

- I. CALL TO ORDER AND SAFETY INSTRUCTIONS:** Board President Carol Keeley called the meeting to order at 6:30 P.M. and reviewed directions for evacuation and/or safety concerns with all present.

MEMBERS PRESENT:

Carol Keeley
Victoria Weygandt
Mary Smith
Helen Thompson
Mary Stiehl
Rhonda Ross
Philip Silsby
Mary Karban
Catherine Kreher

EXCUSED:

Leander Spearman was also present.

- II. PUBLIC COMMENTS:** None
- III. APPROVAL OF MINUTES:** Mary Smith moved to accept minutes of the December 2016 Board meeting. Motion was seconded by Rhonda Ross. Minutes were approved.
- IV. PERSONNEL/LEGAL:** Nothing
- V. POLICY:** None reviewed.
- VI. PROPERTY, EQUIPMENT AND SERVICES**
1. Mr. Spearman reported that he had secured another bid for the website redesign. This bid was from Ebsco. The library currently uses Ebsco for several of our databases and they recently started a web development module. The Price is comparable to Weblinx at \$6.000, however with Ebsco, the majority of the work is done by staff using templates and modules.
 2. The Hot Spot lending program has gotten off to a great start. Within the first week of the program, all of the Hotspots have been issued and there are a number of people on the waiting list. Due to a successful grant application to Lowes, the library will be purchasing 15 Chromebook computers and we will acquire 15 additional hotspots to pair with the new computers and offer to the public as well. Director Spearman has been asked to present at "Reaching Forward South" about our hotspot program..
 3. The first "Little Free Library" has now been delivered to the food pantry and they could be installing it any day. They also informed us that they recently received a donation of several boxes of books and they will be stocking it from this donation.. Mr. Spearman noted he is in the process of applying for several additional grants to benefit the library and its services.
 4. With some of the other projects progressing so well, Director Spearman will now turn his attention to developing the Human Library Program. Several suggestions were made as to specific people to approach to participate in the program.
- VII. FINANCE:** Mary Stiehl read the January claims to the group. Rhonda made the motion to approve Victoria Weygandt 2nd the motion. Regular claims were cited in the amount of

\$19,536.09, prepaid claims \$21,602.64 and Petty Cash of \$328.01. Members were polled.
Motion carried.

VIII. FUNDRAISING/PROMOTION/MARKETING:

IX. LIBRARY REPORTS: Enclosed with information packets.

X. OLD BUSINESS:

Helen Thompson volunteered to do some basic landscape cleanup at the West Branch. The Lucy statue was discussed, there is still no firm date as to when she will be installed.

XI. CLOSED SESSION: None

XII. NEW BUSINESS: Director Spearman mentioned that he will be reaching out to administration of Centerville, Il to see if we can assist in them re-opening their Library that was the victim of a fire recently.

XIII.

XIV. ADJOURN: Motion to adjourn was made by Catherine Kreher and seconded by Mary Karban, Motion carried. The January meeting of the Library Board of Directors adjourned at 7:05 p.m. The next meeting of the Library Board of Directors will be held **Thursday**, February 9, 2017 at **6:30p.m.** at the Main library.

Submitted,
Lee Spearman
Director