

**CITY OF BELLEVILLE, ILLINOIS**  
**ECONOMIC DEVELOPMENT/ANNEXATION COMMITTEE**  
**MEETING MINUTES**  
**February 3, 2016 5:00 p.m.**

**MEMBERS:**

Alderman Paul Seibert, Ward 6	Absent
Alderman Roger Wigginton, Ward 8	Present
Alderman Johnnie Anthony, Ward 4	Present
Alderman Trent Galetti, Ward 7	Excused
Alderman Jane Pusa, Ward 2	Absent
Alderman Kent Randle, Ward 3	Present
Alderman Phil Silsby, Ward 5	Present
Alderman Ken Kinsella, Chairman, Ward 1	Present

**STAFF PRESENT:**

Annissa McCaskill, Director of Economic Development, Planning & Zoning  
Eric Schauster, Assistant Director of Economic Development, Planning & Zoning  
Dean Hardt, City Treasurer  
Mayor Mark Eckert  
Tim Gregowicz, City Engineer

**GUESTS PRESENT:**

Scott Schmelzel of Belleville Main Street, Mark & Renae Eichholz, Brett Eichholz, William Ritzel, Jeff Voyles

The Economic Development and Annexation Committee meeting was held at 5:00 p.m. on the Second Floor, Conference Room of City Hall.

Chairman Kinsella asked if there were any corrections to be noted for the November 4, 2015, November 9, 2015 & January 6, 2016 meeting minutes. No corrections were made hence the minutes were accepted by the Committee.

Chairman Kinsella explained emergency procedures.

**PUBLIC PARTICIPATION:**

None

**NEW BUSINESS:**

1. Jackson Holdings, Ltd., 22 N. Jackson St.-Remodeling of existing facility for the expansion of Belleville Optometrists, Ltd.

Mr. Schauster explained the expansion plans as well a brief description of the business plan. The applicant requested sales tax exemption on building materials which will amount to approximately \$13, 365.00. There is a possibility of façade improvements taking place in the future. With no further discussion, Chairman Kinsella asked for a motion.

**A motion was made by Alderman Anthony to APPROVE the request. It was seconded by Alderman Wigginton with all present members voting in the affirmative. Motion carried.**

2. MRB Development, LLC, 200 E. Main St.-Remodeling of the existing facility to accommodate a bar and grill.

Mr. Schauster explained the project, gave a brief description of the business plan and noted that the current business on one side is hoping to relocate within the downtown area. The applicant requested sales tax exemption on building materials which will be approximately \$12, 000.00. There is a possibility of façade improvements taking place in the future. With no further discussion, Chairman Kinsella asked for a motion.

**A motion was made by Alderman Wigginton to APPROVE the request. It was seconded by Alderman Silsby with all present members voting in the affirmative. Motion carried.**

**OLD BUSINESS:**

Alderman Silsby asked about the restaurant at 4421 West Main St.; Ms. McCaskill explained that they are in the process of getting their Commercial Occupancy.

Mr. Schauster stated per Alderman Randle's request; City staff is now including a cover memo for all incoming Economic Development & Annexation projects. He explained the layout of the memo and carried a brief discussion.

**OTHER BUSINESS:**

None

**MOTION TO ADJOURN:** Alderman Randle made a motion to ADJOURN. It was seconded by Alderman Silsby with all present members voting in the affirmative. Motion carried.

Chairman Kinsella adjourned the meeting at 5:15 p.m.

Respectfully Submitted,  
Kari L. Tutza  
Economic Development, Planning & Zoning Department