BELLEVILLE ELECTRIC COMMISSION MEETING MINUTES
February 22, 2016

Meeting called to order at 6:00 p.m. by Chairman Larry Glaenzer.

ROLL CALL	PRESENT	NOT PRESENT
Mike Maxwell	X	
Larry Glaenzer	X	
Gary Sheerin	X	
J.P.Penet	X	
Ken Bassler	X	
Jason Klein	X	

The minutes of the last meeting in January were read and approved.

MOTION: KLEIN
SECOND: PENET
PASSED UNANIMOUS

INSPECTORS REPORT

- In the month of January there were 110 total inspections. Of the 110 inspections, 47 were housing inspections and 63 were other inspections.
- A letter was written to All Things Electrical concerning working in the City of Belleville without a license.
- There were violations found on the first three jobs performed by Current Plus Electric. Janet to write a letter to James Hickman for him to appear before the next commission meeting. Janet also to e-mail pictures and write-up of his jobs to all commission members prior to the next commission meeting.
- Tickets were issued to Inside/Out Construction for performing electric work in Belleville without a license or permit.

OLD BUSINESS

- The commission led a discussion on changes to the Belleville Electrical Ordinance. The discussion was tabled until next meeting due to lack of time.

NEW BUSINESS

- **John Schoenberger** appeared before the commission for an electrical license. The commission will sponsor **John Schoenberger** to take the Thompson Prometric exam. **John Schoenberger** must pay a $25.00 application fee within 30 calendar days from the commission meeting of February 22, 2016. This must be done prior to giving a Prometric test application. He was also advised that, by city ordinance, after showing proof of passing the exam, he must show proof of being an owner, partner or an officer for **Brighton Electric**. He was also advised that if he does not pass the exam, he must show proof of further education before the commission will re-sponsor him for the exam. **John Schoenberger** will have one year from the date of passing the Prometric exam to finalize all paperwork

and receive his Belleville Electrical License. If the paperwork is not finalized within one year **John Schoenberger** will have to re-apply for the electrical license.

- **Windsor McKnight** appeared before the commission for an electrical license. The commission will sponsor **Windsor McKnight** to take the Thompson Prometric exam. **Windsor McKnight** must pay a $25.00 application fee within 30 calendar days from the commission meeting of February 22, 2016. This must be done prior to giving a Prometric test application. He was also advised that, by city ordinance, after showing proof of passing the exam, he must show proof of being an owner, partner or an officer for **Focus 4 Solution LLC**. He was also advised that if he does not pass the exam, he must show proof of further education before the commission will re-sponsor him for the exam. **Windsor McKnight** will have one year from the date of passing the Prometric exam to finalize all paperwork and receive his Belleville Electrical License. If the paperwork is not finalized within one year **Windsor McKnight** will have to re-apply for the electrical license.
- **David Bratten** appeared before the commission for an electrical license. The commission will sponsor **David Bratten** to take the Thompson Prometric exam. **David Bratten** must pay a $25.00 application fee within 30 calendar days from the commission meeting of February 22, 2016. This must be done prior to giving a Prometric test application. He was also advised that, by city ordinance, after showing proof of passing the exam, he must show proof of being an owner, partner or an officer for **K & F Electric**. He was also advised that if he does not pass the exam, he must show proof of further education before the commission will re-sponsor him for the exam. **David Bratten** will have one year from the date of passing the Prometric exam to finalize all paperwork and receive his Belleville Electrical License. If the paperwork is not finalized within one year **David Bratten** will have to re-apply for the electrical license.
- **Joshua Grasser** appeared before the commission for an electrical license. The commission will sponsor **Joshua Grasser** to take the Thompson Prometric exam. **Joshua Grasser** must pay a $25.00 application fee within 30 calendar days from the commission meeting of February 22, 2016. This must be done prior to giving a Prometric test application. He was also advised that, by city ordinance, after showing proof of passing the exam, he must show proof of being an owner, partner or an officer for **Grasser Electric Corporation**. He was also advised that if he does not pass the exam, he must show proof of further education before the commission will re-sponsor him for the exam. **Joshua Grasser** will have one year from the date of passing the Prometric exam to finalize all paperwork and receive his Belleville Electrical License. If the paperwork is not finalized within one year **Joshua Grasser** will have to re-apply for the electrical license.
- **Zack Albert – One Energy, Inc** appeared before the commission but did not have sufficient documentation to be approved for sponsorship by the commission to take his exam. He must re-apply in June.
- A motion was made to put together a standard set of questions to ask candidates applying for an electrical license.

The next meeting will be held on **March 28, 2016** at 6:00 p.m.

Meeting adjourned at 7:20 p.m.

MOTION: PENET
SECOND: MAXWELL
PASSED UNANIMOUS

Gary Sheerin
Recording Secretary

Larry Glaenzer
Chairman

Approved _____ Date 3 / 28 / 2016

Approved _____ Date 3 / 28 / 2016