

**CRIME FREE HOUSING ORDINANCE TASK FORCE  
(APPROVED)  
MEETING MINUTES  
Thursday January 17<sup>th</sup>, 2013 8:00A.M.**

**Members:** Alderman Ken Kinsella – Chairman  
Alderman Dean Hardt  
Stan Bratzke  
Kevin Bouse  
Linda Havlin  
John Masur  
Dan Nollman  
Tricia Tialdo

**Staff :** Robert Sabo

**Guests:** None

Chairman Kinsella called the meeting to order at 8:00A.M.

All members were present.

Dan Nollman made a motion to accept the minutes from the January 10<sup>th</sup>, 2013 meeting second by Linda Havlin. All members voted aye. Motion carried.

The review of the Crime Free Ordinance draft was discussed and the following changes were made;

**Purpose:** The goal of the City of Belleville Crime Free Housing Program is to increase the quality of life of residents by partnering the City with Owners, Landlords and Managing agents to decrease the incidents of public safety violations and criminal activity in rental properties.

This program will collect current and accurate information identifying existing Rental Properties, Owners, Landlords and Managing Agents in the City of Belleville. This information shall be used by the Department of Health and Housing, Police and Fire Departments to perform their respective duties.

**Reporting of Activity at Rental Units:** A Rental Incident Form (RIF) shall be created by the responding officer on every call to a rental unit.

Other minor verbiage was corrected. A copy of the proposed draft will be attached to the minutes.

Stan Bratzke brought up his objection to the mandatory criminal background check. He cited incidents where an elderly person would temporarily move in with family members for medical care or a visitor staying for several weeks. It was discussed that a temporary visitor does not need to have a background check and in certain situations discretion needs to be used. Mr. Bratzke wanted to record his disagreement over the required mandatory background checks. The remainder of the committee agreed with the mandatory requirement.

Mr. Bratzke also feels that one third of the rental population paying the twenty five dollar fee is unfair. John Masur believes that the money generated from this ordinance should be used only for the Crime Free Housing Program. The committee came into agreement that a section titled Assignment of Fees, where the fees and penalties collected from this program shall be used exclusively for additional Crime Free Housing Program personnel, be added to the ordinance.

Alderman Dean Hardt will be forwarding a copy of the Crime Free Housing Program draft to staff member Robert Sabo for distribution to the committee members. The Mayor, City Attorney and the Chief of Police will also receive a copy for their review and it will be asked that their requested changes, comments or suggestions be submitted prior to the next committee meeting scheduled for Wednesday February 27<sup>th</sup>, 2013 at 6:30P.M.

The meeting was adjourned at 9:55A.M.