

THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE BELLEVILLE PARKS AND RECREATION DEPARTMENT
JANUARY 13, 2016

The Regular meeting of the Board of Trustees for the Belleville Parks and Recreation Department was called to order at 6:30 p.m. by Mr. Friederich, President of the Board.

Roll Call Board Members (Alphabetical Order) Ms. Marge Belt, Mr. Glenn Friederich, Ms. Dorothy Meyer. Mrs. Theresa Hessel and Mr. Terry Mackin were excused from the meeting.

Roll Call Staff Members (Alphabetical Order) Mrs. Debbie Belleville, Mr. Jason Poole

Weather Alert/Disaster Building Instructions

Mr. Friederich asked if everyone in attendance was aware of the weather preparedness plan in place. Mr. Friederich explained the storm instructions.

Previous Minutes

Mr. Friederich asked if there were any additions or corrections to the minutes for the December 9, 2015 meeting. Ms. Belt made a motion that the minutes be placed on file, the motion was seconded by Ms. Meyer. All members voted aye. Motion carried.

Introduction of Guests and Public Participation

Ms. Sarah West, Dan Trapp and Mike Toolen of the Belleville Running Club were in attendance regarding the proposed Belleville Marathon to be held on September 24, 2016. Mr. Trapp provided information to the board regarding the proposed route. Mr. Trapp stated they have met with the Belleville Police Department to discuss safety and traffic. Ms. Meyer inquired if they had met with the businesses located downtown that will be impacted by road closures. Discussion was held on the proposed road closures and businesses. Mr. Trapp informed the board members that the beneficiary of the event profits will be a charitable organization and the Belleville Parks Department. Discussion was held on the proposed Belleville Marathon logistics. Ms. Meyer made a motion to support the Belleville Marathon, seconded by Ms. Belt. All members voted aye. Motion carried.

Correspondence

None.

Claims

Ms. Belt made a motion that the claims for the month of December, 2015 be paid, the motion was seconded by Ms. Meyer. A roll call vote was taken with all members voting aye. Motion carried.

Summary of Fund Balances

Ms. Belt made a motion to have the finance reports for the month of December, 2015 placed on file, the motion was seconded by Ms. Meyer. All members voted aye. Motion carried.

Bids

None.

Director's Report

Mrs. Belleville informed the board members that the security family trailer has been removed from Bellevue Park and the parks maintenance staff has cleaned the area where it was located. Mr. Poole stated all of the concrete pillars were removed and backfilled to level the area. Discussion was held on the project.

Mrs. Belleville informed the board members the Legion Dinner will be held on January 23, 2016 and all of them of are invited to attend. Mrs. Belleville stated she is still seeking donations for auction items.

Mrs. Belleville provided the board members with copies of the revenue and expense report from the 2015 Gingerbread 5K Run. Mrs. Belleville informed the board members that there was a timing issue and an agreement was reached with Big River Running to pay half of the invoice for their service. Discussion was held on the Gingerbread 5K Run. Mrs. Belleville stated the event profited \$8,335.48 which is one of the best years.

Assistant Director's Report

Mr. Poole informed the board members that the hardwood floor in the gym at the Nichols Center has been sanded and refinished to help preserve them. Mr. Poole stated the hardwood floors upstairs will be sanded, stained and resealed in May 2016.

Additional New Business

Mrs. Belleville provided the board members a list of the 2016 Board Meeting Dates. Mrs. Belleville stated no dates need to be adjusted due to holidays. Ms. Meyer made a motion to approve the 2016 Parks Board Meeting dates, seconded by Ms. Belt. All members voted aye. Motion carried.

Mrs. Belleville informed the board members that she wanted to remind everyone the Economic Interest Statements that need to be filed with St. Clair County. Ms. Meyer stated she has checked with St. Clair County and they will be sending pin numbers out soon and then everyone will be able to file online. Discussion was held on the Economic Interest Statements.

Old Business

None.

Executive Session

None.

Questions From the Floor

None.

Adjournment

Hearing no further New Business, Old Business or Questions from the Floor. Ms. Belt moved to adjourn the meeting, seconded by Ms. Meyer. All members voted aye. Motion carried. The meeting was adjourned at 7:02 p.m..

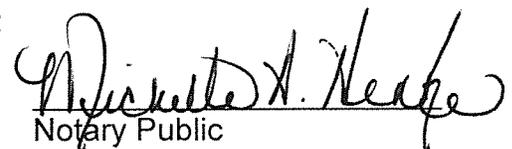
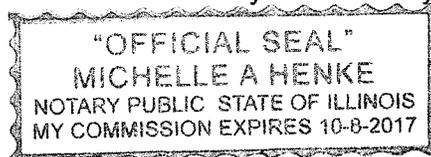


Mr. Glenn Friederich
President of the Board



Mrs. Debbie Belleville
Director of Parks and Recreation

Subscribed and sworn before me this 11th day of February, 2016:



Notary Public