City of Belleville
Finance Committee Meeting
Minutes
February 8, 2016
City Hall First Floor Council Chambers

In Attendance

(A) Committee Members

Joe Hazel, Alderman
Jane Pusa, Alderman
Kent Randle, Alderman
Raffi Ovian, Alderman
Phil Silsby, Alderman
Paul Seibert, Alderman
Trent Galetti, Alderman
Jim Musgrove, Alderman

(B) Guests

Michael Hagberg
Tobias Wall, Belleville News Democrat
Maril Eichholz
Brett Eichholz
Renae Eichholz
Bill Ritzel

(C) Staff

Jamie Maitret, Finance Director
Mayor Eckert
Dean Hardt, City Treasurer
Eric Schauster, Economic Development & Planning
Tom Pour, Fire Chief
Jason Poole, Parks Department

Chairman Silsby called the meeting to order at 7:00pm.

Chairman Silsby explained the evacuation procedures. In case of a fire everyone should go across the street and stand by the St. Clair County sign and wait for further instructions. In the event of a severe storm everyone should follow the signs and go down to the basement.

Chairman Silsby opened public participation.

Michael Hagberg commented that we need to follow the Comp Plan and do the budget differently to justify projects. He also questioned purchasing a new truck for the Housing Department.

Public participation was closed.

Chairman Silsby asked for a motion to approve the minutes from the January 11, 2016 Meeting.

<u>Motion</u>
Alderman Pusa made a motion to approve the minutes from January 11, 2016. Alderman Hazel seconded. All attending members voted yes. The motion passed.

<u>Approval of Participation in Buy Board Purchasing Program</u>
Jason Poole explained that the Buy Board Purchasing Program is a national co-operative that offers savings on items purchased through them. Many of the vendors that the City uses are in this program. He is asking the committee for approval. Discussion followed.

<u>Motion</u>
Alderman Hazel made a motion to approve participating in the Buy Board Purchasing Program. Alderman Seibert seconded. Roll call vote was taken. Alderman Hazel, Pusa, Randle, Ovian, Seibert, Galetti, Musgrove, and Silsby all voted yes. Mayor Eckert also voted yes. The motion passed.

<u>Purchase of Truck for Parks Department from State Bid Vendor</u>
Jason Poole explained that they need to replace a 1990 truck. He contacted local dealerships but the state bidder Morrow Brothers was significantly less. He is asking the committee to purchase the vehicle from Miles Chevrolet for $21,939. It is in the budget this year. Discussion followed.

<u>Motion</u>
Alderman Ovian made a motion to approve the purchase of ¾ ton regular pick-up truck for the Parks Department from state bid vendor (Morrow Brothers) for $21,939. Alderman Hazel seconded. Roll call vote was taken. Alderman Hazel, Pusa, Randle, Ovian, Seibert, Galetti, Musgrove and Silsby all voted yes. Mayor Eckert also voted yes. The motion passed.

<u>Purchase of Truck for Housing Department from State Bid Vendor</u>
The Finance Director explained that the Housing Department also contacted the local dealerships and they received a state bid that was less from Miles Chevrolet for $18,444. It is in their budget. Mayor Eckert commented that they are scrapping two old vehicles. Discussion followed.

Motion
Alderman Musgrove made a motion to approve the purchase of a ½ ton regular cab truck for the Housing Department from state bid vendor (Miles Chevrolet) for $18,444. Alderman Ovian seconded. Roll call vote was taken. Alderman Hazel, Pusa, Randle, Ovian, Seibert, Galetti, Musgrove and Silsby all voted yes. Mayor Eckert also voted yes. The motion passed.

Purchase of SUV for Fire Department from State Bid Vendor
The Fire Chief explained that they need a special service vehicle package that is not available at all dealerships. He contacted several and found that Brent Bergherger in Mascoutah was $50 less than the state bid. He asked the committee to approve the purchase of a Dodge Durango for $29,859. Discussion followed.

Motion
Alderman Hazel made a motion to approve the purchase of a Dodge Durango SUV for the Fire Department from Brent Bergheger Dodge for $29,859. Alderman Seibert seconded. Roll call vote was taken. Alderman Hazel, Pusa, Randle, Ovian, Seibert, Galetti, Musgrove and Silsby all voted yes. Mayor Eckert also voted yes. The motion passed.

Motion to Approve a Development Agreement with Jackson Holdings, Ltd. for Remodeling & Expansion at Existing Facility Located at 18-24 North Jackson St.
Eric Schauster explained that Belleville Optometrists want to expand and remodel their existing facility. They are requesting sales tax exemption on building materials approximately $13,300 in savings. Discussion followed.

Motion
Alderman Galetti made a motion to approve the Development Agreement with Jackson Holdings, Ltd. Alderman Pusa seconded. Roll call vote was taken. Alderman Hazel, Pusa, Randle, Ovian, Seibert, Galetti, Musgrove and Silsby all voted yes. Mayor Eckert also voted yes. The motion passed.

Motion to Approve a Development Agreement with MRB Development, LLC for Remodeling of the Existing Facility Located at 200 East Main St.
The former Quizno's building is being remodeled into a bar and grill. They are requesting sales tax exemption on building materials approximately $12,000 in savings. Discussion followed.

Motion
Alderman Pusa made a motion to approve the Development Agreement with MRB Development LLC for the remodeling of the existing facility at 200 East Main St.

Alderman Seibert seconded. Roll call vote was taken. Alderman Hazel, Pusa, Randle, Ovian, Seibert, Galetti, Musgrove and Silsby all voted yes. Mayor Eckert also voted yes. The motion passed.

Bond Tax Compliance Services Proposal

The Finance Director explained that every five years after a bond issue is passed we have to hire a firm to analyze, issue a legal opinion and file the necessary paperwork regarding what we've done with the bond money. The City recommends using Gilmore & Bell for a cost of $4,500. Discussion followed.

Motion

Alderman Seibert made a motion to approve the bond tax compliance services proposal with Gilmore & Bell for $4,500. Alderman Pusa seconded. Roll call vote was taken. Alderman Hazel, Pusa, Ovian, Seibert, Galetti, Musgrove and Silsby all voted yes. Alderman Randle abstained. Mayor Eckert voted yes. The motion passed.

Preliminary Draft of the General Fund Budget

The Finance Director gave an overview of the general fund and explained all the budget material in the packet. She asked the committee to read and review this information and if anyone has questions to please call and she will answer their questions or meet with them. She also reviewed the comparison of fees with other municipalities that Alderman Ovian requested. Discussion followed.
No motion needed at this time.

Revenue Sources

Receive and File

Motion

Alderman Galetti made a motion to receive and file the revenue sources. Alderman Hazel seconded. All attending members voted yes. The motion passed

Motion

Alderman Galetti made a motion to adjourn at 7:56 pm. Alderman Ovian seconded. All attending members voted yes. The motion passed.