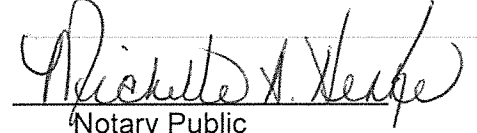
Hearing no further New Business, Old Business or Questions from the Floor. Ms. Belt moved to adjourn the meeting, seconded by Mr. Myatt. All members voted aye. Motion carried. The meeting was adjourned at 7:56 p.m..



Mr. Glenn Friederich  
President of the Board



Mrs. Debbie Belleville  
Director of Parks and Recreation



Notary Public

Subscribed and sworn before me this 13th day of April, 2017:

