

THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE BELLEVILLE PARKS AND RECREATION DEPARTMENT
MAY 18, 2016

The Regular meeting of the Board of Trustees for the Belleville Parks and Recreation Department was called to order at 6:30 p.m. by Mr. Friederich, President of the Board.

Roll Call Board Members (Alphabetical Order) Ms. Marge Belt, Mr. Glenn Friederich, Mrs. Theresa Hessel, Dorothy Meyer. Mr. Terry Mackin was excused from the meeting.

Roll Call Staff Members (Alphabetical Order) Mrs. Debbie Belleville, Mr. Jason Poole.

Weather Alert/Disaster Building Instructions

Mr. Friederich asked if everyone in attendance was aware of the weather preparedness plan in place. Mr. Friederich explained the storm instructions.

Previous Minutes

Mr. Friederich asked if there were any additions or corrections to the minutes for the April 13, 2016 meeting. Mrs. Hessel made a motion that the minutes be placed on file, the motion was seconded by Ms. Belt. All members voted aye. Motion carried.

Introduction of Guests and Public Participation

None.

Correspondence

Mrs. Belleville read a thank you letter received by Mr. Jason Poole from the St. Clair County Health Department. Ms. Jennifer Meyer, Director of Environmental Programs thanked Mr. Poole for support of the 21st Annual Earth Day Awards. Ms. Meyer stated that they had received numerous comments on hosting one of the "best" Earth Day Programs and Mr. Poole's support made the event possible.

Claims

Ms. Belt made a motion that the claims for the month of April, 2016 be paid, the motion was seconded by Mrs. Hessel. A roll call vote was taken with all members voting aye. Motion carried.

Summary of Fund Balances

Ms. Belt made a motion to have the finance reports for the month of April, 2016 placed on file, the motion was seconded by Ms. Meyer. All members voted aye. Motion carried.

Bids

None.

Director's Report

Mrs. Belleville informed the board members that approval was given to hire one full-time employee in the Parks Maintenance Department. Mrs. Belleville stated Mr. Scott Mullett transferred to the department from the Sanitation Department where he has been a city employee for nine years. Mrs. Belleville stated he has been in the Parks Department for approximately three weeks now, is happy to be with the department and is doing very well.

Mrs. Belleville provided the board with information regarding creating a Park Board Foundation which would provide a way for the public to make donations that could be tax exempt or anonymous. Mrs. Belleville stated any fundraising money or donations would be accepted and put into the account and allocated for future projects. Discussion was held on the possible creation of a Park Board Foundation. Mrs. Belt made a motion to proceed in research for the process of establishing a Parks Foundation for the betterment and future development of our parks system, the motion was seconded by Mrs. Meyer. All members voted aye. Motion carried.

Mrs. Belleville informed the board members that the city attorney had written a one year agreement for the Little Knights organization at Jaycee Park. Mrs. Belleville stated the Little Knights requested a longer term because they would like to do some fundraising and research of grants for proposed improvements at the park. Mrs. Belleville stated the agreement is still being prepared by the city attorney for final review.

Mrs. Belleville informed the board members that summer programs are ongoing however there has been some softball games lost due to the rain. Mrs. Belleville informed the board members that there will be a new one day event offered called Knockerball in conjunction with the Belleville Jaycees and Little Knights on August 20, 2016 at Jaycee Park.

Assistant Director's Report

Mr. Poole informed the board members that the Tour de Belleville float is currently being constructed for the Shriner's Parade. Mr. Poole stated this year's theme is "Fly Me to the Moon".

Mr. Poole informed the members that there are new art sculptures that have been received from the Art on the Square committee. Mr. Poole stated they will be installed at Laderman Park and Bicentennial Park. Discussion was held on the art sculptures.

Additional New Business

None.

Old Business

None.

Executive Session

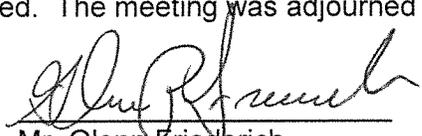
None.

Questions From the Floor

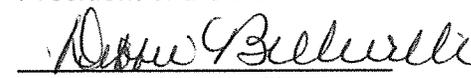
None.

Adjournment

Hearing no further New Business, Old Business or Questions from the Floor. Ms. Belt moved to adjourn the meeting, seconded by Ms. Meyer. All members voted aye. Motion carried. The meeting was adjourned at 6:52 p.m..

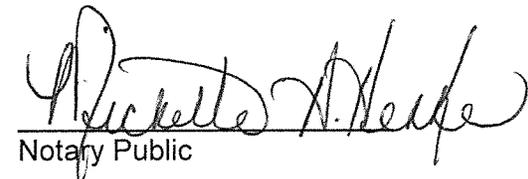


Mr. Glenn Friederich
President of the Board



Mrs. Debbie Belleville
Director of Parks and Recreation

Subscribed and sworn before me this 9th day of June, 2016:



Notary Public

